

CHILD CARE CENTER/GROUP INSPECTION FORM

INITIAL UNANNOUNCED FULL/PARTIAL FOLLOW UP LOCATION CHANGE OTHER

Program Name: YWCA Child care - Elmwood Center	License Number: 13096	Date of Inspection: 7/26/21	Time of Arrival: 120
Address: 1106 New Britain Ave	Expiration Date: 3/31/22	Licensed Capacity: 64	Under 3 Capacity: 24
Town: West Hartford	Telephone: (860)233-7906	# of children present: 22	# of staff present: 6
Operator: YWCA Hartford Region Inc.	Director: Lourdes Ufret	Head Teacher: Mackenzie VanBrand	
Email: lourdesu@yw	Summer Care: open		
Hours of Operation: Mon-Fri. 7am-5:30pm	Ages Served: 6 weeks-12 years		
Endorsements: <input checked="" type="checkbox"/> Under Three (6wks - 36m) <input checked="" type="checkbox"/> Preschool (3y - 5y) <input checked="" type="checkbox"/> School Age (5y & up) <input type="checkbox"/> Night Care (6wks & up)			

<p>Licensure Procedures 19a-79-2a</p> <p><input checked="" type="checkbox"/> 1. Local Health Date: 9/8/20</p> <p>Administration 19a-79-3a</p> <p><input checked="" type="checkbox"/> 2. New Staff-Employee Orientation</p> <p><input checked="" type="checkbox"/> 3. Annual Staff Policy Training</p> <p><input checked="" type="checkbox"/> 4. Documentation of Behavior M. Tech Discussed w/Parents</p> <p><input type="checkbox"/> 5. Notification of Change</p> <p><input checked="" type="checkbox"/> 6. Policies: Discipline/Supervision/Child Protection/General Operating Policies/Personnel Policies/Closing Time Policy</p> <p><input checked="" type="checkbox"/> 7. Daily Attendance Records: Children/Staff</p> <p>Items Posted: Conspicuous/Accessible</p> <p><input checked="" type="checkbox"/> 8. License</p> <p><input checked="" type="checkbox"/> 9. Current Fire Marshal Certificate Date: 7/2/20</p> <p><input checked="" type="checkbox"/> 10. OEC Complaint Procedure</p> <p><input checked="" type="checkbox"/> 11. Food Service Certificate Date: n/a</p> <p><input checked="" type="checkbox"/> 12. Menus</p> <p><input checked="" type="checkbox"/> 13. Emergency Plans</p> <p><input checked="" type="checkbox"/> 14. No Smoking Signs</p> <p><input checked="" type="checkbox"/> 15. Radon Test (Y/N) Date: Apr. 1994 Results: .02</p> <p>Staffing 19a-79-4a</p> <p><input checked="" type="checkbox"/> 16. Staff Health Records/TB Tests</p> <p><input checked="" type="checkbox"/> 17. Professional Development</p> <p><input checked="" type="checkbox"/> 18. Disciplinary Actions</p> <p><input checked="" type="checkbox"/> 19. Designated Head Teacher/60%</p> <p><input checked="" type="checkbox"/> 20. Two Staff Present</p> <p><input checked="" type="checkbox"/> 21. Ratio: 1 Staff to 10 Children</p> <p><input checked="" type="checkbox"/> 22. Group Size: Maximum 20 Children</p> <p><input checked="" type="checkbox"/> 23. Designated Director/Training</p> <p><input checked="" type="checkbox"/> 24. CPR Certified Staff</p> <p><input checked="" type="checkbox"/> 25. First Aid Trained Staff</p> <p>Consultants</p> <p><input checked="" type="checkbox"/> 26. Agreements/Contracts (Complete/Signed Annually)</p> <table border="1" style="margin-left: 20px;"> <thead> <tr> <th></th> <th>Contracts</th> <th>Logs</th> </tr> </thead> <tbody> <tr> <td>Education</td> <td><input checked="" type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> </tr> <tr> <td>Health</td> <td><input checked="" type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> </tr> <tr> <td>Social Service</td> <td><input checked="" type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> </tr> <tr> <td>Dental</td> <td><input checked="" type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> </tr> <tr> <td>Dietitian</td> <td>n/a</td> <td>n/a</td> </tr> </tbody> </table> <p><input checked="" type="checkbox"/> 27. Logs/Visits Documented</p> <p>Swimming: (Y/N) <input checked="" type="checkbox"/></p> <p><input checked="" type="checkbox"/> 28. Non-Swimmers Identified</p> <p><input checked="" type="checkbox"/> 29. Staff/Child Ratios</p> <p><input checked="" type="checkbox"/> 30. CPR Certified Staff (20 years of age)</p> <p><input checked="" type="checkbox"/> 31. Lifeguard Certified/Supervision</p>		Contracts	Logs	Education	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Health	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Social Service	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Dental	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Dietitian	n/a	n/a	<p>Record Keeping 19a-79-5a</p> <p><input type="checkbox"/> 32. Enrollment Information</p> <p><input checked="" type="checkbox"/> 33. Emergency Medical Permission</p> <p><input checked="" type="checkbox"/> 34. Authorized Released Permission</p> <p><input checked="" type="checkbox"/> 35. Field Trip Permission</p> <p><input checked="" type="checkbox"/> 36. Transportation Permission</p> <p><input checked="" type="checkbox"/> 37. Child Health Records/Immunizations/TB</p> <p><input checked="" type="checkbox"/> 38. Individual Care Plan (Signed by Parent/Staff)</p> <p><input checked="" type="checkbox"/> 39. Injury/Illness/Accident Reports</p> <p>Health and Safety 19a-79-6a</p> <p><input checked="" type="checkbox"/> 40. Nutritious Snacks/Meals (Required Food Groups)</p> <p><input checked="" type="checkbox"/> 41. Proper Refrigeration</p> <p><input checked="" type="checkbox"/> 42. Kitchen Separated</p> <p><input checked="" type="checkbox"/> 43. Hand Washing Before Eating/Food Handling</p> <p><input checked="" type="checkbox"/> 44. First Aid Kit(s): Indoor/Outdoor/Field Trip/Inventory</p> <p>Physical Plant 19a-79-7a</p> <p><input checked="" type="checkbox"/> 45. License Premise: Clean/Good Repair/Hazard Free</p> <p><input checked="" type="checkbox"/> 48. Sanitary Drinking Fountains/Disposable Cups</p> <p>Water Supply: Public/Well</p> <p><input checked="" type="checkbox"/> 49. Lead Water Test Date: 12/18/20</p> <p>Bacterial/Chemical Test (Y/N) Date: _____</p> <p><input checked="" type="checkbox"/> 50. Walkways Maintained</p> <p><input checked="" type="checkbox"/> 51. Designated Staff Toilet/Sink</p> <p><input checked="" type="checkbox"/> 52. All Openings for Ventilation Screened</p> <p><input checked="" type="checkbox"/> 53. Windows Protected to Prevent Falls</p> <p><input checked="" type="checkbox"/> 54. Glass Protected to 36"</p> <p><input checked="" type="checkbox"/> 55. Overhead Doors Locking Devices/Spring Protectors</p> <p><input checked="" type="checkbox"/> 56. Exits/Hallways and Stairs Unobstructed</p> <p><input checked="" type="checkbox"/> 57. Individual Storage of Clothing/Bedding</p> <p><input checked="" type="checkbox"/> 58. Smoking Prohibited</p> <p><input checked="" type="checkbox"/> 59. Matches/Lighters Inaccessible</p> <p><input checked="" type="checkbox"/> 60. Electrical Safety: Outlets/Cords</p> <p><input checked="" type="checkbox"/> 61. Toileting Needs Met</p> <p><input checked="" type="checkbox"/> 62. Required Toilets/Sinks/Supplies</p> <p><input checked="" type="checkbox"/> 63. Potty Chairs: Nonporous/Emptied/Disinfected</p> <p><input checked="" type="checkbox"/> 64. Hand Washing After Toileting: Staff/Children</p> <p><input checked="" type="checkbox"/> 65. Ventilation in Toilet Room</p> <p><input checked="" type="checkbox"/> 66. Air Temp 65°, Thermometer Affixed</p>
	Contracts	Logs																	
Education	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>																	
Health	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>																	
Social Service	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>																	
Dental	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>																	
Dietitian	n/a	n/a																	

Signature of OEC Representative: Erin Waight	Written Corrective Action Plan Due to OEC by: 8/19/21	Signature of Person in Charge: Destin Medina
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Print name: **Erin Waight** Print name: **Destin Medina**

CHILD CARE CENTER/GROUP INSPECTION FORM

<p>Program Name: <u>YWCA child care-Elmwood center</u></p>	<p>License Number: <u>13096</u></p>	<p>Date of Inspection: <u>7/26/21</u></p>
<p><u>Physical Plant continued:</u></p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> 67. Water Temperature 60°-115° <input checked="" type="checkbox"/> 68. Portable Space Heaters <input checked="" type="checkbox"/> 69. Walls/Ceilings/Floors/Rugs: Clean/Good Repair <input checked="" type="checkbox"/> 70. Rugs Secure <input checked="" type="checkbox"/> 71. Hot Water/Steam Pipes Protected <input checked="" type="checkbox"/> 72. Working Phone on Each Level <input checked="" type="checkbox"/> 73. Emergency Numbers Posted <input checked="" type="checkbox"/> 74. Adequate Lighting: 50/30 Candle Feet <input checked="" type="checkbox"/> 75. Light Fixtures Shielded/Shatter Proof <input checked="" type="checkbox"/> 76. Potentially Hazardous Substances Locked <input checked="" type="checkbox"/> 77. Garbage/Rubbish Disposed Daily <input checked="" type="checkbox"/> 78. Stairs Protected/Good Repair/Handrails <input checked="" type="checkbox"/> 79. Pets: Maintained/Care Plan (Y/N) <input checked="" type="checkbox"/> 80. Operable CO Detector on Each Level (Y/N) <input checked="" type="checkbox"/> 81. Program Space/Adequate Sq. Ft. Per Child <input checked="" type="checkbox"/> 82. Equipment: Good Repair/Safe/Non-toxic <input checked="" type="checkbox"/> 83. Cots Stored/Maintained/Adequate Number <input checked="" type="checkbox"/> 84. Developmentally Appropriate Equipment/Materials <input checked="" type="checkbox"/> 85. Hot Tubs/Spas/Saunas: Locked/Inaccessible (Y/N) <input checked="" type="checkbox"/> 86. No Weapons/No Facsimile of a Firearm on Premise <p><u>Outdoor Space</u></p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> 87. Outdoor Space Adequate Sq. Ft. Per Child <input checked="" type="checkbox"/> 88. Impact Absorbing Material under Equipment <input checked="" type="checkbox"/> 89. Playground Free from Hazards <input checked="" type="checkbox"/> 90. Peeling Paint (Y/N) Sample Taken (Y/N) <input checked="" type="checkbox"/> 91. Lead Management Plan (Y/N) <input checked="" type="checkbox"/> 92. Equipment Anchored/Safely Arranged <input checked="" type="checkbox"/> 93. Outdoor Play Area Protected/Fenced <input checked="" type="checkbox"/> 94. Drinking Water Available/Accessible <p><u>Educational Requirements 19a-79-8a</u></p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> 95. Written Plan for Daily Program Available to Parents/Staff <input checked="" type="checkbox"/> 96. Activity Choices: Developmentally Appropriate/ Flexible/Meets Individual Needs Program Includes: Indoor/Outdoor, Gross/Fine Motor Skills, Snacks/Meals, Rest/Sleep/Quiet Time, Toileting and Clean Up <p><u>Administration of Medications 19a-79-9a</u></p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> 97. Written Policies/Procedures <input checked="" type="checkbox"/> 98. Training Outline on file <p><u>Nonprescription Topical Medications</u></p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> 99. Administration/Parent Permission/MAR <input checked="" type="checkbox"/> 100. Labeling/Storage <p><u>Oral/Topical/Inhalant/Injectable Medications</u></p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> 101. Med Trained Staff/Certificates <input checked="" type="checkbox"/> 102. Authorized Prescriber/Parent Permission/MAR <input checked="" type="checkbox"/> 103. Labeling/Storage <input checked="" type="checkbox"/> 104. Unused/Expired Meds Returned/Disposed <p><u>Self-Administration</u></p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> 105. Authorized Prescriber/Parent Permission/MAR <input checked="" type="checkbox"/> 106. Labeling/Storage <input checked="" type="checkbox"/> 107. Approved Petition For Special Med Authorization <p><u>Emergency Distribution of Potassium Iodide</u></p> <p><u>na</u> 108. KI Pills Parent Permission/Storage</p>	<p><u>Under Three Endorsement 19a-79-10</u></p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> 109. Approved Endorsement <input checked="" type="checkbox"/> 110. Ratio: 1 Staff to 4 Children <input checked="" type="checkbox"/> 111. Group Size no Larger than 8 <input checked="" type="checkbox"/> 112. Physical Barriers/Groups of 8 (Indoors/Outdoors) <input checked="" type="checkbox"/> 113. Adequate Sinks in Program Space <input checked="" type="checkbox"/> 114. Free Standing/Well-Constructed/Safe Cribs <input checked="" type="checkbox"/> 115. Washable Cots <input checked="" type="checkbox"/> 116. Chairs for Feeding/Stable/Safety Straps/Locking Tray <input checked="" type="checkbox"/> 117. Dev. Appropriate Tables/Chairs/Equipment <input checked="" type="checkbox"/> 118. Refrigerators and Food Prep Facilities <input checked="" type="checkbox"/> 119. Sturdy/Safety Rail/Nonporous/Exclusive Use <input checked="" type="checkbox"/> 120. Washed/Disinfected <input checked="" type="checkbox"/> 121. Disposable Paper Sheets <input checked="" type="checkbox"/> 122. Covered Waste Receptacle <input checked="" type="checkbox"/> 123. Diaper Changing Policy Posted <input checked="" type="checkbox"/> 124. Hand Washing Policy Posted <input checked="" type="checkbox"/> 125. Individual Storage of Personal Items <input checked="" type="checkbox"/> 126. Cribs/Cots Washed/Disinfected <input checked="" type="checkbox"/> 127. Under 12 Months Placed on Back for Sleeping <input checked="" type="checkbox"/> 128. Alternate Sleep Position/Equip-Medical Document (Y/N) <input checked="" type="checkbox"/> 129. Crib/Bed Used for Infant Sleeping <input checked="" type="checkbox"/> 130. Crib/Bed Free from Observable Hazards <input checked="" type="checkbox"/> 131. Infant Toys Separate/Washed/Disinfected Daily <input checked="" type="checkbox"/> 132. No Toys/Objects Less than 1 1/2" Diameter <input checked="" type="checkbox"/> 133. Plastic Bags/Balloons/Styrofoam Objects Inaccessible <input checked="" type="checkbox"/> 134. Health Consultant/Documentation of Visits <input checked="" type="checkbox"/> 135. Infants Held for Bottles/Individual Attn/Tummy Time <input checked="" type="checkbox"/> 136. Written Statement/Feeding Schedule from Parent <input checked="" type="checkbox"/> 137. Unused Portions of Liquids Discarded <input checked="" type="checkbox"/> 138. Clean Bottles/Disp. Bottles/Approved Bottle Washing <input checked="" type="checkbox"/> 139. Food Served from Dish or Whole Jar Served <input checked="" type="checkbox"/> 140. Bottles Individually Identified w/Child's Name <p><u>Outdoor Play Space-Under Three:</u></p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> 141. Play Space Fenced <input checked="" type="checkbox"/> 142. Outdoor Equipment: Dev. Appropriate <p><u>School Age Children Endorsement 19a-79-11</u></p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> 143. Approved Endorsement <input checked="" type="checkbox"/> 144. Activity choices appropriate <input checked="" type="checkbox"/> 145. Ratio: 1 Staff to 10 Children <input checked="" type="checkbox"/> 146. Group Size: Max. 20 Children <input checked="" type="checkbox"/> 147. Education Consultant Appropriate <p><u>Night Care Endorsement 19a-79-12 (10pm-5am)</u></p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> 148. Approved Endorsement <input checked="" type="checkbox"/> 149. Written Program Plan/Supervision <input checked="" type="checkbox"/> 150. Staff Awake/Available <input checked="" type="checkbox"/> 151. Cot/Crib/Bedding/Toiletries/Sleep Apparel <input checked="" type="checkbox"/> 152. Individual Storage of Personal Items <input checked="" type="checkbox"/> 153. Bedding/Sleeping Apparel Laundered Weekly <p><u>Monitoring of Diabetes 19a-79-13</u> <u>no children enrolled</u></p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> 154. Written Policies/Procedures <input checked="" type="checkbox"/> 155. On Site Staff Trained in First Aid/Glucose Testing <input checked="" type="checkbox"/> 156. Training Current/Documented <input checked="" type="checkbox"/> 157. Supervision of Self Administration <input checked="" type="checkbox"/> 158. Equipment/Supplies: Labeled/Inaccessible <input checked="" type="checkbox"/> 159. Signed Agreement w/Parent Regarding Equipment <input checked="" type="checkbox"/> 160. Materials Discarded Appropriately <input checked="" type="checkbox"/> 161. Authorized Prescriber/Parent Permission <input checked="" type="checkbox"/> 162. Documentation of Test Results/Actions Taken <input checked="" type="checkbox"/> 163. Daily Written Parent Notifications 	
<p>Signature of OEC Representative <u>Erin Wraight</u></p>	<p>Written Corrective Action Plan Due to OEC by: <u>8/9/21</u></p>	<p>Signature of Person in Charge <u>Destiny Medina</u></p>
<p>Print Name: <u>Erin Wraight</u></p>	<p>Print Name: <u>Destiny Medina</u></p>	

SUPPLEMENTAL REPORT OF INSPECTION

Name of Program/Provider: YWCA Child Care-Elmwood License # 13096 Date: 7/26/21

Observations/Corrections needed:

- 5. Notification of change not submitted for new head teacher
- 9. fire marshal certificate not current
- 12. current menu not posted
- 32. 2 out of 8 child enrollment information missing start dates
- 88. Impact absorbing matenal not observed under "castle" slide
- 124. handwashing policy not posted in Toddler room
- 19a-79-3a(a): observed child physical indicate child is anaphylaxis and requires an epi pen and child has no medication or care plan on site for allergy.

Discussed: ① unraveled hose on playground ② restock/complete 1st Aid kits
 ③ infant diapering policy incomplete (post YWCA policy) ④ CO detector
 ⑤ 1 child missing Behavior management Policy discussion

S = Substantiated NS = Not Substantiated P = Pending (if applicable)

Operators/providers are required by regulations and statutes to be in compliance at all times.

Signature: Erin Wraight
(OEC Representative)
 Print Name: Erin Wraight

CORRECTIVE PLAN SHALL BE RETURNED TO

OEC BY: 8/9/21

Signature: Destiny Medina
(Person in Charge)
 Print Name: Destiny Medina