

CHILD CARE CENTER/GROUP INSPECTION FORM

☐ INITIAL ☒ UNANNOUNCED ☒ FULL/PARTIAL ☐ FOLLOW UP ☐ LOCATION CHANGE ☐ OTHER

Program Name: <u>The Farmington Academy</u>	License Number: <u>16340</u>	Date of Inspection: <u>10/18/21</u>	Time of Arrival: <u>9:15</u>
Address: <u>150 Fisher Drive</u>	Expiration Date: <u>4/30/25</u>	Licensed Capacity: <u>164</u>	Under 3 Capacity: <u>16</u>
Town: <u>MVN</u>	Telephone: <u>(860) 677-2403</u>	# of children present: <u>81</u>	# of staff present: <u>13</u>
Operator: <u>The Farmington Academy Inc</u>	Director: <u>Sharon Healy</u>		
Email: <u>office@framontessori.org</u>	Head Teacher: <u>Sharon Healy</u>		
Hours of Operation: <u>mon-Fri 8:00am-5:30pm</u>	Summer Care: <u>closed August</u>		
Ages Served: <u>15 months-13 years</u>	Instruction Codes: ✓ = Compliance/No violation found O = Non-compliance/Violation found N/A = Not applicable at this time		
Endorsements: ☒ Under Three (6wks - 36m) ☒ Preschool (3y - 5y) ☒ School Age (5y & up) ☐ Night Care (6wks & up)			

Licensure Procedures 19a-79-2a

☒ 1. Local Health Date: 8/30/21

Administration 19a-79-3a

☒ 2. New Staff-Employee Orientation

☐ 3. Annual Staff Policy Training

☒ 4. Documentation of Behavior M. Tech Discussed w/Parents

☒ 5. Notification of Change

☒ 6. Policies: Discipline/Supervision/Child Protection/General Operating Policies/Personnel Policies/Closing Time Policy

☒ 7. Daily Attendance Records: Children/Staff

Items Posted: Conspicuous/Accessible

☒ 8. License

☐ 9. Current Fire Marshal Certificate Date: 9/9/19

☒ 10. OEC Complaint Procedure

☐ 11. Food Service Certificate Date: ex 6/30/22

☐ 12. Menus

☒ 13. Emergency Plans

☒ 14. No Smoking Signs

☒ 15. Radon Test (Y/N) Date: 11/8/19 Results: 0.5-0.8

Staffing 19a-79-4a

☒ 16. Staff Health Records/TB Tests

☒ 17. Professional Development

☒ 18. Disciplinary Actions

☒ 19. Designated Head Teacher/60%

☒ 20. Two Staff Present

☒ 21. Ratio: 1 Staff to 10 Children

☒ 22. Group Size: Maximum 20 Children

☒ 23. Designated Director/Training

☒ 24. CPR Certified Staff

☐ 25. First Aid Trained Staff

Consultants

☒ 26. Agreements/Contracts (Complete/Signed Annually)

	Contracts	Logs
Education	✓	✓
Health	✓	✓
Social Service	✓	✓
Dental	✓	✓
Dietitian		

☒ 27. Logs/Visits Documented

Swimming: (Y/N)

☒ 28. Non-Swimmers Identified

☒ 29. Staff/Child Ratios

☒ 30. CPR Certified Staff (20 years of age)

☒ 31. Lifeguard Certified/Supervision

Record Keeping 19a-79-5a

☒ 32. Enrollment Information

☒ 33. Emergency Medical Permission

☒ 34. Authorized Released Permission

☒ 35. Field Trip Permission

☒ 36. Transportation Permission

☐ 37. Child Health Records/Immunizations/TB

☐ 38. Individual Care Plan (Signed by Parent/Staff)

☒ 39. Injury/Illness/Accident Reports

Health and Safety 19a-79-6a

☒ 40. Nutritious Snacks/Meals (Required Food Groups)

☒ 41. Proper Refrigeration

☒ 42. Kitchen Separated

☒ 43. Hand Washing Before Eating/Food Handling

☒ 44. First Aid Kit(s): Indoor/Outdoor/Field Trip/Inventory

Physical Plant 19a-79-7a

☒ 45. License Premise: Clean/Good Repair/Hazard Free

☒ 48. Sanitary Drinking Fountains/Disposable Cups

Water Supply: Public Well

☒ 49. Lead Water Test Date: 9/3/21

Bacterial/Chemical Test (Y/N) Date: _____

☒ 50. Walkways Maintained

☒ 51. Designated Staff Toilet/Sink

☒ 52. All Openings for Ventilation Screened

☒ 53. Windows Protected to Prevent Falls

☒ 54. Glass Protected to 36"

☒ 55. Overhead Doors Locking Devices/Spring Protectors

☒ 56. Exits/Hallways and Stairs Unobstructed

☒ 57. Individual Storage of Clothing/Bedding

☒ 58. Smoking Prohibited

☒ 59. Matches/Lighters Inaccessible

☒ 60. Electrical Safety: Outlets/Cords

☒ 61. Toileting Needs Met

☒ 62. Required Toilets/Sinks/Supplies

☒ 63. Potty Chairs: Nonporous/Emptied/Disinfected

☒ 64. Hand Washing After Toileting: Staff/Children

☒ 65. Ventilation in Toilet Room

☒ 66. Air Temp 65°, Thermometer Affixed

Signature of OEC Representative: <u>Erin Wraight</u>	Written Corrective Action Plan Due to OEC by: <u>11/1/21</u>	Signature of Person in Charge: <u>Debra Parnell</u>
Print name: <u>Erin Wraight</u>		Print name: <u>Debra Parnell</u>

CHILD CARE CENTER/GROUP INSPECTION FORM

Program Name: <u>The Farmington Academy</u>		License Number: <u>16340</u>	Date of Inspection: <u>10/18/21</u>
<u>Physical Plant continued:</u> ☒ 67. Water Temperature 60°-115° ☒ 68. Portable Space Heaters ☒ 69. Walls/Ceilings/Floors/Rugs: Clean/Good Repair ☒ 70. Rugs Secure ☒ 71. Hot Water/Steam Pipes Protected ☒ 72. Working Phone on Each Level ☒ 73. Emergency Numbers Posted ☒ 74. Adequate Lighting: 50/30 Candle Feet ☒ 75. Light Fixtures Shielded/Shatter Proof ☒ 76. Potentially Hazardous Substances Locked ☒ 77. Garbage/Rubbish Disposed Daily ☒ 78. Stairs Protected/Good Repair/Handrails ☒ 79. Pets: Maintained/Care Plan (Y/N) ☒ 80. Operable CO Detector on Each Level (Y/N) ☒ 81. Program Space/Adequate Sq. Ft. Per Child ☒ 82. Equipment: Good Repair/Safe/Non-toxic ☒ 83. Cots Stored/Maintained/Adequate Number ☒ 84. Developmentally Appropriate Equipment/Materials ☒ 85. Hot Tubs/Spas/Saunas: Locked/Inaccessible (Y/N) ☒ 86. No Weapons/No Facsimile of a Firearm on Premise <u>Outdoor Space</u> ☒ 87. Outdoor Space Adequate Sq. Ft. Per Child ☒ 88. Impact Absorbing Material under Equipment ☒ 89. Playground Free from Hazards ☒ 90. Peeling Paint (Y/N) Sample Taken (Y/N) ☒ 92. Equipment Anchored/Safely Arranged ☒ 93. Outdoor Play Area Protected/Fenced ☒ 94. Drinking Water Available/Accessible <u>Educational Requirements 19a-79-8a</u> ☒ 95. Written Plan for Daily Program Available to Parents/Staff ☒ 96. Activity Choices: Developmentally Appropriate/ Flexible/Meets Individual Needs Program Includes: Indoor/Outdoor, Gross/Fine Motor Skills, Snacks/Meals, Rest/Sleep/Quiet Time, Toileting and Clean Up <u>Administration of Medications 19a-79-9a</u> ☒ 97. Written Policies/Procedures ☒ 98. Training Outline on file <u>Nonprescription Topical Medications</u> ☒ 99. Administration/Parent Permission/MAR ☒ 100. Labeling/Storage <u>Oral/Topical/Inhalant/Injectable Medications</u> ☒ 101. Med Trained Staff/Certificates ☒ 102. Authorized Prescriber/Parent Permission/MAR ☒ 103. Labeling/Storage ☒ 104. Unused/Expired Meds Returned/Disposed <u>Self-Administration</u> ☒ 105. Authorized Prescriber/Parent Permission/MAR ☒ 106. Labeling/Storage ☒ 107. Approved Petition For Special Med Authorization		<u>Under Three Endorsement 19a-79-10</u> ☒ 109. Approved Endorsement ☒ 110. Ratio: 1 Staff to 4 Children ☒ 111. Group Size no Larger than 8 ☒ 112. Physical Barriers/Groups of 8 (Indoors/Outdoors) ☒ 113. Adequate Sinks in Program Space ☒ 114. Free Standing/Well-Constructed/Safe Cribs ☒ 115. Washable Cots ☒ 116. Chairs for Feeding/Stable/Safety Straps/Locking Tray ☒ 117. Dev. Appropriate Tables/Chairs/Equipment ☒ 118. Refrigerators and Food Prep Facilities ☒ 119. Sturdy/Safety Rail/Nonporous/Exclusive Use ☒ 120. Washed/Disinfected ☒ 121. Disposable Paper Sheets ☒ 122. Covered Waste Receptacle ☒ 123. Diaper Changing Policy Posted ☒ 124. Hand Washing Policy Posted ☒ 125. Individual Storage of Personal Items ☒ 126. Cribs/Cots Washed/Disinfected ☒ 127. Under 12 Months Placed on Back for Sleeping ☒ 128. Alternate Sleep Position/Equip-Medical Document (Y/N) ☒ 129. Crib/Bed Used for Infant Sleeping ☒ 130. Crib/Bed Free from Observable Hazards ☒ 131. Infant Toys Separate/Washed/Disinfected Daily ☒ 132. No Toys/Objects Less than 1 1/4" Diameter ☒ 133. Plastic Bags/Balloons/Styrofoam Objects Inaccessible ☒ 134. Health Consultant/Documentation of Visits ☒ 135. Infants Held for Bottles/Individual Attn/Tummy Time ☒ 136. Written Statement/Feeding Schedule from Parent ☒ 137. Unused Portions of Liquids Discarded ☒ 138. Clean Bottles/Disp. Bottles/Approved Bottle Washing ☒ 139. Food Served from Dish or Whole Jar Served ☒ 140. Bottles Individually Identified w/Child's Name <u>Outdoor Play Space-Under Three:</u> ☒ 141. Play Space Fenced ☒ 142. Outdoor Equipment: Dev. Appropriate <u>School Age Children Endorsement 19a-79-11</u> ☒ 143. Approved Endorsement ☒ 144. Activity choices appropriate ☒ 145. Ratio: 1 Staff to 10 Children ☒ 146. Group Size: Max. 20 Children ☒ 147. Education Consultant Appropriate <u>Night Care Endorsement 19a-79-12 (10pm-5am)</u> ☒ 148. Approved Endorsement ☒ 149. Written Program Plan/Supervision ☒ 150. Staff Awake/Available ☒ 151. Cot/Crib/Bedding/Toiletries/Sleep Apparel ☒ 152. Individual Storage of Personal Items ☒ 153. Bedding/Sleeping Apparel Laundered Weekly <u>Monitoring of Diabetes 19a-79-13 NO children enrolled</u> ☒ 154. Written Policies/Procedures ☒ 155. On Site Staff Trained in First Aid/Glucose Testing ☒ 156. Training Current/Documented ☒ 157. Supervision of Self Administration ☒ 158. Equipment/Supplies: Labeled/Inaccessible ☒ 159. Signed Agreement w/Parent Regarding Equipment ☒ 160. Materials Discarded Appropriately ☒ 161. Authorized Prescriber/Parent Permission ☒ 162. Documentation of Test Results/Actions Taken ☒ 163. Daily Written Parent Notifications	
Signature of OEC Representative <u>Erin Wraight</u>		Written Corrective Action Plan Due to OEC by: <u>11/1/21</u>	Signature of Person in Charge <u>[Signature]</u>

Print Name: Erin Wraight

Print Name: Debra Pardo

SUPPLEMENTAL REPORT OF INSPECTION

Name of Program/Provider: The Farmington Academy License # 16340 Date: 10/18/21

Observations/Corrections needed:

- 3. Annual staff policy training not documented for all staff
- 9. current fire marshal certificate not observed
- 12. Lunch menu not posted
- 25. First Aid training certificates not observed (supplemental materials)
- 37. 1 child physical not current, 1 child physical incomplete
- 38. allergy care plan requires diphenhydramine - medication not on site
- 123. Diaper changing policy not posted
- 124. Handwashing policy not posted in Toddler Rooms

Discussed: ① Log 2021-2022 professional development ② Appendix A for vaccinated staff ③ more information for epilepsy care plan

S = Substantiated NS = Not Substantiated P = Pending (if applicable)

Operators/providers are required by regulations and statutes to be in compliance at all times.

Signature: Erin WraightPrint Name: Erin Wraight

CORRECTIVE PLAN SHALL BE RETURNED TO

OEC BY: 11/1/21Signature: [Signature]Print Name: [Signature]