

CHILD CARE CENTER/GROUP INSPECTION FORM

☐ INITIAL ☒ UNANNOUNCED ☒ FULL ☐ PARTIAL ☐ FOLLOW UP ☐ LOCATION CHANGE ☐ OTHER

Program Name: <u>Nans Christian Anderson Montessori School</u>	License Number: <u>13046</u>	Date of Inspection: <u>12-6-21</u>	Time of Arrival: <u>7:45</u>
Address: <u>212 Bolton Center Road</u>	Expiration Date: <u>5-31-25</u>	Licensed Capacity: <u>27</u>	Under 3 Capacity: <u>0</u>
Town: <u>Bolton</u>	Telephone: <u>860-646-5727</u>	# of children present: <u>0</u>	# of staff present: <u>4</u>
Operator: <u>Nans Christian Anderson Montessori School INC</u>	Director: <u>Regina Kiser</u>		
Email: <u>Admin@hcams.org</u>	Head Teacher: <u>Pam Pilver</u>		
Hours of Operation: <u>M-F 7:45am - 5:30pm</u>	Summer Care: <u>Closed</u>		
Ages Served: <u>3 Years - 5 Years</u>	Instruction Codes: N/A = Not applicable at this time ✓ = Compliance/No violation found O = Non-compliance/Violation found		
Endorsements: ☐ Under Three (6wks - 36m) ☒ Preschool (3y - 5y) ☐ School Age (5y & up) ☐ Night Care (6wks & up)			

Licensure Procedures 19a-79-2a

- ☒
1. Local Health Date:
- 11-9-21

Administration 19a-79-3a

- ☒
2. New Staff-Employee Orientation
-
- ☒
3. Annual Staff Policy Training
-
- ☒
4. Documentation of Behavior M. Tech Discussed w/Parents
-
- ☒
5. Notification of Change
-
- ☒
6. Policies: Discipline/Supervision/Child Protection/General Operating Policies/Personnel Policies/Closing Time Policy
-
- ☒
7. Daily Attendance Records: Children/Staff

Items Posted: Conspicuous/Accessible

- ☒
8. License
-
- ☒
9. Current Fire Marshal Certificate Date:
- 10-7-21
-
- ☒
10. OEC Complaint Procedure
-
- ☒
11. Food Service Certificate Date:
- NA
-
- ☒
12. Menus
-
- ☒
13. Emergency Plans
-
- ☒
14. No Smoking Signs
-
- ☒
15. Radon Test (Y/N) Date:
- 3-3-95
- Results:
- 0.5
-
- ☒
- 15a. Developmental Milestones

Staffing 19a-79-4a

- ☒
16. Staff Health Records/TB Tests
-
- ☒
17. Professional Development
-
- ☒
18. Disciplinary Actions
-
- ☒
19. Designated Head Teacher/60 %
-
- ☒
20. Two Staff Present
-
- ☒
21. Ratio: 1 Staff to 10 Children
-
- ☒
22. Group Size: Maximum 20 Children
-
- ☒
23. Designated Director/Training
-
- ☒
24. CPR Certified Staff
-
- ☒
25. First Aid Trained Staff

Consultants

- ☒
26. Agreements/Contracts (Complete/Signed Annually)

	Contracts	Logs
Education	✓	✓
Health	✓	✓
Social Service	✓	✓
Dental	0	0
Dietitian	NA	NA

- ☒
27. Logs/Visits Documented

Swimming: (Y/N)

- ☒
28. Non-Swimmers Identified

Swimming cont.

- ☒
29. Staff/Child Ratios
-
- ☒
30. CPR Certified Staff (20 years of age)
-
- ☒
31. Lifeguard Certified/Supervision

Record Keeping 19a-79-5a

- ☒
32. Enrollment Information
-
- ☒
33. Emergency Medical Permission
-
- ☒
34. Authorized Released Permission
-
- ☒
35. Field Trip Permission
-
- ☒
36. Transportation Permission
-
- ☒
37. Child Health Records/Immunizations/TB
-
- ☒
38. Individual Care Plan (Signed by Parent/Staff)
-
- ☒
39. Injury/Illness/Accident Reports

Health and Safety 19a-79-6a

- ☒
40. Nutritious Snacks/Meals (Required Food Groups)
-
- ☒
41. Proper Refrigeration
-
- ☒
42. Kitchen Separated
-
- ☒
43. Hand Washing Before Eating/Food Handling
-
- ☒
44. First Aid Kit(s): Indoor/Outdoor/Field Trip/Inventory

Physical Plant 19a-79-7a

- ☒
45. License Premise: Clean/Good Repair/Hazard Free
-
- ☒
48. Sanitary Drinking Fountains/Disposable Cups
-
- Water Supply:
- Public/Well
-
- ☒
49. Lead Water Test Date:
- 10-8-21
-
- Bacterial/Chemical Test (Y/N) Date:
- NA
-
- ☒
50. Walkways Maintained
-
- ☒
51. Designated Staff Toilet/Sink
-
- ☒
52. All Openings for Ventilation Screened
-
- ☒
53. Windows Protected to Prevent Falls
-
- ☒
54. Glass Protected to 36"
-
- ☒
55. Overhead Doors Locking Devices/Spring Protectors
-
- ☒
56. Exits/Hallways and Stairs Unobstructed
-
- ☒
57. Individual Storage of Clothing/Bedding
-
- ☒
58. Smoking Prohibited
-
- ☒
59. Matches/Lighters Inaccessible
-
- ☒
60. Electrical Safety: Outlets/Cords
-
- ☒
61. Toileting Needs Met
-
- ☒
62. Required Toilets/Sinks/Supplies
-
- ☒
63. Potty Chairs: Nonporous/Emptied/Disinfected
-
- ☒
64. Hand Washing After Toileting: Staff/Children
-
- ☒
65. Ventilation in Toilet Room
-
- ☒
66. Air Temp 65°, Thermometer Affixed

Signature of OEC Representative: <u>D. Wassenhove</u>	Written Corrective Action Plan Due to OEC by: <u>12-27-21</u>	Signature of Person in Charge: <u>Regina L. Kiser</u>
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Print name: Dianna WassenhovePrint name: Regina L. Kiser

CHILD CARE CENTER/GROUP INSPECTION FORM

Program Name: <u>Hans Christian Anderson Montessori School</u>		License Number: <u>13046</u>	Date of Inspection: <u>12-6-21</u>
Physical Plant continued: ☒ 67. Water Temperature 60°-115° ☒ 68. Portable Space Heaters ☒ 69. Walls/Ceilings/Floors/Rugs: Clean/Good Repair ☒ 70. Rugs Secure ☒ 71. Hot Water/Steam Pipes Protected ☒ 72. Working Phone on Each Level ☒ 73. Emergency Numbers Posted ☒ 74. Adequate Lighting: 50/30 Candle Feet ☒ 75. Light Fixtures Shielded/Shatter Proof ☒ 76. Potentially Hazardous Substances Locked ☒ 77. Garbage/Rubbish Disposed Daily ☒ 78. Stairs Protected/Good Repair/Handrails ☒ 79. Pets: Maintained/Care Plan (Y/N) ☒ 80. Operable CO Detector on Each Level (Y/N) ☒ 81. Program Space/Adequate Sq. Ft. Per Child ☒ 82. Equipment: Good Repair/Safe/Non-toxic ☒ 83. Cots Stored/Maintained/Adequate Number ☒ 84. Developmentally Appropriate Equipment/Materials ☒ 85. Hot Tubs/Spas/Saunas: Locked/Inaccessible (Y/N) ☒ 86. No Weapons/No Facsimile of a Firearm on Premise Outdoor Space ☒ 87. Outdoor Space Adequate Sq. Ft. Per Child ☒ 88. Impact Absorbing Material under Equipment ☒ 89. Playground Free from Hazards ☒ 90. Peeling Paint (Y/N) Sample Taken (Y/N) ☒ 92. Equipment Anchored/Safely Arranged ☒ 93. Outdoor Play Area Protected/Fenced ☒ 94. Drinking Water Available/Accessible Educational Requirements 19a-79-8a ☒ 95. Written Plan for Daily Program Available to Parents/Staff ☒ 96. Activity Choices: Developmentally Appropriate/ Flexible/Meets Individual Needs Program Includes: Indoor/Outdoor, Gross/Fine Motor Skills, Snacks/Meals, Rest/Sleep/Quiet Time, Toileting and Clean Up Administration of Medications 19a-79-9a ☒ 97. Written Policies/Procedures ☒ 98. Training Outline on file Nonprescription Topical Medications ☒ 99. Administration/Parent Permission/MAR ☒ 100. Labeling/Storage Oral/Topical/Inhalant/Injectable Medications ☒ 101. Med Trained Staff/Certificates ☒ 102. Authorized Prescriber/Parent Permission/MAR ☒ 103. Labeling/Storage ☒ 104. Unused/Expired Meds Returned/Disposed Self-Administration ☒ 105. Authorized Prescriber/Parent Permission/MAR ☒ 106. Labeling/Storage ☒ 107. Approved Petition For Special Med Authorization		Under Three Endorsement 19a-79-10 ☒ 109. Approved Endorsement ☒ 110. Ratio: 1 Staff to 4 Children ☒ 111. Group Size no Larger than 8 ☒ 112. Physical Barriers/Groups of 8 (Indoors/Outdoors) ☒ 113. Adequate Sinks in Program Space ☒ 114. Free Standing/Well-Constructed/Safe Cribs ☒ 115. Washable Cots ☒ 116. Chairs for Feeding/Stable/Safety Straps/Locking Tray ☒ 117. Dev. Appropriate Tables/Chairs/Equipment ☒ 118. Refrigerators and Food Prep Facilities ☒ 119. Sturdy/Safety Rail/Nonporous/Exclusive Use ☒ 120. Washed/Disinfected ☒ 121. Disposable Paper Sheets ☒ 122. Covered Waste Receptacle ☒ 123. Diaper Changing Policy Posted ☒ 124. Hand Washing Policy Posted ☒ 125. Individual Storage of Personal Items ☒ 126. Cribs/Cots Washed/Disinfected ☒ 127. Under 12 Months Placed on Back for Sleeping ☒ 128. Alternate Sleep Position/Equip-Medical Document Y/N ☒ 129. Crib/Bed Used for Infant Sleeping ☒ 130. Crib/Bed Free from Observable Hazards ☒ 131. Infant Toys Separate/Washed/Disinfected Daily ☒ 132. No Toys/Objects Less than 1 1/4" Diameter ☒ 133. Plastic Bags/Balloons/Styrofoam Objects Inaccessible ☒ 134. Health Consultant/Documentation of Visits ☒ 135. Infants Held for Bottles/Individual Attn/Tummy Time ☒ 136. Written Statement/Feeding Schedule from Parent ☒ 137. Unused Portions of Liquids Discarded ☒ 138. Clean Bottles/Disp. Bottles/Approved Bottle Washing ☒ 139. Food Served from Dish or Whole Jar Served ☒ 140. Bottles Individually Identified w/Child's Name Outdoor Play Space-Under Three: ☒ 141. Play Space Fenced ☒ 142. Outdoor Equipment: Dev. Appropriate School Age Children Endorsement 19a-79-11 ☒ 143. Approved Endorsement ☒ 144. Activity choices appropriate ☒ 145. Ratio: 1 Staff to 10 Children ☒ 146. Group Size: Max. 20 Children ☒ 147. Education Consultant Appropriate Night Care Endorsement 19a-79-12 (10pm-5am) ☒ 148. Approved Endorsement ☒ 149. Written Program Plan/Supervision ☒ 150. Staff Awake/Available ☒ 151. Cot/Crib/Bedding/Toiletries/Sleep Apparel ☒ 152. Individual Storage of Personal Items ☒ 153. Bedding/Sleeping Apparel Laundered Weekly Monitoring of Diabetes 19a-79-13 <u>None at this time</u> ☒ 154. Written Policies/Procedures ☒ 155. On Site Staff Trained in First Aid/Glucose Testing ☒ 156. Training Current/Documented ☒ 157. Supervision of Self Administration ☒ 158. Equipment/Supplies: Labeled/Inaccessible ☒ 159. Signed Agreement w/Parent Regarding Equipment ☒ 160. Materials Discarded Appropriately ☒ 161. Authorized Prescriber/Parent Permission ☒ 162. Documentation of Test Results/Actions Taken ☒ 163. Daily Written Parent Notifications	
Signature of OEC Representative <u>D. Wassenhove</u>		Written Corrective Action Plan Due to OEC by: <u>12-27-21</u>	
Print Name: <u>Dianna Wassenhove</u>		Signature of Person in Charge <u>Regina H. Kiser</u> Print Name: <u>Regina H. Kiser</u>	

SUPPLEMENTAL REPORT OF INSPECTION

PAGE 3

Name of Program/Provider: Hans Christian Anderson Mont. School License # 13046 Date: 12-6-21

Observations/Corrections needed:

- #16 - Policies & Procedures missing several components
- #32 - Observed two child enrollment forms with no parent work agree- information
- #116 - Three staff - expired physicals.

Discussed: Consultant agreements & logs, staff professional development.

BCIS - Program aware of new system.

S = Substantiated NS = Not Substantiated P = Pending (if applicable)

Operators/providers are required by regulations and statutes to be in compliance at all times.

Signature: D. Wassenhove
(OEC Representative)

Print Name: Dianna Wassenhove

CORRECTIVE PLAN SHALL BE RETURNED TO

Signature: Regina L. Kiser
(Person in Charge)

OEC BY: 12-27-21

Print Name: Regina L. Kiser