

CHILD CARE CENTER/GROUP INSPECTION FORM

INITIAL UNANNOUNCED FULL PARTIAL FOLLOW UP LOCATION CHANGE OTHER

Program Name: <u>Carelot Childrens Center - Clubhouse</u>	License Number: <u>16834</u>	Date of Inspection: <u>2/9/22</u>	Time of Arrival: <u>2:50 pm</u>
Address: <u>165 Great Neck Road</u> <u>GN</u>	Expiration Date: <u>10-31-22</u>	Licensed Capacity: <u>57</u>	Under 3 Capacity: <u>0</u>
Town: <u>Waterford CT 06265</u>	Telephone: <u>860 367 2308</u>	# of children present: <u>21</u>	# of staff present: <u>3</u>
Operator: <u>Carelot children's center inc</u>	Director: <u>Heather Hunter-Cable</u>	Head Teacher: <u>Cissy Douce #2</u>	Summer Care: <u>closed</u>
Email: <u>clubhouse@carelot.net</u>	Hours of Operation: <u>Monday-Friday 3pm-6pm</u>	Instruction Codes: N/A = Not applicable at this time √ = Compliance/No violation found O = Non-compliance/Violation found	
Ages Served: <u>3 years-12 years</u>	Endorsements: <input type="checkbox"/> Under Three (6wks - 36m) <input checked="" type="checkbox"/> Preschool (3y - 5y) <input checked="" type="checkbox"/> School Age (5y & up) <input type="checkbox"/> Night Care (6wks & up)		

Licensure Procedures 19a-79-2a

1. Local Health Date: 10/21/21

Administration 19a-79-3a

- 2. New Staff-Employee Orientation
- 3. Annual Staff Policy Training
- 4. Documentation of Behavior M. Tech Discussed w/Parents
- 5. Notification of Change
- 6. Policies: Discipline/Supervision/Child Protection/General Operating Policies/Personnel Policies/Closing Time Policy
- 7. Daily Attendance Records: Children/Staff

Items Posted: Conspicuous/Accessible

- 8. License
- 9. Current Fire Marshal Certificate Date: 10/14/21
- 10. OEC Complaint Procedure
- 11. Food Service Certificate Date: 1/19
- 12. Menus
- 13. Emergency Plans
- 14. No Smoking Signs
- 15. Radon Test (Y/N) Date: 2/4/11 Results: 1.7
- 15a. Developmental Milestones

Staffing 19a-79-4a

- 16. Staff Health Records/TB Tests
- 17. Professional Development
- 18. Disciplinary Actions
- 19. Designated Head Teacher/60%
- 20. Two Staff Present
- 21. Ratio: 1 Staff to 10 Children
- 22. Group Size: Maximum 20 Children
- 23. Designated Director/Training
- 24. CPR Certified Staff
- 25. First Aid Trained Staff

Consultants

26. Agreements/Contracts (Complete/Signed Annually)

	Contracts	Logs
Education	<u>0</u>	<u>0</u>
Health	<u>0</u>	<u>0</u>
Social Service	<u>0</u>	<u>0</u>
Dental	<u>0</u>	<u>0</u>
Dietitian	<u>—</u>	<u>—</u>

27. Logs/Visits Documented

Swimming: (Y/N)

28. Non-Swimmers Identified

Swimming cont.

- 29. Staff/Child Ratios
- 30. CPR Certified Staff (20 years of age)
- 31. Lifeguard Certified/Supervision

Record Keeping 19a-79-5a

- 32. Enrollment Information
- 33. Emergency Medical Permission
- 34. Authorized Released Permission
- 35. Field Trip Permission
- 36. Transportation Permission
- 37. Child Health Records/Immunizations/TB
- 38. Individual Care Plan (Signed by Parent/Staff)
- 39. Injury/Illness/Accident Reports

Health and Safety 19a-79-6a

- 40. Nutritious Snacks/Meals (Required Food Groups)
- 41. Proper Refrigeration
- 42. Kitchen Separated
- 43. Hand Washing Before Eating/Food Handling
- 44. First Aid Kit(s): Indoor/Outdoor/Field Trip/Inventory

Physical Plant 19a-79-7a

- 45. License Premise: Clean/Good Repair/Hazard Free
- 48. Sanitary Drinking Fountains/Disposable Cups
Water Supply: Public/Well
- 49. Lead Water Test Date: _____
Bacterial/Chemical Test (Y/N) Date: _____
- 50. Walkways Maintained
- 51. Designated Staff Toilet/Sink
- 52. All Openings for Ventilation Screened
- 53. Windows Protected to Prevent Falls
- 54. Glass Protected to 36"
- 55. Overhead Doors Locking Devices/Spring Protectors
- 56. Exits/Hallways and Stairs Unobstructed
- 57. Individual Storage of Clothing/Bedding
- 58. Smoking Prohibited
- 59. Matches/Lighters Inaccessible
- 60. Electrical Safety: Outlets/Cords
- 61. Toileting Needs Met
- 62. Required Toilets/Sinks/Supplies
- 63. Potty Chairs: Nonporous/Emptied/Disinfected
- 64. Hand Washing After Toileting: Staff/Children
- 65. Ventilation in Toilet Room
- 66. Air Temp 65°, Thermometer Affixed

Signature of OEC Representative:

Caro Deloreto

Print name: Caroynne Deloreto

Written Corrective Action Plan Due to OEC by:

2-23-22

Signature of Person in Charge:

Heather Hunter-Cable

Print name: Heather Hunter-Cable

CHILD CARE CENTER/GROUP INSPECTION FORM

<p>Program Name: <i>Carelot Clubhouse - Great Neck</i></p>	<p>License Number: <i>16834</i></p>	<p>Date of Inspection: <i>2-9-22</i></p>
<p>Physical Plant continued:</p> <p><i>NA</i> <input type="checkbox"/> 67. Water Temperature 60°-115°</p> <p><input checked="" type="checkbox"/> 68. Portable Space Heaters</p> <p><input checked="" type="checkbox"/> 69. Walls/Ceilings/Floors/Rugs: Clean/Good Repair</p> <p><input checked="" type="checkbox"/> 70. Rugs Secure</p> <p><input checked="" type="checkbox"/> 71. Hot Water/Steam Pipes Protected</p> <p><input checked="" type="checkbox"/> 72. Working Phone on Each Level</p> <p><input checked="" type="checkbox"/> 73. Emergency Numbers Posted</p> <p><input checked="" type="checkbox"/> 74. Adequate Lighting: 50/30 Candle Feet</p> <p><input checked="" type="checkbox"/> 75. Light Fixtures Shielded/Shatter Proof</p> <p><input checked="" type="checkbox"/> 76. Potentially Hazardous Substances Locked</p> <p><input checked="" type="checkbox"/> 77. Garbage/Rubbish Disposed Daily</p> <p><input checked="" type="checkbox"/> 78. Stairs Protected/Good Repair/Handrails</p> <p><input checked="" type="checkbox"/> 79. Pets: Maintained/Care Plan (Y/N)</p> <p><input checked="" type="checkbox"/> 80. Operable CO Detector on Each Level (Y/N)</p> <p><input checked="" type="checkbox"/> 81. Program Space/Adequate Sq. Ft. Per Child</p> <p><input checked="" type="checkbox"/> 82. Equipment: Good Repair/Safe/Non-toxic</p> <p><i>NA</i> <input type="checkbox"/> 83. Cots Stored/Maintained/Adequate Number</p> <p><input checked="" type="checkbox"/> 84. Developmentally Appropriate Equipment/Materials</p> <p><input checked="" type="checkbox"/> 85. Hot Tubs/Spas/Saunas: Locked/Inaccessible (Y/N)</p> <p><input checked="" type="checkbox"/> 86. No Weapons/No Facsimile of a Firearm on Premise</p> <p>Outdoor Space</p> <p><input checked="" type="checkbox"/> 87. Outdoor Space Adequate Sq. Ft. Per Child</p> <p><input checked="" type="checkbox"/> 88. Impact Absorbing Material under Equipment</p> <p><input checked="" type="checkbox"/> 89. Playground Free from Hazards</p> <p><input checked="" type="checkbox"/> 90. Peeling Paint (Y/N) Sample Taken (Y/N)</p> <p><input checked="" type="checkbox"/> 92. Equipment Anchored/Safely Arranged</p> <p><input checked="" type="checkbox"/> 93. Outdoor Play Area Protected/Fenced</p> <p><input checked="" type="checkbox"/> 94. Drinking Water Available/Accessible</p> <p>Educational Requirements 19a-79-8a</p> <p><input checked="" type="checkbox"/> 95. Written Plan for Daily Program Available to Parents/Staff</p> <p><input checked="" type="checkbox"/> 96. Activity Choices: Developmentally Appropriate/ Flexible/Meets Individual Needs Program Includes: Indoor/Outdoor, Gross/Fine Motor Skills, Snacks/Meals, Rest/Sleep/Quiet Time, Toileting and Clean Up</p> <p>Administration of Medications 19a-79-9a</p> <p><input checked="" type="checkbox"/> 97. Written Policies/Procedures</p> <p><input type="checkbox"/> 98. Training Outline on file</p> <p>Nonprescription Topical Medications</p> <p><input checked="" type="checkbox"/> 99. Administration/Parent Permission/MAR</p> <p><input checked="" type="checkbox"/> 100. Labeling/Storage</p> <p>Oral/Topical/Inhalant/Injectable Medications</p> <p><input checked="" type="checkbox"/> 101. Med Trained Staff/Certificates</p> <p><input checked="" type="checkbox"/> 102. Authorized Prescriber/Parent Permission/MAR</p> <p><input checked="" type="checkbox"/> 103. Labeling/Storage</p> <p><input checked="" type="checkbox"/> 104. Unused/Expired Meds Returned/Disposed</p> <p>Self-Administration</p> <p><input checked="" type="checkbox"/> 105. Authorized Prescriber/Parent Permission/MAR</p> <p><input checked="" type="checkbox"/> 106. Labeling/Storage</p> <p><input checked="" type="checkbox"/> 107. Approved Petition For Special Med Authorization</p>	<p>Under Three Endorsement 19a-79-10</p> <p><input checked="" type="checkbox"/> 109. Approved Endorsement</p> <p><input checked="" type="checkbox"/> 110. Ratio: 1 Staff to 4 Children</p> <p><input checked="" type="checkbox"/> 111. Group Size no Larger than 8</p> <p><input checked="" type="checkbox"/> 112. Physical Barriers/Groups of 8 (Indoors/Outdoors)</p> <p><input checked="" type="checkbox"/> 113. Adequate Sinks in Program Space</p> <p><input checked="" type="checkbox"/> 114. Free Standing/Well-Constructed/Safe Cribs</p> <p><input checked="" type="checkbox"/> 115. Washable Cots</p> <p><input checked="" type="checkbox"/> 116. Chairs for Feeding/Stable/Safety Straps/Locking Tray</p> <p><input checked="" type="checkbox"/> 117. Dev. Appropriate Tables/Chairs/Equipment</p> <p><input checked="" type="checkbox"/> 118. Refrigerators and Food Prep Facilities</p> <p><input checked="" type="checkbox"/> 119. Sturdy/Safety Rail/Nonporous/Exclusive Use</p> <p><input checked="" type="checkbox"/> 120. Washed/Disinfected</p> <p><input checked="" type="checkbox"/> 121. Disposable Paper Sheets</p> <p><input checked="" type="checkbox"/> 122. Covered Waste Receptacle</p> <p><i>NA</i> <input type="checkbox"/> 123. Diaper Changing Policy Posted</p> <p><input checked="" type="checkbox"/> 124. Hand Washing Policy Posted</p> <p><input checked="" type="checkbox"/> 125. Individual Storage of Personal Items</p> <p><input checked="" type="checkbox"/> 126. Cribs/Cots Washed/Disinfected</p> <p><input checked="" type="checkbox"/> 127. Under 12 Months Placed on Back for Sleeping</p> <p><input checked="" type="checkbox"/> 128. Alternate Sleep Position/Equip-Medical Document Y/N</p> <p><input checked="" type="checkbox"/> 129. Crib/Bed Used for Infant Sleeping</p> <p><input checked="" type="checkbox"/> 130. Crib/Bed Free from Observable Hazards</p> <p><input checked="" type="checkbox"/> 131. Infant Toys Separate/Washed/Disinfected Daily</p> <p><input checked="" type="checkbox"/> 132. No Toys/Objects Less than 1 1/4" Diameter</p> <p><input checked="" type="checkbox"/> 133. Plastic Bags/Balloons/Styrofoam Objects Inaccessible</p> <p><input checked="" type="checkbox"/> 134. Health Consultant/Documentation of Visits</p> <p><input checked="" type="checkbox"/> 135. Infants Held for Bottles/Individual Attn/Tummy Time</p> <p><input checked="" type="checkbox"/> 136. Written Statement/Feeding Schedule from Parent</p> <p><input checked="" type="checkbox"/> 137. Unused Portions of Liquids Discarded</p> <p><input checked="" type="checkbox"/> 138. Clean Bottles/Disp. Bottles/Approved Bottle Washing</p> <p><input checked="" type="checkbox"/> 139. Food Served from Dish or Whole Jar Served</p> <p><input checked="" type="checkbox"/> 140. Bottles Individually Identified w/Child's Name</p> <p>Outdoor Play Space-Under Three:</p> <p><i>NA</i> <input type="checkbox"/> 141. Play Space Fenced</p> <p><input checked="" type="checkbox"/> 142. Outdoor Equipment: Dev. Appropriate</p> <p>School Age Children Endorsement 19a-79-11</p> <p><input checked="" type="checkbox"/> 143. Approved Endorsement</p> <p><input checked="" type="checkbox"/> 144. Activity choices appropriate</p> <p><input checked="" type="checkbox"/> 145. Ratio: 1 Staff to 10 Children</p> <p><input checked="" type="checkbox"/> 146. Group Size: Max. 20 Children</p> <p><input checked="" type="checkbox"/> 147. Education Consultant Appropriate</p> <p>Night Care Endorsement 19a-79-12 (10pm-5am)</p> <p><input type="checkbox"/> 148. Approved Endorsement</p> <p><input type="checkbox"/> 149. Written Program Plan/Supervision</p> <p><input type="checkbox"/> 150. Staff Awake/Available</p> <p><i>NA</i> <input type="checkbox"/> 151. Cot/Crib/Bedding/Toiletries/Sleep Apparel</p> <p><input type="checkbox"/> 152. Individual Storage of Personal Items</p> <p><input type="checkbox"/> 153. Bedding/Sleeping Apparel Laundered Weekly</p> <p>Monitoring of Diabetes 19a-79-13 <i>none at this time</i></p> <p><input checked="" type="checkbox"/> 154. Written Policies/Procedures</p> <p><input checked="" type="checkbox"/> 155. On Site Staff Trained in First Aid/Glucose Testing</p> <p><input checked="" type="checkbox"/> 156. Training Current/Documented</p> <p><input checked="" type="checkbox"/> 157. Supervision of Self Administration</p> <p><input checked="" type="checkbox"/> 158. Equipment/Supplies: Labeled/Inaccessible</p> <p><input checked="" type="checkbox"/> 159. Signed Agreement w/Parent Regarding Equipment</p> <p><input checked="" type="checkbox"/> 160. Materials Discarded Appropriately</p> <p><input checked="" type="checkbox"/> 161. Authorized Prescriber/Parent Permission</p> <p><input checked="" type="checkbox"/> 162. Documentation of Test Results/Actions Taken</p> <p><input checked="" type="checkbox"/> 163. Daily Written Parent Notifications</p>	

<p>Signature of OEC Representative <i>Camlyne Deloreto</i></p>	<p>Written Corrective Action Plan Due to OEC by: <i>2-23-22</i></p>	<p>Signature of Person in Charge <i>Heather Hunter-Cable</i></p>
--	---	--

Print Name: *Camlyne Deloreto* Print Name: *Heather Hunter-Cable*

SUPPLEMENTAL REPORT OF INSPECTION

Name of Program/Provider: Carelet Children's Center License # 110834 Date: 2/9/22Clubhouse-GN

Observations/Corrections needed:

#3 No documentation of annual policy training

#16 No documentation on site for one new employee
~~observed missing TB for head teacher~~ located (C)#17 observed no documentation of professional development
on site for staff

#26 observed all consultant contracts expired

#27 observed no current consultant logs on site

#98 observed no medication training outline on site

Discussed

-CCDF training and emergency plan requirements
no Care4Kids at this time.

-BCIS is managed by human resources

S = Substantiated NS = Not Substantiated P = Pending (if applicable)

Operators/providers are required by regulations and statutes
to be in compliance at all times.

Signature:

Candice Deloreto

(OEC Representative)

Candynne Deloreto

CORRECTIVE PLAN SHALL BE RETURNED TO

Signature:

Heather Hunter-Cable

(Person in Charge)

OEC BY: 2-23-22Heather Hunter-Cable