

Connecticut Office of Early Childhood
Division of Licensing
 450 Columbus Boulevard, Suite 302, Hartford, Connecticut 06103
 Phone (800)282-6063 www.ctoec.org Fax (860)326-0552

FAMILY CHILD CARE HOME INSPECTION FORM

☐ INITIAL ☒ UNANNOUNCED ☒ FULL/PARTIAL ☐ FOLLOW UP ☐ LOCATION CHANGE ☐ OTHER

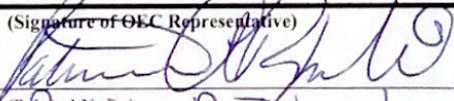
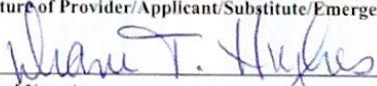
Provider: <u>Diane Hughes</u>		License Number: <u>22535</u> Expiration Date: <u>6-30-22</u>	Date of Inspection: <u>3/29/22</u> Time of Inspection: <u>9:05 AM</u>
Address: <u>14 Raymond Pl</u>		Capacity: <u>6+3</u>	Days/Hours: <u>M-F 7:30 AM-5 PM</u>
Town: <u>Cromwell</u>		Telephone: <u>860-635-1763</u> <u>Call 860-989-6286</u>	Summer: <u>Open/Closed</u>
State/Zip Code: <u>06416-1316</u>		Email: <u>dhughes1980@hotmail.com</u>	
Instructions: ☒ = Compliance/No violation found ☐ = Non-compliance/Violation found N/A = Not applicable at this time			
Consent to Inspect: I agree to allow the Commissioner or an authorized representative to have access to and inspect the facility and child care records during home inspections as required by Regulations Section 19a-87b-5(h). <u>William T. Hughes</u> Signature of Provider/Applicant/Substitute/Emergency Caregiver			
Terms of License 19a-87b-5 ☒ 4. Capacity: Total # Children Present: <u>1</u> ☒ 5. Nontransferability of License ☒ 6. Infant/Toddler Restriction- # Present: <u>0</u> ☒ 7. License Posted ☒ 8. Parent Access to OEC Phone Number ☒ 9. Photo ID ☒ 10. Requests for Information ☒ 11. Notification of Change		☒ 29. Safe Exits ☒ 30. Basement Supervision <u>(Y/N)</u> ☒ 31. Stairways: Protected/Handrails ☒ 32. Emergency Plan ☒ 33. Emergency Evacuation Drills-Quarterly/Log ☒ 34. Smoke Detectors ☒ 35. Carbon Monoxide Detector ☒ 36. Fire Extinguisher- at least 5 lb. ABC/Installed <u>Fireplace</u> ☒ 37. Auxiliary Heating System <u>(Y/N)</u> Type: <u>Gas</u> Approved <u>(Y/N)</u> ☒ 38. Safe Storage of Weapons and Ammunition ☒ 39. Safe Space - Sufficient Indoor <u>✓</u> Outdoor <u>✓</u>	
Qualifications of Applicant and Provider 19a-87b-6 ☒ 12. Awareness of/Understanding of Regulations ☒ 13. Medical Statement-Exp. Date <u>8/23/2024</u> ☒ 14. First Aid Certificate-Exp. Date <u>4/2023</u> ☒ 15. CPR Certificate- Exp. Date <u>4/2023</u> ☒ 16. Judgment		☒ 40. Body of Water <u>(Y/N)</u> Type: <u>pool</u> Barrier/Fence (4ft) ☒ 41. Hot Tubs- Locked/Inaccessible ☒ 42. Ventilation/Light - Temperature- 65°F ☒ 43. Window Safety ☒ 44. Washing/Toileting/Sewage/Garbage Facilities ☒ 45. Adequate and Safe Water: <u>Public</u> Approved ☒ 46. Water Temperature 60°-120°F ☒ 47. Pasteurization of Milk Supply ☒ 48. Working Telephone/Emergency Numbers Posted ☒ 49. Safe Transportation-Registered/Insured/Restraints ☒ 50. First Aid Supplies ☒ 51. Pets <u>(Y/N)</u> -Type: <u>cat/dog</u> Rabies Certificate(s) ☒ 52. Smoking Prohibited	
Members of the Household 19a-87b-7 ☒ 17. Medical Statement ☒ 18. Household Environment		Responsibilities of Provider 19a-87b-10 ☒ 53. Enrollment Form ☒ 54. Child Health Record ☒ 55. Immunizations ☒ 56. Emergency Permission ☒ 57. Authorized Release ☒ 58. Field Trips/Transportation Permission- To/From School ☒ 59. Swimming Permission ☒ 60. Incident Log ☒ 61. Confidentiality ☒ 62. Meeting the Child's Needs ☒ 63. Sufficient Play Equipment ☒ 64. Good Nutrition: Meals/Snacks/Water Available ☒ 65. Handwashing ☒ 66. Flexible and Balanced Written Schedule	
Qualifications of Staff 19a-87b-8 ☒ 19. Substitute/Assistant <u>(Y/N)</u> ☒ 20. Emergency Caregiver			
Comprehensive Background Check 19a-87b-8a ☒ 21. Background Check(s)			
Physical Environment 19a-87b-9 ☒ 22. Clean/Sanitary Environment ☒ 23. Freedom of Hazards ☒ 24. Harmful Substances/Materials Inaccessible ☒ 25. Bio-contaminants Disposed Safely ☒ 26. Safe Storage of Flammables ☒ 27. Safe Door Fasteners ☒ 28. Electrical Safety			
APPLICANTS- PLEASE NOTE: You MAY NOT OPERATE until all requirements have been met and a license has been issued by the Agency.			
(Signature of OEC Representative) <u>Patricia A. Zykowski</u> (Printed Name)		Date Corrections Due By: <u>N/A</u>	(Signature of Provider/Applicant/Substitute/Emergency Caregiver) <u>Diane T. Hughes</u> (Printed Name)

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Provider: <u>Diane Hughes</u>		License Number: <u>22535</u>	Date of Inspection: <u>3-29-22</u>
Responsibilities of Provider 19a-87b-10 (continued) ☒ 67. Personal Articles: Blanket/Towel/Toilet Articles ☒ 68. Proper Rest Provisions/Safe Cribs ☒ 69. Individual Plan for Care (Written if Applicable) ☒ 70. Cultural Differences/Special Needs/Dev. Appr. Activities ☒ 71. Infant Care- Individual Attention/Held for Bottle Feedings ☒ 72. Infants Placed on Back for Sleeping ☒ 73. Infants Placed in Well-Const. Crib/Snug Mattress/Tight Sheet ☒ 74. Crib or other Provision Free from Observable Hazards ☒ 75. Infants not Swaddled ☒ 76. Infants Supervised- observed minimum every 15 minutes ☒ 77. Req. for Sleep Arrangements Posted/Discussed ☒ 78. Diaper Changing: Frequent/Sanitary/Hand Washing/Waste Disp. ☒ 79. Parent Information and Access ☒ 80. Developmental Milestones-Posted ☒ 81. Supervision-At all Times- Indoors/Outdoors ☒ 82. Personal Schedule-Alert/Competent Attention ☒ 83. Full Attention-Distractions/Employment/Socialization ☒ 84. Immediate Attention ☒ 85. Substitute/Emergency Caregiver Present ☒ 86. Appropriate Discipline/Behavior Management ☒ 87. Discuss Behavior Management Methods w/Staff/Parents ☒ 88. Child Protection: Abuse/Neglect ☒ 89. Notify OEC within 24 hrs.: Death/Serious Injury ☒ 90. Mandated Reporting of Abuse/Neglect to DCF		Office Access, Inspections and Investigations 19a-87b-13 ☒ 93. Access- Immediate/Entire or Part of Facility/Records	
Sick Child Care 19a-87b-11 ☒ 91. Sick Child Care		Administration of Medications 19a-87b-17 ☒ 94. Policies and Procedures for Admin of Meds ☒ 95. Parent Permission for Nonprescription Topical Meds ☒ 96. Notification and Documentation of Medication Error(s) ☒ 97. Nonprescription Topical Meds - Stored/Labeled ☒ 98. Unused/Expired Nonprescription Meds ☒ 99. Documented Medication Trained Staff ☒ 100. Written Authorized Prescriber/Parent Permission ☒ 101. MAR Maintained ☒ 102. Prescription Meds - Stored/Labeled ☒ 103. Unused/Expired Prescription Meds ☒ 104. Emergency Meds - Equip Labeled/Current ☒ 105. Self-Administration of Meds ☒ 106. Petition for Special Medication Authorization ☒ 108. Policies for Finger Stick Blood Glucose Testing ☒ 109. Finger Stick Blood Glucose Testing - Staff Trained ☒ 110. Self Admin of Finger Stick Blood Glucose Testing ☒ 111. Testing Equip & Supplies-Maintain/Labeled/Locked/Disposed ☒ 112. Finger Stick Blood Glucose Testing Records ☒ 113. Parent Notification of Test Results	
Night Care 19a-87b-12 (Y/N) (10pm to 5am) ☒ 92. Separate Bed/Location of Bed/Appropriate Sleepwear		Additional Violations ☒ 114. Consent Order/Negotiated Corrective Action Plan	
Discussions/Comments: <u>Discussed - New Regulations</u> <u>- Having permission for transition to and from school in writing</u>			
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(Signature of OEC Representative) 	Date Corrections Due By: <u>N/A</u>	(Signature of Provider/Applicant/Substitute/Emergency Caregiver) 	
(Printed Name) <u>Patricia A. Zyburshi</u>		(Printed Name) <u>Diane T. Hughes</u>	