

2022-692

Initial  Unannounced Full/Partial  Follow-up  Location Change  Investigation  Other \_\_\_\_\_

**SUPPLEMENTAL REPORT OF INSPECTION**

Name of Program/Provider: YWCA of New Britain Date: 9/2/22 Time: 12:00:05

Location Address: 19 Franklin Square, New Britain CT 06051 Telephone #: 860-225-4681 x287  
215

e-mail address: Ann.Sausa@ywcaneb.com License #: 13507 Expiration Date: 4/30/26

Capacity: 728/28 # of Children Present: 72 # of Staff Present: 22

**Consent to Inspect** I agree to allow the Office of Early Childhood to have access to and inspect this facility and all  
**Family Child Care Home** child care records as required by Family Child Care Home Regulations.  
Provider/Applicant/Substitute's Signature \_\_\_\_\_

Purpose of visit: Complaint/Investigation 2022-692 - Self Report,

Observations/Corrections needed:

PIC: Brittany Martini, asst. Director / Ann Sausa - Director.

(NS) 19a-79-3a(b)(7) - Administrator annual training/orientation - program  
provided annual training/orientation to staff on program policies/procedures.

(S) 19a-79-1a(c) 4(D) - Staffing - Supervision - Staff failed to ensure the  
supervision of the children at all times while at the program when a staff was  
observe (on video) walking passed a child in the hallway, and walked down the  
stairs, leaving the child alone in the hallway. Staff was responsible for the child.  
child was without supervision for approximately 45 seconds (M) Staff was unaware  
that child was missing and/or left alone on 2nd level of program. This same staff  
also failed to appropriately supervise another child outside of the classroom door  
when it was observed that a child (male) had walked away from the staff  
without the staff's knowledge. Staff failed to adhere to the program's  
supervision policy.

(S) = Substantiated (NS) = Not Substantiated P = Pending (if applicable)

Operators/providers are required by regulations and statutes to be in compliance at all times.

Signature: Valecia Williams  
(OEC Representative)  
Valecia Williams

CORRECTIVE PLAN SHALL BE RETURNED TO  
OEC BY: 9/21/22

Signature: Brittany Manni  
(Person in Charge)

SUPPLEMENTAL REPORT OF INSPECTION

Name of Program/Provider: YWCA of New Britain License # 13507 Date: 9/7/22

Observations/Corrections needed:

(Cont)

(NS) 19a-79-3a(d)(8)(c) - Administration - Personnel Policy - Supervision and Discipline of Staff - Program adhered to their programs termination policy when they terminated a staff member who left a child (two separate) on two separate incidents. Staff did not adhere to programs supervision policy.

(S) = Substantiated (NS) = Not Substantiated P = Pending (if applicable)

Operators/providers are required by regulations and statutes to be in compliance at all times.

Signature: Valecia Williams  
(OEC Representative)

Print Name: Valecia Williams

Signature: [Signature]  
(Person in Charge)

Print Name: Brittany Mahni

CORRECTIVE PLAN SHALL BE RETURNED TO OEC BY: 9/21/22