

☐ Initial ☐ Unannounced Full/Partial ☐ Follow-up ☐ Location Change ☐ Investigation ☒ Other Addendum

SUPPLEMENTAL REPORT OF INSPECTION

Name of Program/Provider: YMCA School Age - Joel School Date: 2/2/23 Time: 1:30pm
Location Address: 137 A Glenwood Rd Clinton 06413 Telephone #: 860-399-9622
e-mail address: bbruno@vsymca.org License #: 14115 Expiration Date: 4/30/24
Capacity: 60 # of Children Present: — # of Staff Present: —

**Consent to Inspect
Family Child Care Home**

*I agree to allow the Office of Early Childhood to have access to and inspect this facility and all
child care records as required by Family Child Care Home Regulations.*

Provider/Applicant/Substitute's Signature NA

Purpose of visit: revision to inspection dated 1/31/23

Observations/Corrections needed:

Head teacher's name was left off the inspection
report. Please keep this for your records

S = Substantiated NS = Not Substantiated P = Pending (if applicable)

Operators/providers are required by regulations and statutes
to be in compliance at all times.

CORRECTIVE PLAN SHALL BE RETURNED TO
OEC BY: NA

Signature: Al Montano

(OEC Representative)

Print Name: Al Montano

Signature: Sent via Email

(Person in Charge)

Print Name: _____

SCHOOL AGE ONLY INSPECTION FORM

☐ INITIAL ☒ UNANNOUNCED ☒ FULL/PARTIAL ☐ FOLLOW UP ☐ LOCATION CHANGE ☐ OTHER

Program Name: <u>YMCA School Age - Joel School</u>	License Number: <u>14115</u>	Date of Inspection: <u>1/31/22</u>	Time of Arrival: <u>7:28</u>
Address: <u>1374 Glenwood Rd</u>	Expiration Date: <u>4/30/26</u>	Licensed Capacity: <u>60</u>	
Town: <u>Clinton 06413</u>	Telephone: <u>860-399-9622</u>	# of children present: <u>4</u>	# of staff present: <u>2</u>
Operator: <u>Valley Shore YMCA</u>	Director: <u>Brianne Bruno</u>		
Email: <u>donna@vsymca.org</u>	Head Teacher: <u>Matthew Homyak</u>		
Hours of Operation: <u>7:00am - 8:30am 3:00pm - 6:00pm M-F</u>	Summer Care: <u>Closed</u>		
Ages Served: <u>5yrs - 12yrs old</u>	Instruction Codes: √ = Compliance/No violation found O = Non-compliance/Violation found N/A = Not applicable at this time		

Licensure Procedures 19a-79-2a

☒ 1. Local Health Inspection Date: 1/14/22

Administration 19a-79-3a

- ☒ 2. New Staff-Employee Orientation
- ☒ 3. Annual Staff Policy Training
- ☒ 4. Documentation of Behavior M. Tech Discussed w/Parents
- ☒ 5. Notification of Change
- ☒ 6. Policies: Discipline/Supervision/Child Protection/General Operating Policies/Personnel Policies/Closing Time Policy
- ☒ 7. Daily Attendance Records: Children/Staff

Items Posted: Conspicuous/Accessible

- ☒ 8. License
- ☒ 9. Current Fire Marshal Certificate Date: 8/30/22
- ☒ 10. OEC Complaint Procedure
- ☒ 11. Food Service Certificate Date:
- ☒ 12. Menus
- ☒ 13. Emergency Plans
- ☒ 14. No Smoking Signs
- ☒ 15. Radon Test (Y/N) Date: Results:
- ☒ 15a. Developmental Milestones

Staffing 19a-79-4a

- ☒ 16. Staff Health Records/TB Tests
- ☒ 17. Professional Development
- ☒ 18. Disciplinary Actions
- ☒ 18b. Background Checks
- ☒ 19. Designated Head Teacher/60%
- ☒ 20. Two Staff Present
- ☒ 23. Designated Director/Training
- ☒ 24. CPR Certified Staff
- ☒ 25. First Aid Trained Staff

Consultants

☒ 26. Agreements/Contracts (Complete/Signed Annually)

	Contracts	Logs
Education	☒	☒
Health	☒	☒
Social Service	☒	☒
Dental	☒	☒
Dietitian	☒	☒

☒ 27. Logs/Visits Documented

Swimming: (Y/N) ☒

- ☒ 28. Non-Swimmers Identified
- ☒ 29. Staff/Child Ratios
- ☒ 30. CPR Certified Staff (20 years of age)
- ☒ 31. Lifeguard Certified/Supervision

Record Keeping 19a-79-5a

- ☒ 32. Enrollment Information
- ☒ 33. Emergency Medical Permission
- ☒ 34. Authorized Released Permission
- ☒ 35. Field Trip Permission
- ☒ 36. Transportation Permission
- ☒ 37. Child Health Records/Immunizations/TB
- ☒ 38. Individual Care Plan (Signed by Parent/Staff)
- ☒ 39. Injury/Illness/Accident Reports

Health and Safety 19a-79-6a

- ☒ 40. Nutritious Snacks/Meals (Required Food Groups)
- ☒ 41. Proper Refrigeration
- ☒ 42. Kitchen Separated
- ☒ 43. Hand Washing Before Eating/Food Handling
- ☒ 44. First Aid Kit(s): Indoor/Outdoor/Field Trip/Inventory

Physical Plant 19a-79-7a

- ☒ 45. License Premise: Clean/Good Repair/Hazard Free
- ☒ 48. Sanitary Drinking Fountains/Disposable Cups
- ☒ Water Supply: Public/Well
- ☒ 49. Lead Water Test (Y/N) Date:
- ☒ Bacterial/Chemical Test (Y/N) Date:
- ☒ 50. Walkways Maintained
- ☒ 51. Designated Staff Toilet/Sink
- ☒ 53. Windows Protected to Prevent Falls
- ☒ 55. Overhead Doors Locking Devices/ Spring Protectors
- ☒ 56. Exits/Hallways and Stairs Unobstructed
- ☒ 58. Smoking Prohibited
- ☒ 59. Matches/Lighters Inaccessible
- ☒ 61. Toileting Needs Met
- ☒ 62. Required Toilets/Sinks/Supplies
- ☒ 64. Hand Washing After Toileting: Staff/Children
- ☒ 65. Ventilation in Toilet Room
- ☒ 66. Air Temperature Comfortable
- ☒ 68. Portable Space Heaters
- ☒ 69. Building/Equipment: Sanitary/Hazard Free
- ☒ 71. Hot Water/Steam Pipes Protected
- ☒ 72. Working Phone on Each Level

Signature of OEC Representative:

Print Name: Al Montanuy

Written Corrective Action Plan
Due to OEC by:

2/14/23

Signature of Person in Charge:

Print Name: Matthew Homyak

☐ INITIAL ☒ UNANNOUNCED FULL/PARTIAL ☐ FOLLOW UP ☐ LOCATION CHANGE ☐ OTHER

Program Name: <u>YMCA School Age - Jabel School</u>	License Number: <u>14115</u>	Date of Inspection: <u>4/30/22</u>	Time of Arrival: <u>7:35 am</u>
Address: <u>137A Glenwood Rd</u>	Expiration Date: <u>4/30/26</u>	Licensed Capacity: <u>60</u>	
Town: <u>Clinton 06413</u>	Telephone: <u>860-399-9622</u>	# of children present: <u>4</u>	# of staff present: <u>2</u>
Operator: <u>Valley Shore YMCA</u>	Director: <u>Britney Bruno</u>		
Email: <u>bbruno@vsymca.org</u>	Head Teacher:		
Hours of Operation: <u>7:00am - 8:30am 3:00pm - 6:00pm M-F</u>	Summer Care: <u>Closed</u>		
Ages Served: <u>5yrs - 12yrs old</u>	Instruction Codes: √ = Compliance/No violation found O = Non-compliance/Violation found N/A = Not applicable at this time		

Licensure Procedures 19a-79-2a

☒ 1. Local Health Inspection Date: 11/14/22

Administration 19a-79-3a

- ☒ 2. New Staff-Employee Orientation
- ☒ 3. Annual Staff Policy Training
- ☒ 4. Documentation of Behavior M. Tech Discussed w/Parents
- ☒ 5. Notification of Change
- ☒ 6. Policies: Discipline/Supervision/Child Protection/General Operating Policies/Personnel Policies/Closing Time Policy
- ☒ 7. Daily Attendance Records: Children/Staff

Items Posted: Conspicuous/Accessible

- ☒ 8. License
- ☒ 9. Current Fire Marshal Certificate Date: 8/30/22
- ☒ 10. OEC Complaint Procedure
- ☒ 11. Food Service Certificate Date:
- ☒ 12. Menus
- ☒ 13. Emergency Plans
- ☒ 14. No Smoking Signs
- ☒ 15. Radon Test (Y/N) Date: Results:
- ☒ 15a. Developmental Milestones

Staffing 19a-79-4a

- ☒ 16. Staff Health Records/TB Tests
- ☒ 17. Professional Development
- ☒ 18. Disciplinary Actions
- ☒ 18b. Background Checks
- ☒ 19. Designated Head Teacher/60%
- ☒ 20. Two Staff Present
- ☒ 23. Designated Director/Training
- ☒ 24. CPR Certified Staff
- ☒ 25. First Aid Trained Staff

Consultants

☒ 26. Agreements/Contracts (Complete/Signed Annually)

	Contracts	Logs
Education	☒	☒
Health	☒	☒
Social Service	☒	☒
Dental	☒	☒
Dietitian	☒	☒

☒ 27. Logs/Visits Documented

Swimming: (Y/N)

- ☒ 28. Non-Swimmers Identified
- ☒ 29. Staff/Child Ratios
- ☒ 30. CPR Certified Staff (20 years of age)
- ☒ 31. Lifeguard Certified/Supervision

Record Keeping 19a-79-5a

- ☒ 32. Enrollment Information
- ☒ 33. Emergency Medical Permission
- ☒ 34. Authorized Released Permission
- ☒ 35. Field Trip Permission
- ☒ 36. Transportation Permission
- ☒ 37. Child Health Records/Immunizations/TB
- ☒ 38. Individual Care Plan (Signed by Parent/Staff)
- ☒ 39. Injury/Illness/Accident Reports

Health and Safety 19a-79-6a

- ☒ 40. Nutritious Snacks/Meals (Required Food Groups)
- ☒ 41. Proper Refrigeration
- ☒ 42. Kitchen Separated
- ☒ 43. Hand Washing Before Eating/Food Handling
- ☒ 44. First Aid Kit(s): Indoor/Outdoor/Field Trip/Inventory

Physical Plant 19a-79-7a

- ☒ 45. License Premise: Clean/Good Repair/Hazard Free
- ☒ 48. Sanitary Drinking Fountains/Disposable Cups
- ☒ Water Supply: Public/Well
- ☒ 49. Lead Water Test (Y/N) Date:
- ☒ Bacterial/Chemical Test (Y/N) Date:
- ☒ 50. Walkways Maintained
- ☒ 51. Designated Staff Toilet/Sink
- ☒ 53. Windows Protected to Prevent Falls
- ☒ 55. Overhead Doors Locking Devices/ Spring Protectors
- ☒ 56. Exits/Hallways and Stairs Unobstructed
- ☒ 58. Smoking Prohibited
- ☒ 59. Matches/Lighters Inaccessible
- ☒ 61. Toileting Needs Met
- ☒ 62. Required Toilets/Sinks/Supplies
- ☒ 64. Hand Washing After Toileting: Staff/Children
- ☒ 65. Ventilation in Toilet Room
- ☒ 66. Air Temperature Comfortable
- ☒ 68. Portable Space Heaters
- ☒ 69. Building/Equipment: Sanitary/Hazard Free
- ☒ 71. Hot Water/Steam Pipes Protected
- ☒ 72. Working Phone on Each Level

Signature of OEC Representative:

Fil Montanye
Print Name: Fil Montanye

Written Corrective Action Plan
Due to OEC by:

2/14/23

Signature of Person in Charge:

Matthew Homyak
Print Name: Matthew Homyak

☐ INITIAL ☒ UNANNOUNCED ☒ FULL/PARTIAL ☐ FOLLOW UP ☐ LOCATION CHANGE ☐ OTHER

Program Name: <u>YMCA School Age - Jabel School</u>	License Number: <u>14115</u>	Date of Inspection: <u>1/31/22</u>	Time of Arrival: <u>7:25</u>
Address: <u>137A Glenwood Rd</u>	Expiration Date: <u>4/30/26</u>	Licensed Capacity: <u>60</u>	
Town: <u>Clinton 06413</u>	Telephone: <u>860-399-9622</u>	# of children present: <u>4</u>	# of staff present: <u>2</u>
Operator: <u>Valley Shore YMCA</u>	Director: <u>Brianne Bruno</u>	Head Teacher:	
Email: <u>bonura@vsymca.org</u>	Summer Care: <u>Closed</u>		
Hours of Operation: <u>7:00am - 8:30am 3:00pm - 6:00pm M-F</u>	Instruction Codes: √ = Compliance/No violation found O = Non-compliance/Violation found N/A = Not applicable at this time		
Ages Served: <u>5yrs - 12yrs old</u>			

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- ☒ 7. Daily Attendance Records: Children

Items Posted: Conspicuous/Accessible

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Consultants

☒ 26. Agreements/Contracts (Complete/Signed Annually)

	Contracts	Logs
Education	☒	☒
Health	☒	☒
Social Service	☒	☒
Dental	☒	☒
Dietitian	☒	☒

☒ 27. Logs/Visits Documented

Swimming: (Y/N)

- ☒ 28. Non-Swimmers Identified
- ☒ 29. Staff/Child Ratios
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Physical Plant 19a-79-7a

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- ☒ 68. Portable Space Heaters
- ☒ 69. Building/Equipment: Sanitary/Hazard Free
- ☒ 71. Hot Water/Steam Pipes Protected
- ☒ 72. Working Phone on Each Level

Signature of OEC Representative:

Print Name: Fi Montanue

Written Corrective Action Plan
Due to OEC by:

2/14/23

Signature of Person in Charge:

Print Name: Adrianne Bruno

SCHOOL AGE ONLY INSPECTION FORM

Program Name: <u>YMCA School Age Program - Bel School</u>		License Number: <u>14115</u>	Date of Inspection: <u>1/31/23</u>
<u>Physical Plant continued:</u> ☒ 73. Emergency Numbers Posted ☒ 75. Light Fixtures Shielded/Shatter Proof ☒ 76. Potentially Hazardous Substances Locked ☒ 77. Garbage/Rubbish Disposed Daily ☒ 78. Stairs Protected/Good Repair/Handrails ☒ 79. Pets: Maintained/Care Plan (Y/N) ☒ 80. Operable CO Detector on Each Level (Y/N) ☒ 81. Program Space/Adequate Sq. Ft. Per Child ☒ 84. Developmentally Appropriate Equipment/Materials ☒ 85. Hot Tubs/Spas/Saunas: Locked/Inaccessible (Y/N) ☒ 86. No Weapons/No Facsimile of a Firearm on Premise <u>Outdoor Space</u> ☒ 87. Outdoor Space Adequate Sq. Ft. Per Child ☒ 88. Impact Absorbing Material under Equipment ☒ 89. Playground Free of Hazards ☒ 92. Equipment Anchored/Safely Arranged ☒ 93. Outdoor Playground Protected ☒ 94. Drinking Water Available/Accessible <u>Educational Requirements 19a-79-8a</u> ☒ 95. Written Plan for Daily Program Available to Parents/Staff ☒ 96. Activity Choices: Developmentally Appropriate/ Flexible/Meets Individual Needs Program Includes: Indoor/Outdoor, Gross/Fine Motor Skills, Snacks/Meals, Rest/Sleep/Quiet Time, Toileting and Clean Up <u>Administration of Medications 19a-79-9a</u> ☒ 97. Written Policies/Procedures ☒ 98. Training Outline on file <u>Nonprescription Topical Medications</u> ☒ 99. Administration/Parent Permission/MAR ☒ 100. Labeling/Storage <u>Oral/Topical/Inhalant/Injectable Medications</u> ☒ 101. Med Trained Staff/Certificates ☒ 102. Authorized Prescriber/Parent Permission/MAR ☒ 103. Labeling/Storage ☒ 104. Unused/Expired Meds Returned/Disposed <u>Self-Administration</u> ☒ 105. Authorized Prescriber/Parent Permission/MAR ☒ 106. Labeling/Storage ☒ 107. Approved Petition For Special Med Authorization <u>Emergency Distribution of Potassium Iodide</u> ☒ 108. KI Pill Parent Permission/Storage		<u>School Age Children Endorsement 19a-79-11</u> ☒ 143. Approved Endorsement ☒ 144. Activity choices appropriate ☒ 145. Ratio: 1 Staff to 10 Children ☒ 146. Group Size: Max. 20 Children ☒ 147. Education Consultant Appropriate <u>Monitoring of Diabetes 19a-79-13</u> <u>no one enrolled w/ Diabetes</u> ☒ 154. Written Policies/Procedures ☒ 155. On Site Staff Trained in First Aid/Glucose Testing ☒ 156. Training Current/Documented ☒ 157. Supervision of Self Administration ☒ 158. Equipment/Supplies: Labeled/Inaccessible ☒ 159. Signed Agreement w/Parent Regarding Equipment ☒ 160. Materials Discarded Appropriately ☒ 161. Authorized Prescriber/Parent Permission ☒ 162. Documentation of Test Results/Actions Taken ☒ 163. Daily Written Parent Notifications	
Signature of OEC Representative <u>Fil Montanye</u>		Written Corrective Action Plan Due to OEC by: <u>2/14/23</u>	
Print Name: <u>Fil Montanye</u>		Signature of Person in Charge <u>Matthew Homyak</u> Print Name: <u>Matthew Homyak</u>	

SUPPLEMENTAL REPORT OF INSPECTION

Name of Program/Provider: YMCA School Age - Joel School License # 14115 Date: 1/31/23

Observations/Corrections needed:

- #16 - 1 out 2 staff physicals and TB not observed
- #27 - current logs for review of policies and education program plan not observed for health, social service and dental consultant.
- #37 - 1 out 7 child's TB risk not observed
- ~~#44 - current first aid manual not observed~~
- #102 - observed 1 medication order on school personnel form
- ~~#102~~ ^{PM} 1 medication order not observed

S = Substantiated NS = Not Substantiated P = Pending (if applicable)

Operators/providers are required by regulations and statutes to be in compliance at all times.

Signature: Fil Montenye
(OEC Representative)Print: Fil Montenye

CORRECTIVE PLAN SHALL BE RETURNED TO

OEC BY: 2/14/23Signature: Matthew Hornyak
(Person in Charge)Print: Matthew Hornyak