

Connecticut Office of Early Childhood
Division of Licensing
450 Columbus Boulevard, Suite 302, Hartford, Connecticut 06103
Phone (800)282-6063 www.ctoec.org Fax (860)326-0552

FAMILY CHILD CARE HOME INSPECTION FORM

☐ INITIAL ☒ UNANNOUNCED ☒ FULL ☐ PARTIAL ☐ FOLLOW UP ☐ LOCATION CHANGE ☐ OTHER

Provider: Kay Nixon	License Number: 34075	Date of Inspection: 4/17/23
Address: 76 Townfarm Rd.	Expiration Date: 5/31/22	Time of Inspection: 9:00 am
Town: Ledyard	Capacity: 6+3	Days/Hours: m-f 9:30-5:00
State/Zip Code: CT. 06339	Telephone: 8605727083	Summer: Open/Closed
Email: Kaybear0964@aol.com		

Instructions: ☒ = Compliance/No violation found ☐ O = Non-compliance/Violation found ☐ N/A = Not applicable at this time

Consent to Inspect: I agree to allow the Commissioner or an authorized representative to have access to and inspect the facility and child care records during home inspections as required by Regulations Section 19a-87b-5(h).

Terms of License 19a-87b-5

- ☒ 4. Capacity: Total # Children Present: 5
- ☒ 5. Nontransferability of License
- ☒ 6. Infant/Toddler Restriction- # Present: 0
- ☒ 7. License Posted
- ☒ 8. Parent Access to OEC Phone Number
- ☒ 9. Photo ID
- ☒ 10. Requests for Information
- ☒ 11. Notification of Change

Qualifications of Applicant and Provider 19a-87b-6

- ☒ 12. Awareness of/Understanding of Regulations
- ☒ 13. Medical Statement-Exp. Date 10/20/25
- ☒ 14. First Aid Certificate-Exp. Date 3/31/25
- ☒ 15. CPR Certificate-Exp. Date 3/31/25
- ☒ 16. Judgment

Members of the Household 19a-87b-7

- ☒ 17. Medical Statement
- ☒ 18. Household Environment

Qualifications of Staff 19a-87b-8

- ☒ 19. Substitute/Assistant (Y/N)
- ☒ 20. Emergency Caregiver

Comprehensive Background Check 19a-87b-8a

- ☒ 21. Background Check(s)

Physical Environment 19a-87b-9

- ☒ 22. Clean/Sanitary Environment
- ☒ 23. Freedom of Hazards
- ☒ 24. Harmful Substances/Materials Inaccessible
- ☒ 25. Bio-contaminants Disposed Safely
- ☒ 26. Safe Storage of Flammables
- ☒ 27. Safe Door Fasteners
- ☒ 28. Electrical Safety

- Signature of Provider/Applicant/Substitute/Emergency Caregiver: Kay Nixon
- ☒ 29. Safe Exits
 - ☒ 30. Basement Supervision (Y/N)
 - ☒ 31. Stairways: Protected/Handrails
 - ☒ 32. Emergency Plan
 - ☒ 33. Emergency Evacuation Drills-Quarterly/Log
 - ☒ 34. Smoke Detectors
 - ☒ 35. Carbon Monoxide Detector
 - ☒ 36. Fire Extinguisher- at least 5 lb. ABC/Installed
 - ☒ 37. Auxiliary Heating System (Y/N) Type: Approved (Y/N)
 - ☒ 38. Safe Storage of Weapons and Ammunition
 - ☒ 39. Safe Space - Sufficient Indoor Outdoor
 - ☒ 40. Body of Water (Y/N) Type: Barrier/Fence (4ft)
 - ☒ 41. Hot Tubs- Locked/Inaccessible
 - ☒ 42. Ventilation/Light - Temperature- 65°F
 - ☒ 43. Window Safety
 - ☒ 44. Washing/Toileting/Sewage/Garbage Facilities
 - ☒ 45. Adequate and Safe Water: Public/Approved
 - ☒ 46. Water Temperature 60°-120°F
 - ☒ 47. Pasteurization of Milk Supply
 - ☒ 48. Working Telephone/Emergency Numbers Posted
 - ☒ 49. Safe Transportation-Registered/Insured/Restraints
 - ☒ 50. First Aid Supplies
 - ☒ 51. Pets: (Y/N) -Type: dogs, cats Rabies Certificate(s)
 - ☒ 52. Smoking Prohibited

Responsibilities of Provider 19a-87b-10

- ☒ 53. Enrollment Form
- ☒ 54. Child Health Record
- ☒ 55. Immunizations
- ☒ 56. Emergency Permission
- ☒ 57. Authorized Release
- ☒ 58. Field Trips/Transportation Permission- To/From School
- ☒ 59. Swimming Permission
- ☒ 60. Incident Log
- ☒ 61. Confidentiality
- ☒ 62. Meeting the Child's Needs
- ☒ 63. Sufficient Play Equipment
- ☒ 64. Good Nutrition: Meals/Snacks/Water Available
- ☒ 65. Handwashing
- ☒ 66. Flexible and Balanced Written Schedule

APPLICANTS- PLEASE NOTE: You MAY NOT OPERATE until all requirements have been met and a license has been issued by the Agency.

Date Corrections (Signature of Provider/Applicant/Substitute/Emergency Caregiver)

- ☒ 67. Personal Articles: Blanket/Towel/Toilet Articles
- ☒ 68. Proper Rest Provisions/Safe Cribs
- ☒ 69. Individual Plan for Care (Written if Applicable)
- ☒ 70. Cultural Differences/Special Needs/Dev. Appr. Activities
- ☒ 71. Infant Care- Individual Attention/Held for Bottle Feedings
- ☒ 72. Infants Placed on Back for Sleeping
- ☒ 73. Infants Placed in Well-Const. Crib/Snug Mattress/Tight Sheet
- ☒ 74. Crib or other Provision Free from Observable Hazards
- ☒ 75. Infants not Swaddled
- ☒ 76. Infants Supervised- observed minimum every 15 minutes
- ☒ 77. Req. for Sleep Arrangements Posted/Discussed
- ☒ 78. Diaper Changing: Frequent/Sanitary/Hand Washing/Waste Disp.
- ☒ 79. Parent Information and Access
- ☒ 80. Developmental Milestones-Posted
- ☒ 81. Supervision-At all Times- Indoors/Outdoors
- ☒ 82. Personal Schedule-Alert/Competent Attention
- ☒ 83. Full Attention-Distractions/Employment/Socialization
- ☒ 84. Immediate Attention
- ☒ 85. Substitute/Emergency Caregiver Present
- ☒ 86. Appropriate Discipline/Behavior Management
- ☒ 87. Discuss Behavior Management Methods w/Staff/Parents
- ☒ 88. Child Protection: Abuse/Neglect
- ☒ 89. Notify OEC within 24 hrs.: Death/Serious Injury
- ☒ 90. Mandated Reporting of Abuse/Neglect to DCF

Sick Child Care 19a-87b-11

- ☒ 91. Sick Child Care

Night Care 19a-87b-12 (Y(N)) (10pm to 5am)

- ☒ 92. Separate Bed/Location of Bed/Appropriate Sleepwear

- ☒ 93. Access- Immediate/Entire or Part of Facility/Records

Administration of Medications 19a-87b-17

- ☒ 94. Policies and Procedures for Admin of Meds
- ☒ 95. Parent Permission for Nonprescription Topical Meds
- ☒ 96. Notification and Documentation of Medication Error(s)
- ☒ 97. Nonprescription Topical Meds – Stored/Labeled
- ☒ 98. Unused/Expired Nonprescription Meds
- ☒ 99. Documented Medication Trained Staff
- ☒ 100. Written Authorized Prescriber/Parent Permission
- ☒ 101. MAR Maintained
- ☒ 102. Prescription Meds – Stored/Labeled
- ☒ 103. Unused/Expired Prescription Meds
- ☒ 104. Emergency Meds – Equip Labeled/Current
- ☒ 105. Self-Administration of Meds
- ☒ 106. Petition for Special Medication Authorization
- ☒ 108. Policies for Finger Stick Blood Glucose Testing
- ☒ 109. Finger Stick Blood Glucose Testing – Staff Trained
- ☒ 110. Self Admin of Finger Stick Blood Glucose Testing
- ☒ 111. Testing Equip & Supplies-Maintain/Labeled/Locked/Disposed
- ☒ 112. Finger Stick Blood Glucose Testing Records
- ☒ 113. Parent Notification of Test Results

Additional Violations

- ☒ 114. Consent Order/Negotiated Corrective Action Plan

Discussions/Comments:

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(Signature of OEC Representative)	Date Corrections Due By:	(Signature of Provider/Applicant/Substitute/Emergency Caregiver)
<i>Steph A. Russell</i>	No cap required	<i>Kay Nixon</i>
(Printed Name)		(Printed Name)
Steph A. Russell		Kay Nixon

10. 4. 1911

1. 10. 1911