

CHILD CARE CENTER/GROUP INSPECTION FORM

INITIAL UNANNOUNCED FULL/PARTIAL FOLLOW UP LOCATION CHANGE OTHER

Program Name: <u>Kings Chapel Early Care & Education Center</u>	License Number: <u>70024</u>	Date of Inspection: <u>8/3/23</u>	Time of Arrival: <u>8:42am</u>
Address: <u>400 Woodland St</u>	Expiration Date: <u>9/30/23</u>	Licensed Capacity: <u>52</u>	Under 3 Capacity: <u>32</u>
Town: <u>Hartford, Ct 06112</u>	Telephone: <u>860-560-0387</u>	# of children present: <u>36/15</u>	# of staff present: <u>12</u>
Operator: <u>Kings Chapel Early Care & Education Center Inc</u>	Director: <u>Terry Graham</u>	Head Teacher: <u>Shirley Leslie</u>	
Email: <u>tgraham@kingschapeleducation.com</u>	Hours of Operation: <u>7:00am - 5:30pm</u>	Summer Care: <u>Open</u>	
Ages Served: <u>6 weeks - 12 years</u>	Instruction Codes: N/A = Not applicable at this time √ = Compliance/No violation found O = Non-compliance/Violation found		
Endorsements: <input checked="" type="checkbox"/> Under Three (6wks - 36m) <input checked="" type="checkbox"/> Preschool (3y - 5y) <input checked="" type="checkbox"/> School Age (5y & up) <input type="checkbox"/> Night Care (6wks & up)			

- License Procedures 19a-79-2a**
 1. Local Health Date: 1/26/23
- Administration 19a-79-3a**
 2. New Staff-Employee Orientation
 3. Annual Staff Policy Training
 4. Documentation of Behavior M. Tech Discussed w/Parents
 5. Notification of Change
 6. Policies: Discipline/Supervision/Child Protection/General Operating Policies/Personnel Policies/Closing Time Policy
 7. Daily Attendance Records: Children/Staff
- Items Posted: Conspicuous/Accessible**
 8. License
 9. Current Fire Marshal Certificate Date: 11/29/22
 10. OEC Complaint Procedure
 11. Food Service Certificate Date: 9/30/23 exp.
 12. Menus
 13. Emergency Plans
 14. No Smoking Signs
 15. Radon Test (Y/N) Date: 3/26/12 Results: 0.2 - 0.3 pCi/L
 15a. Developmental Milestones
- Staffing 19a-79-4a**
 16. Staff Health Records/TB Tests
 17. Professional Development
 18. Disciplinary Actions
 18b. Background Checks
 19. Designated Head Teacher/60%
 20. Two Staff Present
 21. Ratio: 1 Staff to 10 Children
 22. Group Size: Maximum 20 Children
 23. Designated Director/Training
 24. CPR Certified Staff
 25. First Aid Trained Staff

Consultants

26. Agreements/Contracts (Complete/Signed Annually)

	Contracts	Logs
Education	<u>0</u>	<input checked="" type="checkbox"/>
Health	<u>0</u>	<input checked="" type="checkbox"/>
Social Service	<u>0</u>	<input checked="" type="checkbox"/>
Dental	<u>0</u>	<input checked="" type="checkbox"/>
Dietitian	<u>0</u>	<input checked="" type="checkbox"/>

27. Logs/Visits Documented
Swimming: (Y/N) Y
 28. Non-Swimmers Identified

Signature of OEC Representative: Johanne Dalo
Print name: Johanne Dalo

- Swimming cont.**
 29. Staff/Child Ratios
 30. CPR Certified Staff (20 years of age)
 31. Lifeguard Certified/Supervision
- Record Keeping 19a-79-5a**
 32. Enrollment Information
 33. Emergency Medical Permission
 34. Authorized Released Permission
 35. Field Trip Permission
 36. Transportation Permission
 37. Child Health Records/Immunizations/TB
 38. Individual Care Plan (Signed by Parent/Staff)
 39. Injury/Illness/Accident Reports
- Health and Safety 19a-79-6a**
 40. Nutritious Snacks/Meals (Required Food Groups)
 41. Proper Refrigeration
 42. Kitchen Separated
 43. Hand Washing Before Eating/Food Handling
 44. First Aid Kit(s): Indoor/Outdoor/Field Trip/Inventory
- Physical Plant 19a-79-7a**
 45. License Premise: Clean/Good Repair/Hazard Free
 48. Sanitary Drinking Fountains/Disposable Cups
Water Supply: Public Well
 49. Lead Water Test Date: 6/3/22
Bacterial/Chemical Test (Y/N) Date: -
 50. Walkways Maintained
 51. Designated Staff Toilet/Sink
 52. All Openings for Ventilation Screened
 53. Windows Protected to Prevent Falls
 54. Glass Protected to 36"
 55. Overhead Doors Locking Devices/Spring Protectors
 56. Exits/Hallways and Stairs Unobstructed
 57. Individual Storage of Clothing/Bedding
 58. Smoking Prohibited
 59. Matches/Lighters Inaccessible
 60. Electrical Safety: Outlets/Cords
 61. Toileting Needs Met
 62. Required Toilets/Sinks/Supplies
 63. Potty Chairs: Nonporous/Emptied/Disinfected
 64. Hand Washing After Toileting: Staff/Children
 65. Ventilation in Toilet Room
 66. Air Temp 65°, Thermometer Affixed

Written Corrective Action Plan Due to OEC by: 8/17/23

Signature of Person in Charge: Terry Graham
Print name: Terry Graham

CHILD CARE CENTER/GROUP INSPECTION FORM

Program Name: King's Chapel Early Care & Education Ctr License Number: 70024 Date of Inspection: 8/3/23

- Physical Plant continued:**
- 67. Water Temperature 60°-115°
 - 68. Portable Space Heaters
 - 69. Walls/Ceilings/Floors/Rugs: Clean/Good Repair
 - 70. Rugs Secure
 - 71. Hot Water/Steam Pipes Protected
 - 72. Working Phone on Each Level
 - 73. Emergency Numbers Posted
 - 74. Adequate Lighting: 50/30 Candle Feet
 - 75. Light Fixtures Shielded/Shatter Proof
 - 76. Potentially Hazardous Substances Locked
 - 77. Garbage/Rubbish Disposed Daily
 - 78. Stairs Protected/Good Repair/Handrails
 - 79. Pets: Maintained/Care Plan (Y/N)
 - 80. Operable CO Detector on Each Level (Y/N)
 - 81. Program Space/Adequate Sq. Ft. Per Child
 - 82. Equipment: Good Repair/Safe/Non-toxic
 - 83. Cots Stored/Maintained/Adequate Number
 - 84. Developmentally Appropriate Equipment/Materials
 - 85. Hot Tubs/Spas/Saunas: Locked/Inaccessible (Y/N)
 - 86. No Weapons/No Facsimile of a Firearm on Premise

- Outdoor Space**
- 87. Outdoor Space Adequate Sq. Ft. Per Child
 - 88. Impact Absorbing Material under Equipment
 - 89. Playground Free from Hazards
 - 90. Peeling Paint (Y/N) Sample Taken (Y/N)
 - 92. Equipment Anchored/Safely Arranged
 - 93. Outdoor Play Area Protected/Fenced
 - 94. Drinking Water Available/Accessible

- Educational Requirements 19a-79-8a**
- 95. Written Plan for Daily Program Available to Parents/Staff
 - 96. Activity Choices: Developmentally Appropriate/
Flexible/Meets Individual Needs
Program Includes: Indoor/Outdoor, Gross/Fine
Motor Skills, Snacks/Meals,
Rest/Sleep/Quiet Time,
Toileting and Clean Up

- Administration of Medications 19a-79-9a**
- 97. Written Policies/Procedures
 - 98. Training Outline on file

- Nonprescription Topical Medications**
- 99. Administration/Parent Permission/MAR
 - 100. Labeling/Storage

- Oral/Topical/Inhalant/Injectable Medications**
- 101. Med Trained Staff/Certificates
 - 102. Authorized Prescriber/Parent Permission/MAR
 - 103. Labeling/Storage
 - 104. Unused/Expired Meds Returned/Disposed

- Self-Administration**
- 105. Authorized Prescriber/Parent Permission/MAR
 - 106. Labeling/Storage

- 107. Approved Petition For Special Med Authorization

- Under Three Endorsement 19a-79-10**
- 109. Approved Endorsement
 - 110. Ratio: 1 Staff to 4 Children
 - 111. Group Size no Larger than 8
 - 112. Physical Barriers/Groups of 8 (Indoors/Outdoors)
 - 113. Adequate Sinks in Program Space
 - 114. Free Standing/Well-Constructed/Safe Cribs
 - 115. Washable Cots
 - 116. Chairs for Feeding/Stable/Safety Straps/Locking Tray
 - 117. Dev. Appropriate Tables/Chairs/Equipment
 - 118. Refrigerators and Food Prep Facilities
 - 119. Sturdy/Safety Rail/Nonporous/Exclusive Use
 - 120. Washed/Disinfected
 - 121. Disposable Paper Sheets
 - 122. Covered Waste Receptacle
 - 123. Diaper Changing Policy Posted
 - 124. Hand Washing Policy Posted
 - 125. Individual Storage of Personal Items
 - 126. Cribs/Cots Washed/Disinfected
 - 127. Under 12 Months Placed on Back for Sleeping
 - 128. Alternate Sleep Position/Equip-Medical Document (Y/N)
 - 129. Crib/Bed Used for Infant Sleeping
 - 130. Crib/Bed Free from Observable Hazards
 - 131. Infant Toys Separate/Washed/Disinfected Daily
 - 132. No Toys/Objects Less than 1 1/4" Diameter
 - 133. Plastic Bags/Balloons/Styrofoam Objects Inaccessible
 - 134. Health Consultant/Documentation of Visits
 - 135. Infants Held for Bottles/Individual Attn/Tummy Time
 - 136. Written Statement/Feeding Schedule from Parent
 - 137. Unused Portions of Liquids Discarded
 - 138. Clean Bottles/Disp. Bottles/Approved Bottle Washing
 - 139. Food Served from Dish or Whole Jar Served
 - 140. Bottles Individually Identified w/Child's Name

- Outdoor Play Space-Under Three:**
- 141. Play Space Fenced
 - 142. Outdoor Equipment: Dev. Appropriate

- School Age Children Endorsement 19a-79-11**
- 143. Approved Endorsement
 - 144. Activity choices appropriate
 - 145. Ratio: 1 Staff to 10 Children
 - 146. Group Size: Max. 20 Children
 - 147. Education Consultant Appropriate

- Night Care Endorsement 19a-79-12 (10pm-5am)**
- 148. Approved Endorsement
 - 149. Written Program Plan/Supervision
 - 150. Staff Awake/Available
 - 151. Cot/Crib/Bedding/Toiletries/Sleep Apparel
 - 152. Individual Storage of Personal Items
 - 153. Bedding/Sleeping Apparel Laundered Weekly

- Monitoring of Diabetes 19a-79-13** No children enrolled
- 154. Written Policies/Procedures
 - 155. On Site Staff Trained in First Aid/Glucose Testing
 - 156. Training Current/Documented
 - 157. Supervision of Self Administration
 - 158. Equipment/Supplies: Labeled/Inaccessible
 - 159. Signed Agreement w/Parent Regarding Equipment
 - 160. Materials Discarded Appropriately
 - 161. Authorized Prescriber/Parent Permission
 - 162. Documentation of Test Results/Actions Taken
 - 163. Daily Written Parent Notifications

Signature of OEC Representative
[Signature]

Written Corrective Action Plan
Due to OEC by: 8/17/23

Signature of Person in Charge
[Signature]

Print Name: Johanne Salo

Print Name: Terry Graham

SUPPLEMENTAL REPORT OF INSPECTION

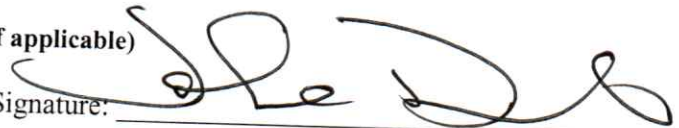
Name of Program/Provider: Kings Chapel Early Care & Education Ctr License # 70024 Date: 8/3/23

Observations/Corrections needed:

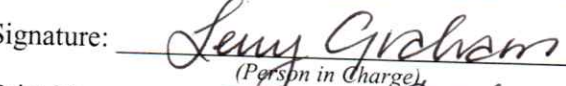
- #30 Observed 1 staff without annual staff policy training documented.
- #26 Current consultant agreements were not available at time of inspection (~~5~~ consultants)
- #27 Current Logs were not available at time of visit (~~3~~¹ consultant missing annual review of policies and education program)
- #38 Observed no individual care plan for child with nystatin (dr. form states as directed), 1 child with albuterol and no care plan, and 1 child care plan not signed by parent.
- #44 Observed First Aid manual older than 5 years in all first aid kits
- #45 Observed 3 knives accessible to children (in drawer - kitchen) kitchen counter surface showing porous surface, rust starting at bottom of 2 stalls (PS)
- #62 Observed 2 toilets used as storage area in Preschool room. Program has 3 child toilets, capacity of program will be reduced by 4 if toilet is not accessible for children. Observed small porous surface on toilet seat in (Rm 3), and no toilet paper in 1 stall in (PS)
- #69 Observed 7 stained ceiling tiles (staff Bath + Rm 121)
- #76 Observed 2 gallons of paint and ice melt accessible to children (storage room not locked and propped open)

S = Substantiated NS = Not Substantiated P = Pending (if applicable)

Operators/providers are required by regulations and statutes to be in compliance at all times.

Signature: 

Print Name: Johanne Dalo (OEC Representative)

Signature: 

Print Name: Terry Graham (Person in Charge)

CORRECTIVE PLAN SHALL BE RETURNED TO

OEC BY: 8/17/23

SUPPLEMENTAL REPORT OF INSPECTION

Name of Program/Provider: Kings Chapel Early Care & Education Center License # 70024 Date: 8/3/23

Observations/Corrections needed:

- #99 Observed 5 expired forms (Rm 3, Rm 121)
- #103 Observed Motrin not labeled and not locked, Tylenol and nystatin ~~not~~ locked and Benadryl not labeled.
- #110 Observed 13 children under 3 with 4 children in playground.
- #111 Observed under 3 children in a group larger than 8 (13 children on playground)
- #112 Observed no physical barriers separating groups of 8 (13 children on playground)

Discussion

→ Professional development for 1 staff less than 1%

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Signature:

Print Name:

(OEC Representative)

CORRECTIVE PLAN SHALL BE RETURNED TO

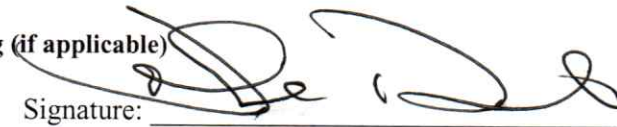
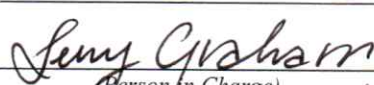
OEC BY:

8/17/23

Signature:

Print Name:

(Person in Charge)


 Johanne Dalo

 Terry Graham