

Post for 30
Operating
Days

Connecticut Office of Early Childhood
450 Columbus Boulevard, Suite 302 Hartford, CT 06103
Phone (800)-282-6063 Fax (860)-326-0552

CHILD CARE CENTER/GROUP INSPECTION FORM

☐ INITIAL ☒ UNANNOUNCED FULL/PARTIAL ☐ FOLLOW UP ☐ LOCATION CHANGE ☐ OTHER

Program Name: <u>Small World Learning Child Care Center</u>	License Number: <u>12964</u>	Date of Inspection: <u>8/18/22</u>	Time of Arrival: <u>9:00am</u>
Address: <u>257 Salmon Brook St</u>	Expiration Date: <u>11/30/25</u>	Licensed Capacity: <u>57</u>	Under 3 Capacity: <u>0</u>
Town: <u>Granby, CT 06035</u>	Telephone: <u>860 653 4039</u>	# of children present: <u>23</u>	# of staff present: <u>4</u>
Operator: <u>Small World Inc</u>	Director: <u>Doreen Hoddinott</u>		
Email: <u>SmallWorldLearningChildCare@yahoo.com</u>	Head Teacher: <u>Doreen Hoddinott</u>		
Hours of Operation: <u>M-F 7am-6pm (crr)</u>	Summer Care: <u>open</u>		
Instruction Codes: N/A = Not applicable at this time √ = Compliance/No violation found O = Non-compliance/Violation found			
Endorsements: ☐ Under Three (6wks - 36m) ☒ Preschool (3y - 5y)	☒ School Age (5y & up) ☐ Night Care (6wks & up)		

Licensure Procedures 19a-79-2a ☒ 1. Local Health Date: <u>12/22/22</u> Administration 19a-79-3a ☒ 2. New Staff-Employee Orientation ☒ 3. Annual Staff Policy Training ☒ 4. Documentation of Behavior M. Tech Discussed w/Parents ☒ 5. Notification of Change ☒ 6. Policies: Discipline/Supervision/Child Protection/General Operating Policies/Personnel Policies/Closing Time Policy ☒ 7. Daily Attendance Records: Children/Staff Items Posted: Conspicuous/Accessible ☒ 8. License ☒ 9. Current Fire Marshal Certificate Date: <u>12/20/23</u> ☒ 10. OEC Complaint Procedure ☒ 11. Food Service Certificate Date: <u>N/A</u> ☒ 12. Menus ☒ 13. Emergency Plans ☒ 14. No Smoking Signs ☒ 15. Radon Test (Y/N) Date: <u>2/24/99</u> Results: <u>2</u> ☒ 15a. Developmental Milestones Staffing 19a-79-4a ☒ 16. Staff Health Records/TB Tests ☒ 17. Professional Development ☒ 18. Disciplinary Actions ☒ 18b. Background Checks ☒ 19. Designated Head Teacher/60% ☒ 20. Two Staff Present ☒ 21. Ratio: 1 Staff to 10 Children ☒ 22. Group Size: Maximum 20 Children ☒ 23. Designated Director/Training ☒ 24. CPR Certified Staff ☒ 25. First Aid Trained Staff Consultants ☒ 26. Agreements/Contracts (Complete/Signed Annually) <table border="1"> <thead> <tr> <th></th> <th>Contracts</th> <th>Logs</th> </tr> </thead> <tbody> <tr> <td>Education</td> <td>☒</td> <td>☒</td> </tr> <tr> <td>Health</td> <td>☒</td> <td>☒</td> </tr> <tr> <td>Social Service</td> <td>☒</td> <td>☒</td> </tr> <tr> <td>Dental</td> <td>☒</td> <td>☒</td> </tr> <tr> <td>Dietitian</td> <td>☒</td> <td>☒</td> </tr> </tbody> </table> ☒ 27. Logs/Visits Documented Swimming: (Y/N) ☒ 28. Non-Swimmers Identified		Contracts	Logs	Education	☒	☒	Health	☒	☒	Social Service	☒	☒	Dental	☒	☒	Dietitian	☒	☒	Swimming cont. ☒ 29. Staff/Child Ratios ☒ 30. CPR Certified Staff (20 years of age) ☒ 31. Lifeguard Certified/Supervision Record Keeping 19a-79-5a ☒ 32. Enrollment Information ☒ 33. Emergency Medical Permission ☒ 34. Authorized Released Permission ☒ 35. Field Trip Permission ☒ 36. Transportation Permission ☒ 37. Child Health Records/Immunizations/TB ☒ 38. Individual Care Plan (Signed by Parent/Staff) ☒ 39. Injury/Illness/Accident Reports Health and Safety 19a-79-6a ☒ 40. Nutritious Snacks/Meals (Required Food Groups) ☒ 41. Proper Refrigeration ☒ 42. Kitchen Separated ☒ 43. Hand Washing Before Eating/Food Handling ☒ 44. First Aid Kit(s): Indoor/Outdoor/Field Trip/Inventory Physical Plant 19a-79-7a ☒ 45. License Premise: Clean/Good Repair/Hazard Free ☒ 48. Sanitary Drinking Fountains/Disposable Cups Water Supply: Public/Well ☒ 49. Lead Water Test Date: <u>11/10/22</u> Bacterial/Chemical Test (Y/N) Date: _____ ☒ 50. Walkways Maintained ☒ 51. Designated Staff Toilet/Sink ☒ 52. All Openings for Ventilation Screened ☒ 53. Windows Protected to Prevent Falls ☒ 54. Glass Protected to 36" ☒ 55. Overhead Doors Locking Devices/Spring Protectors ☒ 56. Exits/Hallways and Stairs Unobstructed ☒ 57. Individual Storage of Clothing/Bedding ☒ 58. Smoking Prohibited ☒ 59. Matches/Lighters Inaccessible ☒ 60. Electrical Safety: Outlets/Cords ☒ 61. Toileting Needs Met ☒ 62. Required Toilets/Sinks/Supplies ☒ 63. Potty Chairs: Nonporous/Emptied/Disinfected ☒ 64. Hand Washing After Toileting: Staff/Children ☒ 65. Ventilation in Toilet Room ☒ 66. Air Temp 65°, Thermometer Affixed
	Contracts	Logs																	
Education	☒	☒																	
Health	☒	☒																	
Social Service	☒	☒																	
Dental	☒	☒																	
Dietitian	☒	☒																	

Signature of OEC Representative: <u>Keeleman</u>	Written Corrective Action Plan Due to OEC by: <u>Sept 1, 2023</u>	Signature of Person in Charge: <u>Doreen Hoddinott</u>
Print name: <u>Keeleman</u>		Print name: <u>Doreen Hoddinott</u>

CHILD CARE CENTER/GROUP INSPECTION FORM

Program Name: <u>Small world Learning+child care center</u>		License Number: <u>129104</u>	Date of Inspection: <u>8/18/23</u>
Physical Plant continued: ☒ 67. Water Temperature 60°-115° ☒ 68. Portable Space Heaters ☒ 69. Walls/Ceilings/Floors/Rugs: Clean/Good Repair ☒ 70. Rugs Secure ☒ 71. Hot Water/Steam Pipes Protected ☒ 72. Working Phone on Each Level ☒ 73. Emergency Numbers Posted ☒ 74. Adequate Lighting: 50/30 Candle Feet ☒ 75. Light Fixtures Shielded/Shatter Proof ☒ 76. Potentially Hazardous Substances Locked ☒ 77. Garbage/Rubbish Disposed Daily ☒ 78. Stairs Protected/Good Repair/Handrails ☒ 79. Pets: Maintained/Care Plan (Y/N) ☒ 80. Operable CO Detector on Each Level (Y/N) ☒ 81. Program Space/Adequate Sq. Ft. Per Child ☒ 82. Equipment: Good Repair/Safe/Non-toxic ☒ 83. Cots Stored/Maintained/Adequate Number ☒ 84. Developmentally Appropriate Equipment/Materials ☒ 85. Hot Tubs/Spas/Saunas: Locked/Inaccessible (Y/N) ☒ 86. No Weapons/No Facsimile of a Firearm on Premise		Under Three Endorsement 19a-79-10 ☒ 109. Approved Endorsement ☒ 110. Ratio: 1 Staff to 4 Children ☒ 111. Group Size no Larger than 8 ☒ 112. Physical Barriers/Groups of 8 (Indoors/Outdoors) ☒ 113. Adequate Sinks in Program Space ☒ 114. Free Standing/Well-Constructed/Safe Cribs ☒ 115. Washable Cots ☒ 116. Chairs for Feeding/Stable/Safety Straps/Locking Tray ☒ 117. Dev. Appropriate Tables/Chairs/Equipment ☒ 118. Refrigerators and Food Prep Facilities ☒ 119. Sturdy/Safety Rail/Nonporous/Exclusive Use ☒ 120. Washed/Disinfected ☒ 121. Disposable Paper Sheets ☒ 122. Covered Waste Receptacle ☒ 123. Diaper Changing Policy Posted ☒ 124. Hand Washing Policy Posted ☒ 125. Individual Storage of Personal Items ☒ 126. Cribs/Cots Washed/Disinfected ☒ 127. Under 12 Months Placed on Back for Sleeping ☒ 128. Alternate Sleep Position/Equip-Medical Document Y/N ☒ 129. Crib/Bed Used for Infant Sleeping ☒ 130. Crib/Bed Free from Observable Hazards ☒ 131. Infant Toys Separate/Washed/Disinfected Daily ☒ 132. No Toys/Objects Less than 1 1/4" Diameter ☒ 133. Plastic Bags/Balloons/Styrofoam Objects Inaccessible ☒ 134. Health Consultant/Documentation of Visits ☒ 135. Infants Held for Bottles/Individual Attn/Tummy Time ☒ 136. Written Statement/Feeding Schedule from Parent ☒ 137. Unused Portions of Liquids Discarded ☒ 138. Clean Bottles/Disp. Bottles/Approved Bottle Washing ☒ 139. Food Served from Dish or Whole Jar Served ☒ 140. Bottles Individually Identified w/Child's Name	
Outdoor Space ☒ 87. Outdoor Space Adequate Sq. Ft. Per Child ☒ 88. Impact Absorbing Material under Equipment ☒ 89. Playground Free from Hazards ☒ 90. Peeling Paint (Y/N) Sample Taken (Y/N) ☒ 91. Lead Management Plan (Y/N) ☒ 92. Equipment Anchored/Safely Arranged ☒ 93. Outdoor Play Area Protected/Fenced ☒ 94. Drinking Water Available/Accessible		Outdoor Play Space-Under Three: ☒ 141. Play Space Fenced ☒ 142. Outdoor Equipment: Dev. Appropriate	
Educational Requirements 19a-79-8a ☒ 95. Written Plan for Daily Program Available to Parents/Staff ☒ 96. Activity Choices: Developmentally Appropriate/Flexible/Meets Individual Needs Program Includes: Indoor/Outdoor, Gross/Fine Motor Skills, Snacks/Meals, Rest/Sleep/Quiet Time, Toileting and Clean Up		School Age Children Endorsement 19a-79-11 ☒ 143. Approved Endorsement ☒ 144. Activity choices appropriate ☒ 145. Ratio: 1 Staff to 10 Children ☒ 146. Group Size: Max. 20 Children ☒ 147. Education Consultant Appropriate	
Administration of Medications 19a-79-9a ☒ 97. Written Policies/Procedures ☒ 98. Training Outline on file Nonprescription Topical Medications ☒ 99. Administration/Parent Permission/MAR ☒ 100. Labeling/Storage Oral/Topical/Inhalant/Injectable Medications ☒ 101. Med Trained Staff/Certificates ☒ 102. Authorized Prescriber/Parent Permission/MAR ☒ 103. Labeling/Storage ☒ 104. Unused/Expired Meds Returned/Disposed Self-Administration ☒ 105. Authorized Prescriber/Parent Permission/MAR ☒ 106. Labeling/Storage ☒ 107. Approved Petition For Special Med Authorization		Night Care Endorsement 19a-79-12 (10pm-5am) ☒ 148. Approved Endorsement ☒ 149. Written Program Plan/Supervision ☒ 150. Staff Awake/Available ☒ 151. Cot/Crib/Bedding/Toiletries/Sleep Apparel ☒ 152. Individual Storage of Personal Items ☒ 153. Bedding/Sleeping Apparel Laundered Weekly	
Emergency Distribution of Potassium Iodide ☒ 108. KI Pills Parent Permission/Storage		Monitoring of Diabetes 19a-79-13 <u>NONE</u> ☒ 154. Written Policies/Procedures ☒ 155. On Site Staff Trained in First Aid/Glucose Testing ☒ 156. Training Current/Documented ☒ 157. Supervision of Self Administration ☒ 158. Equipment/Supplies: Labeled/Inaccessible ☒ 159. Signed Agreement w/Parent Regarding Equipment ☒ 160. Materials Discarded Appropriately ☒ 161. Authorized Prescriber/Parent Permission ☒ 162. Documentation of Test Results/Actions Taken ☒ 163. Daily Written Parent Notifications	
Signature of OEC Representative <u>K. Kellman</u>		Written Corrective Action Plan Due to OEC by: <u>Sept 1, 2023</u>	Signature of Person in Charge <u>Deann Holdnott</u>
Print Name: <u>K. Kellman</u>		Print Name: <u>Deann Holdnott</u>	

SUPPLEMENTAL REPORT OF INSPECTION

Name of Program/Provider: Small World Learning + Child Care Center License # 12964 Date: 8/18/23

Observations/Corrections needed:

9- fire Marshal certificate Not posted - current one
18b - observed 2 staff background checks needing
documentation of completion
26 - Observed health consultant contract not current

DISCUSSION - Staff and ratios with school age
child

S = Substantiated NS = Not Substantiated P = Pending (if applicable)

Operators/providers are required by regulations and statutes
to be in compliance at all times.Signature: [Signature]

(OEC Representative)

Print Name: [Signature]

CORRECTIVE PLAN SHALL BE RETURNED TO

OEC BY: Sept 1, 2023Signature: [Signature]

(Person in Charge)

Print Name: Doreen A Haddinnott