

CHILD CARE CENTER/GROUP INSPECTION FORM

☐ INITIAL ☒ UNANNOUNCED ☒ FULL ☐ PARTIAL ☐ FOLLOW UP ☐ LOCATION CHANGE ☐ OTHER

Program Name: <u>Westbrook Nature Preschool</u>	License Number: <u>80002</u>	Date of Inspection: <u>9/7/23</u> Time of Arrival: <u>10:15</u>
Address: <u>2 Long Ridge Rd</u>	Expiration Date: <u>11/30/25</u>	Licensed Capacity: <u>12</u> Under 3 Capacity: <u>0</u>
Town: <u>Redding</u>	Telephone: <u>203 664-1554</u>	# of children present: <u>11</u> # of staff present: <u>5</u>
Operator: <u>Westbrook Nature Preschool</u>	Director: <u>Danielle Caldwell</u>	
Email: <u>info@westbrooknatureschool.org</u>	Head Teacher: <u>Thayer Smock</u>	
Hours of Operation: <u>8-11:30</u>	Summer Care: <u>Closed</u>	
Ages Served: <u>3 to 12</u>	Instruction Codes: N/A = Not applicable at this time √ = Compliance/No violation found O = Non-compliance/Violation found	
Endorsements: ☐ Under Three (6wks - 36m) ☒ Preschool (3y - 5y) ☒ School Age (5y & up) ☐ Night Care (6wks & up)		

Licensure Procedures 19a-79-2a

☒ 1. Local Health Date: 8/31/23

Administration 19a-79-3a

- ☐ 2. New Staff-Employee Orientation
☒ 3. Annual Staff Policy Training
☒ 4. Documentation of Behavior M. Tech Discussed w/Parents
☒ 5. Notification of Change
☒ 6. Policies: Discipline/Supervision/Child Protection/General Operating Policies/Personnel Policies/Closing Time Policy
☒ 7. Daily Attendance Records: Children/Staff

Items Posted: Conspicuous/Accessible

- ☒ 8. License
☒ 9. Current Fire Marshal Certificate Date: 8/28/23
☒ 10. OEC Complaint Procedure
☒ 11. Food Service Certificate Date: n/a
☒ 12. Menus
☒ 13. Emergency Plans
☒ 14. No Smoking Signs
☒ 15. Radon Test (Y/N) Date: 4/26/13 Results: 2.5
☒ 15a. Developmental Milestones

Staffing 19a-79-4a

- ☒ 16. Staff Health Records/TB Tests
☒ 17. Professional Development
☒ 18. Disciplinary Actions
☒ 18b. Background Checks
☒ 19. Designated Head Teacher/60%
☒ 20. Two Staff Present
☒ 21. Ratio: 1 Staff to 10 Children
☒ 22. Group Size: Maximum 20 Children
☒ 23. Designated Director/Training
☒ 24. CPR Certified Staff
☒ 25. First Aid Trained Staff

Consultants

☒ 26. Agreements/Contracts (Complete/Signed Annually)

	Contracts	Logs
Education	✓	✓
Health	✓	✓
Social Service	✓	✓
Dental	✓	✓
Dietitian	n/a	n/a

☒ 27. Logs/Visits Documented

Swimming: (Y/N)

☒ 28. Non-Swimmers Identified

Signature of OEC Representative:

Saima Fortin

Print name: Saima Fortin

Written Corrective Action Plan Due to OEC by: 9/21/23

Signature of Person in Charge:

Danielle Caldwell

Print name: Danielle Caldwell

Swimming cont.

- ☒ 29. Staff/Child Ratios
☒ 30. CPR Certified Staff (20 years of age)
☒ 31. Lifeguard Certified/Supervision

Record Keeping 19a-79-5a

- ☐ 32. Enrollment Information
☒ 33. Emergency Medical Permission
☒ 34. Authorized Released Permission
☒ 35. Field Trip Permission
☒ 36. Transportation Permission
☒ 37. Child Health Records/Immunizations/TB
☒ 38. Individual Care Plan (Signed by Parent/Staff)
☒ 39. Injury/Illness/Accident Reports

Health and Safety 19a-79-6a

- ☐ 40. Nutritious Snacks/Meals (Required Food Groups)
☒ 41. Proper Refrigeration
☒ 42. Kitchen Separated
☒ 43. Hand Washing Before Eating/Food Handling
☒ 44. First Aid Kit(s): Indoor/Outdoor/Field Trip/Inventory

Physical Plant 19a-79-7a

- ☐ 45. License Premise: Clean/Good Repair/Hazard Free
☒ 48. Sanitary Drinking Fountains/Disposable Cups
Water Supply: Public/Well
☐ 49. Lead Water Test Date: 9/24/23
Bacterial/Chemical Test (Y/N) Date: 8/24/23
☒ 50. Walkways Maintained
☐ 51. Designated Staff Toilet/Sink
☐ 52. All Openings for Ventilation Screened
☒ 53. Windows Protected to Prevent Falls
☒ 54. Glass Protected to 36"
☒ 55. Overhead Doors Locking Devices/Spring Protectors
☒ 56. Exits/Hallways and Stairs Unobstructed
☒ 57. Individual Storage of Clothing/Bedding
☒ 58. Smoking Prohibited
☒ 59. Matches/Lighters Inaccessible
☒ 60. Electrical Safety: Outlets/Cords
☒ 61. Toileting Needs Met
☒ 62. Required Toilets/Sinks/Supplies
☒ 63. Potty Chairs: Nonporous/Emptied/Disinfected
☒ 64. Hand Washing After Toileting: Staff/Children
☒ 65. Ventilation in Toilet Room
☒ 66. Air Temp 65°, Thermometer Affixed

CHILD CARE CENTER/GROUP INSPECTION FORM

Program Name: Westbrook Nature Center

License Number: 80002

Date of Inspection: 9/7/23

Physical Plant continued:

- ☒ 67. Water Temperature 60°-115°
- ☒ 68. Portable Space Heaters
- ☒ 69. Walls/Ceilings/Floors/Rugs: Clean/Good Repair
- ☒ 70. Rugs Secure
- ☒ 71. Hot Water/Steam Pipes Protected
- ☒ 72. Working Phone on Each Level
- ☒ 73. Emergency Numbers Posted
- ☒ 74. Adequate Lighting: 50/30 Candle Feet ✓
- ☒ 75. Light Fixtures Shielded/Shatter Proof
- ☒ 76. Potentially Hazardous Substances Locked
- ☒ 77. Garbage/Rubbish Disposed Daily
- ☒ 78. Stairs Protected/Good Repair/Handrails
- ☒ 79. Pets: Maintained/Care Plan (Y/N)
- ☒ 80. Operable CO Detector on Each Level (Y/N)
- ☒ 81. Program Space/Adequate Sq. Ft. Per Child
- ☒ 82. Equipment: Good Repair/Safe/Non-toxic
- ☒ 83. Cots Stored/Maintained/Adequate Number
- ☒ 84. Developmentally Appropriate Equipment/Materials
- ☒ 85. Hot Tubs/Spas/Saunas: Locked/Inaccessible (Y/N)
- ☒ 86. No Weapons/No Facsimile of a Firearm on Premise

Outdoor Space

- ☒ 87. Outdoor Space Adequate Sq. Ft. Per Child
- ☒ 88. Impact Absorbing Material under Equipment
- ☒ 89. Playground Free from Hazards
- ☒ 90. Peeling Paint (Y/N) Sample Taken (Y/N)
- ☒ 91. Lead Management Plan (Y/N)
- ☒ 92. Equipment Anchored/Safely Arranged
- ☒ 93. Outdoor Play Area Protected/Fenced
- ☒ 94. Drinking Water Available/Accessible

Educational Requirements 19a-79-8a

- ☒ 95. Written Plan for Daily Program Available to Parents/Staff
- ☒ 96. Activity Choices: Developmentally Appropriate/
Flexible/Meets Individual Needs
Program Includes: Indoor/Outdoor, Gross/Fine
Motor Skills, Snacks/Meals,
Rest/Sleep/Quiet Time,
Toileting and Clean Up

Administration of Medications 19a-79-9a

- ☒ 97. Written Policies/Procedures
- ☒ 98. Training Outline on file
- Nonprescription Topical Medications
- ☒ 99. Administration/Parent Permission/MAR
- ☒ 100. Labeling/Storage
- Oral/Topical/Inhalant/Injectable Medications
- ☒ 101. Med Trained Staff/Certificates
- ☒ 102. Authorized Prescriber/Parent Permission/MAR
- ☒ 103. Labeling/Storage
- ☒ 104. Unused/Expired Meds Returned/Disposed
- Self-Administration
- ☒ 105. Authorized Prescriber/Parent Permission/MAR
- ☒ 106. Labeling/Storage
- ☒ 107. Approved Petition For Special Med Authorization

Emergency Distribution of Potassium Iodide

- ☒ 108. KI Pills Parent Permission/Storage

Under Three Endorsement 19a-79-10

- ☒ 109. Approved Endorsement
- ☒ 110. Ratio: 1 Staff to 4 Children
- ☒ 111. Group Size no Larger than 8
- ☒ 112. Physical Barriers/Groups of 8 (Indoors/Outdoors)
- ☒ 113. Adequate Sinks in Program Space
- ☒ 114. Free Standing/Well-Constructed/Safe Cribs
- ☒ 115. Washable Cots
- ☒ 116. Chairs for Feeding/Stable/Safety Straps/Locking Tray
- ☒ 117. Dev. Appropriate Tables/Chairs/Equipment
- ☒ 118. Refrigerators and Food Prep Facilities
- ☒ 119. Sturdy/Safety Rail/Nonporous/Exclusive Use
- ☒ 120. Washed/Disinfected
- ☒ 121. Disposable Paper Sheets
- ☒ 122. Covered Waste Receptacle
- ☒ 123. Diaper Changing Policy Posted
- ☒ 124. Hand Washing Policy Posted
- ☒ 125. Individual Storage of Personal Items
- ☒ 126. Cribs/Cots Washed/Disinfected
- ☒ 127. Under 12 Months Placed on Back for Sleeping
- ☒ 128. Alternate Sleep Position/Equip-Medical Document Y/N
- ☒ 129. Crib/Bed Used for Infant Sleeping
- ☒ 130. Crib/Bed Free from Observable Hazards
- ☒ 131. Infant Toys Separate/Washed/Disinfected Daily
- ☒ 132. No Toys/Objects Less than 1 1/4" Diameter
- ☒ 133. Plastic Bags/Balloons/Styrofoam Objects Inaccessible
- ☒ 134. Health Consultant/Documentation of Visits
- ☒ 135. Infants Held for Bottles/Individual Attn/Tummy Time
- ☒ 136. Written Statement/Feeding Schedule from Parent
- ☒ 137. Unused Portions of Liquids Discarded
- ☒ 138. Clean Bottles/Disp. Bottles/Approved Bottle Washing
- ☒ 139. Food Served from Dish or Whole Jar Served
- ☒ 140. Bottles Individually Identified w/Child's Name

Outdoor Play Space-Under Three:

- ☒ 141. Play Space Fenced
- ☒ 142. Outdoor Equipment: Dev. Appropriate

School Age Children Endorsement 19a-79-11

- ☒ 143. Approved Endorsement
- ☒ 144. Activity choices appropriate
- ☒ 145. Ratio: 1 Staff to 10 Children
- ☒ 146. Group Size: Max. 20 Children
- ☒ 147. Education Consultant Appropriate

Night Care Endorsement 19a-79-12 (10pm-5am)

- ☒ 148. Approved Endorsement
- ☒ 149. Written Program Plan/Supervision
- ☒ 150. Staff Awake/Available
- ☒ 151. Cot/Crib/Bedding/Toiletries/Sleep Apparel
- ☒ 152. Individual Storage of Personal Items
- ☒ 153. Bedding/Sleeping Apparel Laundered Weekly

Monitoring of Diabetes 19a-79-13

- ☒ 154. Written Policies/Procedures
- ☒ 155. On Site Staff Trained in First Aid/Glucose Testing
- ☒ 156. Training Current/Documented
- ☒ 157. Supervision of Self Administration
- ☒ 158. Equipment/Supplies: Labeled/Inaccessible
- ☒ 159. Signed Agreement w/Parent Regarding Equipment
- ☒ 160. Materials Discarded Appropriately
- ☒ 161. Authorized Prescriber/Parent Permission
- ☒ 162. Documentation of Test Results/Actions Taken
- ☒ 163. Daily Written Parent Notifications

Signature of OEC Representative

Written Corrective Action Plan

Signature of Person in Charge

Jaime Fortin

Due to OEC by: 9/21/23

Danielle Caldwell

Print Name: Jaime Fortin

Print Name: Danielle Caldwell

SUPPLEMENTAL REPORT OF INSPECTION

Name of Program/Provider: Westbrook Nature Center License # 80002 Date: 9/7/23

Observations/Corrections needed:

- ② NO documentation of staff orientation
- ③ Enrollment information missing start date + parent work phone / address
- ⑤ Door Open at arrival - mesh screening not working properly
- ⑦ Lighting at 40 candle feet at both tables.

Discussed: New Director TA - Outdoor Sink not to be used prior to food service or after toileting. Documenting annual training and Professional development logs

S = Substantiated NS = Not Substantiated P = Pending (if applicable)

Operators/providers are required by regulations and statutes to be in compliance at all times.

Signature: Jaime Fortin

(OEC Representative)

CORRECTIVE PLAN SHALL BE RETURNED TO

Signature: Danielle Caldwell

(Person in Charge)

OEC BY: 9/21/23