

Connecticut Office of Early Childhood  
Division of Licensing  
450 Columbus Boulevard, Suite 302, Hartford, Connecticut 06103  
Phone (800)282-6063 www.ctoec.org Fax (860)326-0552

Initial  Unannounced Full/Partial  Follow-up  Location Change  Investigation  Other \_\_\_\_\_

**SUPPLEMENTAL REPORT OF INSPECTION**

Name of Program/Provider: Bright Horizons @ Wilton Date: 10/26/23 Time: 1:40

Location Address: 7 Godfrey Pl. Wilton Telephone #: 203 834-2616

e-mail address: jodi.chevarella@brighthorizons.com License #: 15879 Expiration Date: 3/31/25

Capacity: 86/56 # of Children Present: 53/35 # of Staff Present: 10+

**Consent to Inspect Family Child Care Home** I agree to allow the Office of Early Childhood to have access to and inspect this facility and all child care records as required by Family Child Care Home Regulations.  
Provider/Applicant/Substitute's Signature \_\_\_\_\_

Purpose of visit: Investigation 2023-1026 self-report

Observations/Corrections needed:

⑤ 19a-79-3a(d)(5)(c) Supervision policy- staff failed to follow policy labeled transition tracking policy when staff did not pin themselves in + out of classroom, failed to conduct a name to face roll call upon leaving a classroom and upon entering the playground, and did not conduct verbal head counts upon transitioning through the doorway.

⑤ 19a-79-4a(c)(4)(D) Supervision - staff failed to provide supervision at all times when a child was left unattended in a classroom for approx. 25-27 minutes, when a class went to the playground and child was found in the classroom alone by another staff person.

S = Substantiated NS = Not Substantiated P = Pending (if applicable)

Operators/providers are required by regulations and statutes to be in compliance at all times.

Signature: Karen Hicks Karen Hicks  
(OEC Representative)

CORRECTIVE PLAN SHALL BE RETURNED TO OEC BY: 11/9/2023

Signature: Jodi Chevarella  
(Person in Charge)  
Jodi Chevarella