

Post for 30
Operating
Days

Connecticut Office of Early Childhood
450 Columbus Boulevard, Suite 302 Hartford, CT 06103
Phone (800)-282-6063 Fax (860)-326-0552

Page 1

CHILD CARE CENTER/GROUP INSPECTION FORM

☐ INITIAL ☒ UNANNOUNCED ☒ FULL/PARTIAL ☐ FOLLOW UP ☐ LOCATION CHANGE ☐ OTHER

Program Name: <u>Mecca Marlborough Child Care</u>	License Number: <u>12334</u>	Date of Inspection: <u>11-28-23</u>	Time of Arrival: <u>8:07</u>
Address: <u>25 School Drive</u>	Expiration Date: <u>3-31-25</u>	Licensed Capacity: <u>82</u>	Under 3 Capacity: <u>0</u>
Town: <u>Marlborough, CT 06447</u>	Telephone: <u>860-295-9400</u>	# of children present: <u>17</u>	# of staff present: <u>3</u>
Operator: <u>MECCA Inc.</u>	Director: <u>Rochelle Murphy</u>		
Email: <u>meccachildren@gmail.com</u>	Head Teacher: <u>Rochelle Murphy</u>		
Hours of Operation: <u>M-F 6:45 am - 6:00 pm</u>	Summer Care: <u>open</u>		
Ages Served: <u>3-12 years</u>	Instruction Codes: N/A = Not applicable at this time √ = Compliance/No violation found O = Non-compliance/Violation found		
Endorsements: ☐ Under Three (6wks - 36m) ☒ Preschool (3y - 5y) ☒ School Age (5y & up) ☐ Night Care (6wks & up)			

Licensure Procedures 19a-79-2a

☒ 1. Local Health Date: 2-2-22

Administration 19a-79-3a

- ☒ 2. New Staff-Employee Orientation
- ☒ 3. Annual Staff Policy Training
- ☒ 4. Documentation of Behavior M. Tech Discussed w/Parents
- ☒ 5. Notification of Change
- ☒ 6. Policies: Discipline/Supervision/Child Protection/General Operat; Time Policy

Items Posted: Cons

- ☒ 7. Daily A
- ☒ 8. License
- ☒ 9. Current
- ☒ 10. OEC C
- ☒ 11. Food S
- ☒ 12. Menus
- ☒ 13. Emerg
- ☒ 14. No Sm
- ☐ 15. Radon Test (Y/N) Date: 2-20-16 Results: 1.3
- ☒ 15a. Developmental Milestones

Staffing 19a-79-4a

- ☒ 16. Staff Health Records/TB Tests
- ☒ 17. Professional Development
- ☒ 18. Disciplinary Actions
- ☒ 18b. Background Checks
- ☒ 19. Designated Head Teacher/60%
- ☒ 20. Two Staff Present
- ☒ 21. Ratio: 1 Staff to 10 Children
- ☒ 22. Group Size: Maximum 20 Children
- ☒ 23. Designated Director/Training
- ☒ 24. CPR Certified Staff
- ☒ 25. First Aid Trained Staff

Consultants

- ☒ 26. Agreements/Contracts (Complete/Signed Annually)

	Contracts	Logs
Education	✓	✓
Health	✓	✓
Social Service	✓	✓
Dental	0	✓
Dietitian	na	na

- ☒ 27. Logs/Visits Documented

Swimming: (Y/N)

- ☒ 28. Non-Swimmers Identified

Signature of OEC Representative:

Jennifer Serra

Print name: Jen Serra

Written Corrective Action Plan Due to OEC by: 12-12-23

Signature of Person in Charge:

Rochelle Murphy

Print name: Rochelle A. Murphy

Swimming cont.

- ☒ 29. Staff/Child Ratios
- ☒ 30. CPR Certified Staff (20 years of age)
- ☒ 31. Lifeguard Certified/Supervision

Record Keeping 19a-79-5a

- ☒ 32. Enrollment Information
- ☒ 33. Emergency Medical Permission
- ☒ 34. Authorized Released Permission
- ☒ 35. Field Trip Permission
- ☒ 36. Transportation Permission
- ☒ 37. Child Health Records/Immunizations/TB
- ☒ 38. Individual Care Plan (Signed by Parent/Staff)
- ☒ 39. Injury/Illness/Accident Reports

Health and Safety 19a-79-6a

- ☒ 40. Nutritious Snacks/Meals (Required Food Groups)
- ☒ 41. Proper Refrigeration
- ☒ 42. Kitchen Separated
- ☒ 43. Hand Washing Before Eating/Food Handling
- ☒ 44. First Aid Kit(s): Indoor/Outdoor/Field Trip/Inventory

Physical Plant 19a-79-7a

- ☒ 45. License Premise: Clean/Good Repair/Hazard Free
- ☒ 48. Sanitary Drinking Fountains/Disposable Cups
- ☒ 49. Lead Water Test Date: 6-24-22
- ☒ 49. Bacterial/Chemical Test (Y/N) Date: na
- ☒ 50. Walkways Maintained
- ☒ 51. Designated Staff Toilet/Sink
- ☒ 52. All Openings for Ventilation Screened
- ☒ 53. Windows Protected to Prevent Falls
- ☒ 54. Glass Protected to 36"
- ☒ 55. Overhead Doors Locking Devices/Spring Protectors
- ☒ 56. Exits/Hallways and Stairs Unobstructed
- ☒ 57. Individual Storage of Clothing/Bedding
- ☒ 58. Smoking Prohibited
- ☒ 59. Matches/Lighters Inaccessible
- ☒ 60. Electrical Safety: Outlets/Cords
- ☒ 61. Toileting Needs Met
- ☒ 62. Required Toilets/Sinks/Supplies
- ☒ 63. Potty Chairs: Nonporous/Emptied/Disinfected
- ☒ 64. Hand Washing After Toileting: Staff/Children
- ☒ 65. Ventilation in Toilet Room
- ☒ 66. Air Temp 65°, Thermometer Affixed

Post for 30
Operating
Days

CHILD CARE CENTER/GROUP INSPECTION FORM

Program Name: <u>Mecca Marlborough Child Care</u>		License Number: <u>12334</u>	Date of Inspection: <u>11-28-23</u>
Physical Plant continued: ☒ 67. Water Temperature 60°-115° ☒ 68. Portable Space Heaters ☒ 69. Walls/Ceilings/Floors/Rugs: Clean/Good Repair ☒ 70. Rugs Secure ☒ 71. Hot Water/Steam Pipes Protected ☒ 72. Working Phone on Each Level ☒ 73. Emergency Numbers Posted ☒ 74. Adequate Lighting: 50/30 Candle Feet ☒ 75. Light Fixtures Shielded/Shatter Proof ☒ 76. Potentially Hazardous Substances Locked ☒ 77. Garbage/Rubbish Disposed Daily ☒ 78. Stairs Protected/Good Repair/Handrails ☒ 79. Pets: Maintained/Care Plan (Y/N) ☒ 80. Operable CO Detector on Each Level (Y/N) ☒ 81. Program Space/Adequate Sq. Ft. Per Child ☒ 82. Equipment: Good Repair/Safe/Non-toxic ☒ 83. Cots Stored/Maintained/Adequate Number ☒ 84. Developmentally Appropriate Equipment/Materials ☒ 85. Hot Tubs/Spas/Saunas: Locked/Inaccessible (Y/N) ☒ 86. No Weapons/No Facsimile of a Firearm on Premise		Under Three Endorsement 19a-79-10 ☒ 109. Approved Endorsement ☒ 110. Ratio: 1 Staff to 4 Children ☒ 111. Group Size no Larger than 8 ☒ 112. Physical Barriers/Groups of 8 (Indoors/Outdoors) ☒ 113. Adequate Sinks in Program Space ☒ 114. Free Standing/Well-Constructed/Safe Cribs ☒ 115. Washable Cots ☒ 116. Chairs for Feeding/Stable/Safety Straps/Locking Tray ☒ 117. Dev. Appropriate Tables/Chairs/Equipment ☒ 118. Refrigerators and Food Prep Facilities ☒ 119. Sturdy/Safety Rail/Nonporous/Exclusive Use ☒ 120. Washed/Disinfected ☒ 121. Disposable Paper Sheets ☒ 122. Covered Waste Receptacle ☒ 123. Diaper Changing Policy Posted ☒ 124. Hand Washing Policy Posted ☒ 125. Individual Storage of Personal Items ☒ 126. Cribs/Cots Washed/Disinfected ☒ 127. Under 12 Months Placed on Back for Sleeping ☒ 128. Alternate Sleep Position/Equip-Medical Document Y/N ☒ 129. Crib/Bed Used for Infant Sleeping ☒ 130. Crib/Bed Free from Observable Hazards ☒ 131. Infant Toys Separate/Washed/Disinfected Daily ☒ 132. No Toys/Objects Less than 1 1/2" Diameter ☒ 133. Plastic Bags/Balloons/Styrofoam Objects Inaccessible ☒ 134. Health Consultant/Documentation of Visits ☒ 135. Infants Held for Bottles/Individual Attn/Tummy Time ☒ 136. Written Statement/Feeding Schedule from Parent ☒ 137. Unused Portions of Liquids Discarded ☒ 138. Clean Bottles/Disp. Bottles/Approved Bottle Washing ☒ 139. Food Served from Dish or Whole Jar Served ☒ 140. Bottles Individually Identified w/Child's Name	
Outdoor Space ☒ 87. Outdoor Space Adequate Sq. Ft. Per Child ☒ 88. Impact Absorbing Material under Equipment ☒ 89. Playground Free from Hazards ☒ 90. Peeling Paint (Y/N) Sample Taken (Y/N) ☒ 92. Equipment Anchored/Safely Arranged ☒ 93. Outdoor Play Area Protected/Fenced ☒ 94. Drinking Water Available/Accessible		Outdoor Play Space-Under Three: ☒ 141. Play Space Fenced ☒ 142. Outdoor Equipment: Dev. Appropriate	
Educational Requirements 19a-79-8a ☒ 95. Written Plan for Daily Program Available to Parents/Staff ☒ 96. Activity Choices: Developmentally Appropriate/ Flexible/Meets Individual Needs Program Includes: Indoor/Outdoor, Gross/Fine Motor Skills, Snacks/Meals, Rest/Sleep/Quiet Time, Toileting and Clean Up		School Age Children Endorsement 19a-79-11 ☒ 143. Approved Endorsement ☒ 144. Activity choices appropriate ☒ 145. Ratio: 1 Staff to 10 Children ☒ 146. Group Size: Max. 20 Children ☒ 147. Education Consultant Appropriate	
Administration of Medications 19a-79-9a ☒ 97. Written Policies/Procedures ☒ 98. Training Outline on file		Night Care Endorsement 19a-79-12 (10pm-5am) ☒ 148. Approved Endorsement ☒ 149. Written Program Plan/Supervision ☒ 150. Staff Awake/Available ☒ 151. Cot/Crib/Bedding/Toiletries/Sleep Apparel ☒ 152. Individual Storage of Personal Items ☒ 153. Bedding/Sleeping Apparel Laundered Weekly	
Nonprescription Topical Medications ☒ 99. Administration/Parent Permission/MAR ☒ 100. Labeling/Storage		Monitoring of Diabetes 19a-79-13 <u>2 child enrolled</u> ☒ 154. Written Policies/Procedures ☒ 155. On Site Staff Trained in First Aid/Glucose Testing ☒ 156. Training Current/Documented ☒ 157. Supervision of Self Administration ☒ 158. Equipment/Supplies: Labeled/Inaccessible ☒ 159. Signed Agreement w/Parent Regarding Equipment ☒ 160. Materials Discarded Appropriately ☒ 161. Authorized Prescriber/Parent Permission ☒ 162. Documentation of Test Results/Actions Taken ☒ 163. Daily Written Parent Notifications	
Oral/Topical/Inhalant/Injectable Medications ☒ 101. Med Trained Staff/Certificates ☒ 102. Authorized Prescriber/Parent Permission/MAR ☒ 103. Labeling/Storage ☒ 104. Unused/Expired Meds Returned/Disposed			
Self-Administration ☒ 105. Authorized Prescriber/Parent Permission/MAR ☒ 106. Labeling/Storage			
☒ 107. Approved Petition For Special Med Authorization			
Signature of OEC Representative <u>Jennifer Serra</u> Print Name: <u>Jen Serra</u>	Written Corrective Action Plan Due to OEC by: <u>12-12-23</u>	Signature of Person in Charge <u>Rachelle A. Murphy</u> Print Name: <u>Rachelle A. Murphy</u>	

SUPPLEMENTAL REPORT OF INSPECTION

Name of Program/Provider: Mecca Marlborough Child Care License # 12334 Date: 11.28.23

Observations/Corrections needed:

- #12 observed menu posted in preschool room for current week and not 1 week in advance
- observed posted snack menu in school age area to be for previous week, not current and 1 week in advance, ^{staff created current menu during visit}
- #16 observed 4 out of 5 staff files missing TB results
- #26 observed dental consultant agreement to be incomplete, not inclusive of all regulatory requirements.
- #38 observed 3 care plans not signed by parent
- observed 1 care plan indicating use of benedryl, no benedryl and no med admin authorization on site. Staff not able to carry out care plan as written
- #102 observed one authorized prescriber form missing dates for administration
- #~~103~~³² observed 2 children health records to be blank, only page 1 (parent portion complete)
- #10~~3~~ - observed 2 children enrolled diagnosed with diabetes, program does not have special petitions from OEC. State may not administer medications until special petition is granted
- #154 unable to observe written policies and procedures
- #155 unable to determine if staff have been trained in glucose testing

S = Substantiated NS = Not Substantiated P = Pending (if applicable)

Operators/providers are required by regulations and statutes to be in compliance at all times.

Signature: Jennifer Leuc Jen Serra
(OEC Representative)

CORRECTIVE PLAN SHALL BE RETURNED TO

Signature: Nicholas Murphy
(Person in Charge)OEC BY: 12.12.23

Rochele H. Murphy

SUPPLEMENTAL REPORT OF INSPECTION

Name of Program/Provider: Mecca Marlborough Child License # 12334 Date: 11.28.23
care

Observations/Corrections needed:

#156 unable to determine if training is current and meets regulatory requirements

#158 observed humalog, dexcom sensor, infusion sets, not and insulin lispro not labeled with child's name, on site.

#159 unable to observe signed agreement with parents regarding equipment being checked and maintained in accordance with manufacturers guidelines, restocking supplies and removal of materials to be discarded on a daily basis.

#162 unable to observe documentation of written results of all blood glucose tests and action taken based on test results, in writing provided to parent and in the child's health record

#163 unable to observe, in writing, documentation shared with parents.

#158 continued observed humalog injector, vial of insulin in stored in small program fridge, in classroom, accessible to all children.

Discuss -

bathroom vents not fully operating. Mechanical specialist is working on the issue. Program and School aware

ensure shock absorbing material under climbers/fall zones are raked back into place after heavy rain

* First Aid kit missing thermometer

S = Substantiated NS = Not Substantiated P = Pending (if applicable)

Operators/providers are required by regulations and statutes to be in compliance at all times.

Signature: Jennifer Serra
 (OEC Representative)

CORRECTIVE PLAN SHALL BE RETURNED TO

Signature: Michelle Thayer
 (Person in Charge)

OEC BY: 12.12.23

Rachael A. Murphy