



DIVISION OF LICENSING
 450 Columbus Boulevard, Suite 302, Hartford, Connecticut 06103
 Phone (800)282-6063 or (860)500-4450 Fax (860)326-0552
 Email: oe.licensing@ct.gov Website: www.ctoec.org

CHILD CARE CENTER/GROUP CHILD CARE HOME INSPECTION

| | | | | | | | | |
|---|---|----------|------------------------------------|-----------|---------------------------|---|--------------------------------|--------------------------------------|
| Program Name | FIRST CONGREGATIONAL PRESCHOOL | | | | License Number | DCCC.16764 | Date of Inspection | 12/07/2023 |
| | | | | | Expiration Date | 1/31/2026 | Time of Inspection | 10:15 AM |
| Address | 62 COLONY STREET | | | | Telephone | (203) 634-8886 | Licensed Capacity | 64 |
| | MERIDEN CT 06451 | | | | Hours of Operation | MONDAY - FRIDAY 8:30 AM TO 2:25 PM | Infant/Toddler Capacity | 0 |
| Is this a Change of Address? | Yes? | | No? | X | | | Summer Care | Closed |
| New Address | | | | | Minimum Age Served | 3 years | Maximum Age Served | 5 years |
| | | | | | Program's Email | Suejenkin@sbcglobal.net | | |
| Operator | FIRST CONGREGATIONAL PRESCHOOL INC | | | | Name of Inspector | Jenn Schulz | | |
| Director | SUSAN JENKIN | | | | Inspector's Email | jennifer.schulz@ct.gov | | |
| Key: Compliant = X Non-Compliant = O | # of Infants - Toddlers Present | 0 | # of Total Children Present | 38 | # of Staff Present | 10 | Type of Inspection | UNANNOUNCED INSPECTION - FULL |

LICENSURE PROCEDURES 19a-79-2a

| | | |
|----------|---|--|
| O | 1. Local Health Inspection Date: 12/17/2021 | Failed to maintain current local health inspection |
| X | 1a. False or Misleading Statements | |

ADMINISTRATION 19a-79-3a

| | | |
|----------|---|--|
| X | 1b. Administration | |
| X | 1bb. Capacity | |
| X | 2. New Staff – Employee Orientation | |
| X | 3. Annual Staff Policy Training | |
| X | 3b. Managing child behavior | |
| X | 4. Documentation of Behavior M. Tech Discussed w/parents | |
| X | 4b. Failure to report | |

| | | |
|----------|---|---|
| X | 5. Notification of Change | |
| X | 6. Program policies | Including discipline, supervision, child protection, general operating, personnel, closing time |
| X | 7. Daily Attendance Records- staff and children | |

ITEMS POSTED – ACCESSIBLE

| | | |
|----------|-------------------------------|------------|
| X | 8. License | |
| X | 9. Fire Marshal certificate | |
| | Date | 08/31/2023 |
| X | 10. OEC Complaint procedure | |
| | 11. Food Service Certificate | N/A? |
| | Date | X |
| X | 12. Menus | |
| X | 13. Emergency plans | |
| X | 14. No Smoking Signs | |
| | 15. Radon Test | N/A? |
| | Date | Results |
| | | X |
| X | 15a. Developmental Milestones | |
| X | 15b. Access | |
| X | 15bb. Endorsements | |

STAFFING 19a-79-4a

| | | |
|----------|-------------------------------------|--|
| X | 15c. Staffing | |
| X | 16. Staff Health records – TB tests | |
| X | 17. Professional development | |
| X | 18. Disciplinary actions | |
| X | 18b. Background checks | |

| | | | | | | |
|---|---|------------------|---------------|-----------------------|---------------|-------------------------|
| X | 19. Designated Head Teacher | | | | | |
| X | 20. Two Staff present | | | | | |
| X | 20a. Staff Qualities | | | | | |
| X | 21. Ratio: 1 staff to 10 children | | | | | |
| X | 21b. Supervision | | | | | |
| X | 22. Group Size – maximum 20 children | | | | | |
| X | 23. Designated director - Training | | | | | |
| X | 24. CPR Certified Staff (Group Home N/A) | | | | | |
| X | 25. First Aid Trained Staff | | | | | |
| X | 26. Consultants- Agreements and Contracts | | | | | |
| X | 27. Logs – Visits documented | | | | | |
| | Not in Compliance? | Education | Health | Social Service | Dental | Dietician N/A? X |
| | Contracts | | | | | |
| | Logs | | | | | |
| Do they take children swimming?N | | SWIMMING | | | | |
| X | 28. Non-swimmers identified | | | | | |
| X | 29. Staff/Child Ratios | | | | | |
| X | 30. CPR certified staff (20 years of age) | | | | | |
| X | 31. Lifeguard certified - supervision | | | | | |
| RECORD KEEPING 19a-79-5a | | | | | | |
| X | 32. Enrollment information | | | | | |
| X | 33. Emergency medical permission | | | | | |
| X | 34. Authorized release permission | | | | | |
| X | 35. Field trip permission | | | | | |
| X | 36. Transportation permission | | | | | |

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| X | 37. Child health records and immunizations | | |
| X | 38. Individual care plan (signed by parents and staff) | | |
| X | 39. Injury, Illness, Accident reports | | |
| HEALTH AND SAFETY 19a-79-6a | | | |
| X | 40. Nutritious snacks and meals (required food groups) | | |
| X | 41. Proper refrigeration (max 45°) | | |
| X | 42. Kitchen separated | N/A? | |
| X | 43. Hand washing – before eating or food handling | | |
| X | 44. First Aid Kit(s) – Indoor, Outdoor, Field Trips, Inventory | | |
| PHYSICAL PLANT 19a-79-7a | | | |
| X | 45. License premises – clean, good repair, hazard free | | |
| X | 47b. Plans for new construction, expansion, renovation or conversion | | |
| X | 48. Sanitary drinking fountains – disposable cups | | |
| X | 49. Lead Water Test (N/A?) 10/10/2023 | Bacterial/Chemical Test (N/A?) X | |
| X | 50. Walkways maintained | | |
| X | 51. Designated staff toilet/sink | | |
| X | 52. All openings for ventilation screened | | |
| X | 53. Windows protected to prevent falls | | |
| X | 54. Glass protected up to 36" | | |
| X | 55. Overhead doors – locking devices, spring protectors | | |
| X | 56. Exits, Hallways and Stairs unobstructed | | |

| | | |
|----------|---|--|
| X | 57. Individual storage of clothing and bedding | |
| X | 58. Smoking prohibited | |
| X | 59. Matches and lighters inaccessible | |
| X | 60. Electrical safety – outlets/cords | |
| X | 61. Toileting needs met | |
| X | 62. Required toilets, sinks, supplies | |
| X | 63. Potty chairs – nonporous, emptied, disinfected | |
| X | 64. Hand washing after toileting – staff and children | |
| X | 65. Ventilation in toilet rooms | |
| X | 66. Air temperature 65 degrees, thermometer affixed | |
| X | 67. Water temperature 60° – 115° | |
| X | 68. Portable space heaters | |
| X | 69. Walls, ceilings, floors and rugs – clean, good repair | |
| X | 70. Rugs secure | |
| X | 71. Hot water, steam pipes protected | |
| X | 72. Working phone on each level | |
| X | 73. Emergency numbers posted | |
| X | 74. Adequate lighting - 50/30 candle feet | |
| X | 75. Light fixtures shielded, shatter proof | |
| X | 76. Potentially hazardous substances locked | |
| X | 77. Garbage, rubbish disposed daily | |

| | | |
|--|---|---|
| X | 78. Stairs protected, good repair, handrails | |
| X | 79. Pets – maintained, care plan | Y/N N |
| X | 80. Operable CO detector on each level | N/A? Y |
| X | 81. Program space-adequate square footage per child | |
| O | 82. Equipment clean, good repair, safe, non-toxic | Failed to ensure that equipment is free from rust, on the radiator in a children's bathroom room was observed to have rust on lower area. Observed the porcelain finish to be chipping around soap dispenser, with rust stains exposed. |
| X | 83. Cots stored, maintained, adequate number | |
| X | 84. Developmentally appropriate equipment | |
| X | 85. Hot tubs, spas, saunas – locked and inaccessible | Y/N N |
| X | 86. No weapons, no facsimile of a firearm on premises | |
| OUTDOOR SPACE | | |
| X | 87. Outdoor space - adequate square footage per child | |
| X | 88. Impact absorbing material under equipment | |
| X | 89. Playground free from hazards | |
| X | 92. Equipment anchored, safely arranged | |
| X | 93. Outdoor play area protected, fenced | |
| X | 94. Drinking water available, accessible | |
| EDUCATIONAL REQUIREMENTS 19a-79-8a | | |
| X | 95. Written plan for daily program available to parents/staff | |
| X | 96. Schedule – Activity choices and Program | Activity choices: developmentally appropriate, flexible, meets individual needs Program includes: indoor/outdoor, gross/fine motor skills, snacks/meals, rest/sleep/quiet time, toileting and clean up |
| ADMINISTRATION OF MEDICATIONS 19a-79-9a | | |
| X | 97. Written policies, procedures | |
| X | 98. Training outline on file | |

| NONPRESCRIPTION TOPICAL MEDICATIONS | | | | | | |
|-------------------------------------|--|---|------------|---|---|--|
| X | 99. Administration, parent permission, MAR | | | | | |
| X | 100. Labeling, storage | | | | | |
| ORAL/TOPICAL/INHALENT MEDICATIONS | | | | | | |
| X | 101. Med trained staff, certificates | | | | | |
| | <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%; padding: 2px;">O/T/I</td> <td style="padding: 2px;">Injectable</td> </tr> <tr> <td style="text-align: center; padding: 2px;">Y</td> <td style="text-align: center; padding: 2px;">Y</td> </tr> </table> | O/T/I | Injectable | Y | Y | |
| O/T/I | Injectable | | | | | |
| Y | Y | | | | | |
| X | 102. Authorized prescriber, parent permission, MAR | | | | | |
| X | 103. Labeling, storage | | | | | |
| X | 104. Unused, expired meds returned/disposed | | | | | |
| SELF-ADMINISTRATION | | | | | | |
| X | 105. Authorized prescriber, parent permission, MAR | | | | | |
| X | 106. Labeling, storage | | | | | |
| X | 107. Approved petition for special medication authorization | | | | | |
| No | Is there an approved endorsement? | INFANT/TODDLER ENDORSEMENT 19a-79-10 | | | | |
| | 109. Approved endorsement | | | | | |
| | 110. Ratio: 1 staff to 4 children | | | | | |
| | 111. Group size: no larger than 8 | | | | | |
| | 112. Physical barriers, groups of 8 (indoors and outdoors) | | | | | |
| | 113. Adequate sinks in program space | | | | | |
| | 114. Free standing, well-constructed, safe cribs | | | | | |
| | 115. Washable cots | | | | | |
| | 116. Chairs for feeding, stable, safety straps, locking tray | | | | | |
| | 117. Developmentally appropriate tables, chairs, equipment | | | | | |
| | 118. Refrigerators and food prep facilities | | | | | |

| | | | |
|--|-----|----|--|
| 119. Diaper area- sturdy, safety rail, nonporous, exclusive use | | | |
| 120. Diaper area- washed, disinfected | | | |
| 121. Diaper area- disposable paper sheets | | | |
| 122. Covered waste receptacle | | | |
| 123. Diaper changing policy posted, followed | | | |
| 124. Hand washing policy posted, followed | | | |
| 125. Individual storage of personal items | | | |
| 126. Cribs/cots washed and disinfected | | | |
| 127. Under 12 months- placed on back for sleeping | | | |
| 128. Alternate sleep position- equipment, medical documentation | Yes | No | |
| 129. Crib, bed used for infant sleeping | | | |
| 130. Crib, bed free from observable hazards | | | |
| 131. Infant toys separate, washed, disinfected daily | | | |
| 132. No toys, objects less than 1/1/4" diameter | | | |
| 133. Plastic bags, balloons, Styrofoam objects inaccessible | | | |
| 134. Health consultant, doc. of visits | | | |
| 135. Infants held for bottles, indiv. attention, tummy time | | | |
| 136. Written statement, feeding schedule from parent | | | |
| 137. Unused portions of liquids discarded | | | |
| 138. Clean Bottles, disp. bottles, approved bottle washing | | | |
| 139. Food served from dish or whole jar served | | | |
| 140. Bottles individually identified with child's name | | | |

OUTDOOR PLAY SPACE - UNDER THREE

| | | |
|-----------|--|--|
| | 141. Play space fenced | |
| | 142. Outdoor equipment developmentally appropriate | |
| No | Is there an approved endorsement? | SCHOOL AGE ENDORSEMENT 19a-79-11 |
| | 143. Approved endorsement | |
| | 144. Activity choices appropriate | |
| | 145. Ratio – 1 staff to 10 children | |
| | 146. Group size – maximum 20 children | |
| | 147. Education Consultant appropriate | |
| No | Is there an approved endorsement? | NIGHT CARE ENDORSEMENT 19a-79-12 (10pm-5am) |
| | 148. Approved endorsement | |
| | 149. Written program plan, supervision | |
| | 150. Staff awake and available | |
| | 151. Cot, crib, bedding, toiletries, sleep apparel | |
| | 152. Individual storage of personal items | |
| | 153. Bedding, sleeping apparel laundered weekly | |
| N | Child with diabetes enrolled? | MONITORING OF DIABETES 19a-79-13 |
| X | 154. Written policies and procedures | |
| X | 155. On site staff trained in first aid, glucose testing | |
| X | 156. Training current and documented | |
| X | 157. Supervision of self-administration | |
| X | 158. Equipment, supplies labeled and inaccessible | |

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| X | 159. Signed agreement with parents regarding equipment | |
| X | 160. Materials discarded appropriately | |
| X | 161. Authorized prescriber, parent permission | |
| X | 162. Documentation of test results, actions taken | |
| X | 163. Daily written parent notification | |

ADDITIONAL VIOLATIONS

| | | | |
|--|---|----------|--|
| | 62. Consent Order - Negotiated Corrective Action Plan | N/A? | |
| | | X | |

YES or NO?
Yes

WERE VIOLATIONS CITED DURING THIS VISIT?

DISCUSSIONS:



Observed 1 stained ceiling tile in the "studio"
Observed a hole in the playground, protected and identified.

COMMENTS:

NOTE: Items left blank on this form were not monitored during this visit.

Only the regulations marked as compliant, non-compliant or not applicable were monitored or discussed.

APPLICANTS: You MAY NOT OPERATE until all requirements have been met and a license has been issued by the Agency.

| | | | |
|---|--|--------------------------------|--|
|  (Signature of OEC Representative) | | DATE CORRECTIONS DUE BY: |  (Signature of Person in Charge) |
| Jenn Schulz (Printed Name) | | 12/21/2023 | Susan Jenkin (Printed Name) |