



DIVISION OF LICENSING

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CHILD CARE CENTER/GROUP CHILD CARE HOME INSPECTION

Program Name	MARLBOROUGH COOPERATIVE NURSERY SCHOOL					License Number	DCCC.13240		Date of Inspection	12/15/2023	
						Expiration Date	1/31/2026		Time of Inspection	08:46 AM	
Address	35 SOUTH MAIN STREET					Telephone	(860) 402-6688		Licensed Capacity	22	
	MARLBOROUGH CT 06447					Hours of Operation	MON, WED, THURS 8:30am - 2:30pm TUES, FRIDAY 8:30am - 12:30pm June & July 8:30-12:30		Infant/Toddler Capacity	0	
Is this a Change of Address?	Yes?		No?		X				Summer Care	Closed	
New Address						Minimum Age Served	3 years	Maximum Age Served	5 years	Water Supply	Private Well
						Program's Email	mcnsboard@gmail.com				
Operator	MARLBOROUGH COOPERATIVE NURSERY SCHOOL INC					Name of Inspector	Jenn Schulz				
Director	ELIZABETH C MCKIERNAN					Inspector's Email	jennifer.schulz@ct.gov				
Key: Compliant = X Non-Compliant = O	# of Infants - Toddlers Present	0	# of Total Children Present	8	# of Staff Present	2	Type of Inspection	UNANNOUNCED INSPECTION - FULL			

LICENSURE PROCEDURES 19a-79-2a

X	1. Local Health Inspection	Failed to maintain current local health inspection
	Date: 10/19/2023	
X	1a. False or Misleading Statements	

ADMINISTRATION 19a-79-3a

X	1b. Administration	
X	1bb. Capacity	
O	2. New Staff – Employee Orientation	Failed to provide new staff-employee orientation for a substitute present and providing direct care.
X	3. Annual Staff Policy Training	
X	3b. Managing child behavior	
X	4. Documentation of Behavior M. Tech Discussed w/parents	
X	4b. Failure to report	

X	5. Notification of Change	
X	6. Program policies	Including discipline, supervision, child protection, general operating, personnel, closing time
O	7. Daily Attendance Records- staff and children	Failed to record daily attendance for children and staff indicating accurate arrival and departure times.
ITEMS POSTED – ACCESSIBLE		
X	8. License	
X	9. Fire Marshal certificate	
	Date	03/08/2023
X	10. OEC Complaint procedure	
	11. Food Service Certificate	N/A?
	Date	X
X	12. Menus	
X	13. Emergency plans	
X	14. No Smoking Signs	
X	15. Radon Test	N/A?
	Date	Results
	12/19/19	1.9
X	15a. Developmental Milestones	
X	15b. Access	
X	15bb. Endorsements	
STAFFING 19a-79-4a		
X	15c. Staffing	Failed to maintain complete staff employee files for a substitute staff present.
O	16. Staff Health records – TB tests	Failed to maintain medical statement and TB results for 1 substitute staff present.
X	17. Professional development	
X	18. Disciplinary actions	
X	18b. Background checks	

X	19. Designated Head Teacher					
X	20. Two Staff present					
X	20a. Staff Qualities					
X	21. Ratio: 1 staff to 10 children					
X	21b. Supervision					
X	22. Group Size – maximum 20 children					
X	23. Designated director - Training					
O	24. CPR Certified Staff (Group Home N/A)	For two staff files contained documentation of virtual training, without documentation of in person demonstrations.				
O	25. First Aid Trained Staff	Failed to ensure at least one first aid trained staff is present during all operating hours				
O	26. Consultants- Agreements and Contracts	Failed to maintain complete consultant agreement for the health consultant.				
O	27. Logs – Visits documented	Failed to document the activities and observations of the health consultant for 2023. Observed no documentation of visits conducted in past 365 days. Currently health consultant must visit at minimum of 3 times per year. - Failed to maintain documentation of consultant review of policies, plans, procedures and education programs by				
	Not in Compliance?	Education	Health	Social Service	Dental	Dietician N/A? X
	Contracts		O			
	Logs		O	O		
	Do they take children swimming?	SWIMMING				
X	28. Non-swimmers identified					
X	29. Staff/Child Ratios					
X	30. CPR certified staff (20 years of age)					
X	31. Lifeguard certified - supervision					
RECORD KEEPING 19a-79-5a						
X	32. Enrollment information					
X	33. Emergency medical permission					
X	34. Authorized release permission					
X	35. Field trip permission					
X	36. Transportation permission					

X	37. Child health records and immunizations		
O	38. Individual care plan (signed by parents and staff)	Failed to maintain individual care plans for child requiring medications.	
X	39. Injury, Illness, Accident reports		
HEALTH AND SAFETY 19a-79-6a			
O	40. Nutritious snacks and meals (required food groups)	Failed to provide nutritionally adequate snacks when the snack served only consisted of one component.	
X	41. Proper refrigeration (max 45°)		
X	42. Kitchen separated	N/A?	
X	43. Hand washing – before eating or food handling		
O	44. First Aid Kit(s) – Indoor, Outdoor, Field Trips, Inventory	Failed to maintain complete first aid kit(s) when both the indoor and outdoor kits were observed to not have a current first aid book.	
PHYSICAL PLANT 19a-79-7a			
X	45. License premises – clean, good repair, hazard free		
X	47b. Plans for new construction, expansion, renovation or conversion		
X	48. Sanitary drinking fountains – disposable cups		
X	49. Lead Water Test (N/A?)	Bacterial/Chemical Test (N/A?)	
	05/18/2023	05/18/2023	
X	50. Walkways maintained		
X	51. Designated staff toilet/sink		
X	52. All openings for ventilation screened		
X	53. Windows protected to prevent falls		
X	54. Glass protected up to 36"		
X	55. Overhead doors – locking devices, spring protectors		
X	56. Exits, Hallways and Stairs unobstructed		

X	57. Individual storage of clothing and bedding	
X	58. Smoking prohibited	
X	59. Matches and lighters inaccessible	
X	60. Electrical safety – outlets/cords	
X	61. Toileting needs met	
X	62. Required toilets, sinks, supplies	
X	63. Potty chairs – nonporous, emptied, disinfected	
X	64. Hand washing after toileting – staff and children	
X	65. Ventilation in toilet rooms	
X	66. Air temperature 65 degrees, thermometer affixed	
X	67. Water temperature 60° – 115°	
X	68. Portable space heaters	
X	69. Walls, ceilings, floors and rugs – clean, good repair	
O	70. Rugs secure	Failed to ensure the round rug by the entrance is secure posing a slip/rip hazard.
X	71. Hot water, steam pipes protected	
X	72. Working phone on each level	
X	73. Emergency numbers posted	
X	74. Adequate lighting - 50/30 candle feet	
X	75. Light fixtures shielded, shatter proof	
X	76. Potentially hazardous substances locked	
X	77. Garbage, rubbish disposed daily	

X	78. Stairs protected, good repair, handrails		
X	79. Pets – maintained, care plan	Y/N N	
X	80. Operable CO detector on each level	N/A? Y	
X	81. Program space-adequate square footage per child		
X	82. Equipment clean, good repair, safe, non-toxic		
X	83. Cots stored, maintained, adequate number		
X	84. Developmentally appropriate equipment		
X	85. Hot tubs, spas, saunas – locked and inaccessible	Y/N N	
X	86. No weapons, no facsimile of a firearm on premises		
OUTDOOR SPACE			
X	87. Outdoor space - adequate square footage per child		
X	88. Impact absorbing material under equipment		
X	89. Playground free from hazards		
X	92. Equipment anchored, safely arranged		
O	93. Outdoor play area protected, fenced	Failed to protect outdoor play area from traffic, bodies of water, gullies and other hazards when the fence height extender was observed to not be secured along the perimeter in the far right corner closest to the main road	
X	94. Drinking water available, accessible		
EDUCATIONAL REQUIREMENTS 19a-79-8a			
X	95. Written plan for daily program available to parents/staff		
X	96. Schedule – Activity choices and Program	Activity choices: developmentally appropriate, flexible, meets individual needs Program includes: indoor/outdoor, gross/fine motor skills, snacks/meals, rest/sleep/quiet time, toileting and clean up	
ADMINISTRATION OF MEDICATIONS 19a-79-9a			
X	97. Written policies, procedures		
O	98. Training outline on file	Failed to maintain outline of medication training accessible.	

NONPRESCRIPTION TOPICAL MEDICATIONS		
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X99. Administration,
parent permission,
MAR**X**100. Labeling,
storage

ORAL/TOPICAL/INHALENT MEDICATIONS		
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X101. Med trained
staff, certificates

O/T/I

Injectable

Y

Y

X102. Authorized
prescriber, parent
permission, MAR**X**103. Labeling,
storage**X**104. Unused,
expired meds
returned/disposed

SELF-ADMINISTRATION		
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X105. Authorized
prescriber, parent
permission, MAR**X**106. Labeling,
storage**X**107. Approved
petition for special
medication
authorization**No**Is there an
approved
endorsement?

INFANT/TODDLER ENDORSEMENT 19a-79-10		
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109. Approved
endorsement110. Ratio: 1 staff to
4 children111. Group size: no
larger than 8112. Physical
barriers, groups of
8 (indoors and
outdoors)113. Adequate sinks
in program space114. Free standing,
well-constructed,
safe cribs

115. Washable cots

116. Chairs for
feeding, stable,
safety straps,
locking tray117.
Developmentally
appropriate tables,
chairs, equipment118. Refrigerators
and food prop
facilities

	119. Diaper area-sturdy, safety rail, nonporous, exclusive use			
	120. Diaper area-washed, disinfected			
	121. Diaper area-disposable paper sheets			
	122. Covered waste receptacle			
	123. Diaper changing policy posted, followed			
	124. Hand washing policy posted, followed			
	125. Individual storage of personal items			
	126. Cribs/cots washed and disinfected			
	127. Under 12 months- placed on back for sleeping			
	128. Alternate sleep position-equipment, medical documentation	Yes	No	
	129. Crib, bed used for infant sleeping			
	130. Crib, bed free from observable hazards			
	131. Infant toys separate, washed, disinfected daily			
	132. No toys, objects less than 1/1/4" diameter			
	133. Plastic bags, balloons, Styrofoam objects inaccessible			
	134. Health consultant, doc. of visits			
	135. Infants held for bottles, indiv. attention, tummy time			
	136. Written statement, feeding schedule from parent			
	137. Unused portions of liquids discarded			
	138. Clean Bottles, disp. bottles, approved bottle washing			
	139. Food served from dish or whole jar served			
	140. Bottles individually identified with child's name			

OUTDOOR PLAY SPACE - UNDER THREE

	141. Play space fenced	
	142. Outdoor equipment developmentally appropriate	
No	Is there an approved endorsement?	SCHOOL AGE ENDORSEMENT 19a-79-11
	143. Approved endorsement	
	144. Activity choices appropriate	
	145. Ratio – 1 staff to 10 children	
	146. Group size – maximum 20 children	
	147. Education Consultant appropriate	
No	Is there an approved endorsement?	NIGHT CARE ENDORSEMENT 19a-79-12 (10pm-5am)
	148. Approved endorsement	
	149. Written program plan, supervision	
	150. Staff awake and available	
	151. Cot, crib, bedding, toiletries, sleep apparel	
	152. Individual storage of personal items	
	153. Bedding, sleeping apparel laundered weekly	
N	Child with diabetes enrolled?	MONITORING OF DIABETES 19a-79-13
X	154. Written policies and procedures	
X	155. On site staff trained in first aid, glucose testing	
X	156. Training current and documented	
X	157. Supervision of self-administration	
X	158. Equipment, supplies labeled and inaccessible	

X	159. Signed agreement with parents regarding equipment	
X	160. Materials discarded appropriately	
X	161. Authorized prescriber, parent permission	
X	162. Documentation of test results, actions taken	
X	163. Daily written parent notification	

ADDITIONAL VIOLATIONS

	62. Consent Order - Negotiated Corrective Action Plan	N/A?	
		X	

YES or NO?
Yes

WERE VIOLATIONS CITED DURING THIS VISIT?

DISCUSSIONS:

**Behavior management techniques signed off, but not discussed.
Snack menu to be updated daily**

COMMENTS:

NOTE:

Items left blank on this form were not monitored during this visit.

Only the regulations marked as compliant, non-compliant or not applicable were monitored or discussed.

APPLICANTS: You MAY NOT OPERATE until all requirements have been met and a license has been issued by the Agency.

 (Signature of OEC Representative)		DATE CORRECTIONS DUE BY:	 (Signature of Person in Charge)
Jenn Schulz (Printed Name)			12/29/2023