



DIVISION OF LICENSING

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 Phone (800)282-6063 or (860)500-4450 Fax (860)326-0552
 Email: oeclicensing@ct.gov Website: www.ctoec.org

CHILD CARE CENTER/GROUP CHILD CARE HOME INSPECTION

Program Name	YMCA ALLGROVE SCHOOL FUN COMPANY					License Number	DCCC.15195		Date of Inspection	02/07/2024	
						Expiration Date	2/28/2025		Time of Inspection	03:15 PM	
Address	33 TURKEY HILLS RD					Telephone	(860) 653-5524		Licensed Capacity	60	
	EAST GRANBY CT 06026-9570					Hours of Operation	M-F 3:15PM - 6:00PM		Infant/Toddler Capacity	0	
Is this a Change of Address?	Yes?		No?		X				Summer Care	Closed	
New Address						Minimum Age Served	5 years	Maximum Age Served	12 years	Water Supply	Public Water
						Program's Email	sarah.ralston@ghymca.org				
Operator	YMCA OF METROPOLITAN HARTFORD INC					Name of Inspector	Dianna Wassenhove				
Director	SARAH K RALSTON					Inspector's Email	dianna.wassenhove@ct.gov				
Key: Compliant = X Non-Compliant = O	# of Infants – Toddlers Present	0	# of Total Children Present	14	# of Staff Present	2	Type of Inspection	UNANNOUNCED INSPECTION - FULL			

LICENSURE PROCEDURES 19a-79-2a

X	1. Local Health Inspection	
	Date: 03/15/2022	
X	1a. False or Misleading Statements	

ADMINISTRATION 19a-79-3a

X	1b. Administration	
X	1bb. Capacity	
X	2. New Staff – Employee Orientation	
X	3. Annual Staff Policy Training	
X	3b. Managing child behavior	
O	4. Documentation of Behavior M. Tech Discussed w/parents	Failed to maintain documentation that behavior management techniques were discussed with parents for seven child files.
X	4b. Failure to report	

X	5. Notification of Change		
X	6. Program policies	Including discipline, supervision, child protection, general operating, personnel, closing time	
X	7. Daily Attendance Records- staff and children		
ITEMS POSTED – ACCESSIBLE			
X	8. License		
X	9. Fire Marshal certificate		
	Date	08/29/2023	
X	10. OEC Complaint procedure		
	11. Food Service Certificate	N/A?	
	Date	X	
X	12. Menus		
X	13. Emergency plans		
X	14. No Smoking Signs		
	15. Radon Test	N/A?	
	Date	Results	
		X	
X	15a. Developmental Milestones		
X	15b. Access		
X	15bb. Endorsements		
STAFFING 19a-79-4a			
X	15c. Staffing		
O	16. Staff Health records – TB tests	Failed to maintain current medical statement(s) when observed one staff with no physical and one staff with expired physical	
O	17. Professional development	Failed to document professional development when observed three staff files with no documented PD	
X	18. Disciplinary actions		
O	18b. Background checks	Failed to ensure staff have completed background checks when program could not show status of any employees.	

X	19. Designated Head Teacher							
X	20. Two Staff present							
X	20a. Staff Qualities							
	21. Ratio: 1 staff to 10 children							
X	21b. Supervision							
	22. Group Size – maximum 20 children							
X	23. Designated director - Training							
X	24. CPR Certified Staff (Group Home N/A)	Failed to ensure at least one CPR trained staff is present during all hours of operation.						
O	25. First Aid Trained Staff	Failed to ensure at least one first aid trained staff is present during all operating hours when I was present at after school program						
X	26. Consultants-Agreements and Contracts							
X	27. Logs – Visits documented							
	Not in Compliance?	Education	Health	Social Service	Dental	Dietician	N/A?	X
	Contracts							
	Logs							
	Do they take children swimming?	N SWIMMING						
X	28. Non-swimmers identified							
X	29. Staff/Child Ratios							
X	30. CPR certified staff (20 years of age)							
X	31. Lifeguard certified - supervision							
RECORD KEEPING 19a-79-5a								
O	32. Enrollment information	Failed to maintain complete enrollment information for each child when observed two child files with no parent info and one with missing parent work information						
O	33. Emergency medical permission	Failed to maintain emergency medical permission forms for five child files.						
O	34. Authorized release permission	Failed to maintain authorized release permission forms when observed one child file missing documentation.						
X	35. Field trip permission							
X	36. Transportation permission							

X	37. Child health records and immunizations		
O	38. Individual care plan (signed by parents and staff)	Failed to maintain individual care plans when all staff have not signed off on the plan.	
X	39. Injury, Illness, Accident reports		
HEALTH AND SAFETY 19a-79-6a			
X	40. Nutritious snacks and meals (required food groups)		
X	41. Proper refrigeration (max 45°)		
	42. Kitchen separated	N/A? X	
X	43. Hand washing – before eating or food handling		
X	44. First Aid Kit(s) – Indoor, Outdoor, Field Trips, Inventory		
PHYSICAL PLANT 19a-79-7a			
O	45. License premises – clean, good repair, hazard free	As a school age only program, failed to maintain the building and equipment that is sanitary and free of health and safety hazards when window screen is torn.	
X	47b. Plans for new construction, expansion, renovation or conversion		
X	48. Sanitary drinking fountains – disposable cups		
	49. Lead Water Test (N/A?) X	Bacterial/Chemical Test (N/A?) X	
X	50. Walkways maintained		
X	51. Designated staff toilet/sink		
	52. All openings for ventilation screened		
X	53. Windows protected to prevent falls		
	54. Glass protected up to 36"		
X	55. Overhead doors – locking devices, spring protectors		
X	56. Exits, Hallways and Stairs unobstructed		

	57. Individual storage of clothing and bedding	
X	58. Smoking prohibited	
X	59. Matches and lighters inaccessible	
	60. Electrical safety – outlets/cords	
X	61. Toileting needs met	
X	62. Required toilets, sinks, supplies	
	63. Potty chairs – nonporous, emptied, disinfected	
X	64. Hand washing after toileting – staff and children	
X	65. Ventilation in toilet rooms	
X	66. Air temperature 65 degrees, thermometer affixed	
	67. Water temperature 60° – 115°	
X	68. Portable space heaters	
X	69. Walls, ceilings, floors and rugs – clean, good repair	
	70. Rugs secure	
X	71. Hot water, steam pipes protected	
X	72. Working phone on each level	
X	73. Emergency numbers posted	
X	74. Adequate lighting - 50/30 candle feet	
X	75. Light fixtures shielded, shatter proof	
X	76. Potentially hazardous substances locked	
X	77. Garbage, rubbish disposed daily	

X	78. Stairs protected, good repair, handrails		
X	79. Pets – maintained, care plan	Y/N N	
X	80. Operable CO detector on each level	N/A? Y	
X	81. Program space-adequate square footage per child		
X	82. Equipment clean, good repair, safe, non-toxic		
	83. Cots stored, maintained, adequate number		
X	84. Developmentally appropriate equipment		
X	85. Hot tubs, spas, saunas – locked and inaccessible	Y/N N	
X	86. No weapons, no facsimile of a firearm on premises		
OUTDOOR SPACE			
X	87. Outdoor space - adequate square footage per child		
X	88. Impact absorbing material under equipment		
X	89. Playground free from hazards		
X	92. Equipment anchored, safely arranged		
X	93. Outdoor play area protected, fenced		
X	94. Drinking water available, accessible		
EDUCATIONAL REQUIREMENTS 19a-79-8a			
X	95. Written plan for daily program available to parents/staff		
X	96. Schedule – Activity choices and Program	Activity choices: developmentally appropriate, flexible, meets individual needs Program includes: indoor/outdoor, gross/fine motor skills, snacks/meals, rest/sleep/quiet time, toileting and clean up	
ADMINISTRATION OF MEDICATIONS 19a-79-9a			
X	97. Written policies, procedures		
X	98. Training outline on file		

NONPRESCRIPTION TOPICAL MEDICATIONS

X	99. Administration, parent permission, MAR	
X	100. Labeling, storage	

ORAL/TOPICAL/INHALENT MEDICATIONS

O	101. Med trained staff, certificates	Failed to ensure staff are trained in oral/topical/inhalant medications when no staff present are trained
	O/T/I Injectable	
	N Y	
X	102. Authorized prescriber, parent permission, MAR	
X	103. Labeling, storage	
X	104. Unused, expired meds returned/disposed	

SELF-ADMINISTRATION

X	105. Authorized prescriber, parent permission, MAR	
X	106. Labeling, storage	
X	107. Approved petition for special medication authorization	

INFANT/TODDLER ENDORSEMENT 19a-79-10

No	Is there an approved endorsement?	
	109. Approved endorsement	
	110. Ratio: 1 staff to 4 children	
	111. Group size: no larger than 8	
	112. Physical barriers, groups of 8 (indoors and outdoors)	
	113. Adequate sinks in program space	
	114. Free standing, well-constructed, safe cribs	
	115. Washable cots	
	116. Chairs for feeding, stable, safety straps, locking tray	
	117. Developmentally appropriate tables, chairs, equipment	
	118. Refrigerators and food prop facilities	

	119. Diaper area-sturdy, safety rail, nonporous, exclusive use			
	120. Diaper area-washed, disinfected			
	121. Diaper area-disposable paper sheets			
	122. Covered waste receptacle			
	123. Diaper changing policy posted, followed			
	124. Hand washing policy posted, followed			
	125. Individual storage of personal items			
	126. Cribs/cots washed and disinfected			
	127. Under 12 months- placed on back for sleeping			
	128. Alternate sleep position-equipment, medical documentation	Yes	No	
	129. Crib, bed used for infant sleeping			
	130. Crib, bed free from observable hazards			
	131. Infant toys separate, washed, disinfected daily			
	132. No toys, objects less than 1/1/4" diameter			
	133. Plastic bags, balloons, Styrofoam objects inaccessible			
	134. Health consultant, doc. of visits			
	135. Infants held for bottles, indiv. attention, tummy time			
	136. Written statement, feeding schedule from parent			
	137. Unused portions of liquids discarded			
	138. Clean Bottles, disp. bottles, approved bottle washing			
	139. Food served from dish or whole jar served			
	140. Bottles individually identified with child's name			

OUTDOOR PLAY SPACE - UNDER THREE

	141. Play space fenced	
	142. Outdoor equipment developmentally appropriate	
Yes	Is there an approved endorsement?	SCHOOL AGE ENDORSEMENT 19a-79-11
X	143. Approved endorsement	
X	144. Activity choices appropriate	
X	145. Ratio – 1 staff to 10 children	
X	146. Group size – maximum 20 children	
X	147. Education Consultant appropriate	
No	Is there an approved endorsement?	NIGHT CARE ENDORSEMENT 19a-79-12 (10pm-5am)
	148. Approved endorsement	
	149. Written program plan, supervision	
	150. Staff awake and available	
	151. Cot, crib, bedding, toiletries, sleep apparel	
	152. Individual storage of personal items	
	153. Bedding, sleeping apparel laundered weekly	
N	Child with diabetes enrolled?	MONITORING OF DIABETES 19a-79-13
X	154. Written policies and procedures	
X	155. On site staff trained in first aid, glucose testing	
X	156. Training current and documented	
X	157. Supervision of self-administration	
X	158. Equipment, supplies labeled and inaccessible	

X	159. Signed agreement with parents regarding equipment	
X	160. Materials discarded appropriately	
X	161. Authorized prescriber, parent permission	
X	162. Documentation of test results, actions taken	
X	163. Daily written parent notification	

ADDITIONAL VIOLATIONS

	62. Consent Order - Negotiated Corrective Action Plan	N/A?	

YES or NO?
Yes

WERE VIOLATIONS CITED DURING THIS VISIT?

DISCUSSIONS:

1. No enrollment dates for all children

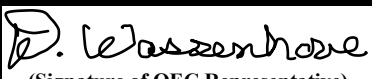
COMMENTS:

NOTE:

Items left blank on this form were not monitored during this visit.

Only the regulations marked as compliant, non-compliant or not applicable were monitored or discussed.

APPLICANTS: You MAY NOT OPERATE until all requirements have been met and a license has been issued by the Agency.

 (Signature of OEC Representative)		DATE CORRECTIONS DUE BY:	 (Signature of Person in Charge)
Dianna Wassenhove (Printed Name)		02/21/2024	Sandra Knapik (Printed Name)