



Connecticut Office of
Early Childhood

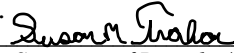
DIVISION OF LICENSING

450 Columbus Boulevard, Suite 302, Hartford, Connecticut 06103

Phone (800)282-6063 or (860)500-4450 Fax (860)326-0552

Email: oeclicensing@ct.gov Website: www.ctoec.org

FAMILY CHILD CARE HOME INSPECTION

Provider	SUSAN TRAHAN				License Number	DCFH.34802	Date of Inspection	02/09/2024
					Expiration Date	8/31/2026	Time of Inspection	12:11 PM
Address	139 GALLUP HILL RD LEDYARD CT 06339-1828				Telephone	(860) 572-7257	Regular Capacity	6
					Days and Hours	MONDAY - FRIDAY 7:30AM - 5:00PM	School Age Capacity	3
Is this a Change of Address?	Yes?		No?	X			Summer Care	Open
New Address					Type of Inspection	UNANNOUNCED INSPECTION - FULL		
	# of Infants - Toddlers Present	1	# of Total Children Present	5	Inspector's Name	Evelyn Vicente-Quinones		
Provider's Email	mz.sue@hotmail.com				Inspector's Email	evelyn.vicente-quinones@ct.gov		
Key: Compliant = X Non-Compliant = O	Consent to Inspect: I agree to allow the Commissioner or an authorized representative to have access to and inspect the facility and child care records during home inspections as required by Regulations Section 19a-87b-5(h).  Signature of Provider/Substitute/Applicant							

TERMS OF REGISTRATION 19a-87b-5

X	4. Capacity		
X	5. Non-transferability of license	Pending?	
X	6. Infant/Toddler Restriction		
X	7. License Posted		
X	8. Parent Access to OEC Phone Number		
X	9. Photo ID		
X	10. Requests for Information		
X	11. Notification of Change		

QUALIFICATION OF PROVIDER 19a-87b-6

X	12. Awareness of, Understanding of Regulations	
X	13. Medical statement	
	Expiration date:	
	03/01/2025	
X	14. First Aid Certificate	
	Expiration date:	
	03/01/2025	

X	15. CPR Certificate		
	Expiration date:		
	05/31/2025		
X	16. Judgment		
MEMBERS OF THE HOUSEHOLD 19a-87b-7			
X	17. Medical Statement		
X	18. Household Environment		
QUALIFICATIONS OF STAFF 19a-87b-8			
X	19. Substitute or Assistant	Y/N	
	Type of Staff :	N	
X	20. Emergency Caregiver		
COMPREHENSIVE BACKGROUND CHECK 19a-87b-8a			
X	21. Background Check(s)		
PHYSICAL ENVIRONMENT 19a-87b-9			
X	22. Clean/Sanitary Environment		
X	23. Freedom of Hazards		
X	24. Harmful Substances/Materials Inaccessible		
X	25. Bio-contaminants Disposed Safely		
X	26. Safe Storage of Flammables		
X	27. Safe Door Fasteners		
X	28. Electrical Safety		
X	29. Safe Exits		
X	30. Basement Supervision	Y/N	
		N	
	Used for Care ?	Y/N	
		N	
X	31. Stairways - Protected, Handrails		
O	32. Emergency Plan	Failed to maintain a complete written emergency plan on file; OEC specialist emailed sample copy	

☐	33. Emergency Evacuation Drills - Quarterly/Log	Failed to maintain a written log of the drills for one year; provider stated she last practiced her evacuation drill October 2023	
☒	34. Smoke Detectors		
☒	35. Carbon Monoxide Detector		
☒	36. Fire Extinguisher- 5 lb. ABC/Installed		
☒	37. Auxiliary Heating System N Type?	Appvd?	
☒	38. Safe Storage of Weapons and Ammunition		
☒	39. Safe Space- Sufficient Indoors Outdoors		
☒	40. Body of Water- Type: Pool; decorative Barrier?	Y/N Y Y	
☒	41. Hot Tubs- Locked - Inaccessible	Y/N N	
☒	42. Ventilation, Light and Temperature- 65°		
☒	43. Window Safety		
☒	44. Washing Toileting, Sewage Garbage Facilities		
☒	45. Adequate and Safe Water - Type of System: Public Water		
☒	46. Water Temperature- 60°-120°		
☒	47. Pasteurization of Milk Supply		
☒	48. Working Phone, Emergency Numbers Posted		
☒	49. Safe Transportation Registered, Insured, Restraints		
☐	50. First Aid supplies	Failed to maintain a complete first aid kit; provider missing tweezers, CPR mouth guard and ice packs	
☐	51. Pet protection	Type: 3 dogs	
	Pets?	Y	
	Rabies Certs?	N	Failed to maintain current rabies vaccination certificate(s) for 1 out 3 dogs
☒	52. Smoking Prohibited		
RESPONSIBILITIES OF PROVIDER 19a-87b-10			
☐	53. Enrollment Form	Failed to maintain complete child enrollment form(s); 1 enrollment for child present and enrolled incomplete	

☐	54. Child Health Record	Failed to maintain child health record(s) for 2 children enrolled
☐	55. Immunizations	Failed to maintain complete immunization record(s); missing documentation of flu vaccination for 5 children
☐	56. Emergency Permission	Failed to maintain complete emergency care information for 2 children
☐	57. Authorized Release	Failed to maintain complete written parent permission to authorize removal of child(ren) for 2 children
☐	58. Field Trip and Transportation Permission-To/From School	Failed to maintain complete written parent permission for field trips/transportation for 2 children
☐	59. Swimming Permission	Failed to maintain written parent permission for recreational swimming for 1 child
☒	60. Incident Log	
☒	61. Confidentiality	
☐	62. Meeting the Child's Needs	Failed to meet the physical needs of children when emergency medication required by child healthcare provider not on site.
☒	63. Sufficient Play Equipment	
☒	64. Good Nutrition-Meals/Snacks, Water Available	
☒	65. Handwashing	
☒	66. Flexible and Balanced Written Schedule	
☒	67. Personal Articles- Blanket, Towel, Toilet Articles	
☒	68. Proper Rest Provisions – Safe Cribs	
☐	69. Individual Plan for Care (Written if Applicable)	Failed to develop and implement a written individual plan of care for each child with disabilities or special health care needs for child needing epi-pen jr while in child care.
☒	70. Cultural Differences, Sp. Needs, Dev. Appr. Activities	
☒	71. Infant Care, Indiv Attention, Held for Bottle Feedings	
☒	72. Infants Placed on Back for Sleeping	
☒	73. Infants Placed in Crib, Well constructed, Snug Mattress, Tight Sheet	

X	74. Crib or Other Provision Free from Observable Hazards	
X	75. Infants not Swaddled	
X	76. Infants Supervised – minimum every 15 minutes	
○	77. Req. for Sleep Arrangements Posted/Discussed	Failed to post in a conspicuous place the requirements for sleep arrangements; OEC specialist emailed provider copy of infant sleep arrangements to post
X	78. Diaper Changing- Frequent, Sanitary, Handwashing, Waste Disposal	
X	79. Parent Information and Access	
○	80. Developmental Milestones – Posted	Failed to post a copy of the developmental milestones information sheet; OEC specialist emailed copy of developmental milestones to provider to post
X	81. Supervision- at all Times, Indoors, Outdoors	
X	82. Personal Schedule- Alert, Competent Attention	
X	83. Full Attention - Distractions, Employment, Socialization	
X	84. Immediate Attention	
X	85. Substitute – Emergency Caregiver Present	
X	86. Appr. Discipline, Behavior Management	
X	87. Discuss Beh. Management Methods w/Staff and Parents	
X	88. Child Protection- Abuse/Neglect	
X	89. Notify OEC within 24 hrs. - Death or Serious Injury	
X	90. Mandated Reporting Abuse or Neglect to DCF	
SICK CHILD CARE 19a-87b-11		
X	91. Sick Child Care	
IS NIGHT CARE PROVIDED? N NIGHT CARE 19a-87b-12 (10pm to 5am)		
X	92. Separate Bed- Location of Bed - Appropriate Sleepwear	

OFFICE ACCESS, INSPECTIONS AND INVESTIGATIONS 19a-87b-13

☒	93. Access-Immediate, Entire or Part of Facility and Records	
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Are Medications Administered?

Y

ADMINISTRATION OF MEDICATIONS 19a-87b-17

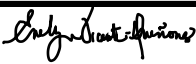
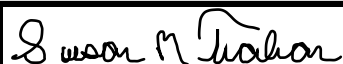
☒	94. Policies and Procedures for Admin of Meds	
☒	95. Parent Permission for Nonprescription Topical Meds	
☒	96. Notification - Documentation of Med Error(s)	
☒	97. Nonprescription Topical Meds- Stored/Labeled	
☒	98. Unused - Expired Nonprescription Meds	
☐	99. Documented Medication Trained Staff	Failed to maintain training in the administration of injectable medications
☒	100. Written Auth Prescriber/Parent Permission	
☒	101. MAR Maintained	
☒	102. Prescription Meds – Stored/Labeled	
☒	103. Unused/Expired Prescription Meds	
☒	104. Emergency Meds- Equip. Labeled/Current	
☒	105. Self-Admin. Of Meds	
☒	106. Petition for Special Medication Authorization	

Child with diabetes enrolled?

N

MONITORING OF DIABETES 19a-87b-18

☒	108. Policies for Finger Stick Blood Glucose Testing	
☒	109. Finger Stick Blood Glucose Testing - Staff Trained	
☒	110. Self Admin of Finger Stick Blood Glucose Testing	
☒	111. Testing Equip. & Supplies- Maintain, Labeled, Locked, Disposed	
☒	112. Finger Stick Blood Glucose Testing Records	

X	113. Parent Notification of Test Results			
ADDITIONAL VIOLATIONS				
	114. Consent Order - Negotiated Corrective Action Plan	N/A?		
		X		
YES or NO?		WERE VIOLATIONS CITED DURING THIS VISIT?		
Yes				
<u>DISCUSSIONS:</u> ~ OEC specialist provided via email required postings; provider stated she recently painted and did not post her postings and unable to locate during today's visit. OEC specialist also will mail and email current copy of regulations. ~ OEC specialist will mail additional enrollment packets. ~ OEC discussed referral to Child Development Infoline Birth to Three 1-800-505-7000 as well as the Sparkler app suggestion to parents and developmental milestones.				
<u>COMMENTS:</u>				
<u>NOTE:</u> Any items left blank on this form were not monitored during this visit- only the regulations marked as compliant or non-compliant were monitored or discussed.				
<u>APPLICANTS- PLEASE NOTE:</u> You <u>MAY NOT OPERATE</u> until all requirements have been met and a license has been issued by the Agency.				
 (Signature of OEC Representative)		(Signature of OEC Representative)		DATE CORRECTIONS DUE BY:
Evelyn Vicente-Quinones (Printed Name)		(Printed Name)		02/23/2024
		 (Signature of Provider/Applicant/Substitute)		SUSAN TRAHAN (Printed Name)