



DIVISION OF LICENSING

450 Columbus Boulevard, Suite 302, Hartford, Connecticut 06103
 Phone (800)282-6063 or (860)500-4450 Fax (860)326-0552
 Email: ocelicensing@ct.gov Website: www.ctoec.org

CHILD CARE CENTER/GROUP CHILD CARE HOME INSPECTION

Program Name	SAND CASTLE LEARNING CENTER				License Number	DCCC.16552	Date of Inspection	02/15/2024		
					Expiration Date	3/31/2025	Time of Inspection	09:10 AM		
Address	301A BREWSTER RD				Telephone	(203) 283-9362	Licensed Capacity	84		
	MILFORD CT 06460-3739				Hours of Operation	MONDAY-FRIDAY 7:00AM-6:00PM	Infant/Toddler Capacity	44		
Is this a Change of Address?	Yes?		No?	X			Summer Care	Open		
New Address					Minimum Age Served	6 weeks	Maximum Age Served	12 years	Water Supply	Public Water
					Program's Email	sandcastleinc@gmail.com				
Operator	LSMC INC				Name of Inspector	Bridget Merrill				
Director	SHARON PAREDES				Inspector's Email	bridget.merrill@ct.gov				
Key:	Compliant = X	# of Infants - Toddlers Present	35	# of Total Children Present	72	# of Staff Present	18	Type of Inspection	UNANNOUNCED INSPECTION - FULL	
Non-Compliant = O										

LICENSURE PROCEDURES 19a-79-2a

X	1. Local Health Inspection	
	Date: 05/27/2022	
X	1a. False or Misleading Statements	

ADMINISTRATION 19a-79-3a

O	1b. Administration	(a)Failed to ensure the safety, health and development of the children when one child's individual care plan requires administration of Benadryl but there is no Benadryl on site.
X	1bb. Capacity	
X	2. New Staff – Employee Orientation	
X	3. Annual Staff Policy Training	
X	3b. Managing child behavior	
X	4. Documentation of Behavior M. Tech Discussed w/parents	
X	4b. Failure to report	

X	5. Notification of Change	
X	6. Program policies	Including discipline, supervision, child protection, general operating, personnel, closing time
X	7. Daily Attendance Records- staff and children	
ITEMS POSTED – ACCESSIBLE		
X	8. License	
X	9. Fire Marshal certificate	
	Date	04/03/2023
X	10. OEC Complaint procedure	
	11. Food Service Certificate	N/A?
	Date	X
X	12. Menus	
X	13. Emergency plans	
X	14. No Smoking Signs	
X	15. Radon Test	N/A?
	Date	Results
	01/04/20	.6
X	15a. Developmental Milestones	
X	15b. Access	
X	15bb. Endorsements	
STAFFING 19a-79-4a		
X	15c. Staffing	
○	16. Staff Health records – TB tests	Failed to maintain current medical statement(s) for 5 staff
X	17. Professional development	
X	18. Disciplinary actions	
X	18b. Background checks	

<input checked="" type="checkbox"/>	19. Designated Head Teacher																													
<input checked="" type="checkbox"/>	20. Two Staff present																													
<input checked="" type="checkbox"/>	20a. Staff Qualities																													
<input checked="" type="checkbox"/>	21. Ratio: 1 staff to 10 children																													
<input checked="" type="checkbox"/>	21b. Supervision																													
<input checked="" type="checkbox"/>	22. Group Size – maximum 20 children																													
<input checked="" type="checkbox"/>	23. Designated director - Training																													
<input checked="" type="checkbox"/>	24. CPR Certified Staff (Group Home N/A)																													
<input checked="" type="checkbox"/>	25. First Aid Trained Staff																													
<input type="radio"/>	26. Consultants- Agreements and Contracts	Failed to maintain current consultant agreements for Social service and Dental consultants. Agreements for both are over 1 year old.																												
<input type="radio"/>	27. Logs – Visits documented	Failed to document annual review of policies, plans, procedures and education programs by Social service and Dental consultants.																												
	Not in Compliance?	<table border="1"> <thead> <tr> <th>Education</th> <th>Health</th> <th>Social Service</th> <th>Dental</th> <th>Dietician</th> <th>N/A?</th> <th>X</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td><input type="radio"/></td> <td><input type="radio"/></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Contracts</td> <td></td> <td><input type="radio"/></td> <td><input type="radio"/></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Logs</td> <td></td> <td><input type="radio"/></td> <td><input type="radio"/></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Education	Health	Social Service	Dental	Dietician	N/A?	X			<input type="radio"/>	<input type="radio"/>				Contracts		<input type="radio"/>	<input type="radio"/>				Logs		<input type="radio"/>	<input type="radio"/>			
Education	Health	Social Service	Dental	Dietician	N/A?	X																								
		<input type="radio"/>	<input type="radio"/>																											
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Logs		<input type="radio"/>	<input type="radio"/>																											
	Do they take children swimming?	N SWIMMING																												
<input checked="" type="checkbox"/>	28. Non-swimmers identified																													
<input checked="" type="checkbox"/>	29. Staff/Child Ratios																													
<input checked="" type="checkbox"/>	30. CPR certified staff (20 years of age)																													
<input checked="" type="checkbox"/>	31. Lifeguard certified - supervision																													
RECORD KEEPING 19a-79-5a																														
<input checked="" type="checkbox"/>	32. Enrollment information																													
<input checked="" type="checkbox"/>	33. Emergency medical permission																													
<input checked="" type="checkbox"/>	34. Authorized release permission																													
<input checked="" type="checkbox"/>	35. Field trip permission																													
<input checked="" type="checkbox"/>	36. Transportation permission																													

O	37. Child health records and immunizations	Failed to maintain current health records for children for 1 child. Failed to maintain documentation that the child(ren) have been screened for TB risk factors for 1 child. Failed to maintain complete immunization records for 3 children who are missing documentation of Flu vaccination.	
X	38. Individual care plan (signed by parents and staff)		
X	39. Injury, Illness, Accident reports		
HEALTH AND SAFETY 19a-79-6a			
X	40. Nutritious snacks and meals (required food groups)		
X	41. Proper refrigeration (max 45°)		
X	42. Kitchen separated	N/A?	
X	43. Hand washing – before eating or food handling		
X	44. First Aid Kit(s) – Indoor, Outdoor, Field Trips, Inventory		
PHYSICAL PLANT 19a-79-7a			
X	45. License premises – clean, good repair, hazard free		
X	47b. Plans for new construction, expansion, renovation or conversion		
X	48. Sanitary drinking fountains – disposable cups		
X	49. Lead Water Test (N/A?) 04/14/2022	Bacterial/Chemical Test (N/A?)	X
X	50. Walkways maintained		
X	51. Designated staff toilet/sink		
X	52. All openings for ventilation screened		
X	53. Windows protected to prevent falls		
X	54. Glass protected up to 36"		
X	55. Overhead doors – locking devices, spring protectors		
X	56. Exits, Hallways and Stairs unobstructed		

X	57. Individual storage of clothing and bedding	
X	58. Smoking prohibited	
X	59. Matches and lighters inaccessible	
X	60. Electrical safety – outlets/cords	
X	61. Toileting needs met	
X	62. Required toilets, sinks, supplies	
X	63. Potty chairs – nonporous, emptied, disinfected	
X	64. Hand washing after toileting – staff and children	
X	65. Ventilation in toilet rooms	
X	66. Air temperature 65 degrees, thermometer affixed	
X	67. Water temperature 60° – 115°	
X	68. Portable space heaters	
X	69. Walls, ceilings, floors and rugs – clean, good repair	
X	70. Rugs secure	
X	71. Hot water, steam pipes protected	
X	72. Working phone on each level	
X	73. Emergency numbers posted	
X	74. Adequate lighting - 50/30 candle feet	
X	75. Light fixtures shielded, shatter proof	
X	76. Potentially hazardous substances locked	
X	77. Garbage, rubbish disposed daily	

X	78. Stairs protected, good repair, handrails	
X	79. Pets – maintained, care plan	Y/N N
X	80. Operable CO detector on each level	N/A? Y
X	81. Program space-adequate square footage per child	
X	82. Equipment clean, good repair, safe, non-toxic	
X	83. Cots stored, maintained, adequate number	Failed to provide an individual cot for each child in Room 4. Staff state mats are used for rest/ nap time.
X	84. Developmentally appropriate equipment	
X	85. Hot tubs, spas, saunas – locked and inaccessible	Y/N N
X	86. No weapons, no facsimile of a firearm on premises	
OUTDOOR SPACE		
X	87. Outdoor space - adequate square footage per child	
X	88. Impact absorbing material under equipment	
X	89. Playground free from hazards	
X	92. Equipment anchored, safely arranged	
X	93. Outdoor play area protected, fenced	
X	94. Drinking water available, accessible	
EDUCATIONAL REQUIREMENTS 19a-79-8a		
X	95. Written plan for daily program available to parents/staff	
X	96. Schedule – Activity choices and Program	Activity choices: developmentally appropriate, flexible, meets individual needs Program includes: indoor/outdoor, gross/fine motor skills, snacks/meals, rest/sleep/quiet time, toileting and clean up
ADMINISTRATION OF MEDICATIONS 19a-79-9a		
X	97. Written policies, procedures	
X	98. Training outline on file	

NONPRESCRIPTION TOPICAL MEDICATIONS						
X	99. Administration, parent permission, MAR					
X	100. Labeling, storage					
ORAL/TOPICAL/INHALENT MEDICATIONS						
X	101. Med trained staff, certificates					
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%; text-align: center;">O/T/I</td> <td style="width: 90%; text-align: center;">Injectable</td> </tr> <tr> <td style="text-align: center;">Y</td> <td style="text-align: center;">Y</td> </tr> </table>	O/T/I	Injectable	Y	Y	
O/T/I	Injectable					
Y	Y					
○	102. Authorized prescriber, parent permission, MAR	Failed to maintain written order from prescriber for medication in Room 5 (Bacitracin Zinc Ointment). Failed to maintain current written orders for Tylenol authorization in Room 3. Failed to maintain correct written order from prescriber for Albuterol in Room 4.				
○	103. Labeling, storage	Failed to maintain proper storage of medication when Bacitracin Zinc ointment in Room 5, Tylenol and Motrin in Room 3 were not locked.				
○	104. Unused, expired meds returned/disposed	Failed to ensure that expired medication is destroyed or returned to the parent when expired Tylenol was observed in Room 3.				
SELF-ADMINISTRATION						
X	105. Authorized prescriber, parent permission, MAR					
X	106. Labeling, storage					
X	107. Approved petition for special medication authorization					
Yes	Is there an approved endorsement?	INFANT/TODDLER ENDORSEMENT 19a-79-10				
X	109. Approved endorsement					
X	110. Ratio: 1 staff to 4 children					
X	111. Group size: no larger than 8					
X	112. Physical barriers, groups of 8 (indoors and outdoors)					
X	113. Adequate sinks in program space					
X	114. Free standing, well-constructed, safe cribs					
X	115. Washable cots					
X	116. Chairs for feeding, stable, safety straps, locking tray					
X	117. Developmentally appropriate tables, chairs, equipment					
X	118. Refrigerators and food prop facilities					

X	119. Diaper area- sturdy, safety rail, nonporous, exclusive use					
X	120. Diaper area- washed, disinfected					
X	121. Diaper area- disposable paper sheets					
X	122. Covered waste receptacle					
X	123. Diaper changing policy posted, followed					
X	124. Hand washing policy posted, followed					
X	125. Individual storage of personal items					
X	126. Cribs/cots washed and disinfected					
X	127. Under 12 months- placed on back for sleeping					
X	128. Alternate sleep position- equipment, medical documentation	<table border="1"> <tr> <td>Yes</td> <td>No</td> </tr> <tr> <td></td> <td>X</td> </tr> </table>	Yes	No		X
Yes	No					
	X					
X	129. Crib, bed used for infant sleeping					
X	130. Crib, bed free from observable hazards					
X	131. Infant toys separate, washed, disinfected daily					
O	132. No toys, objects less than 1/1/4" diameter	Failed to ensure that shock absorbing materials don't present a choking hazard to children in 1 of 2 under 3 playgrounds where pea stone was observed to be accessible.				
X	133. Plastic bags, balloons, Styrofoam objects inaccessible					
X	134. Health consultant, doc. of visits					
X	135. Infants held for bottles, indiv. attention, tummy time					
X	136. Written statement, feeding schedule from parent					
X	137. Unused portions of liquids discarded					
X	138. Clean Bottles, disp. bottles, approved bottle washing					
X	139. Food served from dish or whole jar served					
X	140. Bottles individually identified with child's name					

OUTDOOR PLAY SPACE - UNDER THREE

X	141. Play space fenced	
X	142. Outdoor equipment developmentally appropriate	
Yes	Is there an approved endorsement?	SCHOOL AGE ENDORSEMENT 19a-79-11
X	143. Approved endorsement	
X	144. Activity choices appropriate	
X	145. Ratio – 1 staff to 10 children	
X	146. Group size – maximum 20 children	
X	147. Education Consultant appropriate	
No	Is there an approved endorsement?	NIGHT CARE ENDORSEMENT 19a-79-12 (10pm-5am)
	148. Approved endorsement	
	149. Written program plan, supervision	
	150. Staff awake and available	
	151. Cot, crib, bedding, toiletries, sleep apparel	
	152. Individual storage of personal items	
	153. Bedding, sleeping apparel laundered weekly	
N	Child with diabetes enrolled?	MONITORING OF DIABETES 19a-79-13
X	154. Written policies and procedures	
X	155. On site staff trained in first aid, glucose testing	
X	156. Training current and documented	
X	157. Supervision of self-administration	
X	158. Equipment, supplies labeled and inaccessible	

X	159. Signed agreement with parents regarding equipment	
X	160. Materials discarded appropriately	
X	161. Authorized prescriber, parent permission	
X	162. Documentation of test results, actions taken	
X	163. Daily written parent notification	

ADDITIONAL VIOLATIONS

	62. Consent Order - Negotiated Corrective Action Plan	N/A?	
		X	




<u>YES or NO?</u> Yes	WERE VIOLATIONS CITED DURING THIS VISIT?
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DISCUSSIONS:

Observed area under large motor equipment on playgrounds to be snow covered. Program is responsible for maintaining compliance with shock absorbing material regulations at all times.
 Observed 4 staff with incomplete DCF results on BCIS roster. Legal Department is in process of confirming status for each staff. Program must follow up with Legal Department and check roster daily for status change and completing checks as required.
 Observed cots in classrooms to be stored vertically which could be tipped. Program must store cots in a manner that doesn't pose a hazard to children.
 Observed on light track out in Room 2.
 Observed mats for rest, not sleep, in Room 4. Cots are available for those children who sleep.

COMMENTS:

NOTE: Items left blank on this form were not monitored during this visit.
 Only the regulations marked as compliant, non-compliant or not applicable were monitored or discussed.
APPLICANTS: You MAY NOT OPERATE until all requirements have been met and a license has been issued by the Agency.

 (Signature of OEC Representative)	 (Signature of OEC Representative)	DATE CORRECTIONS DUE BY:	 (Signature of Person in Charge)
Bridget Merrill (Printed Name)	 (Printed Name)	02/29/2024	Sharon Paredes (Printed Name)