



DIVISION OF LICENSING

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CHILD CARE CENTER/GROUP CHILD CARE HOME INSPECTION

Program Name	CREATIVE STARTS LEARNING CENTER - OXFORD					License Number	DCCC.70524		Date of Inspection	04/09/2024	
						Expiration Date	10/31/2027		Time of Inspection	08:12 AM	
Address	35 OLD STATE ROAD 67					Telephone	(203) 888-1020		Licensed Capacity	59	
	OXFORD CT 06478-1905					Hours of Operation	MON-FRI 6:30-6:00		Infant/Toddler Capacity	32	
Is this a Change of Address?	Yes?		No?		X				Summer Care	Open	
New Address						Minimum Age Served	6 weeks	Maximum Age Served	12 years	Water Supply	Public Well
						Program's Email	Marta@creativestartslc.com				
Operator	OXFORD LEARNING CENTER LLC					Name of Inspector	Kristi Morgan				
Director	KAREN SOPKO					Inspector's Email	kristi.morgan@ct.gov				
Key: Compliant = X Non-Compliant = O	# of Infants - Toddlers Present	15	# of Total Children Present	30	# of Staff Present	8	Type of Inspection	UNANNOUNCED INSPECTION - FULL			

LICENSURE PROCEDURES 19a-79-2a

X	1. Local Health Inspection	
	Date: 04/04/2024	
X	1a. False or Misleading Statements	

ADMINISTRATION 19a-79-3a

X	1b. Administration	
X	1bb. Capacity	
X	2. New Staff – Employee Orientation	
X	3. Annual Staff Policy Training	
X	3b. Managing child behavior	
X	4. Documentation of Behavior M. Tech Discussed w/parents	
X	4b. Failure to report	

O	5. Notification of Change	Failed to provide notification of change of personnel changes. Notification of change not received for change in Director, Head Teacher, and Health Consultant.	
X	6. Program policies	Including discipline, supervision, child protection, general operating, personnel, closing time	
X	7. Daily Attendance Records- staff and children		
ITEMS POSTED – ACCESSIBLE			
X	8. License		
X	9. Fire Marshal certificate		
	Date	07/28/2023	
X	10. OEC Complaint procedure		
	11. Food Service Certificate	N/A?	
	Date	X	
X	12. Menus		
X	13. Emergency plans		
X	14. No Smoking Signs		
X	15. Radon Test	N/A?	
	Date	Results	
	03/11/2022	1.6	
X	15a. Developmental Milestones		
X	15b. Access		
X	15bb. Endorsements		
STAFFING 19a-79-4a			
X	15c. Staffing		
X	16. Staff Health records – TB tests		
X	17. Professional development		
X	18. Disciplinary actions		
X	18b. Background checks		

X	19. Designated Head Teacher					
X	20. Two Staff present					
X	20a. Staff Qualities					
X	21. Ratio: 1 staff to 10 children					
O	21b. Supervision	Failed to ensure the supervision of children at all times while indoors. Observed staff leave a classroom of 3 toddlers to open the door upon my arrival. This left the 3 toddlers unsupervised.				
X	22. Group Size – maximum 20 children					
X	23. Designated director - Training					
X	24. CPR Certified Staff (Group Home N/A)					
X	25. First Aid Trained Staff					
X	26. Consultants-Agreements and Contracts					
X	27. Logs – Visits documented					
	Not in Compliance?	Education	Health	Social Service	Dental	Dietician N/A? X
	Contracts					
	Logs					
	Do they take children swimming?	N SWIMMING				
X	28. Non-swimmers identified					
X	29. Staff/Child Ratios					
X	30. CPR certified staff (20 years of age)					
X	31. Lifeguard certified - supervision					
RECORD KEEPING 19a-79-5a						
X	32. Enrollment information					
X	33. Emergency medical permission					
X	34. Authorized release permission					
X	35. Field trip permission					
X	36. Transportation permission					

X	37. Child health records and immunizations		
X	38. Individual care plan (signed by parents and staff)		
X	39. Injury, Illness, Accident reports		
HEALTH AND SAFETY 19a-79-6a			
X	40. Nutritious snacks and meals (required food groups)		
O	41. Proper refrigeration (max 45°)	Failed to maintain proper refrigeration of no more than 45 degrees. Observed infant refrigerator temperature 48.7 degrees, toddler 2 refrigerator 51.2 degrees, Toddler 1 refrigerator 54.2 degrees.	
X	42. Kitchen separated	N/A?	
X	43. Hand washing – before eating or food handling		
O	44. First Aid Kit(s) – Indoor, Outdoor, Field Trips, Inventory	Failed to maintain complete first aid kit. Outdoor first aid kit missing 1 triangular bandage, thermometer and covers, rolled gauze, 2 ice packs, first aid tape, and band-aids.	
PHYSICAL PLANT 19a-79-7a			
O	45. License premises – clean, good repair, hazard free	Failed to maintain the building, equipment and services. Observed cots stacked up safely in the preschool room; chair stacked unsafely on top of small high chairs in the infant room; sink unclean in Toddler 2; sink in disrepair in Toddler 1; refrigerator cord accessible in waddlers.	
X	47b. Plans for new construction, expansion, renovation or conversion		
X	48. Sanitary drinking fountains – disposable cups		
X	49. Lead Water Test (N/A?)	Bacterial/Chemical Test (N/A?)	
	09/11/2023	09/11/2023	
X	50. Walkways maintained		
X	51. Designated staff toilet/sink		
X	52. All openings for ventilation screened		
X	53. Windows protected to prevent falls		
X	54. Glass protected up to 36"		
X	55. Overhead doors – locking devices, spring protectors		
X	56. Exits, Hallways and Stairs unobstructed		

X	57. Individual storage of clothing and bedding	
X	58. Smoking prohibited	
X	59. Matches and lighters inaccessible	
X	60. Electrical safety – outlets/cords	
X	61. Toileting needs met	
X	62. Required toilets, sinks, supplies	
X	63. Potty chairs – nonporous, emptied, disinfected	
X	64. Hand washing after toileting – staff and children	
X	65. Ventilation in toilet rooms	
X	66. Air temperature 65 degrees, thermometer affixed	
X	67. Water temperature 60° – 115°	
X	68. Portable space heaters	
O	69. Walls, ceilings, floors and rugs – clean, good repair	Failed to maintain walls, ceilings, floors and rugs in a good state of repair. Observed holes in walls by toilet paper holders in preschool bathroom; vent falling out of ceiling in preschool bathroom; dusty ceiling vent in toddler bathroom; 3 stained ceiling tiles in toddler room.
X	70. Rugs secure	
X	71. Hot water, steam pipes protected	
X	72. Working phone on each level	
X	73. Emergency numbers posted	
X	74. Adequate lighting - 50/30 candle feet	
X	75. Light fixtures shielded, shatter proof	
X	76. Potentially hazardous substances locked	
X	77. Garbage, rubbish disposed daily	

X	78. Stairs protected, good repair, handrails		
X	79. Pets – maintained, care plan	Y/N N	
X	80. Operable CO detector on each level	N/A? Y	
X	81. Program space-adequate square footage per child		
X	82. Equipment clean, good repair, safe, non-toxic		
X	83. Cots stored, maintained, adequate number		
X	84. Developmentally appropriate equipment		
X	85. Hot tubs, spas, saunas – locked and inaccessible	Y/N N	
X	86. No weapons, no facsimile of a firearm on premises		
OUTDOOR SPACE			
X	87. Outdoor space - adequate square footage per child		
O	88. Impact absorbing material under equipment	Failed to ensure a minimum of 8 inches of impact absorbing materials on preschool playground around climbers and slides.	
O	89. Playground free from hazards	Failed to ensure the playground is free of glass, debris, holes and other hazards. Observed the bottom of the fence not meeting the top of the plastic barrier leaving gaps between 2-3 inches and up to 7 inches by the gates.	
X	92. Equipment anchored, safely arranged		
X	93. Outdoor play area protected, fenced		
X	94. Drinking water available, accessible		
EDUCATIONAL REQUIREMENTS 19a-79-8a			
X	95. Written plan for daily program available to parents/staff		
X	96. Schedule – Activity choices and Program	Activity choices: developmentally appropriate, flexible, meets individual needs Program includes: indoor/outdoor, gross/fine motor skills, snacks/meals, rest/sleep/quiet time, toileting and clean up	
ADMINISTRATION OF MEDICATIONS 19a-79-9a			
X	97. Written policies, procedures		
X	98. Training outline on file		

NONPRESCRIPTION TOPICAL MEDICATIONS

O	99. Administration, parent permission, MAR	Failed to maintain complete written parent permission for medication for 2 topicals in the preschool room; 1 form in the waddler room written for 2 topicals on one form; 2 forms missing required information in the preschool room.
O	100. Labeling, storage	Failed to maintain proper storage of medication. Observed topical ointments and sunscreen stored in an accessible drawer in the preschool room.

ORAL/TOPICAL/INHALENT MEDICATIONS

X	101. Med trained staff, certificates O/T/I Injectable Y Y	
O	102. Authorized prescriber, parent permission, MAR	Failed to maintain complete written orders. Observed 2 medication administration forms without parent signature or contact information.
X	103. Labeling, storage	
X	104. Unused, expired meds returned/disposed	

SELF-ADMINISTRATION

X	105. Authorized prescriber, parent permission, MAR	
X	106. Labeling, storage	
X	107. Approved petition for special medication authorization	

INFANT/TODDLER ENDORSEMENT 19a-79-10

No	Is there an approved endorsement?	
X	109. Approved endorsement	
X	110. Ratio: 1 staff to 4 children	
X	111. Group size: no larger than 8	
X	112. Physical barriers, groups of 8 (indoors and outdoors)	
X	113. Adequate sinks in program space	
X	114. Free standing, well-constructed, safe cribs	
X	115. Washable cots	
X	116. Chairs for feeding, stable, safety straps, locking tray	
X	117. Developmentally appropriate tables, chairs, equipment	
X	118. Refrigerators and food prop facilities	

X	119. Diaper area-sturdy, safety rail, nonporous, exclusive use			
X	120. Diaper area-washed, disinfected			
X	121. Diaper area-disposable paper sheets			
X	122. Covered waste receptacle			
X	123. Diaper changing policy posted, followed			
X	124. Hand washing policy posted, followed			
X	125. Individual storage of personal items			
X	126. Cribs/cots washed and disinfected			
X	127. Under 12 months- placed on back for sleeping			
X	128. Alternate sleep position-equipment, medical documentation	Yes	No	
			X	
X	129. Crib, bed used for infant sleeping			
O	130. Crib, bed free from observable hazards	Failed to ensure that soft surfaces and gas-trapping objects are not placed under or with an infant for sleeping. Observed 3 loose crib sheets.		
X	131. Infant toys separate, washed, disinfected daily			
X	132. No toys, objects less than 1/1/4" diameter			
X	133. Plastic bags, balloons, Styrofoam objects inaccessible			
X	134. Health consultant, doc. of visits			
X	135. Infants held for bottles, indiv. attention, tummy time			
X	136. Written statement, feeding schedule from parent			
X	137. Unused portions of liquids discarded			
X	138. Clean Bottles, disp. bottles, approved bottle washing			
X	139. Food served from dish or whole jar served			
O	140. Bottles individually identified with child's name	Failed to ensure bottles are individually identified with the child's name. Observed 16 frozen breast milk pouches not labeled with the child's name.		

OUTDOOR PLAY SPACE - UNDER THREE

X	141. Play space fenced	
X	142. Outdoor equipment developmentally appropriate	
No	Is there an approved endorsement?	SCHOOL AGE ENDORSEMENT 19a-79-11
X	143. Approved endorsement	
X	144. Activity choices appropriate	
X	145. Ratio – 1 staff to 10 children	
X	146. Group size – maximum 20 children	
X	147. Education Consultant appropriate	
No	Is there an approved endorsement?	NIGHT CARE ENDORSEMENT 19a-79-12 (10pm-5am)
	148. Approved endorsement	
	149. Written program plan, supervision	
	150. Staff awake and available	
	151. Cot, crib, bedding, toiletries, sleep apparel	
	152. Individual storage of personal items	
	153. Bedding, sleeping apparel laundered weekly	
N	Child with diabetes enrolled?	MONITORING OF DIABETES 19a-79-13
X	154. Written policies and procedures	
X	155. On site staff trained in first aid, glucose testing	
X	156. Training current and documented	
X	157. Supervision of self-administration	
X	158. Equipment, supplies labeled and inaccessible	

X	159. Signed agreement with parents regarding equipment	
X	160. Materials discarded appropriately	
X	161. Authorized prescriber, parent permission	
X	162. Documentation of test results, actions taken	
X	163. Daily written parent notification	

ADDITIONAL VIOLATIONS

	62. Consent Order - Negotiated Corrective Action Plan	N/A?	
		X	

YES or NO?
Yes

WERE VIOLATIONS CITED DURING THIS VISIT?

DISCUSSIONS:

- observed 1 unlabeled medication
- observed 1 unlabeled diaper cream
- observed 1 expired diaper cream
- observed loose plastic bags in an accessible drawer in the waddler room.
- infant staff indicated that they keep bottles for 2 hours before discarding them - regulations require the contents to be discarded after 1 hour.
- 1 child's file missing father's current work information.

COMMENTS:

NOTE:

Items left blank on this form were not monitored during this visit.

Only the regulations marked as compliant, non-compliant or not applicable were monitored or discussed.

APPLICANTS: You MAY NOT OPERATE until all requirements have been met and a license has been issued by the Agency.

 (Signature of OEC Representative)		DATE CORRECTIONS DUE BY:	 (Signature of Person in Charge)
Kristi Morgan (Printed Name)		04/23/2024	Marta Saklawska (Printed Name)