



DIVISION OF LICENSING

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 Email: oeclicensing@ct.gov Website: www.ctoec.org

CHILD CARE CENTER/GROUP CHILD CARE HOME INSPECTION

Program Name	CADENCE ACADEMY PRESCHOOL - MIDDLEBURY					License Number	DCCC.70687		Date of Inspection	04/10/2024	
						Expiration Date	12/31/2026		Time of Inspection	09:01 AM	
Address	984 SOUTHFORD RD MIDDLEBURY CT 06762-3234					Telephone	(860) 758-9799		Licensed Capacity	87	
						Hours of Operation	M-F 6:30am-5:45pm		Infant/Toddler Capacity	37	
Is this a Change of Address?	Yes?		No?	X					Summer Care	Open	
New Address						Minimum Age Served	6 weeks	Maximum Age Served	12 years	Water Supply	Public Water
						Program's Email	director.middlebury@cadence-academy.com				
Operator	CADENCE EDUCATION, LLC					Name of Inspector	Kristi Morgan				
Director	VALBONA MUKOLLARI					Inspector's Email	kristi.morgan@ct.gov				
Key: Compliant = X Non-Compliant = O	# of Infants - Toddlers Present	18	# of Total Children Present	12	# of Staff Present	39	Type of Inspection	UNANNOUNCED INSPECTION - FULL			

LICENSURE PROCEDURES 19a-79-2a

X	1. Local Health Inspection	
	Date: 10/12/2022	
X	1a. False or Misleading Statements	

ADMINISTRATION 19a-79-3a

O	1b. Administration	(a)Failed to ensure the safety, health and development of the children. 1 child in attendance today diagnosed with asthma - no medication on site.
X	1bb. Capacity	
X	2. New Staff – Employee Orientation	
X	3. Annual Staff Policy Training	
X	3b. Managing child behavior	
O	4. Documentation of Behavior M. Tech Discussed w/parents	Failed to maintain documentation that behavior management techniques were discussed with parents for 6 children.
X	4b. Failure to report	

O	5. Notification of Change	Failed to provide notification of change of education consultant.	
X	6. Program policies	Including discipline, supervision, child protection, general operating, personnel, closing time	
X	7. Daily Attendance Records- staff and children		
ITEMS POSTED – ACCESSIBLE			
X	8. License		
X	9. Fire Marshal certificate		
	Date	10/21/2023	
X	10. OEC Complaint procedure		
	11. Food Service Certificate	N/A?	
	Date	X	
X	12. Menus		
X	13. Emergency plans		
X	14. No Smoking Signs		
X	15. Radon Test	N/A?	
	Date	Results	
	12/21/2016	.9-1.1	
X	15a. Developmental Milestones		
X	15b. Access		
X	15bb. Endorsements		
STAFFING 19a-79-4a			
X	15c. Staffing		
X	16. Staff Health records – TB tests		
X	17. Professional development		
X	18. Disciplinary actions		
X	18b. Background checks		

X	19. Designated Head Teacher					
X	20. Two Staff present					
X	20a. Staff Qualities					
X	21. Ratio: 1 staff to 10 children					
X	21b. Supervision					
X	22. Group Size – maximum 20 children					
X	23. Designated director - Training					
X	24. CPR Certified Staff (Group Home N/A)					
X	25. First Aid Trained Staff					
X	26. Consultants-Agreements and Contracts					
X	27. Logs – Visits documented					
	Not in Compliance?	Education	Health	Social Service	Dental	Dietician N/A? X
	Contracts					
	Logs					
	Do they take children swimming?	N SWIMMING				
X	28. Non-swimmers identified					
X	29. Staff/Child Ratios					
X	30. CPR certified staff (20 years of age)					
X	31. Lifeguard certified - supervision					
RECORD KEEPING 19a-79-5a						
X	32. Enrollment information					
X	33. Emergency medical permission					
X	34. Authorized release permission					
X	35. Field trip permission					
X	36. Transportation permission					

X	37. Child health records and immunizations		
O	38. Individual care plan (signed by parents and staff)	Failed to maintain complete individual care plan for 1 child - missing the signature of one of the staff responsible for the child's care; 1 child diagnosed with asthma - no care plan on site.	
X	39. Injury, Illness, Accident reports		
HEALTH AND SAFETY 19a-79-6a			
X	40. Nutritious snacks and meals (required food groups)		
X	41. Proper refrigeration (max 45°)		
X	42. Kitchen separated	N/A?	
X	43. Hand washing – before eating or food handling		
X	44. First Aid Kit(s) – Indoor, Outdoor, Field Trips, Inventory		
PHYSICAL PLANT 19a-79-7a			
O	45. License premises – clean, good repair, hazard free	Failed to maintain the building, equipment and services. Observed 2 unclean adult chairs (preschool 2 and infant 2); 4 unclean children's couches/chairs (preschool 2 and 1); 1 crib mattress in disrepair in infant 2; knife in accessible drawer in infant 1.	
X	47b. Plans for new construction, expansion, renovation or conversion		
X	48. Sanitary drinking fountains – disposable cups		
X	49. Lead Water Test (N/A?) 05/11/2023	Bacterial/Chemical Test (N/A?) X	
X	50. Walkways maintained		
X	51. Designated staff toilet/sink		
X	52. All openings for ventilation screened		
X	53. Windows protected to prevent falls		
X	54. Glass protected up to 36"		
X	55. Overhead doors – locking devices, spring protectors		
X	56. Exits, Hallways and Stairs unobstructed		

☐	57. Individual storage of clothing and bedding	Failed to ensure that children's bedding is stored individually in the preschool 2 room.
☒	58. Smoking prohibited	
☒	59. Matches and lighters inaccessible	
☒	60. Electrical safety – outlets/cords	
☒	61. Toileting needs met	
☒	62. Required toilets, sinks, supplies	
☒	63. Potty chairs – nonporous, emptied, disinfected	
☒	64. Hand washing after toileting – staff and children	
☒	65. Ventilation in toilet rooms	
☒	66. Air temperature 65 degrees, thermometer affixed	
☒	67. Water temperature 60° – 115°	
☒	68. Portable space heaters	
☐	69. Walls, ceilings, floors and rugs – clean, good repair	Failed to maintain walls, ceilings, floors and rugs in a good state of repair. Observed dusty ceiling vents throughout the program; 3 stained ceiling tiles (preschool 2 and gym); wall in disrepair (preschool 2); rust on stall walls in kids bathroom.
☒	70. Rugs secure	
☒	71. Hot water, steam pipes protected	
☒	72. Working phone on each level	
☒	73. Emergency numbers posted	
☐	74. Adequate lighting - 50/30 candle feet	Failed to maintain at least 50 candle feet of light in rooms used for reading, painting and other close work in preschool 2 (science 39.02, blocks 22.39, writing/reading 33.07, art 46.8), preschool 1 (art 44.4, reading 40.2, tables 35.88 and 35.37, blocks 21.57), toddler 1 (table 14.09)
☒	75. Light fixtures shielded, shatter proof	
☐	76. Potentially hazardous substances locked	Failed to ensure that potentially hazardous substances are stored in a locked area. Observed febreze unlocked in the infant 1 room; Lysol cleaner unlocked in the toddler 1 room; closet unlocked in the preschool 2 room with cleaners inside (sign on door says that "per fire marshal door to be locked at all times")
☒	77. Garbage, rubbish disposed daily	

X	78. Stairs protected, good repair, handrails		
X	79. Pets – maintained, care plan	Y/N N	
X	80. Operable CO detector on each level	N/A? Y	
X	81. Program space-adequate square footage per child		
X	82. Equipment clean, good repair, safe, non-toxic		
X	83. Cots stored, maintained, adequate number		
X	84. Developmentally appropriate equipment		
X	85. Hot tubs, spas, saunas – locked and inaccessible	Y/N N	
X	86. No weapons, no facsimile of a firearm on premises		
OUTDOOR SPACE			
X	87. Outdoor space - adequate square footage per child		
O	88. Impact absorbing material under equipment	Failed to ensure a minimum of 8 inches of impact absorbing materials under climbers and slides.	
X	89. Playground free from hazards		
X	92. Equipment anchored, safely arranged		
X	93. Outdoor play area protected, fenced		
X	94. Drinking water available, accessible		
EDUCATIONAL REQUIREMENTS 19a-79-8a			
X	95. Written plan for daily program available to parents/staff		
X	96. Schedule – Activity choices and Program	Activity choices: developmentally appropriate, flexible, meets individual needs Program includes: indoor/outdoor, gross/fine motor skills, snacks/meals, rest/sleep/quiet time, toileting and clean up	
ADMINISTRATION OF MEDICATIONS 19a-79-9a			
X	97. Written policies, procedures		
O	98. Training outline on file	Failed to maintain outline of medication training.	

NONPRESCRIPTION TOPICAL MEDICATIONS		
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X99. Administration,
parent permission,
MAR**X**100. Labeling,
storage

ORAL/TOPICAL/INHALENT MEDICATIONS		
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X101. Med trained
staff, certificates

O/T/I

Injectable

Y

Y

O102. Authorized
prescriber, parent
permission, MAR

Failed to maintain complete written orders for 1 medication - missing parent signature and contact information.

X103. Labeling,
storage**X**104. Unused,
expired meds
returned/disposed

SELF-ADMINISTRATION		
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X105. Authorized
prescriber, parent
permission, MAR**X**106. Labeling,
storage**X**107. Approved
petition for special
medication
authorization

Yes	Is there an approved endorsement?	INFANT/TODDLER ENDORSEMENT 19a-79-10
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X109. Approved
endorsement**X**110. Ratio: 1 staff to
4 children**X**111. Group size: no
larger than 8**X**112. Physical
barriers, groups of
8 (indoors and
outdoors)**X**113. Adequate sinks
in program space**X**114. Free standing,
well-constructed,
safe cribs**X**

115. Washable cots

X116. Chairs for
feeding, stable,
safety straps,
locking tray**X**117. Developmentally
appropriate tables,
chairs, equipment**X**118. Refrigerators
and food prop
facilities

X	119. Diaper area-sturdy, safety rail, nonporous, exclusive use			
X	120. Diaper area-washed, disinfected			
X	121. Diaper area-disposable paper sheets			
X	122. Covered waste receptacle			
X	123. Diaper changing policy posted, followed			
X	124. Hand washing policy posted, followed			
X	125. Individual storage of personal items			
X	126. Cribs/cots washed and disinfected			
X	127. Under 12 months- placed on back for sleeping			
X	128. Alternate sleep position-equipment, medical documentation	Yes	No	
			X	
X	129. Crib, bed used for infant sleeping			
X	130. Crib, bed free from observable hazards			
X	131. Infant toys separate, washed, disinfected daily			
X	132. No toys, objects less than 1/1/4" diameter			
X	133. Plastic bags, balloons, Styrofoam objects inaccessible			
X	134. Health consultant, doc. of visits			
X	135. Infants held for bottles, indiv. attention, tummy time			
X	136. Written statement, feeding schedule from parent			
X	137. Unused portions of liquids discarded			
X	138. Clean Bottles, disp. bottles, approved bottle washing			
X	139. Food served from dish or whole jar served			
X	140. Bottles individually identified with child's name			

OUTDOOR PLAY SPACE - UNDER THREE

X	141. Play space fenced	
X	142. Outdoor equipment developmentally appropriate	
Yes	Is there an approved endorsement?	SCHOOL AGE ENDORSEMENT 19a-79-11
X	143. Approved endorsement	
X	144. Activity choices appropriate	
X	145. Ratio – 1 staff to 10 children	
X	146. Group size – maximum 20 children	
X	147. Education Consultant appropriate	
No	Is there an approved endorsement?	NIGHT CARE ENDORSEMENT 19a-79-12 (10pm-5am)
	148. Approved endorsement	
	149. Written program plan, supervision	
	150. Staff awake and available	
	151. Cot, crib, bedding, toiletries, sleep apparel	
	152. Individual storage of personal items	
	153. Bedding, sleeping apparel laundered weekly	
N	Child with diabetes enrolled?	MONITORING OF DIABETES 19a-79-13
X	154. Written policies and procedures	
X	155. On site staff trained in first aid, glucose testing	
X	156. Training current and documented	
X	157. Supervision of self-administration	
X	158. Equipment, supplies labeled and inaccessible	

X	159. Signed agreement with parents regarding equipment	
X	160. Materials discarded appropriately	
X	161. Authorized prescriber, parent permission	
X	162. Documentation of test results, actions taken	
X	163. Daily written parent notification	

ADDITIONAL VIOLATIONS

	62. Consent Order - Negotiated Corrective Action Plan	N/A?	
		X	

YES or NO?
Yes

WERE VIOLATIONS CITED DURING THIS VISIT?

DISCUSSIONS:

- Incident/accident report missing "location of accident/incident"
- observed 1 unsecured rug in the preschool 2 room.
- observed 2 dusty fans in the toddler 1 room
- observed 1 expired topical ointment
- observed 1 topical ointment without parent permission form.

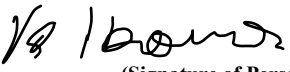
COMMENTS:

NOTE:

Items left blank on this form were not monitored during this visit.

Only the regulations marked as compliant, non-compliant or not applicable were monitored or discussed.

APPLICANTS: You MAY NOT OPERATE until all requirements have been met and a license has been issued by the Agency.

		DATE CORRECTIONS DUE BY:	
(Signature of OEC Representative)	(Signature of OEC Representative)		(Signature of Person in Charge)
Kristi Morgan		04/24/2024	Balboa Mukollari
(Printed Name)	(Printed Name)		(Printed Name)