Connecticut Office of Early Childhood

DIVISION OF LICENSING
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CHILD CARE CENTER/GROUP CHILD CARE HOME INSPECTION

Program Name	VALLEY SHORE YMCA SCH AGE PROG-GOODWIN SCHOOL			**License Number**	DCCC.12679	**Date of Inspection**	05/03/2024
				Expiration Date	10/31/2025	**Time of Inspection**	12:20 PM
Address	80 OLD BOSTON POST RD OLD SAYBROOK CT 06475-2214			**Telephone**	(860) 399-9622	**Licensed Capacity**	64
				Hours of Operation	FROM: 7:00AM TO: 9:00AM; PM HOURS FROM: 3:00PM TO: 6:00PM	**Infant/Toddler Capacity**	
Is this a Change of Address?	**Yes?**		**No?** X			**Summer Care**	Closed
New Address				**Minimum Age Served**	3 years	**Maximum Age Served** 12 years	**Water Supply** Public Water
				Program's Email	bbruno@vsymca.org		
Operator	VALLEY SHORE YMCA			**Name of Inspector**	Bridget Merrill		
Director	BRITNEY M BRUNO			**Inspector's Email**	bridget.merrill@ct.gov		
Key: Compliant = X Non-Compliant = O	**# of Infants – Toddlers Present** 0	**# of Total Children Present** 25	**# of Staff Present** 2	**Type of Inspection**	UNANNOUNCED INSPECTION - FULL		

LICENSURE PROCEDURES 19a-79-2a

X	1. Local Health Inspection Date: 11/14/2022	
X	1a. False or Misleading Statements	

ADMINISTRATION 19a-79-3a

X	1b. Administration	
X	1bb. Capacity	
X	2. New Staff – Employee Orientation	
X	3. Annual Staff Policy Training	
X	3b. Managing child behavior	
O	4. Documentation of Behavior M. Tech Discussed w/parents	Failed to maintain documentation that behavior management techniques were discussed with parents for 6 of 6 child records reviewed.
X	4b. Failure to report	

X	**5. Notification of Change**	
X	**6. Program policies**	**Including discipline, supervision, child protection, general operating, personnel, closing time**
X	**7. Daily Attendance Records- staff and children**	
	ITEMS POSTED – ACCESSIBLE	
X	**8. License**	
X	**9. Fire Marshal certificate** **Date** 09/06/2022	
X	**10. OEC Complaint procedure**	
	11. Food Service Certificate **Date**	**N/A?** X
O	**12. Menus**	**Failed to post menus in a conspicuous location. Observed no posted snack menu.**
X	**13. Emergency plans**	
X	**14. No Smoking Signs**	
O	**15. Radon Test** **Date** / **Results**	**N/A?** **Failed to post radon test in a conspicuous location. Observed no posted radon test.**
X	**15a. Developmental Milestones**	
X	**15b. Access**	
X	**15bb. Endorsements**	
	STAFFING 19a-79-4a	
X	**15c. Staffing**	
O	**16. Staff Health records – TB tests**	**Failed to maintain medical statement(s) for 4 staff. Failed to maintain TB test(s) for 4 staff & Failed to maintain current medical statement(s) for 1 staff.**
O	**17. Professional development**	**Failed to document professional development for 2023 equal to 1% of the total annual hours worked for 4 staff & Failed to document annual policy and procedure training for 2023 for 5 staff.**
X	**18. Disciplinary actions**	
X	**18b. Background checks**	

X	19. Designated Head Teacher	
X	20. Two Staff present	
X	20a. Staff Qualities	
O	21. Ratio: 1 staff to 10 children	Failed to maintain proper staff/child ratios. Observed 25:2 during inspection.
X	21b. Supervision	
X	22. Group Size – maximum 20 children	
O	23. Designated director - Training	Failed to ensure director training was conducted within one year of being hired/designated. Observed no documentation of director training/ 3 credit course on site.
X	24. CPR Certified Staff (Group Home N/A)	
X	25. First Aid Trained Staff	
X	26. Consultants-Agreements and Contracts	
O	27. Logs – Visits documented	Failed to document annual review of policies, plans, procedures and education programs by Dental consultant.

Not in Compliance?	Education	Health	Social Service	Dental	Dietician N/A? X
Contracts					
Logs				O	

	Do they take children swimming? N	**SWIMMING**
X	28. Non-swimmers identified	
X	29. Staff/Child Ratios	
X	30. CPR certified staff (20 years of age)	
X	31. Lifeguard certified - supervision	

RECORD KEEPING 19a-79-5a

O	32. Enrollment information	Failed to maintain complete enrollment information for each child. Observed no parent work address or doctor's name & phone number on enrollment forms.
X	33. Emergency medical permission	
O	34. Authorized release permission	Failed to maintain complete authorized release permission forms for 2 children. Observed 2 child release forms missing pick up person(s) other than parent(s).
X	35. Field trip permission	
X	36. Transportation permission	

O	**37. Child health records and immunizations**	**Failed to maintain health records for children for 3 children who are enrolled but no physical/ immunization records were on site & 4 children didn't have documentation of TB risk on site. Failed to maintain current immunization records for 1 child who's physical expired 11/2023.**
O	**38. Individual care plan (signed by parents and staff)**	**Failed to maintain complete individual care plans for 2 children. Both individual care plans were missing staff signatures. Failed to maintain individual care plan for child with Albuterol. Observed 1 individual care plan that can't be followed as written as no Benadryl is on site.**
X	**39. Injury, Illness, Accident reports**	
	HEALTH AND SAFETY 19a-79-6a	
X	**40. Nutritious snacks and meals (required food groups)**	
X	**41. Proper refrigeration (max 45°)**	
X	**42. Kitchen separated**	**N/A?**
X	**43. Hand washing – before eating or food handling**	
X	**44. First Aid Kit(s) – Indoor, Outdoor, Field Trips, Inventory**	
	PHYSICAL PLANT 19a-79-7a	
X	**45. License premises – clean, good repair, hazard free**	
X	**47b. Plans for new construction, expansion, renovation or conversion**	
X	**48. Sanitary drinking fountains – disposable cups**	
X	**49. Lead Water Test (N/A?)** **11/18/2022**	**Bacterial/Chemical Test (N/A?)** X
X	**50. Walkways maintained**	
X	**51. Designated staff toilet/sink**	
X	**52. All openings for ventilation screened**	
X	**53. Windows protected to prevent falls**	
X	**54. Glass protected up to 36”**	
X	**55. Overhead doors – locking devices, spring protectors**	
X	**56. Exits, Hallways and Stairs unobstructed**	

X	**57. Individual storage of clothing and bedding**	
X	**58. Smoking prohibited**	
X	**59. Matches and lighters inaccessible**	
X	**60. Electrical safety – outlets/cords**	
X	**61. Toileting needs met**	
X	**62. Required toilets, sinks, supplies**	
X	**63. Potty chairs – nonporous, emptied, disinfected**	
X	**64. Hand washing after toileting – staff and children**	
X	**65. Ventilation in toilet rooms**	
X	**66. Air temperature 65 degrees, thermometer affixed**	
X	**67. Water temperature 60° – 115°**	
X	**68. Portable space heaters**	
X	**69. Walls, ceilings, floors and rugs – clean, good repair**	
X	**70. Rugs secure**	
X	**71. Hot water, steam pipes protected**	
X	**72. Working phone on each level**	
X	**73. Emergency numbers posted**	
X	**74. Adequate lighting - 50/30 candle feet**	
X	**75. Light fixtures shielded, shatter proof**	
X	**76. Potentially hazardous substances locked**	
X	**77. Garbage, rubbish disposed daily**	

X	**78. Stairs protected, good repair, handrails**		
X	**79. Pets – maintained, care plan**	**Y/N** **N**	
X	**80. Operable CO detector on each level**	**N/A?** **Y**	
X	**81. Program space- adequate square footage per child**		
X	**82. Equipment clean, good repair, safe, non-toxic**		
X	**83. Cots stored, maintained, adequate number**		
X	**84. Developmentally appropriate equipment**		
X	**85. Hot tubs, spas, saunas – locked and inaccessible**	**Y/N** **N**	
X	**86. No weapons, no facsimile of a firearm on premises**		
	OUTDOOR SPACE		
X	**87. Outdoor space - adequate square footage per child**		
X	**88. Impact absorbing material under equipment**		
X	**89. Playground free from hazards**		
X	**92. Equipment anchored, safely arranged**		
X	**93. Outdoor play area protected, fenced**		
X	**94. Drinking water available, accessible**		
	EDUCATIONAL REQUIREMENTS 19a-79-8a		
X	**95. Written plan for daily program available to parents/staff**		
X	**96. Schedule – Activity choices and Program**	**Activity choices: developmentally appropriate, flexible, meets individual needs** **Program includes: indoor/outdoor, gross/fine motor skills, snacks/meals, rest/sleep/quiet time, toileting and clean up**	
	ADMINISTRATION OF MEDICATIONS 19a-79-9a		
X	**97. Written policies, procedures**		
X	**98. Training outline on file**		

NONPRESCRIPTION TOPICAL MEDICATIONS		
X	**99. Administration, parent permission, MAR**	
X	**100. Labeling, storage**	
ORAL/TOPICAL/INHALENT MEDICATIONS		
O	**101. Med trained staff, certificates** O/T/I: Y Injectable: N	**Failed to ensure staff are trained to administer injectable medications. Observed an Epi-Pen on site for 2 children enrolled at the program.**
O	**102. Authorized prescriber, parent permission, MAR**	**Failed to maintain written order from prescriber for 1 of 2 Epi-Pen medications.**
X	**103. Labeling, storage**	
O	**104. Unused, expired meds returned/disposed**	**Failed to ensure that expired medication is destroyed or returned to the parent. Observed 1 of 2 Epi-Pens on site to be expired as of 12/2023.**
SELF-ADMINISTRATION		
X	**105. Authorized prescriber, parent permission, MAR**	
X	**106. Labeling, storage**	
X	**107. Approved petition for special medication authorization**	
No	**Is there an approved endorsement?**	**INFANT/TODDLER ENDORSEMENT 19a-79-10**
	109. Approved endorsement	
	110. Ratio: 1 staff to 4 children	
	111. Group size: no larger than 8	
	112. Physical barriers, groups of 8 (indoors and outdoors)	
	113. Adequate sinks in program space	
	114. Free standing, well-constructed, safe cribs	
	115. Washable cots	
	116. Chairs for feeding, stable, safety straps, locking tray	
	117. Developmentally appropriate tables, chairs, equipment	
	118. Refrigerators and food prop facilities	

	119. Diaper area- sturdy, safety rail, nonporous, exclusive use			
	120. Diaper area- washed, disinfected			
	121. Diaper area- disposable paper sheets			
	122. Covered waste receptacle			
	123. Diaper changing policy posted, followed			
	124. Hand washing policy posted, followed			
	125. Individual storage of personal items			
	126. Cribs/cots washed and disinfected			
	127. Under 12 months- placed on back for sleeping			
	128. Alternate sleep position- equipment, medical documentation	**Yes**	**No**	
	129. Crib, bed used for infant sleeping			
	130. Crib, bed free from observable hazards			
	131. Infant toys separate, washed, disinfected daily			
	132. No toys, objects less than 1/1/4" diameter			
	133. Plastic bags, balloons, Styrofoam objects inaccessible			
	134. Health consultant, doc. of visits			
	135. Infants held for bottles, indiv. attention, tummy time			
	136. Written statement, feeding schedule from parent			
	137. Unused portions of liquids discarded			
	138. Clean Bottles, disp. bottles, approved bottle washing			
	139. Food served from dish or whole jar served			
	140. Bottles individually identified with child's name			

OUTDOOR PLAY SPACE - UNDER THREE		
	141. Play space fenced	
	142. Outdoor equipment developmentally appropriate	
Yes	**Is there an approved endorsement?**	**SCHOOL AGE ENDORSEMENT 19a-79-11**
X	**143. Approved endorsement**	
X	**144. Activity choices appropriate**	
O	**145. Ratio – 1 staff to 10 children**	**Failed to maintain school age ratio of 1:10. Observed 25:2 during inspection.**
X	**146. Group size – maximum 20 children**	
X	**147. Education Consultant appropriate**	
No	**Is there an approved endorsement?**	**NIGHT CARE ENDORSEMENT 19a-79-12 (10pm-5am)**
	148. Approved endorsement	
	149. Written program plan, supervision	
	150. Staff awake and available	
	151. Cot, crib, bedding, toiletries, sleep apparel	
	152. Individual storage of personal items	
	153. Bedding, sleeping apparel laundered weekly	
N	**Child with diabetes enrolled?**	**MONITORING OF DIABETES 19a-79-13**
X	**154. Written policies and procedures**	
X	**155. On site staff trained in first aid, glucose testing**	
X	**156. Training current and documented**	
X	**157. Supervision of self-administration**	
X	**158. Equipment, supplies labeled and inaccessible**	

X	**159. Signed agreement with parents regarding equipment**	
X	**160. Materials discarded appropriately**	
X	**161. Authorized prescriber, parent permission**	
X	**162. Documentation of test results, actions taken**	
X	**163. Daily written parent notification**	

ADDITIONAL VIOLATIONS

	62. Consent Order - Negotiated Corrective Action Plan	**N/A?** X	

YES or NO? Yes	**WERE VIOLATIONS CITED DURING THIS VISIT?**

DISCUSSIONS:

Discussed creating a more detailed permission form for medical emergencies. The form must give the program permission to put its posted emergency medical plan in place if it becomes necessary.

COMMENTS:

NOTE: Items left blank on this form were not monitored during this visit.
Only the regulations marked as compliant, non-compliant or not applicable were monitored or discussed.

APPLICANTS: You *MAY NOT OPERATE* until all requirements have been met and a license has been issued by the Agency.

(Signature of OEC Representative)	(Signature of OEC Representative)	DATE CORRECTIONS DUE BY:	(Signature of Person in Charge)
Bridget Merrill		05/17/2024	Matthew Hornyak
(Printed Name)	(Printed Name)		(Printed Name)