



DIVISION OF LICENSING

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 Email: oc.licensing@ct.gov Website: www.ctoec.org

CHILD CARE CENTER/GROUP CHILD CARE HOME INSPECTION

Program Name	HAMDEN/NORTH HAVEN YMCA KEEFE CENTER AS PROGRAM				License Number	DCCC.70503		Date of Inspection	05/06/2024		
					Expiration Date	8/31/2027		Time of Inspection	03:00 PM		
Address	11 PINE ST HAMDEN CT 06514-4924				Telephone	(203) 535-2569		Licensed Capacity	39		
					Hours of Operation	MON-FRI 3:00-6:00PM vacations and snow days open 9AM-5PM		Infant/Toddler Capacity	0		
Is this a Change of Address?		Yes?			No?			Summer Care	Closed		
New Address					Minimum Age Served	5 years	Maximum Age Served	12 years	Water Supply	Public Water	
					Program's Email	EKELLY@CCCYMCA.ORG					
Operator	CENTRAL CONNECTICUT COAST YMCA, INC				Name of Inspector	Jenn Schulz					
Director	KATHRYN B FORSYTH				Inspector's Email	jennifer.schulz@ct.gov					
Key:		Compliant = X	# of Infants - Toddlers Present	0	# of Total Children Present	1	# of Staff Present	1	Type of Inspection		UNANNOUNCED INSPECTION - FULL
Non-Compliant = O											

LICENSURE PROCEDURES 19a-79-2a

X	1. Local Health Inspection	
	Date: 10/30/2023	
X	1a. False or Misleading Statements	

ADMINISTRATION 19a-79-3a

X	1b. Administration	
X	1bb. Capacity	
X	2. New Staff – Employee Orientation	
X	3. Annual Staff Policy Training	
X	3b. Managing child behavior	
X	4. Documentation of Behavior M. Tech Discussed w/parents	
X	4b. Failure to report	

X	5. Notification of Change	
X	6. Program policies	Including discipline, supervision, child protection, general operating, personnel, closing time
X	7. Daily Attendance Records- staff and children	
ITEMS POSTED – ACCESSIBLE		
X	8. License	
X	9. Fire Marshal certificate	
	Date	
X	10. OEC Complaint procedure	
	11. Food Service Certificate	N/A?
	Date	X
X	12. Menus	
X	13. Emergency plans	
X	14. No Smoking Signs	
X	15. Radon Test	N/A?
	Date	Results
	02/14/2005	2.4
X	15a. Developmental Milestones	
X	15b. Access	
X	15bb. Endorsements	
STAFFING 19a-79-4a		
X	15c. Staffing	
○	16. Staff Health records – TB tests	Failed to maintain current medical statement(s) when 2 out of 4 staff files had expired adult medical statements
X	17. Professional development	
X	18. Disciplinary actions	
○	18b. Background checks	Failed to ensure staff have completed background checks when one staff member observed signed in on the staff attendance on 4/5, 4/12, 5/3/24, in ratio.

X	19. Designated Head Teacher	
O	20. Two Staff present	Failed to maintain two staff on the premises when 1 staff and 1 child was observed in attendance, upon arrival at 3:00pm. Second staff member arrived at 3:12.
X	20a. Staff Qualities	
	21. Ratio: 1 staff to 10 children	
O	21b. Supervision	Failed to ensure the supervision of children at all times while indoors when a child was observed to run out of the classroom on 3 separate occasions without staff supervising the child once they leave the class. Once a child ran out to the bathroom & on 3 occasions 1 child walked out & returned 25-31 seconds later.
	22. Group Size – maximum 20 children	
X	23. Designated director - Training	
X	24. CPR Certified Staff (Group Home N/A)	
O	25. First Aid Trained Staff	Failed to ensure at least one first aid trained staff is present during all operating hours when staff files for the two staff present did not have documentation of current first aid training.
X	26. Consultants- Agreements and Contracts	
X	27. Logs – Visits documented	
	Not in Compliance?	Education Health Social Service Dental Dietician N/A? X
	Contracts	
	Logs	
	Do they take children swimming?	N SWIMMING
X	28. Non-swimmers identified	
X	29. Staff/Child Ratios	
X	30. CPR certified staff (20 years of age)	
X	31. Lifeguard certified - supervision	
RECORD KEEPING 19a-79-5a		
X	32. Enrollment information	
X	33. Emergency medical permission	
X	34. Authorized release permission	
X	35. Field trip permission	
X	36. Transportation permission	

X	37. Child health records and immunizations	
O	38. Individual care plan (signed by parents and staff)	Failed to maintain complete individual care plans when one care plan was observed to not be signed by staff member responsible for care of child and present during inspection.
X	39. Injury, Illness, Accident reports	
HEALTH AND SAFETY 19a-79-6a		
X	40. Nutritious snacks and meals (required food groups)	
X	41. Proper refrigeration (max 45°)	
X	42. Kitchen separated	N/A?
O	43. Hand washing – before eating or food handling	Failed to ensure staff wash their hands before eating or handling food with soap and water and failed to have children wash hands prior to eating.
X	44. First Aid Kit(s) – Indoor, Outdoor, Field Trips, Inventory	
PHYSICAL PLANT 19a-79-7a		
O	45. License premises – clean, good repair, hazard free	Failed to maintain the building, equipment and services when the microwave was observed to be soiled on the exterior and to have dried food and deterioration on the inside of microwave. Observed food prep sink to be unclean with dried food residue and dried black spots around faucet.
X	47b. Plans for new construction, expansion, renovation or conversion	
X	48. Sanitary drinking fountains – disposable cups	
X	49. Lead Water Test (N/A?) 09/22/2022	Bacterial/Chemical Test (N/A?) X
X	50. Walkways maintained	
X	51. Designated staff toilet/sink	
	52. All openings for ventilation screened	
X	53. Windows protected to prevent falls	
	54. Glass protected up to 36"	
X	55. Overhead doors – locking devices, spring protectors	
X	56. Exits, Hallways and Stairs unobstructed	

	57. Individual storage of clothing and bedding	
X	58. Smoking prohibited	
X	59. Matches and lighters inaccessible	
	60. Electrical safety – outlets/cords	
X	61. Toileting needs met	
X	62. Required toilets, sinks, supplies	
	63. Potty chairs – nonporous, emptied, disinfected	
X	64. Hand washing after toileting – staff and children	
X	65. Ventilation in toilet rooms	
X	66. Air temperature 65 degrees, thermometer affixed	
	67. Water temperature 60° – 115°	
X	68. Portable space heaters	
○	69. Walls, ceilings, floors and rugs – clean, good repair	Failed to maintain walls, ceilings, floors and rugs in a good state of repair when the ceiling vents in the classroom were observed to be dusty. Observed dark blue rug to be fraying, in a state of disrepair.
	70. Rugs secure	
X	71. Hot water, steam pipes protected	
X	72. Working phone on each level	
X	73. Emergency numbers posted	
X	74. Adequate lighting - 50/30 candle feet	
X	75. Light fixtures shielded, shatter proof	
○	76. Potentially hazardous substances locked	Failed to ensure that potentially hazardous substances are stored in a locked area when as bottle of Lysol disinfectant, Lysol cleaner and wonder cleaner were observed in unlocked cabinet under food prep sink, accessible to children.
X	77. Garbage, rubbish disposed daily	

X	78. Stairs protected, good repair, handrails	
X	79. Pets – maintained, care plan	Y/N N
X	80. Operable CO detector on each level	N/A? Y
X	81. Program space-adequate square footage per child	
O	82. Equipment clean, good repair, safe, non-toxic	Failed to ensure that equipment is free from protruding nails, rust, toxic material and other hazards when the molded plastic over the stairs and platforms on large plays ape was observed to be broken, cracked and exposing rusted metal accessible to the children on the climber.
	83. Cots stored, maintained, adequate number	
X	84. Developmentally appropriate equipment	
X	85. Hot tubs, spas, saunas – locked and inaccessible	Y/N N
X	86. No weapons, no facsimile of a firearm on premises	
OUTDOOR SPACE		
X	87. Outdoor space - adequate square footage per child	
O	88. Impact absorbing material under equipment	Failed to ensure a minimum of 8 inches of impact absorbing materials under swings and in the fall zones around swings.
O	89. Playground free from hazards	Failed to ensure the playground is free of holes when areas of rubber shock absorbing materials were observed to have areas that have been removed/replaced with surfacing that is not secure, posing a tripping hazard.
X	92. Equipment anchored, safely arranged	
X	93. Outdoor play area protected, fenced	
X	94. Drinking water available, accessible	
EDUCATIONAL REQUIREMENTS 19a-79-8a		
X	95. Written plan for daily program available to parents/staff	
X	96. Schedule – Activity choices and Program	Activity choices: developmentally appropriate, flexible, meets individual needs Program includes: indoor/outdoor, gross/fine motor skills, snacks/meals, rest/sleep/quiet time, toileting and clean up
ADMINISTRATION OF MEDICATIONS 19a-79-9a		
X	97. Written policies, procedures	
X	98. Training outline on file	

NONPRESCRIPTION TOPICAL MEDICATIONS						
X	99. Administration, parent permission, MAR					
X	100. Labeling, storage					
ORAL/TOPICAL/INHALENT MEDICATIONS						
X	101. Med trained staff, certificates					
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%; font-size: small;">O/T/I</td> <td style="font-size: small;">Injectable</td> </tr> <tr> <td style="text-align: center; font-size: small;">Y</td> <td style="text-align: center; font-size: small;">Y</td> </tr> </table>	O/T/I	Injectable	Y	Y	
O/T/I	Injectable					
Y	Y					
O	102. Authorized prescriber, parent permission, MAR	Failed to maintain complete written orders for two medications when the authorization forms did not indicate dosages.				
X	103. Labeling, storage					
X	104. Unused, expired meds returned/disposed					
SELF-ADMINISTRATION						
X	105. Authorized prescriber, parent permission, MAR					
X	106. Labeling, storage					
X	107. Approved petition for special medication authorization					
No	Is there an approved endorsement?	INFANT/TODDLER ENDORSEMENT 19a-79-10				
	109. Approved endorsement					
	110. Ratio: 1 staff to 4 children					
	111. Group size: no larger than 8					
	112. Physical barriers, groups of 8 (indoors and outdoors)					
	113. Adequate sinks in program space					
	114. Free standing, well-constructed, safe cribs					
	115. Washable cots					
	116. Chairs for feeding, stable, safety straps, locking tray					
	117. Developmentally appropriate tables, chairs, equipment					
	118. Refrigerators and food prep facilities					

119. Diaper area- sturdy, safety rail, nonporous, exclusive use			
120. Diaper area- washed, disinfected			
121. Diaper area- disposable paper sheets			
122. Covered waste receptacle			
123. Diaper changing policy posted, followed			
124. Hand washing policy posted, followed			
125. Individual storage of personal items			
126. Cribs/cots washed and disinfected			
127. Under 12 months- placed on back for sleeping			
128. Alternate sleep position- equipment, medical documentation	Yes	No	
129. Crib, bed used for infant sleeping			
130. Crib, bed free from observable hazards			
131. Infant toys separate, washed, disinfected daily			
132. No toys, objects less than 1/1/4" diameter			
133. Plastic bags, balloons, Styrofoam objects inaccessible			
134. Health consultant, doc. of visits			
135. Infants held for bottles, indiv. attention, tummy time			
136. Written statement, feeding schedule from parent			
137. Unused portions of liquids discarded			
138. Clean Bottles, disp. bottles, approved bottle washing			
139. Food served from dish or whole jar served			
140. Bottles individually identified with child's name			

OUTDOOR PLAY SPACE - UNDER THREE

	141. Play space fenced	
	142. Outdoor equipment developmentally appropriate	
Yes	Is there an approved endorsement?	SCHOOL AGE ENDORSEMENT 19a-79-11
X	143. Approved endorsement	
X	144. Activity choices appropriate	
X	145. Ratio – 1 staff to 10 children	
X	146. Group size – maximum 20 children	
X	147. Education Consultant appropriate	
No	Is there an approved endorsement?	NIGHT CARE ENDORSEMENT 19a-79-12 (10pm-5am)
	148. Approved endorsement	
	149. Written program plan, supervision	
	150. Staff awake and available	
	151. Cot, crib, bedding, toiletries, sleep apparel	
	152. Individual storage of personal items	
	153. Bedding, sleeping apparel laundered weekly	
N	Child with diabetes enrolled?	MONITORING OF DIABETES 19a-79-13
X	154. Written policies and procedures	
X	155. On site staff trained in first aid, glucose testing	
X	156. Training current and documented	
X	157. Supervision of self-administration	
X	158. Equipment, supplies labeled and inaccessible	

X	159. Signed agreement with parents regarding equipment	
X	160. Materials discarded appropriately	
X	161. Authorized prescriber, parent permission	
X	162. Documentation of test results, actions taken	
X	163. Daily written parent notification	

ADDITIONAL VIOLATIONS

	62. Consent Order - Negotiated Corrective Action Plan	N/A?	
		X	




<u>YES or NO?</u> Yes	WERE VIOLATIONS CITED DURING THIS VISIT?
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DISCUSSIONS:

Observed 1 staff file missing TB results
 Observed 1 child file missing one authorized release person other than parent.

COMMENTS:

NOTE: Items left blank on this form were not monitored during this visit.
 Only the regulations marked as compliant, non-compliant or not applicable were monitored or discussed.
APPLICANTS: You MAY NOT OPERATE until all requirements have been met and a license has been issued by the Agency.

 (Signature of OEC Representative)	 (Signature of OEC Representative)	DATE CORRECTIONS DUE BY:	 (Signature of Person in Charge)
Jenn Schulz (Printed Name)	 (Printed Name)	05/20/2024	Giana Cagna (Printed Name)