



DIVISION OF LICENSING
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 Email: oc.licensing@ct.gov Website: www.ctoec.org

CHILD CARE CENTER/GROUP CHILD CARE HOME INSPECTION

Program Name	HALL NEIGHBORHOOD HOUSE				License Number	DCCC.70386	Date of Inspection	05/14/2024		
					Expiration Date	12/31/2025	Time of Inspection	08:55 AM		
Address	52 GEORGE E PIPKINS WAY BRIDGEPORT CT 06608-2425				Telephone	(203) 345-2052	Licensed Capacity	367		
					Hours of Operation	MONDAY-FRIDAY 7:30AM-6:00PM	Infant/Toddler Capacity	109		
Is this a Change of Address?	Yes?		No?	X			Summer Care	Open		
New Address					Minimum Age Served	6 weeks	Maximum Age Served	12 years	Water Supply	Public Water
					Program's Email	HBurgos@hnhonline.org				
Operator	HALL NEIGHBORHOOD HOUSE INC				Name of Inspector	Cathy Anderson				
Director	HECTOR R BURGOS				Inspector's Email	catherine.anderson@ct.gov				
Key:	Compliant = X	# of Infants - Toddlers Present	33	# of Total Children Present	172	# of Staff Present	31	Type of Inspection	UNANNOUNCED INSPECTION - FULL	
Non-Compliant = O										

LICENSURE PROCEDURES 19a-79-2a

X	1. Local Health Inspection	
	Date: 10/28/2022	
X	1a. False or Misleading Statements	

ADMINISTRATION 19a-79-3a

X	1b. Administration	
X	1bb. Capacity	
X	2. New Staff – Employee Orientation	
X	3. Annual Staff Policy Training	
X	3b. Managing child behavior	
X	4. Documentation of Behavior M. Tech Discussed w/parents	
X	4b. Failure to report	

<input type="radio"/>	5. Notification of Change	Failed to provide notification of change when the program divided the game room in half and using half for storage	
<input checked="" type="checkbox"/>	6. Program policies	Including discipline, supervision, child protection, general operating, personnel, closing time	
<input checked="" type="checkbox"/>	7. Daily Attendance Records- staff and children		
ITEMS POSTED – ACCESSIBLE			
<input checked="" type="checkbox"/>	8. License		
<input type="radio"/>	9. Fire Marshal certificate	Failed to maintain a current fire marshal inspection when it expired 10/19/23	
	Date		
<input checked="" type="checkbox"/>	10. OEC Complaint procedure		
<input checked="" type="checkbox"/>	11. Food Service Certificate	N/A?	
	Date	12/31/2024	
<input checked="" type="checkbox"/>	12. Menus		
<input checked="" type="checkbox"/>	13. Emergency plans		
<input checked="" type="checkbox"/>	14. No Smoking Signs		
<input checked="" type="checkbox"/>	15. Radon Test	N/A?	
	Date	Results	
	11/07/2016	2.5	
<input checked="" type="checkbox"/>	15a. Developmental Milestones		
<input checked="" type="checkbox"/>	15b. Access		
<input checked="" type="checkbox"/>	15bb. Endorsements		
STAFFING 19a-79-4a			
<input checked="" type="checkbox"/>	15c. Staffing		
<input type="radio"/>	16. Staff Health records – TB tests	Failed to maintain current medical statement when one staff member has expired physical 5-3-23, one staff member without physical and TB on file and another staff member does not have a complete adult medical statement on file or Tb test. All staff are in school-age program.	
<input type="radio"/>	17. Professional development	Failed to document professional development when one staff member has no documentation of professional development after 2022. Two staff members in school age program without documentation of annual review, training of policy plans and procedures.	
<input checked="" type="checkbox"/>	18. Disciplinary actions		
<input checked="" type="checkbox"/>	18b. Background checks		

<input checked="" type="checkbox"/>	19. Designated Head Teacher																					
<input checked="" type="checkbox"/>	20. Two Staff present																					
<input checked="" type="checkbox"/>	20a. Staff Qualities																					
<input checked="" type="checkbox"/>	21. Ratio: 1 staff to 10 children																					
<input checked="" type="checkbox"/>	21b. Supervision																					
<input checked="" type="checkbox"/>	22. Group Size – maximum 20 children																					
<input checked="" type="checkbox"/>	23. Designated director - Training																					
<input checked="" type="checkbox"/>	24. CPR Certified Staff (Group Home N/A)																					
<input checked="" type="checkbox"/>	25. First Aid Trained Staff																					
<input checked="" type="checkbox"/>	26. Consultants- Agreements and Contracts																					
<input type="radio"/>	27. Logs – Visits documented	Failed to document annual review of policies, plans, procedures and education programs when dental consultant does not have documentation of education program review since 10-5-22 and no current annual reviews documented for dietitian consultant on file.																				
	Not in Compliance?	<table border="1"> <thead> <tr> <th>Education</th> <th>Health</th> <th>Social Service</th> <th>Dental</th> <th>Dietician N/A?</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td><input type="radio"/></td> <td><input type="radio"/></td> </tr> <tr> <td>Contracts</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Logs</td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Education	Health	Social Service	Dental	Dietician N/A?				<input type="radio"/>	<input type="radio"/>	Contracts					Logs				
Education	Health	Social Service	Dental	Dietician N/A?																		
			<input type="radio"/>	<input type="radio"/>																		
Contracts																						
Logs																						
	Do they take children swimming?	N SWIMMING																				
<input checked="" type="checkbox"/>	28. Non-swimmers identified																					
<input checked="" type="checkbox"/>	29. Staff/Child Ratios																					
<input checked="" type="checkbox"/>	30. CPR certified staff (20 years of age)																					
<input checked="" type="checkbox"/>	31. Lifeguard certified - supervision																					
RECORD KEEPING 19a-79-5a																						
<input checked="" type="checkbox"/>	32. Enrollment information																					
<input checked="" type="checkbox"/>	33. Emergency medical permission																					
<input checked="" type="checkbox"/>	34. Authorized release permission																					
<input checked="" type="checkbox"/>	35. Field trip permission																					
<input checked="" type="checkbox"/>	36. Transportation permission																					

X	37. Child health records and immunizations	
O	38. Individual care plan (signed by parents and staff)	Failed to maintain complete individual care plans when one child has Ventolin and not signed by all staff responsible for childcare, another child in SA program has individual care plan for albuterol not signed by parent and staff, 31 individual care plans in rooms were not signed by all staff. Continued in disc...
X	39. Injury, Illness, Accident reports	
HEALTH AND SAFETY 19a-79-6a		
X	40. Nutritious snacks and meals (required food groups)	
X	41. Proper refrigeration (max 45°)	
X	42. Kitchen separated	N/A?
X	43. Hand washing – before eating or food handling	
X	44. First Aid Kit(s) – Indoor, Outdoor, Field Trips, Inventory	
PHYSICAL PLANT 19a-79-7a		
O	45. License premises – clean, good repair, hazard free	Failed to maintain the building, equipment and services when observed: C101-cabinets, refrigerator unclean with spills and refrigerator seal has what appears to be mold. B103-1 wooden shelf not secured. B105- 2stapler removers stored in a low drawer
X	47b. Plans for new construction, expansion, renovation or conversion	
X	48. Sanitary drinking fountains – disposable cups	
X	49. Lead Water Test (N/A?) 07/21/2022	Bacterial/Chemical Test (N/A?) X
X	50. Walkways maintained	
X	51. Designated staff toilet/sink	
X	52. All openings for ventilation screened	
X	53. Windows protected to prevent falls	
X	54. Glass protected up to 36"	
X	55. Overhead doors – locking devices, spring protectors	
O	56. Exits, Hallways and Stairs unobstructed	Failed to ensure that exit doorways are not blocked by furniture, toys, or play equipment when observed in B112 has a stack of cots being stored by exit and blocks half of the door.

X	57. Individual storage of clothing and bedding	
X	58. Smoking prohibited	
X	59. Matches and lighters inaccessible	
X	60. Electrical safety – outlets/cords	
X	61. Toileting needs met	
X	62. Required toilets, sinks, supplies	
X	63. Potty chairs – nonporous, emptied, disinfected	
X	64. Hand washing after toileting – staff and children	
X	65. Ventilation in toilet rooms	
X	66. Air temperature 65 degrees, thermometer affixed	
X	67. Water temperature 60° – 115°	
X	68. Portable space heaters	
X	69. Walls, ceilings, floors and rugs – clean, good repair	
X	70. Rugs secure	
X	71. Hot water, steam pipes protected	
X	72. Working phone on each level	
X	73. Emergency numbers posted	
X	74. Adequate lighting - 50/30 candle feet	
X	75. Light fixtures shielded, shatter proof	
O	76. Potentially hazardous substances locked	Failed to ensure that potentially hazardous substances are stored in a locked area when observed: C103-carpet remover stored at child's level C107-Lysol and freeze stored under unlocked changing table
X	77. Garbage, rubbish disposed daily	

X	78. Stairs protected, good repair, handrails	
X	79. Pets – maintained, care plan	Y/N Y
X	80. Operable CO detector on each level	N/A? Y
X	81. Program space-adequate square footage per child	
X	82. Equipment clean, good repair, safe, non-toxic	
X	83. Cots stored, maintained, adequate number	
X	84. Developmentally appropriate equipment	
X	85. Hot tubs, spas, saunas – locked and inaccessible	Y/N N
X	86. No weapons, no facsimile of a firearm on premises	
OUTDOOR SPACE		
X	87. Outdoor space - adequate square footage per child	
X	88. Impact absorbing material under equipment	
O	89. Playground free from hazards	Failed to ensure the playground is free of hazards when observed: Over 3's-gate has a gap of 7" and 2 rubber mats are on the wood chips and pose a tripping hazard Under 3's-divider fence on edge is not secured and gate latch is hard to open and close
X	92. Equipment anchored, safely arranged	
X	93. Outdoor play area protected, fenced	
X	94. Drinking water available, accessible	
EDUCATIONAL REQUIREMENTS 19a-79-8a		
X	95. Written plan for daily program available to parents/staff	
X	96. Schedule – Activity choices and Program	Activity choices: developmentally appropriate, flexible, meets individual needs Program includes: indoor/outdoor, gross/fine motor skills, snacks/meals, rest/sleep/quiet time, toileting and clean up
ADMINISTRATION OF MEDICATIONS 19a-79-9a		
X	97. Written policies, procedures	
X	98. Training outline on file	

NONPRESCRIPTION TOPICAL MEDICATIONS						
X	99. Administration, parent permission, MAR					
X	100. Labeling, storage					
ORAL/TOPICAL/INHALENT MEDICATIONS						
X	101. Med trained staff, certificates					
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%; text-align: center;">O/T/I</td> <td style="width: 90%; text-align: center;">Injectable</td> </tr> <tr> <td style="text-align: center;">Y</td> <td style="text-align: center;">Y</td> </tr> </table>	O/T/I	Injectable	Y	Y	
O/T/I	Injectable					
Y	Y					
○	102. Authorized prescriber, parent permission, MAR	Failed to maintain complete written parent permission for medications on 4 forms.(address and phone number) Observed 9 medication forms are missing child's addresses Observed 1 medication form has physician missing address and phone number				
○	103. Labeling, storage	Failed to maintain proper storage of medication when observed C101 a low desk drawer not locked had adult acetaminophen and omerprozole				
X	104. Unused, expired meds returned/disposed					
SELF-ADMINISTRATION						
	105. Authorized prescriber, parent permission, MAR					
X	106. Labeling, storage					
X	107. Approved petition for special medication authorization					
Yes	Is there an approved endorsement?	INFANT/TODDLER ENDORSEMENT 19a-79-10				
X	109. Approved endorsement					
X	110. Ratio: 1 staff to 4 children					
X	111. Group size: no larger than 8					
X	112. Physical barriers, groups of 8 (indoors and outdoors)					
X	113. Adequate sinks in program space					
X	114. Free standing, well-constructed, safe cribs					
X	115. Washable cots					
X	116. Chairs for feeding, stable, safety straps, locking tray					
X	117. Developmentally appropriate tables, chairs, equipment					
X	118. Refrigerators and food prop facilities					

<input type="radio"/>	119. Diaper area-sturdy, safety rail, nonporous, exclusive use	Failed to ensure the exclusive use of the diaper area when observed: B103-changing table has duct tape secured on surface of table B105-dried paint on changing table B0101-rusty screws secured on table and accessible too children		
<input checked="" type="checkbox"/>	120. Diaper area-washed, disinfected			
<input checked="" type="checkbox"/>	121. Diaper area-disposable paper sheets			
<input checked="" type="checkbox"/>	122. Covered waste receptacle			
<input checked="" type="checkbox"/>	123. Diaper changing policy posted, followed			
<input checked="" type="checkbox"/>	124. Hand washing policy posted, followed			
<input checked="" type="checkbox"/>	125. Individual storage of personal items			
<input checked="" type="checkbox"/>	126. Cribs/cots washed and disinfected			
<input checked="" type="checkbox"/>	127. Under 12 months- placed on back for sleeping			
<input checked="" type="checkbox"/>	128. Alternate sleep position-equipment, medical documentation	Yes	No	
			<input checked="" type="checkbox"/>	
<input checked="" type="checkbox"/>	129. Crib, bed used for infant sleeping			
<input type="radio"/>	130. Crib, bed free from observable hazards	Failed to ensure that soft surfaces and gas-trapping objects are not placed under or with an infant for sleeping when observed: B111-2 infant sleeping with pacifiers with cord		
<input checked="" type="checkbox"/>	131. Infant toys separate, washed, disinfected daily			
<input checked="" type="checkbox"/>	132. No toys, objects less than 1/1/4" diameter			
<input checked="" type="checkbox"/>	133. Plastic bags, balloons, Styrofoam objects inaccessible			
<input checked="" type="checkbox"/>	134. Health consultant, doc. of visits			
<input checked="" type="checkbox"/>	135. Infants held for bottles, indiv. attention, tummy time			
<input checked="" type="checkbox"/>	136. Written statement, feeding schedule from parent			
<input checked="" type="checkbox"/>	137. Unused portions of liquids discarded			
<input checked="" type="checkbox"/>	138. Clean Bottles, disp. bottles, approved bottle washing			
<input checked="" type="checkbox"/>	139. Food served from dish or whole jar served			
<input checked="" type="checkbox"/>	140. Bottles individually identified with child's name			

OUTDOOR PLAY SPACE - UNDER THREE

X	141. Play space fenced	
X	142. Outdoor equipment developmentally appropriate	
Yes	Is there an approved endorsement?	SCHOOL AGE ENDORSEMENT 19a-79-11
X	143. Approved endorsement	
X	144. Activity choices appropriate	
X	145. Ratio – 1 staff to 10 children	
X	146. Group size – maximum 20 children	
X	147. Education Consultant appropriate	
No	Is there an approved endorsement?	NIGHT CARE ENDORSEMENT 19a-79-12 (10pm-5am)
	148. Approved endorsement	
	149. Written program plan, supervision	
	150. Staff awake and available	
	151. Cot, crib, bedding, toiletries, sleep apparel	
	152. Individual storage of personal items	
	153. Bedding, sleeping apparel laundered weekly	
N	Child with diabetes enrolled?	MONITORING OF DIABETES 19a-79-13
X	154. Written policies and procedures	
X	155. On site staff trained in first aid, glucose testing	
X	156. Training current and documented	
X	157. Supervision of self-administration	
X	158. Equipment, supplies labeled and inaccessible	

X	159. Signed agreement with parents regarding equipment	
X	160. Materials discarded appropriately	
X	161. Authorized prescriber, parent permission	
X	162. Documentation of test results, actions taken	
X	163. Daily written parent notification	

ADDITIONAL VIOLATIONS

	62. Consent Order - Negotiated Corrective Action Plan	N/A?	
		X	




YES or NO?
Yes

WERE VIOLATIONS CITED DURING THIS VISIT?

DISCUSSIONS/COMMENTS

Director needs access to all afterschool program paperwork during all operating hours.
 Staff with injectable certification are required to have oral, topical and inhalant and certification as well.
 Accident/incident reports are required to have action taken by staff indicated on all forms.
 One child in school-age program missing enrollment form, authorized release, and documentation of behavior management techniques discussed on file.
 C107-sign on bathroom door states for adults and children. The bathroom is approved at this time for children.
 Continued 38.. program is photocopying staff signatures on individual care plans and staff are not reviewing each individual care plan (Director stated)
 Continued 45..103-cabinet door is not on the hinge, cabinet are soiled and ceiling vent is dusting
 Basement level by the games room has a strong odor. The site director and I stated it appears to be sewage smell.
 Recommended safe sleep training for all infant teachers.

NOTE: Items left blank on this form were not monitored during this visit.
 Only the regulations marked as compliant, non-compliant or not applicable were monitored or discussed.
APPLICANTS: You *MAY NOT OPERATE* until all requirements have been met and a license has been issued by the Agency.

 (Signature of OEC Representative)	 (Signature of OEC Representative)	DATE CORRECTIONS DUE BY:	 (Signature of Person in Charge)
Cathy Anderson (Printed Name)	Lori Mangano (Printed Name)	05/28/2024	Hector Burgos (Printed Name)