



DIVISION OF LICENSING

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 Phone (800)282-6063 or (860)500-4450 Fax (860)326-0552
 Email: oeclicensing@ct.gov Website: www.ctoec.org

CHILD CARE CENTER/GROUP CHILD CARE HOME INSPECTION

| | | | | | | | | | | |
|-------------------------------------|--|--|------------|------------------------------------|---------------------------|--|---------------------------|--------------------------------|--------------------------------------|---------------------|
| Program Name | LIGHTHOUSE ACADEMY | | | | License Number | DCCC | | Date of Inspection | 06/07/2024 | |
| | | | | | Expiration Date | | | Time of Inspection | 09:05 AM | |
| Address | 99 TOWNSEND AVE NEW HAVEN CT 06512-4025 | | | | Telephone | (203) 466-0644 | | Licensed Capacity | 30 | |
| | | | | | Hours of Operation | 8:00am-5:00pm Monday-Friday | | Infant/Toddler Capacity | 6 | |
| Is this a Change of Address? | Yes? | | No? | X | | | | Summer Care | Open | |
| New Address | | | | | Minimum Age Served | 6 months | Maximum Age Served | 14 years | Water Supply | Public Water |
| | | | | | Program's Email | mylighthouseacademy@yahoo.com | | | | |
| Operator | LIGHTHOUSE ACADEMY LLC | | | | Name of Inspector | Bridget Merrill | | | | |
| Director | NATALIE COLON | | | | Inspector's Email | bridget.merrill@ct.gov | | | | |
| Key: | Compliant = X | # of Infants - Toddlers Present | 0 | # of Total Children Present | 0 | # of Staff Present | 1 | Type of Inspection | INITIAL CREDENTIAL INSPECTION | |
| Non-Compliant = O | | | | | | | | | | |

LICENSURE PROCEDURES 19a-79-2a

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| O | 1. Local Health Inspection | Failed to maintain local health inspection. Local health inspection not yet scheduled. |
| | Date: | |
| X | 1a. False or Misleading Statements | |

ADMINISTRATION 19a-79-3a

| | | |
|----------|---|--|
| X | 1b. Administration | |
| X | 1bb. Capacity | |
| X | 2. New Staff – Employee Orientation | |
| X | 3. Annual Staff Policy Training | |
| X | 3b. Managing child behavior | |
| X | 4. Documentation of Behavior M. Tech Discussed w/parents | |
| X | 4b. Failure to report | |

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| X | 5. Notification of Change | |
| O | 6. Program policies | <p>Including discipline, supervision, child protection, general operating, personnel, closing time</p> <p>Failed to maintain complete written policies, plans and procedures for diapering, discipline, supervision, fire emergency, evacuation and operating policies. Observed no plan for consultative services.</p> |
| X | 7. Daily Attendance Records- staff and children | |
| ITEMS POSTED – ACCESSIBLE | | |
| X | 8. License | |
| X | 9. Fire Marshal certificate | |
| | Date | 06/24/2023 |
| X | 10. OEC Complaint procedure | |
| | 11. Food Service Certificate | N/A? |
| | Date | X |
| X | 12. Menus | |
| X | 13. Emergency plans | |
| X | 14. No Smoking Signs | |
| X | 15. Radon Test | N/A? |
| | Date | Results |
| | 01/04/2023 | 1.2 |
| O | 15a. Developmental Milestones | Failed to post developmental milestones document. |
| X | 15b. Access | |
| X | 15bb. Endorsements | |
| STAFFING 19a-79-4a | | |
| X | 15c. Staffing | |
| X | 16. Staff Health records – TB tests | |
| X | 17. Professional development | |
| X | 18. Disciplinary actions | |
| O | 18b. Background checks | Failed to ensure staff have completed background checks for staff on work schedule. |

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|---------------------------------|---|-------------------|---------------|-----------------------|---------------|-------------------------|
| X | 19. Designated Head Teacher | | | | | |
| X | 20. Two Staff present | | | | | |
| X | 20a. Staff Qualities | | | | | |
| X | 21. Ratio: 1 staff to 10 children | | | | | |
| X | 21b. Supervision | | | | | |
| X | 22. Group Size – maximum 20 children | | | | | |
| X | 23. Designated director - Training | | | | | |
| X | 24. CPR Certified Staff (Group Home N/A) | | | | | |
| X | 25. First Aid Trained Staff | | | | | |
| X | 26. Consultants- Agreements and Contracts | | | | | |
| X | 27. Logs – Visits documented | | | | | |
| | Not in Compliance? | Education | Health | Social Service | Dental | Dietician N/A? X |
| | Contracts | | | | | |
| | Logs | | | | | |
| | Do they take children swimming? | N SWIMMING | | | | |
| X | 28. Non-swimmers identified | | | | | |
| X | 29. Staff/Child Ratios | | | | | |
| X | 30. CPR certified staff (20 years of age) | | | | | |
| X | 31. Lifeguard certified - supervision | | | | | |
| RECORD KEEPING 19a-79-5a | | | | | | |
| X | 32. Enrollment information | | | | | |
| X | 33. Emergency medical permission | | | | | |
| X | 34. Authorized release permission | | | | | |
| X | 35. Field trip permission | | | | | |
| X | 36. Transportation permission | | | | | |

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| X | 37. Child health records and immunizations | |
| X | 38. Individual care plan (signed by parents and staff) | |
| X | 39. Injury, Illness, Accident reports | |
| HEALTH AND SAFETY 19a-79-6a | | |
| X | 40. Nutritious snacks and meals (required food groups) | |
| X | 41. Proper refrigeration (max 45°) | |
| X | 42. Kitchen separated | N/A? |
| X | 43. Hand washing – before eating or food handling | |
| O | 44. First Aid Kit(s) – Indoor, Outdoor, Field Trips, Inventory | Failed to maintain complete first aid kit(s). Observed kit missing 1 cold pack, 2 triangular bandages with safety pins, scissors, roller gauze, thermometer, CPR mouth shield and a manual less than 5yrs in print. Observed no outdoor first aid kit available. |
| PHYSICAL PLANT 19a-79-7a | | |
| O | 45. License premises – clean, good repair, hazard free | Failed to maintain the building, equipment and services. Observed stained ceiling tiles in child bathroom and entry hallway, dusty vents in child and staff bathrooms, unanchored diaper table and step 2 kitchen set in Infant/ toddler room. |
| X | 47b. Plans for new construction, expansion, renovation or conversion | |
| X | 48. Sanitary drinking fountains – disposable cups | |
| X | 49. Lead Water Test (N/A?) 03/31/2023 | Bacterial/Chemical Test (N/A?) X |
| X | 50. Walkways maintained | |
| X | 51. Designated staff toilet/sink | |
| X | 52. All openings for ventilation screened | |
| X | 53. Windows protected to prevent falls | |
| X | 54. Glass protected up to 36” | |
| X | 55. Overhead doors – locking devices, spring protectors | |
| X | 56. Exits, Hallways and Stairs unobstructed | |

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| X | 57. Individual storage of clothing and bedding | |
| X | 58. Smoking prohibited | |
| X | 59. Matches and lighters inaccessible | |
| X | 60. Electrical safety – outlets/cords | |
| X | 61. Toileting needs met | |
| X | 62. Required toilets, sinks, supplies | |
| X | 63. Potty chairs – nonporous, emptied, disinfected | |
| X | 64. Hand washing after toileting – staff and children | |
| X | 65. Ventilation in toilet rooms | |
| X | 66. Air temperature 65 degrees, thermometer affixed | |
| X | 67. Water temperature 60° – 115° | |
| X | 68. Portable space heaters | |
| X | 69. Walls, ceilings, floors and rugs – clean, good repair | |
| X | 70. Rugs secure | |
| X | 71. Hot water, steam pipes protected | |
| X | 72. Working phone on each level | |
| ○ | 73. Emergency numbers posted | Failed to post emergency numbers adjacent to phone, 911 and poison control at minimum. |
| ○ | 74. Adequate lighting - 50/30 candle feet | Failed to maintain at least 50 candle feet of light in rooms used for reading, painting and other close work and failed to maintain at least 30 candle feet of light in play areas in large preschool room. |
| X | 75. Light fixtures shielded, shatter proof | |
| X | 76. Potentially hazardous substances locked | |
| X | 77. Garbage, rubbish disposed daily | |

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| X | 78. Stairs protected, good repair, handrails | |
| X | 79. Pets – maintained, care plan | Y/N N |
| X | 80. Operable CO detector on each level | N/A? Y |
| X | 81. Program space-adequate square footage per child | |
| X | 82. Equipment clean, good repair, safe, non-toxic | |
| X | 83. Cots stored, maintained, adequate number | |
| X | 84. Developmentally appropriate equipment | |
| X | 85. Hot tubs, spas, saunas – locked and inaccessible | Y/N N |
| X | 86. No weapons, no facsimile of a firearm on premises | |
| OUTDOOR SPACE | | |
| X | 87. Outdoor space - adequate square footage per child | |
| X | 88. Impact absorbing material under equipment | |
| ○ | 89. Playground free from hazards | Failed to ensure the playground is free of glass, debris, holes and other hazards. Observed overgrown vegetation, some with briars, on both palygrounds. Failed to ensure that nuts, bolts and screws that protrude are covered or protected on both playgrounds where exposed screw ends were observed. |
| X | 92. Equipment anchored, safely arranged | |
| X | 93. Outdoor play area protected, fenced | |
| X | 94. Drinking water available, accessible | |
| EDUCATIONAL REQUIREMENTS 19a-79-8a | | |
| ○ | 95. Written plan for daily program available to parents/staff | Failed to develop and post a written plan for the daily program. Observed the educational program plan to be incomplete. |
| X | 96. Schedule – Activity choices and Program | Activity choices: developmentally appropriate, flexible, meets individual needs Program includes: indoor/outdoor, gross/fine motor skills, snacks/meals, rest/sleep/quiet time, toileting and clean up |
| ADMINISTRATION OF MEDICATIONS 19a-79-9a | | |
| ○ | 97. Written policies, procedures | Failed to maintain a complete written administration of medication policies and procedures. |
| X | 98. Training outline on file | |

| NONPRESCRIPTION TOPICAL MEDICATIONS | | |
|-------------------------------------|--|--|
| X | 99. Administration, parent permission, MAR | |
| X | 100. Labeling, storage | |
| ORAL/TOPICAL/INHALENT MEDICATIONS | | |
| X | 101. Med trained staff, certificates O/T/I Injectable | |
| X | 102. Authorized prescriber, parent permission, MAR | |
| X | 103. Labeling, storage | |
| X | 104. Unused, expired meds returned/disposed | |
| SELF-ADMINISTRATION | | |
| X | 105. Authorized prescriber, parent permission, MAR | |
| X | 106. Labeling, storage | |
| X | 107. Approved petition for special medication authorization | |
| No | Is there an approved endorsement? | INFANT/TODDLER ENDORSEMENT 19a-79-10 |
| X | 109. Approved endorsement | |
| X | 110. Ratio: 1 staff to 4 children | |
| X | 111. Group size: no larger than 8 | |
| O | 112. Physical barriers, groups of 8 (indoors and outdoors) | Failed to maintain a physical barrier separating each group of 8 children indoors. Observed no gates separating Infants/ toddlers from preschoolers or bathroom area. |
| X | 113. Adequate sinks in program space | |
| X | 114. Free standing, well-constructed, safe cribs | |
| X | 115. Washable cots | |
| O | 116. Chairs for feeding, stable, safety straps, locking tray | Failed to maintain chairs for feeding with a stable base, failed to maintain safety straps on all high chairs and failed to maintain trays that lock securely. Observed no feeding chairs on site for infants/ toddlers. |
| X | 117. Developmentally appropriate tables, chairs, equipment | |
| X | 118. Refrigerators and food prop facilities | |

| | | | | | | |
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| X | 119. Diaper area- sturdy, safety rail, nonporous, exclusive use | | | | | |
| X | 120. Diaper area- washed, disinfected | | | | | |
| O | 121. Diaper area- disposable paper sheets | Failed to ensure disposable paper sheets are used and discarded immediately after each diapering. Observed no diaper paper for changing table. | | | | |
| O | 122. Covered waste receptacle | Failed to maintain covered washable lined waste receptacles. | | | | |
| O | 123. Diaper changing policy posted, followed | Failed to ensure the diaper policy is posted in each diapering area. | | | | |
| X | 124. Hand washing policy posted, followed | | | | | |
| X | 125. Individual storage of personal items | | | | | |
| X | 126. Cribs/cots washed and disinfected | | | | | |
| X | 127. Under 12 months- placed on back for sleeping | | | | | |
| X | 128. Alternate sleep position- equipment, medical documentation | <table border="1"> <tr> <td>Yes</td> <td>No</td> </tr> <tr> <td></td> <td>X</td> </tr> </table> | Yes | No | | X |
| Yes | No | | | | | |
| | X | | | | | |
| X | 129. Crib, bed used for infant sleeping | | | | | |
| X | 130. Crib, bed free from observable hazards | | | | | |
| X | 131. Infant toys separate, washed, disinfected daily | | | | | |
| X | 132. No toys, objects less than 1/1/4" diameter | | | | | |
| X | 133. Plastic bags, balloons, Styrofoam objects inaccessible | | | | | |
| X | 134. Health consultant, doc. of visits | | | | | |
| X | 135. Infants held for bottles, indiv. attention, tummy time | | | | | |
| X | 136. Written statement, feeding schedule from parent | | | | | |
| X | 137. Unused portions of liquids discarded | | | | | |
| X | 138. Clean Bottles, disp. bottles, approved bottle washing | | | | | |
| X | 139. Food served from dish or whole jar served | | | | | |
| X | 140. Bottles individually identified with child's name | | | | | |

OUTDOOR PLAY SPACE - UNDER THREE

| | | |
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| X | 141. Play space fenced | |
| X | 142. Outdoor equipment developmentally appropriate | |
| No | Is there an approved endorsement? | SCHOOL AGE ENDORSEMENT 19a-79-11 |
| X | 143. Approved endorsement | |
| X | 144. Activity choices appropriate | |
| X | 145. Ratio – 1 staff to 10 children | |
| X | 146. Group size – maximum 20 children | |
| X | 147. Education Consultant appropriate | |
| No | Is there an approved endorsement? | NIGHT CARE ENDORSEMENT 19a-79-12 (10pm-5am) |
| | 148. Approved endorsement | |
| | 149. Written program plan, supervision | |
| | 150. Staff awake and available | |
| | 151. Cot, crib, bedding, toiletries, sleep apparel | |
| | 152. Individual storage of personal items | |
| | 153. Bedding, sleeping apparel laundered weekly | |
| N | Child with diabetes enrolled? | MONITORING OF DIABETES 19a-79-13 |
| X | 154. Written policies and procedures | |
| X | 155. On site staff trained in first aid, glucose testing | |
| X | 156. Training current and documented | |
| X | 157. Supervision of self-administration | |
| X | 158. Equipment, supplies labeled and inaccessible | |

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| X | 159. Signed agreement with parents regarding equipment | |
| X | 160. Materials discarded appropriately | |
| X | 161. Authorized prescriber, parent permission | |
| X | 162. Documentation of test results, actions taken | |
| X | 163. Daily written parent notification | |

ADDITIONAL VIOLATIONS

| | | | |
|--|---|----------|--|
| | 62. Consent Order - Negotiated Corrective Action Plan | N/A? | |
| | | X | |




YES or NO?
Yes

WERE VIOLATIONS CITED DURING THIS VISIT?

DISCUSSIONS/COMMENTS

Infant/ Toddler room:
 $17.7 \times 6(1/2) + 17.7 \times 7.6 + 13 \times 3.4 - 2 \times 2.2 = 227.42 / -35 = 6.4$ ok for 6 children under age 3
 School age/ preschool room:
 $18.4 \times 8.7 = 160.08 / -35 = 4.5$ ok 4 children over age 3
 Small preschool room:
 $18.4 \times 15.9 = 292.56 / -35 = 8.3$ ok 8 children over age 3
 Large preschool room:
 $25.9 \times 16.5 + 3.2 \times 2.9 - 1.5 \times 7.6 = 425.23 / -35 = 12.1$ ok 12 children over age 3
 Infant/ Toddler playground:
 $27 \times 50 = 1350 / -75 = 18$ ok 8 children under age 3
 Preschool/ school age playground:
 $42 \times 29.5 = 1239 / -75 = 16.52$ ok 16 children over age 3
 Total indoor capacity= 30 with 6 under age 3
 Measurements from 2/8/2021 were used to determine capacity as the interior of the building remains unchanged from program last licensed to use the space.

NOTE: Items left blank on this form were not monitored during this visit.
 Only the regulations marked as compliant, non-compliant or not applicable were monitored or discussed.
APPLICANTS: You *MAY NOT OPERATE* until all requirements have been met and a license has been issued by the Agency.

| | | | |
|---|--|--------------------------------|--|
|  (Signature of OEC Representative) |  (Signature of OEC Representative) | DATE CORRECTIONS DUE BY: |  (Signature of Person in Charge) |
| Bridget Merrill (Printed Name) | (Printed Name) | | Natalie Colon (Printed Name) |