

**STATE OF CONNECTICUT  
OFFICE OF EARLY CHILDHOOD  
LEGAL DIVISION**

**CONSENT ORDER**

**IN THE MATTER OF:**

Granny's Little Angels, LLC  
142 Chatham Terrace  
Bridgeport, CT 06066  
Kenya Moales-Byrd, Legal Representative

**RE:**

Granny's Little Angels, LLC @ Peggy's Pumpkins  
P.O. Box 321131  
Fairfield, CT 06825  
Child Care Center License # 70432

**WHEREAS**, Granny's Little Angels, LLC of Bridgeport, Connecticut ("Operator"), has been issued license # 70432 to operate a Child Care Center named Granny's Little Angels, LLC @ Peggy's Pumpkins located at 1006 Reservoir Avenue, Bridgeport, Connecticut ("Facility") by the Connecticut Office of Early Childhood ("Agency") pursuant to General Statutes § 19a-80 (b);

**WHEREAS**, Kenya Moales-Byrd is the Legal Representative of the Operator and therefore is duly authorized and empowered to act on behalf of the Operator and to bind the Operator to the terms and conditions contained in this Consent Order;

**WHEREAS**, the Operator neither admits nor denies that the violations contained in the draft Statement of Charges dated January 18, 2024 (attached hereto as Exhibit A) did occur;

**WHEREAS**, the foregoing acts referenced in the draft Statement of Charges constitute grounds for disciplinary action pursuant to General Statutes § 19a-84, taken in conjunction with §§ 19a-79-1a et seq. of the Regulations of Connecticut State Agencies;

**WHEREAS**, the parties desire to fully resolve the matter without further proceeding;

**WHEREAS**, this Consent Order embodies the entire agreement of the parties with respect to the subject matter involved herein. All previous communications and agreements, with regard to the subject matter of this Consent Order, whether oral or written, between the parties are superseded unless expressly incorporated herein or made a part hereof;

**WHEREAS**, the Operator, in consideration of this Consent Order, has chosen not to contest the above admissions before a hearing officer and further agrees that this Consent Order shall have the same effect as if ordered after a full hearing pursuant to § 19a-84.

**THEREFORE**, pursuant to General Statutes § 4-177, the Operator hereby stipulates and agrees to the following:

1. This Consent Order fully and completely resolves the admissions referenced above without any further proceeding.

2. This Consent Order may be considered as evidence of the above admitted violations in any subsequent proceeding or determination before the Agency in which (1) the Operator’s compliance with this same Consent Order is at issue, or (2) the Operator’s compliance with any state or federal statute and/or regulation is at issue.
3. The Operator waives its right to a hearing on the merits of this matter.
4. This Consent Order and terms set forth herein are not subject to reconsideration, collateral attack, or judicial review under any form or in any forum, including any right of review under the Uniform Administrative Procedure Act, Chapter 368a of the Statutes, or Regulations that exist at the time the Consent Order is executed or may become available in the future, provided that this stipulation shall not deprive the Operator of any other rights that it may have under the laws of the State of Connecticut or of the United States.
5. This Consent Order is a revocable offer of settlement that may be modified by mutual agreement or withdrawn at any time prior to its being signed by the Commissioner of Connecticut Office of Early Childhood or his/her designee.
6. This Consent Order is a matter of public record and will be reported in accordance with state and federal laws and/or regulations and Agency policy. The Consent Order may be posted on the Agency’s website.
7. Any extension of time or grace period granted by the Agency for any condition of this Consent Order shall not constitute a waiver or preclude the Agency’s right to take action at a later time. The Agency shall not be required to grant future extensions of time or grace periods.
8. Within two weeks of the effective date of this Consent Order, the Operator shall have developed and reviewed with all current staff a document which clearly identifies the designated on-site person responsible for the administrative operation of the Facility for the day(s) and/or time(s) the designated Director is not on-site. For a period of one year from the effective date of this Consent Order, the Operator shall post such document in a conspicuous place accessible to staff. For a period of one year from the effective date of this Consent Order, the Operator shall ensure that such document is reviewed with all new staff. The Operator shall appropriate documentation to verify that such document was reviewed with all staff at the Facility for Agency review.
9. Within two weeks of the effective date of this Consent Order, the Operator shall ensure that all current staff, including the designated Director, view the Agency’s online video presentation “Maintaining Compliance.” For a period of two years from the effective date of this Consent Order, the Operator shall ensure that all new staff view the Agency’s online video presentation “Maintaining Compliance” prior to assuming child care responsibilities. The Operator shall maintain appropriate documentation to verify such viewing at the Facility for Agency review.
10. The Operator shall ensure that, within two weeks of the effective date of this Consent Order, the designated Director contact the Licensing Division of the Office of Early Childhood to request Technical Assistance training on the regulations, including but not limited to those cited in the draft Statement of Charges dated January 18, 2024 (attached hereto as Exhibit A). All staff, including the designated Director, shall receive this training within two months of the effective

date of this Consent Order. The Operator shall maintain documentation of such request and training on file at the Facility for Agency review.

11. For a period of one year from the effective date of this Consent Order, the Operator shall ensure that the designated Director is on site at the Facility at least 50% of the time the Facility is in operation on a weekly basis. If the designated Director is unable to be onsite a sufficient number of hours to satisfy the condition, it is permissible for an Assistant Director to satisfy the outstanding onsite hours. However, it is the intent of the parties that the Director make all efforts to be onsite 50% of the time, with the understanding that extenuating circumstances may cause the Director to be unavailable and/or the Director may take time off that could reduce her availability. The Operator shall maintain documentation of attendance for the designated Director and any Assistant Director(s) at the Facility, and documentation of the reason for any absence (e.g., vacation, sick) by the Director for Agency review.
12. Within two weeks of the effective date of this Consent Order, the Operator shall contact the State of Connecticut’s Consultation Quality Improvement Support (CQIS) initiative at [cqis@ctaeyc.org](mailto:cqis@ctaeyc.org) to obtain assistance with the review, development, and implementation of written policies and procedures to ensure the Facility’s compliance with the Regulations pertaining to record keeping, under three endorsement, and physical plant. Within two months of the effective date of this Consent Order, the Operator shall have developed and implemented the foregoing written policies and procedures. The Operator shall maintain documentation of such policies and procedures at the Facility for Agency review.
13. CQIS shall conduct monthly on-site observations for one year to document compliance and/or non-compliance with the written policies and procedures developed pursuant to paragraph 12 of this Consent Order. The Operator shall ensure that the first observation by CQIS is conducted within two months of the effective date of this Consent Order. Within two weeks after each observation, CQIS shall submit a written evaluation with recommendations and timelines for improvement to the Operator. For a period of two years from the effective date of this Consent Order, the Operator shall implement all of CQIS’ recommendations and timelines unless prior approval from the Agency has been obtained excusing compliance. The Operator shall maintain documentation of the required observations, written evaluations, and written verification of implementation at the Facility for Agency review.
14. The designated Director shall be present at the Facility for all CQIS on-site visits required in paragraph 13 of this Consent Order. The Operator shall maintain appropriate documentation verifying such attendance at the Facility for Agency review.
15. The Operator shall not knowingly furnish or make any false or misleading statements or representations, either verbally or in writing, to the Agency.
16. The Operator shall ensure compliance with the requirements pertaining to consultation services, including but not limited to site visits and documentation of activities and observations, as set forth in §§ 19a-79-4a and 19a-79-10 of the Regulations.
17. The Operator shall pay a civil penalty of \$750 (seven hundred fifty dollars 00/100) for failure to comply with the Regulations, with an initial amount of \$200 due and payable upon the Operator’s signing this Consent Order and a monthly payment of \$110 due and payable on the 1<sup>st</sup>

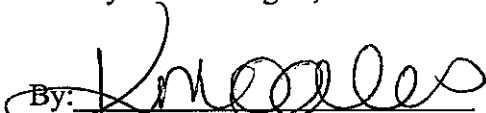
of the next five consecutive months. The Operator shall submit the payment by check payable to “Treasurer, State of Connecticut” and mail to: Connecticut Office of Early Childhood, Legal Division, 450 Columbus Blvd., Suite 303, Hartford, CT 06103, Attention: MaryBeth Miller, Staff Attorney. If such payment is not received by the Agency when due, the Operator shall pay the entire outstanding balance of the civil penalty within ten days of receiving notice from the Agency that a payment is overdue.

- 18. Any violation of the terms of this Consent Order shall constitute grounds for the Agency to take any other available legal action against the Licensee.
- 19. Legal notice of any action shall be deemed sufficient if sent to the Operator’s last address of record, as reported by the Licensee to the Connecticut Office of Early Childhood Division of Licensing.
- 20. This Consent Order is effective upon the signature of the Commissioner’s designee if a hearing has not been scheduled or by the Commissioner if a hearing has been scheduled, at which time it shall become final and an Order of the Commissioner of the Connecticut Office of Early Childhood.
- 21. The terms of this Consent Order shall be binding upon and enforceable against the Legal Operator’s successors and assigns, as provided by law.
- 22. The Operator has had the opportunity to consult with an attorney prior to signing this Consent Order.


**IN WITNESS WHEREOF**, the parties hereto, which have caused this Order to be executed by their respective officers and officials, declare the execution of this Consent Order to be their free act and deed. Kenya Moales-Byrd represents that he/she is authorized to sign this Consent Order on behalf of the Operator and bind the Operator to the terms and conditions contained in this Consent Order.

**OPERATOR**  
Granny’s Little Angels, LLC

**CONNECTICUT OFFICE OF EARLY CHILDHOOD**  
Beth Bye, Commissioner

By:   
Kenya Moales-Byrd

By: \_\_\_\_\_  
Elizabeth Proietti, Director  
Division of Licensing

  
Printed Name

Date Signed: 7/2/2024

Date Signed: 7/2/2024



Ned Lamont  
Governor  
Susan Bysiewicz  
Lt. Governor

# STATE OF CONNECTICUT

## OFFICE OF EARLY CHILDHOOD



Beth Bye  
Commissioner

### Exhibit A

First Class Mail  
Certified mail

May 10, 2024

### NOTICE OF LICENSURE ACTION AND STATEMENT OF CHARGES

#### IN THE MATTER OF:

**Granny’s Little Angels, LLC**  
**Kenya Moales-Byrd, Legal Representative**  
**142 Chatham Terrace**  
**Bridgeport, CT 06066-2346**

**RE: Granny’s Little Angels, LLC @ Peggy’s Pumpkins**  
**1006 Reservoir Avenue**  
**Bridgeport, CT 06606-2919**  
**Child Care Center License #70432**

Pursuant to General Statutes § 19a-84 and § the 19a-79-2a (d) of the Regulations of Connecticut State Agencies, the Connecticut Office of Early Childhood (“Agency”) hereby provides notice of its intent to seek revocation or other disciplinary action as the Agency deems appropriate and consistent with the law against the above-named Child Care Center license based on the following charges:

1. Granny’s Little Angels, LLC of Bridgeport, CT, (“Operator”) is, and will be at all times referenced in this Statement of Charges, the holder of Connecticut Child Care Center License # 70432 to operate a child care center named Granny’s Little Angels, LLC @ Peggy’s Pumpkins located at 1006 Reservoir Avenue, Bridgeport, CT 06606-2919 (“program”). The Operator is responsible for compliance with the requirements of §§ 19a-79-1a through 19a-79-13 of the Regulations.
2. Kenya Moales-Byrd is the legal representative of the Operator.

#### **X2023-1648**

3. As a result of a full unannounced inspection on May 2, 2023, the Agency found that the Operator failed to meet the requirements for the administration of a child care center in one or more of the following ways:
  - a. two staff did not receive annual training on the program’s policies, plans and procedures and/or their files lacked documentation thereof in violation of § 19a-79-3a (b) (7) of the Regulations;
  - b. techniques used to manage child behaviors in the facility were not discussed with the parent(s) of three children prior to enrollment and/or their files lacked documentation thereof in violation of § 19a-79-3a (b) (8) of the Regulations;
  - c. the program lacked written policies, plans, and procedures and/or such records could not be provided to the Agency upon request in violation of § 19a-79-3a (d) of the Regulations;

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450 Columbus Boulevard, Suite 303  
Hartford, Connecticut 06103  
www.ct.gov/oec  
Affirmative Action/Equal Opportunity Employer

- d. the daily attendance for staff was not recorded daily at the time of arrival and departure and/or the records lacked documentation thereof in violation of § 19a-79-3a (d) (1) of the Regulations; and/or
  - e. the emergency plans were not posted in a conspicuous place, accessible to the public in violation of § 19a-79-3a (e) (6) of the Regulations.
4. As a result of a full unannounced inspection on May 2, 2023, the Agency found that the Operator failed to meet the requirements for staffing in one or more of the following ways:
- a. one staff file lacked the medical statement signed by a physician, APRN, or physician assistant, completed within the last twenty-four (24) months in violation of § 19a-79-4a (a) (1) of the Regulations;
  - b. three staff files lacked the written report of a negative tuberculin test completed within twelve months prior to the date of employment in violation of § 19a-79-4a (a) (2) of the Regulations;
  - c. staff files lacked documentation of professional development in violation of § 19a-79-4a (a) (3) and/or (g) of the Regulations;
  - d. the designated head teacher was not on site for sixty percent (60%) of the time the child care center is in operation on a weekly basis and/or the records lacked documentation thereof in violation of § 19a-79-4a (c) (1) of the Regulations;
  - e. no written plans for consultation services for the education, health, social services, and/or dental consultants and/or the records lacked documentation thereof in violation of § 19a-79-4a (h) of the Regulations;
  - f. the education, health, social services, and/or dental consultations did not provide the services required by the Regulations and/or their logs lacked documentation thereof in violation of § 19a-79-4a (h) of the Regulations; and/or
  - g. one staff caring for children lacked a completed comprehensive background check (i.e., no documentation of “current” or “work supervised” BCIS) in violation of § 19a-79-4a (b) of the Regulations.
5. As a result of a full unannounced inspection on May 2, 2023, the Agency found that the Operator failed to meet the requirements for record keeping in one or more of the following ways:
- a. the files for two children lacked enrollment information in violation of § 19a-79-5a (a) (1) of the Regulations;
  - b. the files for three children lacked the written permission form signed by the parent(s) authorizing:
    - (1) use of previously selected emergency policies in violation of § 19a-79-5a (a) (1) (D) (i) of the Regulations; and/or
    - (2) the name and telephone number of one responsible person other than the parent(s) who can remove the child from the program in violation of § 19a-79-5a (a) (1) (D) (ii) of the Regulations; and/or
  - c. the files for two children lacked a physical examination form signed by a physician, physician assistant or APRN documenting an examination completed yearly in violation of § 19a-79-5a (a) (2) (B) of the Regulations.
6. As a result of a full unannounced inspection on May 2, 2023, the Agency found that the Operator failed to meet the requirements for the physical plant in one or more of the following ways:
- a. the water temperature was not within a range of sixty (60) degrees Fahrenheit to one hundred fifteen (115) degrees Fahrenheit where the water temperature was measured to be 148.30 degrees Fahrenheit in Room 2 children’s bathroom, 152.90 degrees Fahrenheit in Room 3 children’s

- bathroom, and/or 153.90 degrees Fahrenheit in the infant room handwashing sink in violation of § 19a-79-7a (e) (3) of the Regulations;
- b. equipment was not maintained in a manner safe for children and free from hazards in violation of § 19a-79-7a (g) (1) of the Regulations when:
    - (1) heater coils in the playroom were hot to the touch and not protected;
    - (2) two pack-n-plays had holes in the mesh walls;
    - (3) a dresser in the infant room was not anchored; and/or
    - (4) a bucket outside the entrance door was filled with water; and/or
  - c. adequate equipment for rest was not provided where a child was observed sleeping in a high chair for approximately 45 minutes in violation of § 19a-79-7a (g) (2) of the Regulations.
7. As a result of a full unannounced inspection on May 2, 2023, the Agency found that the Operator failed to meet the requirements for the administration of medication in one or more of the following ways:
- a. six non-prescription topical medications (i.e., diaper creams) lacked the written permission of the parent(s) in violation of § 19a-79-9a (a) (2) of the Regulations; and/or
  - b. three nonprescription topical medications (i.e., diaper creams) were not properly labeled in violation of § 19a-79-9a (a) (3) (A) of the Regulations.
8. As a result of a full unannounced inspection on May 2, 2023, the Agency found that the Operator failed to meet the requirements for the under three endorsement in one or more of the following ways:
- a. proper staff to child ratio of one program staff person for every four children under the age of three or a fraction thereof was not maintained when, on two occasions, one staff was observed caring for six children when the second staff went to the kitchen in violation of § 19a-79-10 (c) (2) of the Regulations;
  - b. the diapering table was not sturdy in violation of § 19a-79-10 (e) (1) of the Regulations;
  - c. the diapering areas were not washed and disinfected after each use in violation of § 19a-79-10 (e) (4) of the Regulations;
  - d. disposable paper sheets were not used in violation of § 19a-79-10 (e) (5) of the Regulations;
  - e. a covered washable lined waste receptacle was not available and located in a convenient place for solid waste material in violation of § 19a-79-10 (e) (6) of the Regulations; and/or
  - f. a review of the Operator's records revealed that the health consultant did not conduct weekly visits to the program and/or did not prepare and/or maintain signed documentation of such visits in violation of § 19a-79-10 (i) (1) of the Regulations.
9. As a result of a May 3, 2023 follow-up visit to the May 2, 2023 inspection, the Agency found that the Operator failed to meet the requirements for staffing when a review of the Operator's records revealed that one staff caring for children lacked a completed comprehensive background check (i.e., no documentation of "current" or "work supervised" BCIS) in violation of § 19a-79-4a (b) of the Regulations.
10. As a result of a May 3, 2023 follow-up visit to the May 2, 2023 inspection, the Agency found that the Operator failed to meet the requirements for the physical plant when the water temperature was not within a range of sixty (60) degrees Fahrenheit to one hundred fifteen (115) degrees Fahrenheit where the water temperature measured 131.70 degrees Fahrenheit in the Infant room, 131.50 degrees Fahrenheit in Room 2, and/or 132.20 degrees Fahrenheit in Room 3 in violation of § 19a-79-7a (e) (3) of the Regulations.

11. As a result of a July 11, 2023 follow-up visit to the May 2, 2023 inspection, the Agency found that the Operator failed to meet the requirements for the administration of a child care center in one or more of the following ways:
  - a. staff did not ensure the health and safety of children where staff did not have access to and/or the children's files lacked contact information for parent(s) and/or written permission authorizing the use of previously selected emergency policies in violation of § 19a-79-3a (a) of the Regulations;
  - b. a review of the Operator's records revealed that:
    - (1) staff did not receive annual training on the program's policies, plans and procedures and/or their files lacked documentation thereof in violation of § 19a-79-3a (b) (7) of the Regulations;
    - (2) techniques used to manage child behaviors in the facility were not discussed with parent(s) prior to enrollment and/or their files lacked documentation thereof in violation of § 19a-79-3a (b) (8) of the Regulations;
    - (3) the program lacked written policies, plans, and procedures and/or such records could not be provided to the Agency upon request in violation of § 19a-79-3a (d) of the Regulations; and/or
    - (4) the daily attendance for staff was not recorded daily at the time of arrival and departure and/or the records lacked documentation thereof in violation of § 19a-79-3a (d) (1) of the Regulations; and/or
  - c. the current fire marshal certificate and/or emergency plans were not posted in a conspicuous place, accessible to the public in violation of § 19a-79-3a (e) (6) of the Regulations.
  
12. As a result of a July 11, 2023 follow-up visit to the May 2, 2023 inspection, the Agency found that the Operator failed to meet the requirements for staffing in one or more of the following ways:
  - a. a review of the Operator's record revealed that:
    - (1) staff files lacked the medical statement signed by a physician, APRN, or physician assistant, completed within the last twenty-four (24) month and/or the written report of a negative tuberculin test completed within twelve months prior to the date of employment in violation of § 19a-79-4a (a) (1) and/or (2) of the Regulations;
    - (2) staff files lacked documentation of professional development in violation of § 19a-79-4a (a) (3) and/or (g) of the Regulations;
    - (3) the designated head teacher was not on site for sixty percent (60%) of the time the child care center is in operation on a weekly basis and/or the records lacked documentation thereof in violation of § 19a-79-4a (c) (1) of the Regulations;
    - (4) no written plans for consultation services for the education, health, social services, and/or dental consultants and/or the records lacked documentation thereof in violation of § 19a-79-4a (h) of the Regulations; and/or
    - (5) the education, health, social services, and/or dental consultations did not provide the services required by the Regulations and/or their logs lacked documentation thereof in violation of § 19a-79-4a (h) of the Regulations; and/or
  - c. at least two staff eighteen years of age or older were not on the premises when one or more children are in attendance where there was only one staff on site despite three to five children being present in violation of § 19a-79-4a (c) (2) of the Regulations.
  
13. As a result of a July 11, 2023 follow-up visit to the May 2, 2023 inspection, the Agency found that the Operator failed to meet the requirements for record keeping when a review of the Operator's records revealed that the files for children lacked:

- a. enrollment information and/or the written permission of parents in violation of § 19a-79-5a (a) (1) of the Regulations;
  - b. the written permission form signed by the parent(s) authorizing:
    - (1) the use of previously selected emergency policies in violation of § 19a-79-5a (a) (1) (D) (i) of the Regulations;
    - (2) the name and telephone number of one responsible person other than the parent(s) who can remove the child from the program in violation of § 19a-79-5a (a) (1) (D) (ii) of the Regulations; and/or
  - c. health and/or immunization records in violation of § 19a-79-5a (a) (2) of the Regulations.
14. As a result of a July 11, 2023 follow-up visit to the May 2, 2023 inspection, the Agency found that the Operator failed to meet the requirements for the physical plant when one or more of the following was observed:
- a. equipment was not maintained in a manner safe for children and free from hazards where a pack-n-play had holes in the mesh walls in violation of § 19a-79-7a (g) (1) of the Regulations; and/or
  - b. adequate equipment for rest and/or cots were not provided for each individual child in violation of § 19a-79-7a (g) (2) of the Regulations.
15. As a result of a July 11, 2023 follow-up visit to the May 2, 2023 inspection, the Agency found that the Operator failed to meet the requirements for the administration of medication when non-prescription topical medications (i.e., diaper creams) lacked the written permission of the parent(s) in violation in violation of § 19a-79-9a (a) (2) of the Regulations.
16. As a result of a July 11, 2023 follow-up visit to the May 2, 2023 inspection, the Agency found that the Operator failed to meet the requirements for the under three endorsement in one or more of the following ways:
- a. the diapering table was not sturdy in violation of § 19a-79-10 (e) (1) of the Regulations;
  - b. the diapering area was not washed and disinfected after each use in violation of § 19a-79-10 (e) (4) of the Regulations; and/or
  - c. a review of the Operator's records revealed that the health consultant did not conduct weekly visits to the program and/or did not prepare and/or maintain signed documentation of such visits in violation of § 19a-79-10 (i) (1) of the Regulations.
17. As a result of a November 20, 2023 follow-up visit to the May 2, 2023 inspection, the Agency found that the Operator failed to meet the requirements for the administration of a child care center when a review of the Operator's records revealed that staff did not receive annual training on the program's policies, plans and procedures and/or their files lacked documentation thereof in violation of § 19a-79-3a (b) (7) of the Regulations.
18. As a result of a November 20, 2023 follow-up visit to the May 2, 2023 inspection, the Agency found that the Operator failed to meet the requirements for staffing in one or more of the following ways:
- a. three staff files lacked the medical statement signed by a physician, APRN, or physician assistant, completed within the last twenty-four (24) month and/or the written report of a negative tuberculin test completed within twelve months prior to the date of employment in violation of § 19a-79-4a (a) (1) and/or (2) of the Regulations;
  - b. five staff files lacked documentation of professional development in violation of § 19a-79-4a (a)

- (3) and/or (g) of the Regulations; and/or
- c. at least one staff who has successfully completed an Agency-approved first aid course within the past three years was not present at all times the program is in operation and/or the records lacked documentation thereof in violation of § 19a-79-4a (e) (2) of the Regulations.
19. As a result of a November 20, 2023 follow-up visit to the May 2, 2023 inspection, the Agency found that the Operator failed to meet the requirements for record keeping when a review of the Operator's records revealed that the files for three children lacked a physical examination form signed by a physician, physician assistant or APRN documenting an examination completed yearly and/or the file for one child lacked a physical examination form signed by a physician, physician assistant or APRN in violation of § 19a-79-5a (a) (2) (B) of the Regulations.
20. As a result of a November 20, 2023 follow-up visit to the May 2, 2023 inspection, the Agency found that the Operator failed to meet the requirements for the under three endorsement when a review of the Operator's records revealed that the health consultant did not conduct weekly visits to the program and/or did not prepare and/or maintain signed documentation of such visits where documentation indicated the last visit occurred on July 7, 2023, in violation of § 19a-79-10 (i) (1) of the Regulations.
21. On December 5, 2023, the Agency found that the Operator failed to meet the requirements for licensure procedures when staff knowingly furnished or made false or misleading statements to the Agency in order to retain the license where the Operator provided the Agency with a health consultant log containing 18 false and/or forged entries for the time period of July 14, 2023 through November 17, 2023, in violation of § 19a-79-2a (d) (2) (B) of the Regulations.

#### **CASE 2023-604**

22. As a result of an investigation that commenced on or about July 12, 2023, the Agency found that the Operator failed to meet the requirements for staffing when a review of the Operator's records revealed that the designated head teacher was not on site for sixty percent (60%) of the time the child care center is in operation on a weekly basis and/or the records lacked documentation thereof in violation of § 19a-79-4a (d) of the Regulations.

### **RIGHT TO CONTEST THE DECISION**

If you wish to contest the proposed licensure action, you may request a formal hearing, pursuant to §§ 19a-84 of the Statutes and 19a-79-2a(d) of the Regulations. Your written request for a hearing must be delivered to the Office of Early Childhood's Legal Division within thirty (30) days from the date you receive this letter and it must state why you feel aggrieved by the Agency's decision. Address the request to:

**Office of Early Childhood  
Legal Division  
450 Columbus Blvd., Suite 303  
Hartford, CT 06103**

If you request a formal hearing, the Agency will notify you of the date, time, and location of the hearing by mail. You have the right to bring witnesses and any documentary evidence to the hearing to support the claim. You may be represented at the hearing by legal counsel.

If you do not request a hearing within the thirty (30) day period, your license will be revoked effective thirty (30) days from your receipt of this letter, you will be required to cease your day care operation at that time, and you must notify each parent of the closing.

If you request a hearing, you must notify each parent of the alleged violations and the date of the hearing at least ten (10) days before it is held, pursuant to § 19a-79-3a(i) of the Regulations for Child Care Centers/Group Child Care Homes. The notification shall be in writing and sent by certified or registered mail, postage prepaid, return receipt requested, not later than ten (10) days before the scheduled hearing date. You must demonstrate compliance with this requirement at the commencement of the hearing. Inability to do so will be construed as a substantial failure to comply with the regulations and may constitute an additional basis for revocation of your license without a new statement of charges.

If you have questions concerning this action, please call the Legal Division at (860) 500-4466.

Respectfully,

*Elizabeth Proietti*

Elizabeth Proietti, Director  
Licensing Division

EP:id

Copied: Erin Wraight, Child Care Licensing Supervisor  
Amy Schwarzkopf, Child Care Licensing Supervisor  
MaryBeth Miller, Staff Attorney