



DIVISION OF LICENSING

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 Email: oc.licensing@ct.gov Website: www.ctoec.org

CHILD CARE CENTER/GROUP CHILD CARE HOME INSPECTION

Program Name	TODDLER TOWN LEARNING CENTER, LLC				License Number	DCCC.70746	Date of Inspection	08/07/2024		
					Expiration Date	2/29/2028	Time of Inspection	08:42 AM		
Address	835 WOLCOTT ST STE 7A WATERBURY CT 06705-1315				Telephone	(203) 753-0728	Licensed Capacity	75		
					Hours of Operation	M-F 6:30am - 5:30pm	Infant/Toddler Capacity	55		
Is this a Change of Address?	Yes?		No?	X			Summer Care	Open		
New Address					Minimum Age Served	6 weeks	Maximum Age Served	5 years	Water Supply	Public Water
					Program's Email	info.toddlerstownllc@gmail.com				
Operator	TODDLER TOWN LEARNING CENTER, LLC				Name of Inspector	Kristi Morgan				
Director	STEFFI MARTINEZ FRIAS				Inspector's Email	kristi.morgan@ct.gov				
Key: Compliant = X Non-Compliant = O	# of Infants - Toddlers Present	19	# of Total Children Present	34	# of Staff Present	7	Type of Inspection	UNANNOUNCED INSPECTION - FULL		

LICENSURE PROCEDURES 19a-79-2a

X	1. Local Health Inspection	
	Date: 01/26/2024	
X	1a. False or Misleading Statements	

ADMINISTRATION 19a-79-3a

X	1b. Administration	
X	1bb. Capacity	
O	2. New Staff – Employee Orientation	Failed to provide new staff-employee orientation under new license - observed orientations on file from old license.
X	3. Annual Staff Policy Training	
X	3b. Managing child behavior	
O	4. Documentation of Behavior M. Tech Discussed w/parents	Failed to maintain documentation that behavior management techniques were discussed with parents. Documentation does not specifically say that the techniques have been discussed.
X	4b. Failure to report	

X	5. Notification of Change	
X	6. Program policies	Including discipline, supervision, child protection, general operating, personnel, closing time
X	7. Daily Attendance Records- staff and children	
ITEMS POSTED – ACCESSIBLE		
X	8. License	
X	9. Fire Marshal certificate	
	Date	01/26/2024
O	10. OEC Complaint procedure	Failed to post OEC complaint procedure.
	11. Food Service Certificate	N/A?
	Date	X
X	12. Menus	
O	13. Emergency plans	Failed to post emergency plans in a conspicuous location.
X	14. No Smoking Signs	
X	15. Radon Test	N/A?
	Date	Results
	11/28/2021	.9
X	15a. Developmental Milestones	
X	15b. Access	
X	15bb. 32-36 mths enrolled in prek-permissions	
STAFFING 19a-79-4a		
X	15c. Staffing	
O	16. Staff Health records – TB tests	Failed to maintain TB test for all staff for current license - observed TB tests for all employees for old license.
X	17. Professional development	
X	18. Disciplinary actions	
X	18b. Background checks	

<input checked="" type="checkbox"/>	19. Designated Head Teacher																			
<input checked="" type="checkbox"/>	20. Two Staff present																			
<input checked="" type="checkbox"/>	20a. Staff Qualities																			
<input checked="" type="checkbox"/>	21. Ratio: 1 staff to 10 children																			
<input checked="" type="checkbox"/>	21b. Supervision																			
<input checked="" type="checkbox"/>	22. Group Size – maximum 20 children																			
<input checked="" type="checkbox"/>	23. Designated director - Training																			
<input checked="" type="checkbox"/>	24. CPR Certified Staff (Group Home N/A)																			
<input checked="" type="checkbox"/>	25. First Aid Trained Staff																			
<input type="radio"/>	26. Consultants- Agreements and Contracts	Failed to maintain current consultant agreements for all consultants.																		
<input type="radio"/>	27. Logs – Visits documented	Failed to document annual review of policies, plans, procedures and education programs for the education, dental and social service consultant.																		
	Not in Compliance?	<table border="1"> <thead> <tr> <th>Education</th> <th>Health</th> <th>Social Service</th> <th>Dental</th> <th>Dietician N/A?</th> <th>X</th> </tr> </thead> <tbody> <tr> <td><input type="radio"/></td> <td><input type="radio"/></td> <td><input type="radio"/></td> <td><input type="radio"/></td> <td></td> <td></td> </tr> <tr> <td><input type="radio"/></td> <td></td> <td><input type="radio"/></td> <td><input type="radio"/></td> <td></td> <td></td> </tr> </tbody> </table>	Education	Health	Social Service	Dental	Dietician N/A?	X	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>			<input type="radio"/>		<input type="radio"/>	<input type="radio"/>		
Education	Health	Social Service	Dental	Dietician N/A?	X															
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>																	
<input type="radio"/>		<input type="radio"/>	<input type="radio"/>																	
	Contracts																			
	Logs																			
	Do they take children swimming?	N SWIMMING																		
<input checked="" type="checkbox"/>	28. Non-swimmers identified																			
<input checked="" type="checkbox"/>	29. Staff/Child Ratios																			
<input checked="" type="checkbox"/>	30. CPR certified staff (20 years of age)																			
<input checked="" type="checkbox"/>	31. Lifeguard certified - supervision																			
RECORD KEEPING 19a-79-5a																				
<input checked="" type="checkbox"/>	32. Enrollment information																			
<input checked="" type="checkbox"/>	33. Emergency medical permission																			
<input checked="" type="checkbox"/>	34. Authorized release permission																			
<input checked="" type="checkbox"/>	35. Field trip permission																			
<input checked="" type="checkbox"/>	36. Transportation permission																			

<input type="radio"/>	37. Child health records and immunizations	Failed to maintain complete health records for children. Observed 1 child's physical missing the date of the exam; 1 child's file missing complete immunization record; 1 child's file missing flu shot documentation.	
<input type="radio"/>	38. Individual care plan (signed by parents and staff)	Failed to maintain complete individual care plans when 3 care plans were not signed by all staff responsible for the child's care.	
<input checked="" type="checkbox"/>	39. Injury, Illness, Accident reports		
HEALTH AND SAFETY 19a-79-6a			
<input checked="" type="checkbox"/>	40. Nutritious snacks and meals (required food groups)		
<input type="radio"/>	41. Proper refrigeration (max 45°)	Failed to maintain proper refrigeration for perishable foods. Observed perishable food sitting out, not refrigerated in most classrooms.	
<input checked="" type="checkbox"/>	42. Kitchen separated	N/A?	
<input checked="" type="checkbox"/>	43. Hand washing – before eating or food handling		
<input checked="" type="checkbox"/>	44. First Aid Kit(s) – Indoor, Outdoor, Field Trips, Inventory		
PHYSICAL PLANT 19a-79-7a			
<input type="radio"/>	45. License premises – clean, good repair, hazard free	Failed to maintain the building, equipment and services. Observed blue shelves with chipping paint in the young 2s room; dusty vent in the 3s bathroom; side of sink in disrepair (not non-porous) in the older 2s bathroom.	
<input checked="" type="checkbox"/>	47b. Plans for new construction, expansion, renovation or conversion		
<input checked="" type="checkbox"/>	48. Sanitary drinking fountains – disposable cups		
<input checked="" type="checkbox"/>	49. Lead Water Test (N/A?) 08/25/2022	Bacterial/Chemical Test (N/A?)	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	50. Walkways maintained		
<input checked="" type="checkbox"/>	51. Designated staff toilet/sink		
<input checked="" type="checkbox"/>	52. All openings for ventilation screened		
<input checked="" type="checkbox"/>	53. Windows protected to prevent falls		
<input checked="" type="checkbox"/>	54. Glass protected up to 36"		
<input checked="" type="checkbox"/>	55. Overhead doors – locking devices, spring protectors		
<input type="radio"/>	56. Exits, Hallways and Stairs unobstructed	Failed to ensure that exit doorways are not blocked by furniture, toys, or play equipment observed emergency exits blocked by cots in the waddler room and by a table in the 4s room.	

X	57. Individual storage of clothing and bedding	
X	58. Smoking prohibited	
X	59. Matches and lighters inaccessible	
X	60. Electrical safety – outlets/cords	
X	61. Toileting needs met	
X	62. Required toilets, sinks, supplies	
X	63. Potty chairs – nonporous, emptied, disinfected	
X	64. Hand washing after toileting – staff and children	
X	65. Ventilation in toilet rooms	
X	66. Air temperature 65 degrees, thermometer affixed	
X	67. Water temperature 60° – 115°	
X	68. Portable space heaters	
X	69. Walls, ceilings, floors and rugs – clean, good repair	
X	70. Rugs secure	
X	71. Hot water, steam pipes protected	
X	72. Working phone on each level	
O	73. Emergency numbers posted	Failed to post emergency numbers adjacent to phone.
X	74. Adequate lighting - 50/30 candle feet	
X	75. Light fixtures shielded, shatter proof	
X	76. Potentially hazardous substances locked	
X	77. Garbage, rubbish disposed daily	

X	78. Stairs protected, good repair, handrails		
X	79. Pets – maintained, care plan	Y/N N	
X	80. Operable CO detector on each level	N/A? Y	
X	81. Program space-adequate square footage per child		
X	82. Equipment clean, good repair, safe, non-toxic		
X	83. Cots stored, maintained, adequate number		
X	84. Developmentally appropriate equipment		
X	85. Hot tubs, spas, saunas – locked and inaccessible	Y/N N	
X	86. No weapons, no facsimile of a firearm on premises		
OUTDOOR SPACE			
X	87. Outdoor space - adequate square footage per child		
X	88. Impact absorbing material under equipment		
X	89. Playground free from hazards		
X	92. Equipment anchored, safely arranged		
X	93. Outdoor play area protected, fenced		
X	94. Drinking water available, accessible		
EDUCATIONAL REQUIREMENTS 19a-79-8a			
X	95. Written plan for daily program available to parents/staff		
X	96. Schedule – Activity choices and Program	Activity choices: developmentally appropriate, flexible, meets individual needs Program includes: indoor/outdoor, gross/fine motor skills, snacks/meals, rest/sleep/quiet time, toileting and clean up	
ADMINISTRATION OF MEDICATIONS 19a-79-9a			
X	97. Written policies, procedures		
X	98. Training outline on file		

NONPRESCRIPTION TOPICAL MEDICATIONS		
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X	99. Administration, parent permission, MAR	
X	100. Labeling, storage	

ORAL/TOPICAL/INHALENT MEDICATIONS		
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O	101. Med trained staff, certificates O/T/I Injectable	Failed to ensure staff are trained to administer injectable medications. Observed 1 staff current for injectables - hours do not cover all operating hours or the current hours of enrolled child with epi-pen.
	Y N	
O	102. Authorized prescriber, parent permission, MAR	Failed to maintain current written orders for 1 child's 2 medications.
X	103. Labeling, storage	
O	104. Unused, expired meds returned/disposed	Failed to ensure that expired medication is destroyed or returned to the parent. Observed 2 expired topical ointments.

SELF-ADMINISTRATION		
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X	105. Authorized prescriber, parent permission, MAR	
X	106. Labeling, storage	
X	107. Approved petition for special medication authorization	

INFANT/TODDLER ENDORSEMENT 19a-79-10		
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Yes	Is there an approved endorsement?	
X	109. Approved endorsement	
O	110. Ratio: 1 staff to 4 children	Failed to maintain proper staff/child ratios in the waddlers room - observed a ratio of 6:1.
X	111. Group size: no larger than 8	
X	112. Physical barriers, groups of 8 (indoors and outdoors)	
X	113. Adequate sinks in program space	
X	114. Free standing, well-constructed, safe cribs	
X	115. Washable cots	
X	116. Chairs for feeding, stable, safety straps, locking tray	
X	117. Developmentally appropriate tables, chairs, equipment	
X	118. Refrigerators and food prop facilities	

<input type="radio"/>	119. Diaper area- sturdy, safety rail, nonporous, exclusive use	Failed to ensure the exclusive use of the diaper area in the older 2s room when art materials were observed on the changing table. . Failed to maintain a nonporous surface in good repair in the infants room.		
<input checked="" type="checkbox"/>	120. Diaper area- washed, disinfected			
<input checked="" type="checkbox"/>	121. Diaper area- disposable paper sheets			
<input checked="" type="checkbox"/>	122. Covered waste receptacle			
<input checked="" type="checkbox"/>	123. Diaper changing policy posted, followed			
<input checked="" type="checkbox"/>	124. Hand washing policy posted, followed			
<input checked="" type="checkbox"/>	125. Individual storage of personal items			
<input checked="" type="checkbox"/>	126. Cribs/cots washed and disinfected			
<input checked="" type="checkbox"/>	127. Under 12 months- placed on back for sleeping			
<input checked="" type="checkbox"/>	128. Alternate sleep position- equipment, medical documentation	Yes	No	
			<input checked="" type="checkbox"/>	
<input checked="" type="checkbox"/>	129. Crib, bed used for infant sleeping			
<input checked="" type="checkbox"/>	130. Crib, bed free from observable hazards			
<input checked="" type="checkbox"/>	131. Infant toys separate, washed, disinfected daily			
<input checked="" type="checkbox"/>	132. No toys, objects less than 1/1/4" diameter			
<input type="radio"/>	133. Plastic bags, balloons, Styrofoam objects inaccessible	Failed to ensure plastic bags, balloons and styrofoam objects are not accessible to children. Observed plastic bags in accessible areas in the waddlers, and ones.		
<input checked="" type="checkbox"/>	134. Health consultant, doc. of visits			
<input checked="" type="checkbox"/>	135. Infants held for bottles, indiv. attention, tummy time			
<input type="radio"/>	136. Written statement, feeding schedule from parent	Failed to maintain a written statement specifying the feeding schedule for infants.		
<input checked="" type="checkbox"/>	137. Unused portions of liquids discarded			
<input checked="" type="checkbox"/>	138. Clean Bottles, disp. bottles, approved bottle washing			
<input checked="" type="checkbox"/>	139. Food served from dish or whole jar served			
<input type="radio"/>	140. Bottles individually identified with child's name	Failed to ensure bottles are individually identified with the child's name. Observed 3 bottles not labeled.		

OUTDOOR PLAY SPACE - UNDER THREE

X	141. Play space fenced	
X	142. Outdoor equipment developmentally appropriate	
No	Is there an approved endorsement?	SCHOOL AGE ENDORSEMENT 19a-79-11
	143. Approved endorsement	
	144. Activity choices appropriate	
	145. Ratio – 1 staff to 10 children	
	146. Group size – maximum 20 children	
	147. Education Consultant appropriate	
No	Is there an approved endorsement?	NIGHT CARE ENDORSEMENT 19a-79-12 (10pm-5am)
	148. Approved endorsement	
	149. Written program plan, supervision	
	150. Staff awake and available	
	151. Cot, crib, bedding, toiletries, sleep apparel	
	152. Individual storage of personal items	
	153. Bedding, sleeping apparel laundered weekly	
N	Child with diabetes enrolled?	MONITORING OF DIABETES 19a-79-13
X	154. Written policies and procedures	
X	155. On site staff trained in first aid, glucose testing	
X	156. Training current and documented	
X	157. Supervision of self-administration	
X	158. Equipment, supplies labeled and inaccessible	

X	159. Signed agreement with parents regarding equipment	
X	160. Materials discarded appropriately	
X	161. Authorized prescriber, parent permission	
X	162. Documentation of test results, actions taken	
X	163. Daily written parent notification	

ADDITIONAL VIOLATIONS

	62. Consent Order - Negotiated Corrective Action Plan	N/A?	
		X	

YES or NO?
Yes




WERE VIOLATIONS CITED DURING THIS VISIT?

DISCUSSIONS/COMMENTS

- observed small basketball hoop not secured.
- 1 child's file missing parent work address.
- 1 child's file missing doctor's information on the emergency permission form.
- 1 diaper cream on site without parent permission.

NOTE: Items left blank on this form were not monitored during this visit.
Only the regulations marked as compliant, non-compliant or not applicable were monitored or discussed.

APPLICANTS: You MAY NOT OPERATE until all requirements have been met and a license has been issued by the Agency.

 (Signature of OEC Representative)	 (Signature of OEC Representative)	DATE CORRECTIONS DUE BY: 08/21/2024	 (Signature of Person in Charge)
Kristi Morgan (Printed Name)	 (Printed Name)		Steffi Martinez Frias (Printed Name)