



## DIVISION OF LICENSING

450 Columbus Boulevard, Suite 302, Hartford, Connecticut 06103  
 Phone (800)282-6063 or (860)500-4450 Fax (860)326-0552  
 Email: [oeclicensing@ct.gov](mailto:oeclicensing@ct.gov) Website: [www.ctoec.org](http://www.ctoec.org)

### CHILD CARE CENTER/GROUP CHILD CARE HOME INSPECTION

<b>Program Name</b>	<b>GUIDEPOST MONTESSORI AT WILTON</b>				<b>License Number</b>	<b>DCCC</b>	<b>Date of Inspection</b>	<b>08/07/2024</b>	
					<b>Expiration Date</b>		<b>Time of Inspection</b>	<b>12:00 PM</b>	
<b>Address</b>	<b>221 DANBURY RD WILTON CT 06897-4090</b>				<b>Telephone</b>	<b>(475) 259-3001</b>	<b>Licensed Capacity</b>	<b>64</b>	
					<b>Hours of Operation</b>	<b>Monday Through Friday 7am to 6pm</b>	<b>Infant/Toddler Capacity</b>	<b>32</b>	
<b>Is this a Change of Address?</b>	<b>Yes?</b>		<b>No?</b>	<b>X</b>			<b>Summer Care</b>	<b>Open</b>	
<b>New Address</b>					<b>Minimum Age Served</b>		<b>Maximum Age Served</b>	<b>Water Supply</b>	<b>Public Water</b>
					<b>Program's Email</b>	<b>wilton-compliance@guidepostmontessori.com</b>			
<b>Operator</b>	<b>GUIDEPOST A LLC</b>				<b>Name of Inspector</b>	<b>Terri Ruducha-Roberts</b>			
<b>Director</b>	<b>MEGHAN ROSENFELD</b>				<b>Inspector's Email</b>	<b>terri.ruducha-roberts@ct.gov</b>			
<b>Key:</b> Compliant = X Non-Compliant = O	<b># of Infants - Toddlers Present</b>	<b>0</b>	<b># of Total Children Present</b>	<b>0</b>	<b># of Staff Present</b>	<b>2</b>	<b>Type of Inspection</b>	<b>INITIAL CREDENTIAL INSPECTION</b>	

#### LICENSURE PROCEDURES 19a-79-2a

<b>X</b>	<b>1. Local Health Inspection</b>	
	Date: 06/17/2024	
<b>X</b>	<b>1a. False or Misleading Statements</b>	

#### ADMINISTRATION 19a-79-3a

<b>X</b>	<b>1b. Administration</b>	
<b>X</b>	<b>1bb. Capacity</b>	
<b>X</b>	<b>2. New Staff – Employee Orientation</b>	
<b>X</b>	<b>3. Annual Staff Policy Training</b>	
<b>X</b>	<b>3b. Managing child behavior</b>	
<b>X</b>	<b>4. Documentation of Behavior M. Tech Discussed w/parents</b>	
<b>X</b>	<b>4b. Failure to report</b>	

<b>X</b>	5. Notification of Change	
	6. Program policies	Including discipline, supervision, child protection, general operating, personnel, closing time
<b>X</b>	7. Daily Attendance Records- staff and children	
<b>ITEMS POSTED – ACCESSIBLE</b>		
<b>X</b>	8. License	
<b>X</b>	9. Fire Marshal certificate	
	Date	06/26/2024
<b>X</b>	10. OEC Complaint procedure	
	11. Food Service Certificate	N/A?
	Date	X
<b>X</b>	12. Menus	
<b>X</b>	13. Emergency plans	
<b>X</b>	14. No Smoking Signs	
<b>X</b>	15. Radon Test	N/A?
	Date	Results
	03/22/2024	0.3-0.7pci/
<b>X</b>	15a. Developmental Milestones	
<b>X</b>	15b. Access	
<b>X</b>	15bb. 32-36 mths enrolled in prek-permissions	
<b>STAFFING 19a-79-4a</b>		
<b>X</b>	15c. Staffing	
<b>X</b>	16. Staff Health records – TB tests	
<b>X</b>	17. Professional development	
<b>X</b>	18. Disciplinary actions	
<b>O</b>	18b. Background checks	Failed to ensure staff have completed background checks

<b>X</b>	19. Designated Head Teacher																			
<b>X</b>	20. Two Staff present																			
<b>X</b>	20a. Staff Qualities																			
<b>X</b>	21. Ratio: 1 staff to 10 children																			
<b>X</b>	21b. Supervision																			
<b>X</b>	22. Group Size – maximum 20 children																			
<b>O</b>	23. Designated director - Training	Failed to ensure director has 3 credits in the administration of early childhood education programs or educational administration																		
<b>X</b>	24. CPR Certified Staff (Group Home N/A)																			
<b>X</b>	25. First Aid Trained Staff																			
<b>X</b>	26. Consultants- Agreements and Contracts																			
<b>X</b>	27. Logs – Visits documented																			
	Not in Compliance?	<table border="1"> <tr> <td>Education</td> <td>Health</td> <td>Social Service</td> <td>Dental</td> <td>Dietician N/A?</td> <td><b>X</b></td> </tr> <tr> <td>Contracts</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Logs</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>	Education	Health	Social Service	Dental	Dietician N/A?	<b>X</b>	Contracts						Logs					
Education	Health	Social Service	Dental	Dietician N/A?	<b>X</b>															
Contracts																				
Logs																				
	Do they take children swimming?	N SWIMMING																		
<b>X</b>	28. Non-swimmers identified																			
<b>X</b>	29. Staff/Child Ratios																			
<b>X</b>	30. CPR certified staff (20 years of age)																			
<b>X</b>	31. Lifeguard certified - supervision																			
<b>RECORD KEEPING 19a-79-5a</b>																				
<b>X</b>	32. Enrollment information																			
<b>X</b>	33. Emergency medical permission																			
<b>X</b>	34. Authorized release permission																			
<b>X</b>	35. Field trip permission																			
<b>X</b>	36. Transportation permission																			

<b>X</b>	37. Child health records and immunizations		
<b>X</b>	38. Individual care plan (signed by parents and staff)		
<b>X</b>	39. Injury, Illness, Accident reports		
<b>HEALTH AND SAFETY 19a-79-6a</b>			
<b>X</b>	40. Nutritious snacks and meals (required food groups)		
<b>X</b>	41. Proper refrigeration (max 45°)		
<b>X</b>	42. Kitchen separated	N/A?	
<b>X</b>	43. Hand washing – before eating or food handling		
<b>X</b>	44. First Aid Kit(s) – Indoor, Outdoor, Field Trips, Inventory		
<b>PHYSICAL PLANT 19a-79-7a</b>			
<b>O</b>	45. License premises – clean, good repair, hazard free	Failed to maintain the building, equipment and services when bathroom stall walls pose a finger pinching hazard. Partitions are not required	
<b>X</b>	47b. Plans for new construction, expansion, renovation or conversion		
<b>X</b>	48. Sanitary drinking fountains – disposable cups		
<b>O</b>	49. Lead Water Test (N/A?)	Bacterial/Chemical Test (N/A?) <b>X</b>	Failed to ensure water supply, food service and sewage disposal facilities are in compliance with all applicable sections of the Public Health Code
<b>X</b>	50. Walkways maintained		
<b>X</b>	51. Designated staff toilet/sink		
<b>X</b>	52. All openings for ventilation screened		
<b>X</b>	53. Windows protected to prevent falls		
<b>O</b>	54. Glass protected up to 36"	Failed to protect glass doors, windows or mirrors up to 36" in the children's house and toddler rooms	
<b>X</b>	55. Overhead doors – locking devices, spring protectors		
<b>X</b>	56. Exits, Hallways and Stairs unobstructed		

<b>X</b>	57. Individual storage of clothing and bedding	
<b>X</b>	58. Smoking prohibited	
<b>X</b>	59. Matches and lighters inaccessible	
<b>X</b>	60. Electrical safety – outlets/cords	
<b>X</b>	61. Toileting needs met	
<b>X</b>	62. Required toilets, sinks, supplies	
<b>X</b>	63. Potty chairs – nonporous, emptied, disinfected	
<b>X</b>	64. Hand washing after toileting – staff and children	
<b>X</b>	65. Ventilation in toilet rooms	
<b>X</b>	66. Air temperature 65 degrees, thermometer affixed	
<b>X</b>	67. Water temperature 60° – 115°	
<b>X</b>	68. Portable space heaters	
<b>X</b>	69. Walls, ceilings, floors and rugs – clean, good repair	
<b>X</b>	70. Rugs secure	
<b>X</b>	71. Hot water, steam pipes protected	
<b>X</b>	72. Working phone on each level	
<b>X</b>	73. Emergency numbers posted	
<b>X</b>	74. Adequate lighting - 50/30 candle feet	
<b>X</b>	75. Light fixtures shielded, shatter proof	
<b>X</b>	76. Potentially hazardous substances locked	
<b>X</b>	77. Garbage, rubbish disposed daily	

<b>X</b>	78. Stairs protected, good repair, handrails		
<b>X</b>	79. Pets – maintained, care plan	Y/N N	
<b>O</b>	80. Operable CO detector on each level	N/A? Y	Failed to maintain at least 1 operable carbon monoxide detector on each occupied level
<b>X</b>	81. Program space-adequate square footage per child		
<b>X</b>	82. Equipment clean, good repair, safe, non-toxic		
<b>O</b>	83. Cots stored, maintained, adequate number		Failed to provide an individual cot for each child
<b>X</b>	84. Developmentally appropriate equipment		
<b>X</b>	85. Hot tubs, spas, saunas – locked and inaccessible	Y/N Y	
<b>X</b>	86. No weapons, no facsimile of a firearm on premises		
<b>OUTDOOR SPACE</b>			
<b>X</b>	87. Outdoor space - adequate square footage per child		
<b>X</b>	88. Impact absorbing material under equipment		
<b>O</b>	89. Playground free from hazards		Failed to ensure the playground is free of glass, debris, holes and other hazards when 3 rusty grates are accessible to children
<b>X</b>	92. Equipment anchored, safely arranged		
<b>X</b>	93. Outdoor play area protected, fenced		
<b>X</b>	94. Drinking water available, accessible		
<b>EDUCATIONAL REQUIREMENTS 19a-79-8a</b>			
	95. Written plan for daily program available to parents/staff		
	96. Schedule – Activity choices and Program	Activity choices: developmentally appropriate, flexible, meets individual needs Program includes: indoor/outdoor, gross/fine motor skills, snacks/meals, rest/sleep/quiet time, toileting and clean up	
<b>ADMINISTRATION OF MEDICATIONS 19a-79-9a</b>			
	97. Written policies, procedures		
	98. Training outline on file		

NONPRESCRIPTION TOPICAL MEDICATIONS						
<b>X</b>	99. Administration, parent permission, MAR					
<b>X</b>	100. Labeling, storage					
ORAL/TOPICAL/INHALENT MEDICATIONS						
	101. Med trained staff, certificates					
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%; padding: 2px;">O/T/I</td> <td style="padding: 2px;">Injectable</td> </tr> <tr> <td style="height: 20px;"></td> <td></td> </tr> </table>	O/T/I	Injectable			
O/T/I	Injectable					
<b>X</b>	102. Authorized prescriber, parent permission, MAR					
<b>X</b>	103. Labeling, storage					
<b>X</b>	104. Unused, expired meds returned/disposed					
SELF-ADMINISTRATION						
<b>X</b>	105. Authorized prescriber, parent permission, MAR					
<b>X</b>	106. Labeling, storage					
<b>X</b>	107. Approved petition for special medication authorization					
<b>No</b>	Is there an approved endorsement?	<b>INFANT/TODDLER ENDORSEMENT 19a-79-10</b>				
<b>X</b>	109. Approved endorsement					
<b>X</b>	110. Ratio: 1 staff to 4 children					
<b>X</b>	111. Group size: no larger than 8					
<b>X</b>	112. Physical barriers, groups of 8 (indoors and outdoors)					
<b>X</b>	113. Adequate sinks in program space					
<b>X</b>	114. Free standing, well-constructed, safe cribs					
<b>○</b>	115. Washable cots	Failed to maintain washable cots for toddlers				
<b>○</b>	116. Chairs for feeding, stable, safety straps, locking tray	Failed to maintain chairs for feeding with a stable base				
<b>X</b>	117. Developmentally appropriate tables, chairs, equipment					
<b>X</b>	118. Refrigerators and food prep facilities					

<input type="radio"/>	119. Diaper area- sturdy, safety rail, nonporous, exclusive use	Failed to maintain an elevated, sturdy table or counter for diapering in 2 toddler rooms		
<input checked="" type="radio"/>	120. Diaper area- washed, disinfected			
<input type="radio"/>	121. Diaper area- disposable paper sheets	Failed to ensure disposable paper sheets are used and discarded immediately after each diapering		
<input checked="" type="radio"/>	122. Covered waste receptacle			
<input type="radio"/>	123. Diaper changing policy posted, followed	Failed to ensure the diaper policy is posted in each diapering area		
<input checked="" type="radio"/>	124. Hand washing policy posted, followed			
<input checked="" type="radio"/>	125. Individual storage of personal items			
<input checked="" type="radio"/>	126. Cribs/cots washed and disinfected			
<input checked="" type="radio"/>	127. Under 12 months- placed on back for sleeping			
<input checked="" type="radio"/>	128. Alternate sleep position- equipment, medical documentation	Yes	No	
			<input checked="" type="radio"/>	
<input checked="" type="radio"/>	129. Crib, bed used for infant sleeping			
<input checked="" type="radio"/>	130. Crib, bed free from observable hazards			
<input checked="" type="radio"/>	131. Infant toys separate, washed, disinfected daily			
<input checked="" type="radio"/>	132. No toys, objects less than 1/1/4" diameter			
<input checked="" type="radio"/>	133. Plastic bags, balloons, Styrofoam objects inaccessible			
<input checked="" type="radio"/>	134. Health consultant, doc. of visits			
<input checked="" type="radio"/>	135. Infants held for bottles, indiv. attention, tummy time			
<input checked="" type="radio"/>	136. Written statement, feeding schedule from parent			
<input checked="" type="radio"/>	137. Unused portions of liquids discarded			
<input checked="" type="radio"/>	138. Clean Bottles, disp. bottles, approved bottle washing			
<input checked="" type="radio"/>	139. Food served from dish or whole jar served			
<input checked="" type="radio"/>	140. Bottles individually identified with child's name			

**OUTDOOR PLAY SPACE - UNDER THREE**

<b>X</b>	141. Play space fenced	
<b>X</b>	142. Outdoor equipment developmentally appropriate	
<b>No</b>	Is there an approved endorsement?	<b>SCHOOL AGE ENDORSEMENT 19a-79-11</b>
<b>X</b>	143. Approved endorsement	
<b>X</b>	144. Activity choices appropriate	
<b>X</b>	145. Ratio – 1 staff to 10 children	
<b>X</b>	146. Group size – maximum 20 children	
<b>X</b>	147. Education Consultant appropriate	
<b>No</b>	Is there an approved endorsement?	<b>NIGHT CARE ENDORSEMENT 19a-79-12 (10pm-5am)</b>
	148. Approved endorsement	
	149. Written program plan, supervision	
	150. Staff awake and available	
	151. Cot, crib, bedding, toiletries, sleep apparel	
	152. Individual storage of personal items	
	153. Bedding, sleeping apparel laundered weekly	
<b>N</b>	Child with diabetes enrolled?	<b>MONITORING OF DIABETES 19a-79-13</b>
<b>X</b>	154. Written policies and procedures	
<b>X</b>	155. On site staff trained in first aid, glucose testing	
<b>X</b>	156. Training current and documented	
<b>X</b>	157. Supervision of self-administration	
<b>X</b>	158. Equipment, supplies labeled and inaccessible	

<b>X</b>	159. Signed agreement with parents regarding equipment	
<b>X</b>	160. Materials discarded appropriately	
<b>X</b>	161. Authorized prescriber, parent permission	
<b>X</b>	162. Documentation of test results, actions taken	
<b>X</b>	163. Daily written parent notification	

**ADDITIONAL VIOLATIONS**

	62. Consent Order - Negotiated Corrective Action Plan	N/A?	
		<b>X</b>	




**YES or NO?**  
Yes

**WERE VIOLATIONS CITED DURING THIS VISIT?**

**DISCUSSIONS/COMMENTS**

Unable to complete inspection will return at another time  
Discussed alarms on playground gates that lead to roads

**NOTE:** Items left blank on this form were not monitored during this visit.  
Only the regulations marked as compliant, non-compliant or not applicable were monitored or discussed.  
**APPLICANTS:** You MAY NOT OPERATE until all requirements have been met and a license has been issued by the Agency.

		<b>DATE CORRECTIONS DUE BY:</b>	
Terri Ruducha-Roberts (Printed Name)	(Printed Name)		Meghan Rosenfeld (Printed Name)