



## DIVISION OF LICENSING

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 Phone (800)282-6063 or (860)500-4450 Fax (860)326-0552  
 Email: [oc.licensing@ct.gov](mailto:oc.licensing@ct.gov) Website: [www.ctoec.org](http://www.ctoec.org)

### CHILD CARE CENTER/GROUP CHILD CARE HOME INSPECTION

<b>Program Name</b>	<b>ROODNER COURT LEARNING CENTER</b>				<b>License Number</b>	<b>DCCC.70518</b>	<b>Date of Inspection</b>	<b>10/01/2024</b>
					<b>Expiration Date</b>	<b>10/31/2027</b>	<b>Time of Inspection</b>	<b>03:45 PM</b>
<b>Address</b>	<b>261 ELY AVE NORWALK CT 06854-4236</b>				<b>Telephone</b>	<b>(203) 810-5604</b>	<b>Licensed Capacity</b>	<b>32</b>
					<b>Hours of Operation</b>	<b>3:45-7pm M-F SEPT.-JUNE SUMMER 9:30-2:45PM M-Th</b>	<b>Infant/Toddler Capacity</b>	<b>0</b>
<b>Is this a Change of Address?</b>	<b>Yes?</b>		<b>No?</b>	<b>X</b>			<b>Summer Care</b>	<b>Open</b>
<b>New Address</b>					<b>Minimum Age Served</b>	<b>5 years</b>	<b>Maximum Age Served</b>	<b>11 years</b>
							<b>Water Supply</b>	<b>Public Water</b>
					<b>Program's Email</b>	<b>abovilsky@norwalkha.org</b>		
<b>Operator</b>	<b>NORWALK HOUSING AUTHORITY</b>				<b>Name of Inspector</b>	<b>Lori Mangano</b>		
<b>Director</b>	<b>WENDY GERBIER</b>				<b>Inspector's Email</b>	<b>lori.mangano@ct.gov</b>		
<b>Key:</b> Compliant = X Non-Compliant = O	<b># of Infants - Toddlers Present</b>	<b>0</b>	<b># of Total Children Present</b>	<b>21</b>	<b># of Staff Present</b>	<b>3</b>	<b>Type of Inspection</b>	<b>UNANNOUNCED INSPECTION - FULL</b>

#### LICENSURE PROCEDURES 19a-79-2a

<b>X</b>	<b>1. Local Health Inspection</b>	
	Date: <b>10/25/2023</b>	
<b>X</b>	<b>1a. False or Misleading Statements</b>	

#### ADMINISTRATION 19a-79-3a

<b>X</b>	<b>1b. Administration</b>	
<b>X</b>	<b>1bb. Capacity</b>	
<b>X</b>	<b>2. New Staff – Employee Orientation</b>	
<b>X</b>	<b>3. Annual Staff Policy Training</b>	
<b>X</b>	<b>3b. Managing child behavior</b>	
<b>X</b>	<b>4. Documentation of Behavior M. Tech Discussed w/parents</b>	
<b>X</b>	<b>4b. Failure to report</b>	

<b>X</b>	5. Notification of Change	
<b>X</b>	6. Program policies	Including discipline, supervision, child protection, general operating, personnel, closing time
<b>X</b>	7. Daily Attendance Records- staff and children	
<b>ITEMS POSTED – ACCESSIBLE</b>		
<b>X</b>	8. License	
<b>X</b>	9. Fire Marshal certificate	
	Date	05/01/2024
<b>X</b>	10. OEC Complaint procedure	
	11. Food Service Certificate	N/A?
	Date	X
<b>X</b>	12. Menus	
<b>X</b>	13. Emergency plans	
<b>X</b>	14. No Smoking Signs	
<b>X</b>	15. Radon Test	N/A?
	Date	Results
	12/21/2018	0.5
	15a. Developmental Milestones	Not applicable for school-age only programs.
<b>X</b>	15b. Access	
<b>X</b>	15bb. 32-36 mths enrolled in prek-permissions	
<b>STAFFING 19a-79-4a</b>		
<b>X</b>	15c. Staffing	
<b>X</b>	16. Staff Health records – TB tests	
<b>X</b>	17. Professional development	
<b>X</b>	18. Disciplinary actions	
<b>X</b>	18b. Background checks	

<input type="radio"/>	19. Designated Head Teacher	Failed to maintain an approved head teacher on site for 60% of the operating hours when there is no documentation on file that head teacher is present 60% of operating hours.				
<input checked="" type="checkbox"/>	20. Two Staff present					
<input checked="" type="checkbox"/>	20a. Staff Qualities					
	21. Ratio: 1 staff to 10 children	Not applicable for school-age only programs.				
<input checked="" type="checkbox"/>	21b. Supervision					
	22. Group Size – maximum 20 children	Not applicable for school-age only programs.				
<input checked="" type="checkbox"/>	23. Designated director - Training					
<input checked="" type="checkbox"/>	24. CPR Certified Staff (Group Home N/A)					
<input checked="" type="checkbox"/>	25. First Aid Trained Staff					
<input checked="" type="checkbox"/>	26. Consultants- Agreements and Contracts					
<input type="radio"/>	27. Logs – Visits documented	Failed to document annual review of policies, plans, procedures and education programs for health consultant and logs on file for health consultant do not demonstrate the required visits per year. Log dates are 7/18/24 and then Dec 2022 before that one.				
	Not in Compliance?	Education	Health	Social Service	Dental	Dietician N/A?
	Contracts					
	Logs		<input type="radio"/>			
Do they take children swimming? Y		<b>SWIMMING</b>				
<input checked="" type="checkbox"/>	28. Non-swimmers identified					
<input checked="" type="checkbox"/>	29. Staff/Child Ratios					
<input checked="" type="checkbox"/>	30. CPR certified staff (20 years of age)					
<input checked="" type="checkbox"/>	31. Lifeguard certified - supervision					
<b>RECORD KEEPING 19a-79-5a</b>						
<input checked="" type="checkbox"/>	32. Enrollment information					
<input checked="" type="checkbox"/>	33. Emergency medical permission					
<input checked="" type="checkbox"/>	34. Authorized release permission					
<input checked="" type="checkbox"/>	35. Field trip permission					
<input checked="" type="checkbox"/>	36. Transportation permission					

<b>X</b>	37. Child health records and immunizations		
<b>O</b>	38. Individual care plan (signed by parents and staff)	Failed to maintain complete individual care plans when 6 do not have signatures of all staff responsible for child's care and one child without an ICP for Albuterol on file.	
<b>X</b>	39. Injury, Illness, Accident reports		
<b>HEALTH AND SAFETY 19a-79-6a</b>			
<b>X</b>	40. Nutritious snacks and meals (required food groups)		
<b>X</b>	41. Proper refrigeration (max 45°)		
<b>X</b>	42. Kitchen separated	N/A?	
<b>X</b>	43. Hand washing – before eating or food handling		
<b>X</b>	44. First Aid Kit(s) – Indoor, Outdoor, Field Trips, Inventory		
<b>PHYSICAL PLANT 19a-79-7a</b>			
<b>X</b>	45. License premises – clean, good repair, hazard free		
<b>X</b>	47b. Plans for new construction, expansion, renovation or conversion		
<b>X</b>	48. Sanitary drinking fountains – disposable cups		
<b>O</b>	49. Lead Water Test (N/A?)	Bacterial/Chemical Test (N/A?) <b>X</b>	Failed to conduct a lead water test every 2 years from a faucet. Program tested water cooler.
<b>X</b>	50. Walkways maintained		
<b>X</b>	51. Designated staff toilet/sink		
	52. All openings for ventilation screened	Not applicable for school-age only programs.	
<b>X</b>	53. Windows protected to prevent falls		
	54. Glass protected up to 36"	Not applicable for school-age only programs.	
<b>X</b>	55. Overhead doors – locking devices, spring protectors		
<b>X</b>	56. Exits, Hallways and Stairs unobstructed		

	57. Individual storage of clothing and bedding	Not applicable for school-age only programs.
X	58. Smoking prohibited	
X	59. Matches and lighters inaccessible	
	60. Electrical safety – outlets/cords	Not applicable for school-age only programs.
X	61. Toileting needs met	
X	62. Required toilets, sinks, supplies	
	63. Potty chairs – nonporous, emptied, disinfected	Not applicable for school-age only programs.
X	64. Hand washing after toileting – staff and children	
X	65. Ventilation in toilet rooms	
X	66. Air temperature 65 degrees, thermometer affixed	
	67. Water temperature 60° – 115°	Not applicable for school-age only programs.
X	68. Portable space heaters	
X	69. Walls, ceilings, floors and rugs – clean, good repair	
	70. Rugs secure	Not applicable for school-age only programs.
X	71. Hot water, steam pipes protected	
X	72. Working phone on each level	
X	73. Emergency numbers posted	
X	74. Adequate lighting - 50/30 candle feet	
X	75. Light fixtures shielded, shatter proof	
X	76. Potentially hazardous substances locked	
X	77. Garbage, rubbish disposed daily	

<input checked="" type="checkbox"/>	78. Stairs protected, good repair, handrails		
<input checked="" type="checkbox"/>	79. Pets – maintained, care plan	Y/N N	
<input checked="" type="checkbox"/>	80. Operable CO detector on each level	N/A? N	
<input checked="" type="checkbox"/>	81. Program space-adequate square footage per child		
<input checked="" type="checkbox"/>	82. Equipment clean, good repair, safe, non-toxic		
	83. Cots stored, maintained, adequate number	Not applicable for school-age only programs.	
<input checked="" type="checkbox"/>	84. Developmentally appropriate equipment		
<input checked="" type="checkbox"/>	85. Hot tubs, spas, saunas – locked and inaccessible	Y/N N	
<input checked="" type="checkbox"/>	86. No weapons, no facsimile of a firearm on premises		
<b>OUTDOOR SPACE</b>			
<input checked="" type="checkbox"/>	87. Outdoor space - adequate square footage per child		
<input checked="" type="checkbox"/>	88. Impact absorbing material under equipment		
<input type="radio"/>	89. Playground free from hazards	Failed to ensure the playground is free of hazards when one wire is not secured to wall in play area.	
<input checked="" type="checkbox"/>	92. Equipment anchored, safely arranged		
<input checked="" type="checkbox"/>	93. Outdoor play area protected, fenced		
<input checked="" type="checkbox"/>	94. Drinking water available, accessible		
<b>EDUCATIONAL REQUIREMENTS 19a-79-8a</b>			
<input checked="" type="checkbox"/>	95. Written plan for daily program available to parents/staff		
<input checked="" type="checkbox"/>	96. Schedule – Activity choices and Program	Activity choices: developmentally appropriate, flexible, meets individual needs Program includes: indoor/outdoor, gross/fine motor skills, snacks/meals, rest/sleep/quiet time, toileting and clean up	
<b>ADMINISTRATION OF MEDICATIONS 19a-79-9a</b>			
<input checked="" type="checkbox"/>	97. Written policies, procedures		
<input type="radio"/>	98. Training outline on file	Failed to maintain outline of medication training on file.	

NONPRESCRIPTION TOPICAL MEDICATIONS						
<b>X</b>	99. Administration, parent permission, MAR					
<b>X</b>	100. Labeling, storage					
ORAL/TOPICAL/INHALENT MEDICATIONS						
<b>X</b>	101. Med trained staff, certificates					
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%; text-align: center;">O/T/I</td> <td style="width: 90%; text-align: center;">Injectable</td> </tr> <tr> <td style="text-align: center;">Y</td> <td style="text-align: center;">Y</td> </tr> </table>	O/T/I	Injectable	Y	Y	
O/T/I	Injectable					
Y	Y					
<b>O</b>	102. Authorized prescriber, parent permission, MAR	Failed to maintain current written orders when one child has Albuterol form expired 7-16-24 and 3 children have incomplete parent sections. One MAR log sheet is missing pharmacy name, perscription number and medication and one is dose logged.				
<b>O</b>	103. Labeling, storage	Failed to maintain proper storage of controlled substances when 2 are not double locked.				
<b>O</b>	104. Unused, expired meds returned/disposed	Failed to ensure that expired medication is destroyed or returned to the parent when allergy relief expired 9/2024.				
SELF-ADMINISTRATION						
<b>X</b>	105. Authorized prescriber, parent permission, MAR					
<b>X</b>	106. Labeling, storage					
<b>X</b>	107. Approved petition for special medication authorization					
<b>No</b>	Is there an approved endorsement?	<b>INFANT/TODDLER ENDORSEMENT 19a-79-10</b>				
	109. Approved endorsement					
	110. Ratio: 1 staff to 4 children					
	111. Group size: no larger than 8					
	112. Physical barriers, groups of 8 (indoors and outdoors)					
	113. Adequate sinks in program space					
	114. Free standing, well-constructed, safe cribs					
	115. Washable cots					
	116. Chairs for feeding, stable, safety straps, locking tray					
	117. Developmentally appropriate tables, chairs, equipment					
	118. Refrigerators and food prop facilities					

119. Diaper area- sturdy, safety rail, nonporous, exclusive use			
120. Diaper area- washed, disinfected			
121. Diaper area- disposable paper sheets			
122. Covered waste receptacle			
123. Diaper changing policy posted, followed			
124. Hand washing policy posted, followed			
125. Individual storage of personal items			
126. Cribs/cots washed and disinfected			
127. Under 12 months- placed on back for sleeping			
128. Alternate sleep position- equipment, medical documentation	Yes	No	
129. Crib, bed used for infant sleeping			
130. Crib, bed free from observable hazards			
131. Infant toys separate, washed, disinfected daily			
132. No toys, objects less than 1/1/4" diameter			
133. Plastic bags, balloons, Styrofoam objects inaccessible			
134. Health consultant, doc. of visits			
135. Infants held for bottles, indiv. attention, tummy time			
136. Written statement, feeding schedule from parent			
137. Unused portions of liquids discarded			
138. Clean Bottles, disp. bottles, approved bottle washing			
139. Food served from dish or whole jar served			
140. Bottles individually identified with child's name			

**OUTDOOR PLAY SPACE - UNDER THREE**

	141. Play space fenced	
	142. Outdoor equipment developmentally appropriate	
<b>Yes</b>	Is there an approved endorsement?	<b>SCHOOL AGE ENDORSEMENT 19a-79-11</b>
<b>X</b>	143. Approved endorsement	
<b>X</b>	144. Activity choices appropriate	
<b>X</b>	145. Ratio – 1 staff to 15 children	
<b>X</b>	146. Group size – maximum 30 children	
<b>X</b>	146b. 4 yr olds enrolled in school age-permissions	
<b>X</b>	147. Education Consultant appropriate	
<b>No</b>	Is there an approved endorsement?	<b>NIGHT CARE ENDORSEMENT 19a-79-12 (10pm-5am)</b>
	148. Approved endorsement	
	149. Written program plan, supervision	
	150. Staff awake and available	
	151. Cot, crib, bedding, toiletries, sleep apparel	
	152. Individual storage of personal items	
	153. Bedding, sleeping apparel laundered weekly	
<b>N</b>	Child with diabetes enrolled?	<b>MONITORING OF DIABETES 19a-79-13</b>
<b>X</b>	154. Written policies and procedures	
<b>X</b>	155. On site staff trained in first aid, glucose testing	
<b>X</b>	156. Training current and documented	
<b>X</b>	157. Supervision of self-administration	
<b>X</b>	158. Equipment, supplies labeled and inaccessible	

<b>X</b>	159. Signed agreement with parents regarding equipment	
<b>X</b>	160. Materials discarded appropriately	
<b>X</b>	161. Authorized prescriber, parent permission	
<b>X</b>	162. Documentation of test results, actions taken	
<b>X</b>	163. Daily written parent notification	

**ADDITIONAL VIOLATIONS**

	62. Consent Order - Negotiated Corrective Action Plan	N/A?	
		<b>X</b>	




YES or NO?  
Yes

**WERE VIOLATIONS CITED DURING THIS VISIT?**

**DISCUSSIONS/COMMENTS**

Staff cannot have only injectable certification. They would need both certifications. However, staff can have oral, topical and inhalant certification without injectable cert. Injectables often require an oral medication.  
 Once MAR log has an administered medication indicated, the log needs to be complete with required information indicated on log sheet.  
 No petition is needed for inhaled diastat. Oral, topical, inhalant certification is required to administer.  
 Water test needs to be first drawer from a faucet not cooler.  
 Nurse visits required are twice a school year and once in the summer. (Fall and spring)  
 If program does not have a head teacher, a change form is required to notify OEC along with an interim plan for head teacher and new education consultant contract with additional responsibilities (sample found on OEC website)

**NOTE:** Items left blank on this form were not monitored during this visit.  
 Only the regulations marked as compliant, non-compliant or not applicable were monitored or discussed.  
**APPLICANTS:** You MAY NOT OPERATE until all requirements have been met and a license has been issued by the Agency.

 (Signature of OEC Representative)	 (Signature of OEC Representative)	DATE CORRECTIONS DUE BY:	 (Signature of Person in Charge)
<b>Lori Mangano</b> (Printed Name)	 (Printed Name)	<b>10/15/2024</b>	<b>Samuel Roy</b> (Printed Name)