Connecticut Office of Early Childhood

DIVISION OF LICENSING
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CHILD CARE CENTER/GROUP CHILD CARE HOME INSPECTION

Program Name	OLD LYME CHILDREN'S LEARNING CENTER	License Number	DCCC.12854	Date of Inspection	10/09/2024
		Expiration Date	10/31/2025	Time of Inspection	08:40 AM
Address	57 LYME ST OLD LYME CT 06371-2359	Telephone	(860) 303-6641	Licensed Capacity	38
		Hours of Operation	FROM: 7:00am - 5:30m	Infant/Toddler Capacity	38
Is this a Change of Address? Yes? No? X				Summer Care	Open
New Address		Minimum Age Served	6 weeks	Maximum Age Served: 5 years	Water Supply: Public Well
		Program's Email	office.olclc@gmail.com		
Operator	OLD LYME CHILDREN'S LEARNING CENTER, INC	Name of Inspector	Bridget Merrill		
Director	DANA GATCHEK	Inspector's Email	bridget.merrill@ct.gov		
Key: Compliant = X Non-Compliant = O	# of Infants – Toddlers Present: 20; # of Total Children Present: 20; # of Staff Present: 11	Type of Inspection	UNANNOUNCED INSPECTION - FULL		

LICENSURE PROCEDURES 19a-79-2a

X	1. Local Health Inspection Date: 11/14/2023	
X	1a. False or Misleading Statements	

ADMINISTRATION 19a-79-3a

X	1b. Administration	
X	1bb. Capacity	
X	2. New Staff – Employee Orientation	
X	3. Annual Staff Policy Training	
X	3b. Managing child behavior	
X	4. Documentation of Behavior M. Tech Discussed w/parents	
X	4b. Failure to report	

X	5. Notification of Change	
O	6. Program policies	Including discipline, supervision, child protection, general operating, personnel, closing time Failed to implement policies, plans and procedures or diapering changing when staff was observed changing multiple diapers & not wasting her hands or the hands of the child before or after diapering.
X	7. Daily Attendance Records- staff and children	

ITEMS POSTED – ACCESSIBLE

X	8. License	
X	9. Fire Marshal certificate Date: 12/16/2022	
X	10. OEC Complaint procedure	
	11. Food Service Certificate Date:	N/A? X
X	12. Menus	
X	13. Emergency plans	
X	14. No Smoking Signs	
X	15. Radon Test Date: 03/16/2022 Results: .6	N/A?
X	15a. Developmental Milestones	
X	15b. Access	
X	15bb. 32-36 mths enrolled in prek- permissions	

STAFFING 19a-79-4a

X	15c. Staffing	
O	16. Staff Health records – TB tests	Failed to maintain a written report of negative TB test(s) for 1 staff
O	17. Professional development	Failed to document annual policy and procedure training for 2023.
X	18. Disciplinary actions	
O	18b. Background checks	Failed to ensure staff have completed background checks for 1 staff.

X	19. Designated Head Teacher	
X	20. Two Staff present	
X	20a. Staff Qualities	
X	21. Ratio: 1 staff to 10 children	
X	21b. Supervision	
X	22. Group Size – maximum 20 children	
X	23. Designated director - Training	
X	24. CPR Certified Staff (Group Home N/A)	
X	25. First Aid Trained Staff	
O	26. Consultants-Agreements and Contracts	Failed to maintain current consultant agreements for Health & Dental consultants
O	27. Logs – Visits documented	Failed to document annual review of policies, plans, procedures and education programs by Health, Dental & Social Service consultants

	Not in Compliance?	Education	Health	Social Service	Dental	Dietician N/A? X
	Contracts		O		O	
	Logs		O	O	O	

Do they take children swimming? N

SWIMMING

X	28. Non-swimmers identified	
X	29. Staff/Child Ratios	
X	30. CPR certified staff (20 years of age)	
X	31. Lifeguard certified - supervision	

RECORD KEEPING 19a-79-5a

X	32. Enrollment information	
X	33. Emergency medical permission	
X	34. Authorized release permission	
X	35. Field trip permission	
X	36. Transportation permission	

X	**37. Child health records and immunizations**	
X	**38. Individual care plan (signed by parents and staff)**	
X	**39. Injury, Illness, Accident reports**	
HEALTH AND SAFETY 19a-79-6a		
X	**40. Nutritious snacks and meals (required food groups)**	
X	**41. Proper refrigeration (max 45°)**	
X	**42. Kitchen separated**	**N/A?**
X	**43. Hand washing – before eating or food handling**	
O	**44. First Aid Kit(s) – Indoor, Outdoor, Field Trips, Inventory**	**Failed to maintain complete first aid kit(s) for outdoor use when a working thermometer & a manual less than 5yrs in print were missing from the kit.**
PHYSICAL PLANT 19a-79-7a		
O	**45. License premises – clean, good repair, hazard free**	**Failed to maintain the building, equipment and services when soiled microwave were observed in Toddler building.**
X	**47b. Plans for new construction, expansion, renovation or conversion**	
X	**48. Sanitary drinking fountains – disposable cups**	
O	**49. Lead Water Test (N/A?)** 08/12/2022	**Bacterial/Chemical Test (N/A?)** 07/31/2023 — **Failed to conduct a lead water test every 2 years. Last lead water test is more than 2yrs old.**
X	**50. Walkways maintained**	
X	**51. Designated staff toilet/sink**	
X	**52. All openings for ventilation screened**	
X	**53. Windows protected to prevent falls**	
X	**54. Glass protected up to 36"**	
X	**55. Overhead doors – locking devices, spring protectors**	
X	**56. Exits, Hallways and Stairs unobstructed**	

X	**57. Individual storage of clothing and bedding**	
X	**58. Smoking prohibited**	
X	**59. Matches and lighters inaccessible**	
X	**60. Electrical safety – outlets/cords**	
X	**61. Toileting needs met**	
X	**62. Required toilets, sinks, supplies**	
X	**63. Potty chairs – nonporous, emptied, disinfected**	
X	**64. Hand washing after toileting – staff and children**	
X	**65. Ventilation in toilet rooms**	
X	**66. Air temperature 65 degrees, thermometer affixed**	
O	**67. Water temperature 60° – 115°**	**Failed to ensure the water temperature is between 60-115 degrees at classroom sinks in Toddler building. Classroom hand wash sinks register temperatures of 149.4* & 149.8***
X	**68. Portable space heaters**	
X	**69. Walls, ceilings, floors and rugs – clean, good repair**	
X	**70. Rugs secure**	
X	**71. Hot water, steam pipes protected**	
X	**72. Working phone on each level**	
X	**73. Emergency numbers posted**	
X	**74. Adequate lighting - 50/30 candle feet**	
X	**75. Light fixtures shielded, shatter proof**	
X	**76. Potentially hazardous substances locked**	
X	**77. Garbage, rubbish disposed daily**	

X	78. Stairs protected, good repair, handrails		
X	79. Pets – maintained, care plan	Y/N N	
X	80. Operable CO detector on each level	N/A? Y	
X	81. Program space-adequate square footage per child		
X	82. Equipment clean, good repair, safe, non-toxic		
X	83. Cots stored, maintained, adequate number		
X	84. Developmentally appropriate equipment		
X	85. Hot tubs, spas, saunas – locked and inaccessible	Y/N N	
X	86. No weapons, no facsimile of a firearm on premises		
OUTDOOR SPACE			
X	87. Outdoor space - adequate square footage per child		
O	88. Impact absorbing material under equipment	Failed to ensure a minimum of 8 inches of impact absorbing materials under double green slide on playground.	
X	89. Playground free from hazards		
X	92. Equipment anchored, safely arranged		
X	93. Outdoor play area protected, fenced		
X	94. Drinking water available, accessible		
EDUCATIONAL REQUIREMENTS 19a-79-8a			
X	95. Written plan for daily program available to parents/staff		
X	96. Schedule – Activity choices and Program	Activity choices: developmentally appropriate, flexible, meets individual needs Program includes: indoor/outdoor, gross/fine motor skills, snacks/meals, rest/sleep/quiet time, toileting and clean up	
ADMINISTRATION OF MEDICATIONS 19a-79-9a			
X	97. Written policies, procedures		
X	98. Training outline on file		

NONPRESCRIPTION TOPICAL MEDICATIONS		
O	**99. Administration, parent permission, MAR**	**Failed to maintain current written parent permission for diaper creams in both buildings. Observed no diaper cream forms for 4 children & no dates of administration (start &/ or end dates) for 4 diaper creams.**
O	**100. Labeling, storage**	**Failed to maintain proper storage of diaper creams when these medications were observed to be unlocked in diaper tables accessible to children in both buildings**
ORAL/TOPICAL/INHALENT MEDICATIONS		
X	**101. Med trained staff, certificates** O/T/I: Y Injectable: Y	
O	**102. Authorized prescriber, parent permission, MAR**	**Failed to maintain written order from prescriber for Cortisone cream in Toddler building.**
X	**103. Labeling, storage**	
X	**104. Unused, expired meds returned/disposed**	
SELF-ADMINISTRATION		
X	**105. Authorized prescriber, parent permission, MAR**	
X	**106. Labeling, storage**	
X	**107. Approved petition for special medication authorization**	
Yes	**Is there an approved endorsement?**	**INFANT/TODDLER ENDORSEMENT 19a-79-10**
X	**109. Approved endorsement**	
X	**110. Ratio: 1 staff to 4 children**	
X	**111. Group size: no larger than 8**	
X	**112. Physical barriers, groups of 8 (indoors and outdoors)**	
O	**113. Adequate sinks in program space**	**Failed to maintain a separate sink for purposes other than hand washing after diapering in Infant room & Toddler building when staff indicated toys are washed in classroom hand wash sinks & art supplies were observed in a hand wash sink in infant/ toddler building.**
X	**114. Free standing, well-constructed, safe cribs**	
X	**115. Washable cots**	
X	**116. Chairs for feeding, stable, safety straps, locking tray**	
X	**117. Developmentally appropriate tables, chairs, equipment**	
X	**118. Refrigerators and food prop facilities**	

X	**119. Diaper area- sturdy, safety rail, nonporous, exclusive use**	
X	**120. Diaper area- washed, disinfected**	
X	**121. Diaper area- disposable paper sheets**	
X	**122. Covered waste receptacle**	
X	**123. Diaper changing policy posted, followed**	
O	**124. Hand washing policy posted, followed**	**Failed to ensure the handwashing policy is posted in each diapering area in Toddler building at classroom hand was sinks.**
X	**125. Individual storage of personal items**	
X	**126. Cribs/cots washed and disinfected**	
X	**127. Under 12 months- placed on back for sleeping**	
X	**128. Alternate sleep position- equipment, medical documentation**	**Yes:** — **No:** X
X	**129. Crib, bed used for infant sleeping**	
X	**130. Crib, bed free from observable hazards**	
X	**131. Infant toys separate, washed, disinfected daily**	
X	**132. No toys, objects less than 1/1/4" diameter**	
O	**133. Plastic bags, balloons, Styrofoam objects inaccessible**	**Failed to ensure plastic bags, balloons and styrofoam objects are not accessible to children when plastic bags were observed in fabric bins in infant/ toddler building & in extra clothes bins, under diaper table, counter unit drawers/ cabinets & under classroom sink in Toddler building.**
X	**134. Health consultant, doc. of visits**	
X	**135. Infants held for bottles, indiv. attention, tummy time**	
O	**136. Written statement, feeding schedule from parent**	**Failed to maintain a written statement specifying the feeding schedule for 1 infant.**
X	**137. Unused portions of liquids discarded**	
X	**138. Clean Bottles, disp. bottles, approved bottle washing**	
X	**139. Food served from dish or whole jar served**	
X	**140. Bottles individually identified with child's name**	

OUTDOOR PLAY SPACE - UNDER THREE		
X	141. Play space fenced	
X	142. Outdoor equipment developmentally appropriate	
No	Is there an approved endorsement?	SCHOOL AGE ENDORSEMENT 19a-79-11
	143. Approved endorsement	
	144. Activity choices appropriate	
	145. Ratio – 1 staff to 15 children	
	146. Group size – maximum 30 children	
	146b. 4 yr olds enrolled in school age-permissions	
	147. Education Consultant appropriate	
No	Is there an approved endorsement?	NIGHT CARE ENDORSEMENT 19a-79-12 (10pm-5am)
	148. Approved endorsement	
	149. Written program plan, supervision	
	150. Staff awake and available	
	151. Cot, crib, bedding, toiletries, sleep apparel	
	152. Individual storage of personal items	
	153. Bedding, sleeping apparel laundered weekly	
N	Child with diabetes enrolled?	MONITORING OF DIABETES 19a-79-13
X	154. Written policies and procedures	
X	155. On site staff trained in first aid, glucose testing	
X	156. Training current and documented	
X	157. Supervision of self-administration	
X	158. Equipment, supplies labeled and inaccessible	

X	159. Signed agreement with parents regarding equipment	
X	160. Materials discarded appropriately	
X	161. Authorized prescriber, parent permission	
X	162. Documentation of test results, actions taken	
X	163. Daily written parent notification	

ADDITIONAL VIOLATIONS

	62. Consent Order - Negotiated Corrective Action Plan	N/A? X	

YES or NO?	WERE VIOLATIONS CITED DURING THIS VISIT?
Yes	

DISCUSSIONS/COMMENTS

Program must post new OEC complaint procedure in Toddler building
Health consultant must document reason for absence
Policy/ procedure review completed
Program must make wording more clear on behavior management discussion document

NOTE: Items left blank on this form were not monitored during this visit.
Only the regulations marked as compliant, non-compliant or not applicable were monitored or discussed.

APPLICANTS: You *MAY NOT OPERATE* until all requirements have been met and a license has been issued by the Agency.

(Signature of OEC Representative)	(Signature of OEC Representative)	DATE CORRECTIONS DUE BY:	(Signature of Person in Charge)
Bridget Merrill (Printed Name)	(Printed Name)	10/23/2024	Dana Gatchek (Printed Name)