

Type of Inspection: ☐ Initial ☒ Unannounced Full ☐ Announced Full ☐ Partial ☐ Follow-Up ☐ Change of Location

Facility Name	YWCA Bolton Kidslink	Inspection Date	12/2/24	Time	7:00 AM
Address	108 North Rd	Inspection Number	14279	Expiry Date	9/30/25
City/State/Zip	Bolton, CT 06043	Facility Phone	860 506 6865	Status	Closed
Program	YWCA Hartford Region INC	# of Staff Present	2	# over 3 Present	11
Contact	frank6m19@gmail.com	Total Capacity	92	Total Under 3 capacity	✓
Inspector	Jenna Gaudino	# under 3 Present	✓	Ages Served	5yis-11yis
Comments	Mf 6:45-8:30 AM / 2:45 PM - 6 PM				

Endorsements: ☐ Under Three (6wks - 36m) ☐ Preschool (3y - 5y) ☒ School Age (5y & up) ☐ Night Care (6wks & up)

LICENSURE PROCEDURES 19c-79-1b

1.	(c)(8)	Local Health Inspection-Date: 3/26/24
ADMINISTRATIVE 19c-79-1a		
2.	(a)	Ensuring health & safety of children
3.	(b)	Overall management of program
4.	(b)(6)	Employee orientation for new program staff
5.	(b)(6)	Annual policy training for program staff
6.	(b)(7)(A)	Child behavior management
7.	(b)(7)(B)	Documentation that parents were informed of behavior management techniques
8.	(b)(7)(C)	Child Protection
9.	(b)(7)(E)	Mandated Reporting
10.	(c)(1-4)	Notification of Change
11.		POLICIES-COMplete/IMPLEMENTED
	✓ (d)(2)(A)	Discipline policy
	✓ (d)(2)(B)-C)	Child Protection policy
	✓ (d)(3)	Closing time policy
	✓ (d)(4)(A)	Medical emergency policy
	✓ (d)(4)(B)	Multi-Hazards policy-annual drill
	✓ (d)(5)	Supervision policy
	✓ (d)(6)	General Operating policies
	✓ (d)(6)(C)	Administrative Oversight policy
	✓ (d)(7)	Personnel policies
12.	(d)(1)	Daily attendance-children/staff- keep 1 yr.
13.		ACCESS
	✓ (f)	Immediate access by parents
	✓ (h)	Immediate access by OEC-facility/records
14.	(i)	2.8 yr olds enrolled in preschool-authorization
15.	(m)	Motor vehicle laws-transportation
16.	(n)	Capacity
17.	(o)	Respond to OEC-no false, misleading statements or documents
18.		POSTINGS
	✓ (e)(1)	License posted
	✓ (e)(2)	OEC Complaint Procedure posted
	✓ (e)(3)	Menus posted
	✓ (e)(4)	No Smoking posted signs at entrances
	✓ (e)(5)	OEC Inspection report posted or available
	✓ (e)(6)	Developmental Milestones posted

STAFFING and CONSULTANTS 19c-79-1c

19.	(a)(1)	Staff health records
20.	(a)(3)	Disciplinary actions
21.	(b)	Comprehensive Background Checks
22.	(b)(4)	Evidence of compliance
23.	(d)	Adequate staffing
24.	(d)(1)	Designated head teacher-approved-60%
25.	(d)(2)	Two staff present-age 18 or older
26.	(d)(3)(A-C)	Personal qualities of staff
27.		RATIOS
	✓ (d)(4)(A)	Ratio 1:10 - Indoors/Outdoors
	✓ (d)(4)(B)	Mixed age group-ratios
	✓ (d)(6)	Nap time ratio
28.	(d)(4)(D)	Supervision-Indoors/Outdoors
29.		GROUP SIZE
	✓ (d)(5)	Group Size-Indoors/Outdoors
	✓ (d)(5)(A)	Group Size-school age field trips/outdoors
	✓ (d)(5)(B)	Mixed age group-group size
30.	(e)(1)	Designated director-training
31.	(f)(1)	CPR certified program staff
32.	(f)(2)	First aid certified program staff
33.		PROFESSIONAL DEVELOPMENT
	✓ (a)(2)	Documentation
	✓ (h)(1)(2)	Health & Safety training
	✓ (h)(1)(2)	1% annual hours
34.		SWIMMING ACTIVITIES - Y/N
	✓ (4)(C)(ii-v)	Swimming-Ratios
	✓ (4)(C)(i)	Non-swimmers identified
	✓ (e)(6)	CPR certified staff-age 20 or older
	✓ (e)(6)	Lifeguard-certified-supervising
35.		CONSULTANTS
	✓ (i)(1)(A)-(D)	Consultants-Education, Health, Social Service, Dietitian (N/A)
	✓ (i)	Consultant agreements-signed annually
	✓ (f)(2)(A-H)	Agreements complete w/required services
	✓ (F)	Consultant logs-documented activities, observations and required services
	✓ (i)(2)	Consultant visits- Education/Health
	(H)(i)-(I)(i)	

	Contracts	Logs	Visits
Education	✓	✓	✓
Health	✓	✓	✓
Soc. Serv.	✓	✓	✓
Dietitian	✓	✓	✓

YWCA Baten Kidslink

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RECORD KEEPING 19a-79-73

- ☒ 36. (a)(1)(A-C) Children's Enrollment information
☒ 37. (a)(1)(D)(i) PARENT PERMISSIONS
☒ (a)(1)(D)(ii) Emergency medical permission
☒ (a)(1)(D)(iii) Authorized release permission
☒ (a)(1)(D)(iv) Field trip permission
☒ 38. (a)(2)(A-B) Transportation permission
☒ 39. (a)(2)(C) Child Health Records
☒ 40. (a)(2)(E) Immunization records
☒ 41. (a)(3)(A) Individual care plan-signed by parents/staff
☒ 42. (a)(3)(B) Injury, Illness, Incident, Accident reports
☒ 43. (a)(3)(C)(i-ii) Parent notification of illness or injury
☒ 44. (a)(3)(D) Notify OEC of serious injuries, fatality
☒ 45. (a)(4) Notify DPH, local health-reportable diseases
Video recordings- keep 30 days

HEALTH and SAFETY 19a-79-6a

- ☒ 46. (a)(1) Preparation, transportation of food-follow
☒ 47. (a)(2) DPH Model Food Code N/A
☒ 48. (a)(3) Nutritious meals and snacks
☒ 49. (a)(4) Proper refrigeration-41 degrees
☒ 50. (a)(5) Menus-1 wk in advance- keep 3 mths
☒ 51. (a)(6) Food Service Inspection N/A
☒ 52. (a)(7) Kitchen-clean, safe storage of food/supplies
☒ 53. (a)(8) Separate hand washing facilities
☒ 54. (a)(9) Multi-use eating/drinking utensils
☒ 55. (a)(10) Kitchen separated (Schl age only N/A)
☒ 56. (a)(11) Children supervised during meal prep
☒ 57. (b)(1) Handwashing-staff/children
☒ 58. (b)(2) Illness procedures-staff knowledgeable,
☒ 59. (c) children observed for signs/symptoms
☒ 60. (c) Designated isolation area
☒ 61. (d) FIRST AID KITS-portable, accessible to staff,
closed container-Indoor/Outdoor/Field Trips
FIRST AID SUPPLIES-Indoor/Outdoor-
adhesive strips, 3-4" gauze squares, 2" rolled
gauze, tape, scissors, tweezers, 2 cold packs,
thermometer, gloves, CPR mouth barrier
FIRST AID SUPPLIES-add'l for field trips
water, phone, soap, emergency numbers,
medications, plastic bags

PHYSICAL PLANT 19a-79-7a

- ☒ 62. (a)(2) Fire marshal codes/certificate 2/9/22
☒ 63. (b) Indoor/Outdoor space inspected/approved
☒ 64. (b)(1)-(5) Construction/expansion/renovation/conversion
☒ 65. (b)(6) Space not inspected/approved but used for field
trips-written parent permission
☒ 66. (c)(2) Licensed premises-clean, good repair, hazard
free, maintenance program established
☒ 67. (c)(3) Building/Equipment/Furnishings-sanitary,
hazard free (Schl age only) (N/A)
☒ 68. (c)(4) Testing of premises/grounds for chemicals
☒ 69. (c)(5)(A) WATER SUPPLY - Public/Well (Schools-N/A)
☒ (c)(5)(B) Lead Water Test - Date: N/A
☒ (c)(5)(C) Bact./Chem Test-Date: N/A
☒ 70. (c)(6)(A) Drinking water available/accessible
☒ (c)(6)(B-D) LEAD PAINT -
Peeling Paint - Y/N Inside/Outside
Building Pre-78: Y/N Lead Test: Y/N
Results _____
Lead Management Plan _____
☒ 71. (d)(1) Emergency vehicle access

PHYSICAL PLANT 19a-79-7a

- ☒ 72. (d)(2) Walkways maintained
☒ 73. (d)(3) Windows protected to prevent falls
☒ 74. (d)(3) Window screens (Schl age only-N/A)
☒ 75. (d)(4) Glass and mirrors protected to 36"
☒ 76. (d)(5) Overhead doors-locking devices, spring
protectors N/A
☒ 77. (d)(6), (f)(3) Exits, stairs, hallways unobstructed
☒ 78. (d)(7) Individual storage of clothing/bedding
☒ 79. (d)(8) Smoking or vaping prohibited on
premises/grounds
☒ 80. (d)(8) Matches/lighters inaccessible
☒ 81. (d)(9) Electrical safety-outlets inaccessible -covered
or protected (Schl age only-N/A)
☒ 82. TOILETING
Shared toilets/sinks-supervision plan
Toileting needs met
Potty chairs-nonporous, emptied, disinfected
Required toilets/sinks-1:16
Required toilets/sinks-1:25 schl age only
Toileting Supplies-Hand drying-Garbage
Handwashing staff/children
Toilets/sinks located-at the facility or licensed
premises
Well lighted/ventilated toilet rooms
Mechanical ventilation (Grp Homes N/A)
Staff personal articles inaccessible
AIR TEMPERATURE
Air temp 65 °F at 3 ft -non-mercury
thermometer affixed to wall (Schl age only-N/A)
Air temp <65°F comfortable (Schl age only-N/A)
Air temp > 80 °F - ↑ fluids/ventilation
Water temperature 60 °F - 120 °F
Portable space heaters prohibited
Walls/ceilings/floors/rugs-clean/good repair
Rugs- not tripping/slipping hazard
Hot water/Steam pipes protected
Working phone on each level
Emergency numbers posted-adjacent to phones
Parents provided direct on site phone number
LIGHTING
All areas min. 1 foot candle of lighting
Adequate lighting-30/50 candle feet-napping
children-sufficient lighting to be visible
Schl age only-lighting for comfort
Light fixtures shielded/shatter proof
Potentially hazardous substances, materials -
labeled, inaccessible
Garbage/rubbish-disposed of daily, containers
in good repair
Stairs-protected/good repair-handrails
Toxic plants/materials inaccessible
Pets or other animals-in good health, written
care plan including access to children
Prevention of vermin-openings screened
Radon test- Results: N/A
Results posted-Date: 12/2/24 (Schls-N/A)
Carbon monoxide detector-each level N/A
Program space-adequate-35 sq. ft. per child
Equipment-clean and safe, good repair, non-
toxic-sturdy, free from protruding nails, rust
Adequate equipment for rest-cleaned-cots
(Grp Homes-mats/sleeping bags)
Air conditioners, water heaters, fuse boxes
inaccessible
Developmentally app equipment, materials

CHILD CARE CENTER ON GROUNDS OF YWCA BOSTON KIDSLINK

NAME: YWCA Boston Kidslink

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PHYSICAL PLANT 19a-79-7a cont.

UNDER THREE ENDORSEMENT 19a-79-10

- ☒ 108. (g)(5) Manufacture guidelines followed-furniture, equipment and toys-CPSC unsafe/recalls
- ☒ 109. (g)(6) Indoor climbing play equipment-shock absorbing materials under and around
- ☒ 110. (j) No weapons/no facsimile of a firearm
- ☒ 111. OUTDOOR SPACE
- ☒ (b)(1) Adequate space- 75 sq. ft. per child
- ☒ (b)(2) Shock absorbing surfaces-minimum 8"
- ☒ (b)(3) Playground free from hazards
- ☒ (b)(4) Nuts, bolts, screws-tight, covered/protected
- ☒ (b)(5) Outside equipment anchored-anchors buried
- ☒ (b)(6) New equip- cert play. Inspection upon request
- ☒ (b)(8) Drinking water available/accessible
- ☒ (b)(9) Equipment arranged for safety-equip/fences/structures not hazardous
- ☒ 112. OUTDOOR PROTECTED/FENCING
- ☒ (h)(7) Playground protected from traffic, water, gullies or other hazards
- ☒ 113. ☒ (h)(7)(A) Fences installed to protect from hazards-4 ft
- ☒ (h)(7)(B) Fences installed to protect from water-4 ft, self closing and self latching devices or locks
- ☒ 114. ☒ (h)(7)(C) Rooftop play areas-6 ft. wall/barrier
- WATER HAZARDS
- ☒ (i) Pools, swimming areas-conforms to 19-13-B33b and 19a-36-B61
- ☒ (i) Wading pools prohibited
- ☒ (i) Hot tubs/spas/saunas-locked/inaccessible N/A

- ☐ 129. LINENS/CLOTHING
- ☐ (f)(1) Linens/emergency clothing available
- ☐ (f)(2) Linens washed weekly or as needed
- ☐ (f)(3) Linens/clothing stored individually
- ☐ (f)(4) Cribs/cots cleaned-linens changed when shared
- SAFE SLEEP
- ☐ (g)(1) Under 12 mths placed on back for sleeping
- ☐ (g)(1) Crib-slug fitting mattress/tightly fitted sheet
- ☐ (g)(1) Alternate sleep position/equipment-medical documentation for medical reason on file
- ☐ (g)(2) Infants allowed to adopt other sleep positions
- ☐ (g)(3) No items in/on cribs-blankets, toys, bumpers, pillows, weighted blankets/sleepers/swaddles
- ☐ (g)(4) No unapproved sleeping-car seats/swings/beds, etc.
- ☐ (g)(5) No swaddling w/o written documentation from MD/PA/APRN- instructions/timeframes
- ☐ (g)(6) Observe/assess infants at least every 15 minutes
- ☐ (g)(7) Teething necklaces/bracelets, jewelry inaccessible
- ☐ (g)(8) Safe sleep policies posted/parents informed
- ☐ 130. (h)(1) Infant toys-separate/washed/sanitized daily
- ☐ 131. (h)(1) Toddler toys-washed/sanitized weekly
- ☐ 132. (h)(2) No toys/objects less than 1 1/4" diameter
- ☐ 133. (h)(2) Plastic bags/balloons/styrofoam inaccessible unless under direct supervision
- ☐ 134. (h)(2) Health consultant visits/documentation
- FEEDING
- ☐ 135. (i)(1)(2A-C) Infants held for bottles - chairs for feeding - individual attn, tummy time, crawl/toddle
- ☐ 136. (j) Written feeding schedule from parent-updated
- ☐ (k)(1) Unused formula/milk discarded after feedings
- ☐ (k)(2) Clean bottles/disposable bottles/appvd washing
- ☐ (k)(3) Baby food served from dish or whole jar
- ☐ (k)(4) Bottles labeled with child's name
- ☐ (k)(5) Outdoor spaced fenced-4 ft lic. after 1/1/25
- ☐ 137. (l)(1) Outdoor equipment-developmentally appropriate for ages of the children
- ☐ 138. (l)(2) Shock ab materials less than 1 1/4"-or measures in place to ensure their health & safety
- ☐ 139. (l)(3)

EDUCATIONAL REQUIREMENTS 19a-79-8a

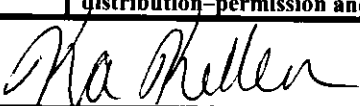
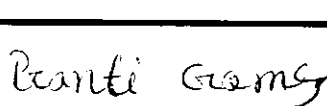
- ☒ 115. (a) Written daily/weekly educational plan-developmentally appropriate
- ☒ 116. (a) EDUCATIONAL REQUIREMENTS
- ☒ (i)-(11) Indoor/outdoor, flexible schedule, cultural content, balanced experiences, exploration and discovery, variety of materials, rest/sleep/quiet time, meals/snacks, toileting, individual/small group activities, physical activity
- ☒ (b) Limited access to screen time/video games

UNDER THREE ENDORSEMENT 19a-79-10 Y/N

SCHOOL AGE ENDORSEMENT 19a-79-11 Y/N

- ☐ 117. (b) Approved Under 3 Endorsement
- ☐ 118. (c)(2) Ratios- 1:4 (6wks-24mths), 1:5 (24-36mths)
- ☐ 119. (c)(3) Group size-max 8 (6wks-24mths), max 10 (24-36mths)
- ☐ 120. (c)(4) Physical barriers- indoors/outdoors
- ☐ 121. (d)(1)(A-C) Adequate sinks in program space (Grp Homes accessible) handwashing-diapering-food prep
- ☐ 122. (d)(2)(Ai-iii) Cribs-in compliance w/CPSC (manf. after 6/28/11)
- ☐ 123. (d)(2)(B) Washable cots
- ☐ 124. (d)(2)(C) Chairs for feeding-stable base-safety straps-locking tray
- ☐ 125. (d)(2)(D) Dev. appropriate tables/chairs/equipment
- ☐ 126. (d)(2)(E) Refrigerator and food prep facilities
- ☐ 127. (d)(3)(A-C) Optional furniture/equip-safe/hazard free
- ☐ 128. DIAPERING
- ☐ (e)(1) Diaper area: elevated/sturdy/safety rail
- ☐ (e)(2) Diaper area: used only for this purpose, located in the program area
- ☐ (e)(3) Diaper area: non-porous surface/good repair
- ☐ (e)(4) Diaper area: washed/disinfected after use
- ☐ (e)(5) Diaper area: disposable paper sheets
- ☐ (e)(6)(9) Covered waste receptacle-removed daily
- ☐ (e)(7) Handwashing-staff/children
- ☐ (e)(8) Diapering-Handwashing policies-posted/followed
- ☐ (e)(10)(A-C) Cloth diapers-written plan developed

- ☒ 140. (b) Approved Schl Age Endorsement
- ☒ 141. SCHEDULE - ACTIVITIES
- ☒ (c) Written daily program plan-flexible schedule-available to staff/parents
- ☒ 142. (c)(1) Activities not a duplication of child's day
- ☒ (c)(2) Activities include cognitive, physical, social, emotional needs of the children
- ☒ (c)(3) Program includes free time, snacks, creative/physical/small group/self-concept activities, homework time, special events
- ☒ 143. Ratio- 1:15
- ☒ 144. (e) Group size- max. 30
- ☒ 145. (f) 4 yr. olds enrolled in schl age-written authorization/permission from director/parent
- ☒ 146. (g) Head teacher approved- 60%

YWCA Boston & Franklin		14279	12/2/24		
MONITORING OF DAYCARE					
☐ 147. ☐ 148. ☐ 149. ☐ 150. ☐ 151. ☐ 152. ☐ 153. ☐ 154. ☐ 155. ☐ 156.	(b) (b)(1) (b)(2) (b)(3) (b)(4) (b)(5) ☐ (b)(6) ☐ (b)(6)(A) ☐ (b)(6)(B) ☐ (b)(6)(C) ☐ (b)(6)(D) ☐ (b)(7) (b)(8) (b)(9) (b)(10)	Approved Night Care Endorsement Person in charge-head teacher Written plan for program activities- meet individual needs, sleep patterns, quiet activities Written plan for supervision including cot placement and evacuation Children in care no more than 12 hrs. in 24 Staff awake and available <u>SLEEP PROVISIONS</u> Individual cot/crib with bedding Sleeping apparel/toiletries labeled Required bedding Required toiletries Bedding/sleeping apparel laundered weekly Sleep arrangements for infants Air temp 65 °F at 3 ft Fire marshal approval-hours specified Local health approval	☐ 171. ☐ 172. ☐ 173. ☐ 174. ☐ 175. ☐ 176. ☐ 177. ☐ 178. ☐ 179.	(a)(1) (b)(1)(A) (b)(1)(B) (i)-(iii) (b)(2) (b)(3) (c)(2) (c)(3) (d)(1) (d)(2) (d)(3) (e)(1) (e)(2) (e)(3)	Written policies and procedures <u>STAFF TRAINING</u> Staff training – first aid Staff training – use/storage/maintenance of monitoring equipment, reading test results, appropriate actions Training updated at least every 3 years Written documentation of training Trained staff on site when child is present Self-administration - written authorization and under supervision of trained staff Equipment provided by parents Equipment labeled and inaccessible Signed agreement with parent regarding equipment, supplies, materials to be discarded Authorized prescriber written order Written authorization from parent Testing results and actions taken – documented and kept on file, ensure parents are notified daily
ADMINISTRATION OF MEDICATIONS 157-179 Y/N		ADDITIONAL VIOLATION			
☒ 157. ☒ 158. ☒ 159. ☒ 160. ☒ 161. ☒ 162. ☒ 163. ☒ 164. ☒ 165. ☒ 166. ☒ 167. ☒ 168. ☒ 169. ☒ 170.	(9a) (9a) ☒ (a)(2) ☒ (a)(3)(A-B) ☒ (a)(3)(C) ☒ (b)(1)(A/C) ☒ (b)(1)(D) ☒ (b)(1)(E) ☒ (b)(1)(F) ☒ (b)(2)(A-B) ☒ (b)(2)(C) (b)(3)(A-B) (b)(3)(D) (b)(4)(A-B) (b)(5)(A-B) (b)(5)(C) (b)(5)(D) (b)(5)(E) (b)(6) (b)(7)(A-B) (d)	Written medication policies/procedures Permit enrollment of children with asthma, allergies, diabetes <u>NONPRESC. TOPICAL MEDICATION</u> Admin/Parent permission/report errors Labeling and Storage Unused/expired meds destroyed/returned <u>MEDICATION TRAINING</u> Medication training-general-oral/top/inhalant Injectable premeasured autoinjector medication Rectal medication Injectable other than premeasured auto-injector Training approval documents/certificates Training outline on file Authorized prescriber/parent permission Medication errors- documentation, parent(s) and OEC notification Medication Administration Records (MAR) Labeling and Storage Emergency medication inaccessible Unused/Expired meds-destroyed/returned Auto-injector/inhalant equipment Self-administration documentation Petition for special medication authorization Potassium Iodide (KI) emergency distribution-permission and storage N/A	☒ 180. - Consent Order/Negotiated Corrective Action Plan conditions N/A		
DISCUSSIONS - COMMENTS		See supplemental report			
SIGNATURE OF OEC STAFF 	PRINTED NAME Kreikerman	SIGNATURE OF PERSON IN CHARGE 	PRINTED NAME Pranti Gomes		
OEC DIVISION OF LICENSING 450 Columbus Blvd, Suite 302, Hartford, CT 06103 Help Desk: (800)282-6063 or (860)500-4450 Website: www.ctoec.org/licensing Email: ec.licensing@ct.gov		Inspection shall be posted or available for review upon request. Written Corrective Action Plan Due by: 12/16/24 CAP: https://www.ctoec.org/forms-documents/corrective-action-plan-and-resolving-disputed-violations.pdf			

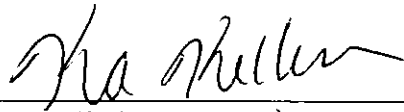
SUPPLEMENTAL REPORT OF INSPECTION

Name of Program/Provider: YWCA Boston Kidslink License # 14279 Date: 12/2/24Observations/Corrections needed:

- Discussed- Consultant contracts updated. Education consultant annual review, Health and safety training for all staff
Updating policies/procedures per new regulations
Regulation not compliant when
#18(e)2 - observed OSC complaint procedure posted but on ad form.
#36 - Regulation not compliant when didn't observe Director training on Site, 3 credit course
#47 - Regulation not compliant when not observed 2 food groups for snacks posted
#62 - Regulation not compliant when not observed Current fire marshal certificate. Send copy to Agency

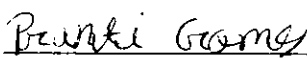
S = Substantiated NS = Not Substantiated P = Pending (if applicable)

Operators/providers are required by regulations and statutes to be in compliance at all times.

Signature: Print Name: Kellerman

(OEC Representative)

CORRECTIVE PLAN SHALL BE RETURNED TO

OEC BY: 12/16/24Signature: 

(Person in Charge)

Print Name: Pranti Gomes