

2024-1258

Connecticut Office of Early Childhood

Division of Licensing

450 Columbus Boulevard, Suite 302, Hartford, Connecticut 06103

Phone (800)282-6063 www.ctoec.org Fax (860)326-0552

Initial Unannounced Full/Partial Follow-up Location Change Investigation Other

SUPPLEMENTAL REPORT OF INSPECTION

Name of Program/Provider: Highland Early Learning Center Date: 12/2/24 Time: 11:45am

Location Address: 355 New Britain Ave #11 HFC, CT Telephone #: 860-757-0701

e-mail address: Jennifer.Baglin@Hartford.gov License #: 12138 Expiration Date: 9/30/24

Capacity: 65/8 # of Children Present: 26 # of Staff Present: 5

Consent to Inspect Family Child Care Home I agree to allow the Office of Early Childhood to have access to and inspect this facility and all child care records as required by Family Child Care Home Regulations. Provider/Applicant/Substitute's Signature

Purpose of visit: Case 2024-1258

Observations/Corrections needed:

- PIC Jennifer Baglin - Director
(NS) 19a-79-3a(b)(6) - Administration - Annual Training and Orientation Program provided annual training to staff on programs policies + procedures
(NS) 19a-79-1a(a)(3) Staffing and Consultants - Disciplinary Action OEC observed disciplinary action for a staff who had physical contact of a child, which goes against programs policy and procedure
(S) 19a-79-3a(d)(2)(A) - Administration - Policies + Procedures - Positive Guidance - Regulation was not in compliance when staff did not adhere to the programs positive guidance policy when she rough handled a child.
(S) 19a-79-5a(a)(3) Record Keeping - Injury/Accident/Illness - OEC Did not observe a report pertaining to an incident involving a staff and child @ Program

S = Substantiated NS = Not Substantiated P = Pending (if applicable)

Operators/providers are required by regulations and statutes to be in compliance at all times.

Signature: Valecia Williams (OEC Representative)

CORRECTIVE PLAN SHALL BE RETURNED TO OEC BY: 12/14/24

Signature: Jennifer Baglin (Person in Charge) Jennifer Baglin