



CONNECTICUT OFFICE OF EARLY CHILDHOOD
DIVISION OF LICENSING



CHILD CARE CENTER and GROUP CHILD CARE HOME
INSPECTION FORM

Type of Inspection: ☐ Initial ☒ Unannounced Full ☐ Announced Full ☐ Partial ☐ Follow-Up ☐ Change of Location

Program Name:	Carelot Children's Center- Clubhouse OECU	Date of Inspection:	1/9/2025	Time of Arrival:	1240PM		
Address:	470 Boston Post Rd.	License Number:	16730	Expiration Date:	5/31/2026		
Town:	Waterford, CT 06385-1535	Telephone Number:	860-941-2044	Summer Care:	Closed		
Operator:	Carelot Children's Center Inc.	# of Staff Present:	2	# over 3 Present:	5	# under 3 Present:	0
Email:	heather@carelot.net	Total Capacity:	57	Total Under 3 capacity:	0	Ages Served:	5-11yrs
Designated Director:	Heather Hunter Cable	Hours/Days of Operation:	Monday-Friday 3PM-6PM				

Instruction Codes: N/A = Not applicable at this time ✓ = Regulation in Compliance O = Regulation not in Compliance

Endorsements: ☐ Under Three (6wks - 36m) ☐ Preschool (3y - 5y) ☒ School Age (5y & up) ☐ Night Care (6wks & up)

LICENSURE PROCEDURES 19a-79-2a

STAFFING and CONSULTANTS 19a-79-4a cont.

☒ 1. (c)(8) Local Health Inspection-Date: 3/22/2022	☒ 19. (a)(1) Staff health records
ADMINISTRATION 19a-79-3a	☒ 20. (a)(3) Disciplinary actions
☒ 2. (a) Ensuring health & safety of children	☒ 21. (b) Comprehensive Background Checks
☒ 3. (b) Overall management of program	☒ 22. (b)(4) Evidence of compliance
☒ 4. (b)(6) Employee orientation for new program staff	☒ 23. (d) Adequate staffing
☒ 5. (b)(6) Annual policy training for program staff	☒ 24. (d)(1) Designated head teacher-approved-60%
☒ 6. (b)(7)(A) Child behavior management	☒ 25. (d)(2) Two staff present-age 18 or older
☒ 7. (b)(7)(B) Documentation that parents were informed of behavior management techniques	☒ 26. (d)(3)(A-C) Personal qualities of staff
☒ 8. (b)(7)(C) Child Protection	☒ 27. (d)(4)(A) RATIOS
☒ 9. (b)(7)(E) Mandated Reporting	☒ 28. (d)(4)(B) Ratio 1:10 - Indoors/Outdoors
☒ 10. (c)(1-4) Notification of Change	☒ 29. (d)(6) Mixed age group-ratios
☒ 11. (d)(2)(A) Discipline policy	☒ 30. (d)(4)(D) Nap time ratio
☒ 12. (d)(2)(B-C) Child Protection policy	☒ 31. (d)(5) Supervision-Indoors/Outdoors
☒ 13. (d)(3) Closing time policy	☒ 32. (d)(5)(A) GROUP SIZE
☒ 14. (d)(4)(A) Medical emergency policy	☒ 33. (d)(5)(B) Group Size-Indoors/Outdoors
☒ 15. (d)(4)(B) Multi-Hazards policy-annual drill	☒ 34. (e)(1) Group Size-school age field trips/outdoors
☒ 16. (d)(5) Supervision policy	☒ 35. (f)(1) Mixed age group-group size
☒ 17. (d)(6) General Operating policies	☒ 36. (f)(2) Designated director-training
☒ 18. (d)(6)(C) Administrative Oversight policy	☒ 37. (f)(1) CPR certified program staff
☒ 19. (d)(7) Personnel policies	☒ 38. (f)(2) First aid certified program staff
☒ 20. (d)(1) Daily attendance-children/staff- keep 1 yr. ACCESS	PROFESSIONAL DEVELOPMENT
☒ 21. (f) Immediate access by parents	☒ 39. (a)(2) Documentation
☒ 22. (h) Immediate access by OEC-facility/records	☒ 40. (h)(1)(2) Health & Safety training
☒ 23. (l) 2.8 yr olds enrolled in preschool-authorization	☒ 41. (h)(1)(2) 1% annual hours
☒ 24. (m) Motor vehicle laws-transportation	SWIMMING ACTIVITIES - Y/N
☒ 25. (n) Capacity	☒ 42. (4)(C)(ii-v) Swimming-Ratios
☒ 26. (o) Respond to OEC-no false, misleading statements or documents	☒ 43. (4)(C)(i) Non-swimmers identified
☒ 27. POSTINGS	☒ 44. (e)(6) CPR certified staff-age 20 or older
☒ 28. (e)(1) License posted	☒ 45. (e)(6) Lifeguard-certified-supervising
☒ 29. (e)(2) OEC Complaint Procedure posted	CONSULTANTS
☒ 30. (e)(3) Menus posted	☒ 46. (i)(1)(A-D) Consultants-Education, Health, Social Service, Dietitian (N/A)
☒ 31. (e)(4) No Smoking posted signs at entrances	☒ 47. (i) Consultant agreements-signed annually
☒ 32. (e)(5) OEC Inspection report posted or available	☒ 48. (i)(2)(A-H) Agreements complete w/required services
☒ 33. (e)(6) Developmental Milestones posted	☒ 49. (F) Consultant logs-documented activities, observations and required services
	☒ 50. (i)(2) Consultant visits- Education/Health
	☒ 51. (H)(i)-(I)(i) Contracts Logs Visits

	Contracts	Logs	Visits
Education			
Health			
Soc. Serv.			
Dietitian	A/A	A/A	

CHILD CARE CENTER and GROUP CHILD CARE HOME INSPECTION FORM – page 2

PROGRAM NAME <u>Cavelot Children's Center-Clubhouse (CSC)</u>		LICENSE NUMBER <u>16730</u>	DATE OF INSPECTION <u>1/9/2025</u>
RECORD KEEPING 19a-79-5		PHYSICAL PLANT 19a-79-7a cont.	
☒ 36. (a)(1)(A-C) Children's Enrollment information ☒ 37. (a)(1)(D)(i) PARENT PERMISSIONS ☒ (a)(1)(D)(ii) Emergency medical permission ☒ (a)(1)(D)(iii) Authorized release permission ☒ (a)(1)(D)(iv) Field trip permission ☒ (a)(1)(D)(v) Transportation permission ☒ 38. (a)(2)(A-B) Child Health Records ☒ 39. (a)(2)(C) Immunization records ☒ 40. (a)(2)(E) Individual care plan-signed by parents/staff ☒ 41. (a)(3)(A) Injury, Illness, Incident, Accident reports ☒ 42. (a)(3)(B) Parent notification of illness or injury ☒ 43. (a)(3)(C)(i-ii) Notify OEC of serious injuries, fatality ☒ 44. (a)(3)(D) Notify DPH, local health-reportable diseases ☒ 45. (a)(4) Video recordings- keep 30 days	☒ 72. (d)(2) Walkways maintained ☒ 73. (d)(3) Windows protected to prevent falls ☒ 74. (d)(3) Window screens (Schl age only- N/A) ☒ 75. (d)(4) Glass and mirrors protected to 36" ☒ 76. (d)(5) Overhead doors-locking devices, spring protectors (N/A) ☒ 77. (d)(6), (f)(3) Exits, stairs, hallways unobstructed ☒ 78. (d)(7) Individual storage of clothing/bedding ☒ 79. (d)(8) Smoking or vaping prohibited on premises/grounds ☒ 80. (d)(8) Matches/lighters inaccessible ☒ 81. (d)(9) Electrical safety-outlets inaccessible -covered or protected (Schl age only-N/A) ☒ 82. TOILETING ☒ (d)(10)(A) Shared toilets/sinks-supervision plan ☒ (d)(10)(B) Toileting needs met ☒ (d)(10)(C) Potty chairs-nonporous, emptied, disinfected ☒ (d)(10)(C) Required toilets/sinks-1:16 ☒ (d)(10)(D) Required toilets/sinks-1:25 schl age only ☒ (d)(10)(E) Toileting Supplies-Hand drying-Garbage ☒ (d)(10)(F) Handwashing staff/children ☒ (d)(10)(F) Toilets/sinks located-at the facility or licensed premises ☒ (d)(10)(G) Well lighted/ventilated toilet rooms ☒ (d)(10)(H) Mechanical ventilation (Grp Homes N/A) ☒ (d)(11) Staff personal articles inaccessible ☒ (e)(1) AIR TEMPERATURE ☒ (e)(1) Air temp 65°F at 3 ft -non-mercury thermometer affixed to wall (Schl age only N/A) ☒ (e)(2) Air temp <65°F comfortable (Schl age only-N/A) ☒ (e)(3) Air temp > 80°F - ↑ fluids/ventilation ☒ (e)(4) Water temperature 60°F - 120°F ☒ (e)(5) Portable space heaters prohibited ☒ (e)(6) Walls/ceilings/floors/rugs-clean/good repair ☒ (e)(7) Rugs- not tripping/slipping hazard ☒ (e)(7) Hot water/Steam pipes protected ☒ (e)(7) Working phone on each level ☒ (e)(7) Emergency numbers posted-adjacent to phones ☒ (e)(7) Parents provided direct on site phone number ☒ (e)(8) LIGHTING ☒ (e)(8) All areas min. 1 foot candle of lighting ☒ (e)(9) Adequate lighting-30/50 candle feet-napping children-sufficient lighting to be visible ☒ (e)(9) Schl age only-lighting for comfort ☒ (e)(10) Light fixtures shielded/shatter proof ☒ (e)(11) Potentially hazardous substances, materials - labeled, inaccessible ☒ (e)(12) Garbage/rubbish-disposed of daily, containers in good repair ☒ (e)(13) Stairs-protected/good repair-handrails ☒ (e)(14-15) Toxic plants/materials inaccessible ☒ (e)(16) Pets or other animals-in good health, written care plan including access to children ☒ (e)(17) Prevention of vermin-openings screened ☒ (e)(17) Radon test- Results: _____ (N/A) ☒ (e)(17) Results posted-Date: _____ (Schls-N/A) ☒ (e)(18) Carbon monoxide detector-each level (N/A) ☒ (f)(1)(A) Program space-adequate-35 sq. ft. per child ☒ (g)(1) Equipment-clean and safe, good repair, non-toxic-sturdy, free from protruding nails, rust ☒ (g)(2) Adequate equipment for rest-cleaned-cots (Grp Homes-mats/sleeping bags) ☒ (g)(3) Air conditioners, water heaters, fuse boxes inaccessible ☒ (g)(4) Developmentally app equipment, materials		
HEALTH and SAFETY 19a-79-6a			
☒ 46. (a)(1) Preparation, transportation of food-follow DPH Model Food Code (N/A) ☒ 47. (a)(2) Nutritious meals and snacks ☒ 48. (a)(3) Proper refrigeration-41 degrees ☒ 49. (a)(4) Menus-1 wk in advance- keep 3 mths ☒ 50. (a)(5) Food Service Inspection (N/A) ☒ 51. (a)(6) Kitchen-clean, safe storage of food/supplies ☒ 52. (a)(7) Separate hand washing facilities ☒ 53. (a)(8) Multi-use eating/drinking utensils ☒ 54. (a)(9) Kitchen separated (Schl age only N/A) ☒ 55. (a)(10) Children supervised during meal prep ☒ 56. (a)(11) Handwashing-staff/children ☒ 57. (b)(1) Illness procedures-staff knowledgeable, children observed for signs/symptoms ☒ 58. (b)(2) Designated isolation area ☒ 59. (c) FIRST AID KITS-portable, accessible to staff, closed container-Indoor/Outdoor/Field Trips ☒ 60. (c) FIRST AID SUPPLIES-Indoor/Outdoor-adhesive strips, 3-4" gauze squares, 2" rolled gauze tape, scissors, tweezers, 2 cold packs, thermometer, gloves, CPR mouth barrier ☒ 61. (d) FIRST AID SUPPLIES-add'l for field trips water, phone, soap, emergency numbers, medications, plastic bags			
PHYSICAL PLANT 19a-79-7a			
☒ 62. (a)(2) Fire marshal codes/certificate <u>7/13/2024</u> ☒ 63. (b) Indoor/Outdoor space inspected/approved ☒ 64. (b)(1)-(5) Construction/expansion/renovation/conversion ☒ 65. (b)(6) Space not inspected/approved but used for field trips-written parent permission ☒ 66. (c)(2) Licensed premises-clean, good repair, hazard free, maintenance program established ☒ 67. (c)(3) Building/Equipment/Furnishings-sanitary, hazard free (Schl age only) (N/A) ☒ 68. (c)(4) Testing of premises/grounds for chemicals ☒ 69. WATER SUPPLY - Public/Well (Schools-N/A) ☒ (c)(5)(A) Lead Water Test - Date: _____ ☒ (c)(5)(B) Bact./Chem Test-Date: _____ (N/A) ☒ (c)(5)(C) Drinking water available/accessibile ☒ 70. LEAD PAINT - ☒ (c)(6)(A) Peeling Paint - Y/N Inside/Outside ☒ (c)(6)(A) Building Pre-78: Y/N Lead Test: Y/N ☒ (c)(6)(B-D) Results <u>N/A</u> ☒ (c)(6)(B-D) Lead Management Plan <u>N/A</u> ☒ 71. (d)(1) Emergency vehicle access			

CHILD CARE CENTER and GROUP CHILD CARE HOME INSPECTION FORM – page 3

PROGRAM NAME Cavelot Children's Center-Clubhouses LICENSE NUMBER 16730 DATE OF INSPECTION 1/9/2025

PHYSICAL PLANT 19a-79-7a cont.

- ☒ 108. (g)(5) Manufacture guidelines followed-furniture, equipment and toys-CPSC unsafe/recalls
- ☒ 109. (g)(6) Indoor climbing play equipment-shock absorbing materials under and around
- ☒ 110. (j) No weapons/no facsimile of a firearm
- ☒ 111. (j) OUTDOOR SPACE
☒ (h)(1) Adequate space- 75 sq. ft. per child
☒ (h)(2) Shock absorbing surfaces-minimum 8"
☒ (h)(3) Playground free from hazards
☒ (h)(4) Nuts, bolts, screws-tight, covered/protected
☒ (h)(5) Outside equipment anchored-anchors buried
☒ (h)(6) New equip- cert play. Inspection upon request
☒ (h)(8) Drinking water available/accessible
☒ (h)(9) Equipment arranged for safety-equip/fences/structures not hazardous
- ☒ 112. (h)(7) OUTDOOR PROTECTED/FENCING
☒ (h)(7) Playground protected from traffic, water, gullies or other hazards
- ☒ 113. (h)(7)(A) Fences installed to protect from hazards-4 ft
☒ (h)(7)(B) Fences installed to protect from water-4 ft, self closing and self latching devices or locks
- ☒ 114. (h)(7)(C) Rooftop play areas-6 ft. wall/barrier N/A
WATER HAZARDS
☒ (i) Pools, swimming areas-conforms to 19-13-B33b and 19a-36-B61 N/A
☒ (i) Wading pools prohibited
☒ (i) Hot tubs/spas/saunas-locked/inaccessible N/A

EDUCATIONAL REQUIREMENTS 19a-79-8a

- ☒ 115. (a) Written daily/weekly educational plan-developmentally appropriate
- ☒ 116. (a) EDUCATIONAL REQUIREMENTS
☒ (1)-(11) Indoor/outdoor, flexible schedule, cultural content, balanced experiences, exploration and discovery, variety of materials, rest/sleep/quiet time, meals/snacks, toileting, individual/small group activities, physical activity
☒ (b) Limited access to screen time/video games

UNDER THREE ENDORSEMENT 19a-79-10 cont.

- ☒ 129. (f)(1) Linens/emergency clothing available
☒ (f)(2) Linens washed weekly or as needed
☒ (f)(3) Linens/clothing stored individually
☒ (f)(4) Cribs/cots cleaned-linens changed when shared
- ☒ 130. SAFE SLEEP
☒ (g)(1) Under 12 mths placed on back for sleeping
☒ (g)(1) Crib-snug fitting mattress/tightly fitted sheet
☒ (g)(1) Alternate sleep position/equipment-medical documentation for medical reason on file
☒ (g)(2) Infants allowed to adopt other sleep positions
☒ (g)(3) No items in/on cribs-blankets, toys, bumpers, pillows, weighted blankets/sleepers/swaddles
☒ (g)(4) No unapproved sleeping-car seats/swings/beds, etc.
☒ (g)(5) No swaddling w/o written documentation from MD/PA/APRN- instructions/timeframes
☒ (g)(6) Observe/assess infants at least every 15 minutes
☒ (g)(7) Teething necklaces/bracelets, jewelry inaccessible
☒ (g)(8) Safe sleep policies posted/parents informed
- ☒ 131. (h)(1) Infant toys-separate/washed/sanitized daily
- ☒ 132. (h)(1) Toddler toys-washed/sanitized weekly
- ☒ 133. (h)(2) No toys/objects less than 1 1/4" diameter
- ☒ 134. (h)(2) Plastic bags/balloons/styrofoam inaccessible unless under direct supervision
- ☒ 135. (i)(1)(2A-C) Health consultant visits/documentation
- ☒ 136. FEEDING
☒ (j) Infants held for bottles - chairs for feeding - individual attn, tummy time, crawl/toddle
☒ (k)(1) Written feeding schedule from parent-updated
☒ (k)(2) Unused formula/milk discarded after feedings
☒ (k)(3) Clean bottles/disposable bottles/appvd washing
☒ (k)(4) Baby food served from dish or whole jar
☒ (k)(5) Bottles labeled with child's name
- ☒ 137. (l)(1) Outdoor spaced fenced-4 ft lic. after 1/1/25
- ☒ 138. (l)(2) Outdoor equipment-developmentally appropriate for ages of the children
- ☒ 139. (l)(3) Shock ab materials less than 1 1/4"-or measures in place to ensure their health & safety

UNDER THREE ENDORSEMENT 19a-79-10 Y/N

- ☒ 117. (b) Approved Under 3 Endorsement
- ☒ 118. (c)(2) Ratios- 1:4 (6wks-24mths), 1:5 (24-36mths)
- ☒ 119. (c)(3) Group size-max 8 (6wks-24mths), max 10 (24-36mths)
- ☒ 120. (c)(4) Physical barriers- indoors/outdoors
- ☒ 121. (d)(1)(A-C) Adequate sinks in program space (Grp Homes accessible) handwashing-diapering-food prep
- ☒ 122. (d)(2)(A-iii) Cribs-in compliance w/CPSC (manf. after 6/28/11)
- ☒ 123. (d)(2)(B) Washable cots
- ☒ 124. (d)(2)(C) Chairs for feeding-stable base-safety straps-locking tray
- ☒ 125. (d)(2)(D) Dev. appropriate tables/chairs/equipment
- ☒ 126. (d)(2)(E) Refrigerator and food prep facilities
- ☒ 127. (d)(3)(A-C) Optional furniture/equip-safe/hazard free
- ☒ 128. DIAPERING
☒ (e)(1) Diaper area: elevated/sturdy/safety rail
☒ (e)(2) Diaper area: used only for this purpose, located in the program area
☒ (e)(3) Diaper area: non-porous surface/good repair
☒ (e)(4) Diaper area: washed/disinfected after use
☒ (e)(5) Diaper area: disposable paper sheets
☒ (e)(6)(9) Covered waste receptacle-removed daily
☒ (e)(7) Handwashing-staff/children
☒ (e)(8) Diapering-Handwashing policies-posted/followed
☒ (e)(10)(A-C) Cloth diapers-written plan developed

SCHOOL AGE ENDORSEMENT 19a-79-11 Y/N

- ☒ 140. (b) Approved Schl Age Endorsement
- ☒ 141. (c) SCHEDULE - ACTIVITIES
☒ (c) Written daily program plan-flexible schedule-available to staff/parents
☒ (c)(1) Activities not a duplication of child's day
☒ (c)(2) Activities include cognitive, physical, social, emotional needs of the children
☒ (c)(3) Program includes free time, snacks, creative/physical/small group/self-concept activities, homework time, special events
- ☒ 143. (d) Ratio- 1:15
- ☒ 144. (e) Group size- max. 30
- ☒ 145. (f) 4 yr. olds enrolled in schl age-written authorization/permission from director/parent
- ☒ 146. (g) Head teacher approved- 60%

CHILD CARE CENTER and GROUP CHILD CARE HOME INSPECTION FORM – page 4

PROGRAM NAME	<i>Carroll Children's Center-Clubhouse</i>	LICENSE NUMBER	<i>16730</i>	DATE OF INSPECTION	<i>1/9/2025</i>
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NIGHT CARE ENDORSEMENT 19a-79-12 (10pm-5am) ☒ Y ☐ NMONITORING OF DIABETES 19a-79-13 ☒ Y ☐ N

☐ 147. (b)	Approved Night Care Endorsement	☐ 171. (a)(1)	Written policies and procedures
☐ 148. (b)(1)	Person in charge-head teacher	☐ 172. (b)(1)(A)	STAFF TRAINING
☐ 149. (b)(2)	Written plan for program activities- meet individual needs, sleep patterns, quiet activities	☐ (b)(1)(B)	Staff training – first aid
☐ 150. (b)(3)	Written plan for supervision including cot placement and evacuation	☐ (i)-(iii)	Staff training – use/storage/maintenance of monitoring equipment, reading test results, appropriate actions
☐ 151. (b)(4)	Children in care no more than 12 hrs. in 24	☐ (b)(2)	Training updated at least every 3 years
☐ 152. (b)(5)	Staff awake and available	☐ (b)(3)	Written documentation of training
☐ 153. (b)(6)	SLEEP PROVISIONS	☐ (c)(2)	Trained staff on site when child is present
☐ (b)(6)	Individual cot/crib with bedding	☐ (c)(3)	Self-administration - written authorization and under supervision of trained staff
☐ (b)(6)(A)	Sleeping apparel/toiletries labeled	☐ 174. (d)(1)	Equipment provided by parents
☐ (b)(6)(B)	Required bedding	☐ 175. (d)(2)	Equipment labeled and inaccessible
☐ (b)(6)(C)	Required toiletries	☐ 176. (d)(3)	Signed agreement with parent regarding equipment, supplies, materials to be discarded
☐ (b)(6)(D)	Bedding/sleeping apparel laundered weekly	☐ 177. (e)(1)	Authorized prescriber written order
☐ (b)(7)	Sleep arrangements for infants	☐ 178. (e)(2)	Written authorization from parent
☐ 154. (b)(8)	Air temp 65 °F at 3 ft	☐ 179. (e)(3)	Testing results and actions taken – documented and kept on file, ensure parents are notified daily
☐ 155. (b)(9)	Fire marshal approval-hours specified		
☐ 156. (b)(10)	Local health approval		

ADMINISTRATION OF MEDICATIONS 19a-79-9a ☒ Y ☐ N

ADDITIONAL VIOLATION

☒ 157. (9a)	Written medication policies/procedures	☒ 180. -	Consent Order/Negotiated Corrective Action
☒ 158. (9a)	Permit enrollment of children with asthma, allergies, diabetes	☐ N/A	Plan conditions N/A
☒ 159. (a)(2)	NONPRESC. TOPICAL MEDICATION	DISCUSSIONS - COMMENTS Discussed new regulations with program staff. Gave new complaint procedure and checklist tool for updating policies/procedures. Head teacher not on site for the past week. Per staff head teacher may be out on extended leave. Program to submit interim plan for head teacher or hire approved head teacher.	
☒ (a)(3)(A-B)	Admin/Parent permission/report errors		
☒ (a)(3)(C)	Labeling and Storage		
☒ 160. (b)(1)(A/C)	Unused/expired meds destroyed/returned		
☒ (b)(1)(D)	MEDICATION TRAINING		
☒ (b)(1)(E)	Medication training-general-oral/top/inhalant		
☒ (b)(1)(F)	Injectable premeasured autoinjector medication		
☒ (b)(2)(A-B)	Rectal medication		
☒ (b)(2)(C)	Injectable other than premeasured auto-injector		
☒ 161. (b)(3)(A-B)	Training approval documents/certificates		
☒ 162. (b)(3)(D)	Training outline on file		
☒ 163. (b)(4)(A-B)	Authorized prescriber/parent permission		
☒ 164. (b)(5)(A-B)	Medication errors- documentation, parent(s) and OEC notification		
☒ 165. (b)(5)(C)	Medication Administration Records (MAR)		
☒ 166. (b)(5)(D)	Labeling and Storage		
☒ 167. (b)(5)(E)	Emergency medication inaccessible		
☒ 168. (b)(6)	Unused/Expired meds-destroyed/returned		
☒ 169. (b)(7)(A-B)	Auto-injector/inhalant equipment		
☒ 170. (d)	Self-administration documentation		
	Petition for special medication authorization		
	Potassium Iodide (KI) emergency distribution-permission and storage N/A		

SIGNATURE OF OEC STAFF	<i>Bridget HERRIN</i>	SIGNATURE OF PERSON IN CHARGE	<i>Kimberly McGraw</i>
PRINTED NAME	BRIDGET HERRIN	PRINTED NAME	KIMBERLY MCGRAW

OEC DIVISION OF LICENSING
 450 Columbus Blvd, Suite 302, Hartford, CT 06103
 Help Desk: (800)282-6063 or (860)500-4450
 Website: www.ctoec.org/licensing Email: ec.licensing@ct.gov

Inspection shall be posted or available for review upon request.

Written Corrective Action Plan
Due by: *1/23/2025*CAP: <https://www.ctoec.org/forms-documents/corrective-action-plan-and-resolving-disputed-violations.pdf>

November 2024

SUPPLEMENTAL REPORT OF INSPECTION

Name of Program/Provider: Carol Children's Center-Clubhouse License # 16730 Date: 1/9/2025
OSW

Observations/Corrections needed:

- #1(c)(8): observed local health inspection to be more than 2 years old - submit copy
- #21(b): observed 1 of 3 staff without current background checks
- #35(i): observed all consultant agreements to be more than 1 year old
- (i)(2)(A-H): observed all consultant logs/policy reviews to be more than 1 year old
- #60(c): observed first aid kit missing a roll of gauze
- #102(e)(13): observed no operable or documentation of hardwired CO detector
- #160(b)(2)(c): observed medications training outline to be unavailable
- #92(e)(7): observed no posted emergency numbers

S = Substantiated NS = Not Substantiated P = Pending (if applicable)

Operators/providers are required by regulations and statutes to be in compliance at all times.

Signature: _____

Print Name: _____

Signature: _____

Print Name: _____

CORRECTIVE PLAN SHALL BE RETURNED TO

OEC BY: 1/23/2025

(Person in Charge)

Kimberly McGraw