

Type of Inspection: ☐ Initial ☒ Unannounced Full ☐ Announced Full ☐ Partial ☐ Follow-Up ☐ Change of Location

Northwest Childrens Center
34 Coles Rd
Cromwell, CT 06416
Northwest Childrens Center Inc
Suzrutner@gmail.com
Suzanne Rutner

2/19/25
BISY
8666353455
of Staff Present: 11
Total Capacity: 74
over 3 Present: 36
Total Under 3 capacity: 23
under 3 Present: 17
Ages Served: 6W-5Y15
Mf 630AM-530PM

Endorsements: ☒ Under Three (6wks - 36m) ☒ Preschool (3y - 5y) ☒ School Age (5y & up) ☐ Night Care (6wks & up)

LICENSURE REQUIREMENTS 19a-79-14			STAFFING AND CONSULTANTS 19a-79-14		
☒ 1.	(c)(8)	Local Health Inspection-Date: 8/1/24	☒ 19.	(a)(1)	Staff health records
☒ 2.	(a)	Ensuring health & safety of children	☒ 20.	(a)(3)	Disciplinary actions
☒ 3.	(b)	Overall management of program	☒ 21.	(b)	Comprehensive Background Checks
☒ 4.	(b)(6)	Employee orientation for new program staff	☒ 22.	(b)(4)	Evidence of compliance
☒ 5.	(b)(6)	Annual policy training for program staff	☒ 23.	(d)	Adequate staffing
☒ 6.	(b)(7)(A)	Child behavior management	☒ 24.	(d)(1)	Designated head teacher-approved-60%
☒ 7.	(b)(7)(B)	Documentation that parents were informed of behavior management techniques	☒ 25.	(d)(2)	Two staff present-age 18 or older
☒ 8.	(b)(7)(C)	Child Protection	☒ 26.	(d)(3)(A-C)	Personal qualities of staff
☒ 9.	(b)(7)(E)	Mandated Reporting	☒ 27.	☒ (d)(4)(A)	RATIOS
☒ 10.	(c)(1-4)	Notification of Change	☒ 28.	☒ (d)(4)(B)	Ratio 1:10 - Indoors/Outdoors
☒ 11.	☒ (d)(2)(A)	POLICIES-COMplete/IMPLEMENTED	☒ 29.	☒ (d)(6)	Mixed age group-ratios
	☒ (d)(2)(B)-C)	Discipline policy		☒ (d)(4)(D)	Nap time ratio
	☒ (d)(3)	Child Protection policy		☒ (d)(5)	Supervision-Indoors/Outdoors
	☒ (d)(4)(A)	Closing time policy		☒ (d)(5)(A)	GROUP SIZE
	☒ (d)(4)(B)	Medical emergency policy		☒ (d)(5)(B)	Group Size-Indoors/Outdoors
	☒ (d)(5)	Multi-Hazards policy-annual drill		☒ (e)(1)	Group Size-school age field trips/outdoors
	☒ (d)(6)	Supervision policy		☒ (f)(1)	Mixed age group-group size
	☒ (d)(6)(C)	General Operating policies		☒ (f)(2)	Designated director-training
	☒ (d)(7)	Administrative Oversight policy		☒ (g)(2)	CPR certified program staff
	☒ (d)(1)	Personnel policies		☒ (h)(1)(2)	First aid certified program staff
☒ 12.	(d)(1)	Daily attendance-children/staff- keep 1 yr.	☒ 30.	☒ (4)(C)(ii-v)	PROFESSIONAL DEVELOPMENT
☒ 13.	☒ (f)	ACCESS	☒ 31.	☒ (4)(C)(i)	Documentation
	☒ (h)	Immediate access by parents	☒ 32.	☒ (e)(6)	Health & Safety training
☒ 14.	(l)	Immediate access by OEC-facility/records	☒ 33.	☒ (h)(1)(2)	1% annual hours
☒ 15.	(m)	2.8 yr olds enrolled in preschool-authorization		☒ (4)(C)(ii-v)	SWIMMING ACTIVITIES - Y/N
☒ 16.	(n)	Motor vehicle laws-transportation		☒ (e)(6)	Swimming-Ratios
☒ 17.	(o)	Capacity		☒ (i)(2)	Non-swimmers identified
		Respond to OEC-no false, misleading statements or documents	☒ 34.	☒ (i)(1)(A)-(D)	CPR certified staff-age 20 or older
☒ 18.	☒ (e)(1)	POSTINGS		☒ (i)	Lifeguard-certified-supervising
	☒ (e)(2)	License posted		☒ (i)(2)	CONSULTANTS
	☒ (e)(3)	OEC Complaint Procedure posted		☒ (i)(2)(A)-(H)	Consultants-Education, Health, Social Service, Dietitian (N/A)
	☒ (e)(4)	Menus posted		☒ (F)	Consultant agreements-signed annually
	☒ (e)(5)	No Smoking posted signs at entrances			Agreements complete w/required services
	☒ (e)(6)	OEC Inspection report posted or available			Consultant logs-documented activities, observations and required services
		Developmental Milestones posted			Consultant visits- Education/Health

	Contracts	Logs	Visits
Education	☒	☒	☒
Health	☒	☒	☒
Soc. Serv.	☒	☒	☒
Dietitian	☒	☒	☒

Northwest Children's Center

13184

2/19/25

36. (a)(1)(A-C) Children's Enrollment information
37. (a)(1)(D)(i) PARENT PERMISSIONS
38. (a)(1)(D)(ii) Emergency medical permission
39. (a)(1)(D)(iii) Authorized release permission
40. (a)(1)(D)(iv) Field trip permission
41. (a)(2)(A-B) Transportation permission
42. (a)(2)(C) Child Health Records
43. (a)(2)(E) Immunization records
44. (a)(3)(A) Individual care plan-signed by parents/staff
45. (a)(3)(B) Injury, Illness, Incident, Accident reports
46. (a)(3)(C)(i-ii) Parent notification of illness or injury
47. (a)(3)(D) Notify OEC of serious injuries, fatality
48. (a)(4) Notify DPH, local health-reportable diseases
49. (a)(4) Video recordings- keep 30 days

HEALTH and SAFETY 19a-79-6a

50. (a)(1) Preparation, transportation of food-follow DPH Model Food Code N/A
51. (a)(2) Nutritious meals and snacks
52. (a)(3) Proper refrigeration-41 degrees
53. (a)(4) Menus-1 wk in advance- keep 3 mths
54. (a)(5) Food Service Inspection (N/A)
55. (a)(6) Kitchen-clean, safe storage of food/supplies
56. (a)(7) Separate hand washing facilities
57. (a)(8) Multi-use eating/drinking utensils
58. (a)(9) Kitchen separated (Schl age only N/A)
59. (a)(10) Children supervised during meal prep
60. (a)(11) Handwashing-staff/children
61. (b)(1) Illness procedures-staff knowledgeable, children observed for signs/symptoms
62. (b)(2) Designated isolation area
63. (c) FIRST AID KITS-portable, accessible to staff, closed container-Indoor/Outdoor/Field Trips
64. (c) FIRST AID SUPPLIES-Indoor/Outdoor-adhesive strips, 3-4" gauze squares, 2" rolled gauze, tape, scissors, tweezers, 2 cold packs, thermometer, gloves, CPR mouth barrier
65. (d) FIRST AID SUPPLIES-add'l for field trips water, phone, soap, emergency numbers, medications, plastic bags

PHYSICAL PLANT 19a-79-7a

66. (a)(2) Fire marshal codes/certificate 10/29/24
67. (b) Indoor/Outdoor space inspected/approved
68. (b)(1)-(5) Construction/expansion/renovation/conversion
69. (b)(6) Space not inspected/approved but used for field trips-written parent permission
70. (c)(2) Licensed premises-clean, good repair, hazard free, maintenance program established
71. (c)(3) Building/Equipment/Furnishings-sanitary, hazard free (Schl age only) (N/A)
72. (c)(4) Testing of premises/grounds for chemicals
73. (c)(5)(A) WATER SUPPLY - Public Well (Schools-N/A)
74. (c)(5)(B) Lead Water Test - Date: 8/8/23
75. (c)(5)(C) Bact./Chem Test-Date: (N/A)
76. (c)(6)(A) Drinking water available/accessible
77. (c)(6)(B-D) LEAD PAINT - Peeling Paint - Y/N Inside/Outside Building Pre-78: Y/N Lead Test: Y/N Results: Lead Management Plan
78. (d)(1) Emergency vehicle access

72. (d)(2) Walkways maintained
73. (d)(3) Windows protected to prevent falls
74. (d)(3) Window screens (Schl age only- N/A)
75. (d)(4) Glass and mirrors protected to 36"
76. (d)(5) Overhead doors-locking devices, spring protectors
77. (d)(6), (f)(3) Exits, stairs, hallways unobstructed
78. (d)(7) Individual storage of clothing/bedding
79. (d)(8) Smoking or vaping prohibited on premises/grounds
80. (d)(8) Matches/lighters inaccessible
81. (d)(9) Electrical safety-outlets inaccessible -covered or protected (Schl age only-N/A)
82. (d)(10)(A) TOILETING
83. (d)(10)(B) Shared toilets/sinks-supervision plan
84. (d)(10)(C) Toileting needs met
85. (d)(10)(C) Potty chairs-nonporous, emptied, disinfected
86. (d)(10)(D) Required toilets/sinks-1:16
87. (d)(10)(E) Required toilets/sinks-1:25 schl age only
88. (d)(10)(E) Toileting Supplies-Hand drying-Garbage
89. (d)(10)(F) Handwashing staff/children
90. (d)(10)(F) Toilets/sinks located-at the facility or licensed premises
91. (d)(10)(G) Well lighted/ventilated toilet rooms
92. (d)(10)(H) Mechanical ventilation (Grp Homes N/A)
93. (d)(11) Staff personal articles inaccessible
94. (e)(1) AIR TEMPERATURE
95. (e)(1) Air temp 65 °F at 3 ft -non-mercury thermometer affixed to wall (Schl age only N/A)
96. (e)(2) Air temp <65°F comfortable (Schl age only-N/A)
97. (e)(3) Air temp > 80 °F - ↑ fluids/ventilation
98. (e)(4) Water temperature 60 °F - 120 °F
99. (e)(5) Portable space heaters prohibited
100. (e)(5) Walls/ceilings/floors/rugs-clean/good repair
101. (e)(6) Rugs- not tripping/slipping hazard
102. (e)(7) Hot water/Steam pipes protected
103. (e)(7) Working phone on each level
104. (e)(7) Emergency numbers posted-adjacent to phones
105. (e)(7) Parents provided direct on site phone number
106. (e)(8) LIGHTING
107. (e)(9) All areas min. 1 foot candle of lighting
108. (e)(9) Adequate lighting-30/50 candle feet-napping children-sufficient lighting to be visible
109. (e)(9) Schl age only-lighting for comfort
110. (e)(10) Light fixtures shielded/shatter proof
111. (e)(10) Potentially hazardous substances, materials - labeled, inaccessible
112. (e)(11) Garbage/rubbish-disposed of daily, containers in good repair
113. (e)(12) Stairs-protected/good repair-handrails
114. (e)(13) Toxic plants/materials inaccessible
115. (e)(14-15) Pets or other animals-in good health, written care plan including access to children
116. (e)(16) Prevention of vermin-openings screened
117. (e)(17) Radon test- Results: 1/14/24 N/A
118. (e)(18) Results posted-Date: 1/17/25 (Schls-N/A)
119. (f)(1)(A) Carbon monoxide detector-each level N/A
120. (g)(1) Program space-adequate-35 sq. ft. per child
121. (g)(2) Equipment-clean and safe, good repair, non-toxic-sturdy, free from protruding nails, rust
122. (g)(3) Adequate equipment for rest-cleaned-cots (Grp Homes-mats/sleeping bags)
123. (g)(4) Air conditioners, water heaters, fuse boxes inaccessible
124. (g)(4) Developmentally app equipment, materials

PROGRAM NAME		CENTER and GROUP CHILD CARE HOME INSPECTION FORM - page 3	
Northwest Children's Center		LICENSE NUMBER	13184
PHYSICAL PLANT 19a-79-7a cont.		DATE OF INSPECTION 2/19/25	
☒ 108. (g)(5) Manufacture guidelines followed-furniture, equipment and toys-CPSC unsafe/recalls ☒ 109. (g)(6) Indoor climbing play equipment-shock absorbing materials under and around ☒ 110. (j) No weapons/no facsimile of a firearm ☒ 111. (h)(1) OUTDOOR SPACE ☒ (h)(2) Adequate space- 75 sq. ft. per child ☒ (h)(3) Shock absorbing surfaces-minimum 8" ☒ (h)(4) Playground free from hazards ☒ (h)(5) Nuts, bolts, screws-tight, covered/protected ☒ (h)(6) Outside equipment anchored-anchors buried ☒ (h)(8) New equip- cert play. Inspection upon request ☒ (h)(9) Drinking water available/accessible ☒ (h)(7) Equipment arranged for safety- ☒ (h)(7)(A) OUTDOOR PROTECTED/FENCING ☒ (h)(7)(B) Playground protected from traffic, water, gullies or other hazards ☒ (h)(7)(C) Fences installed to protect from hazards-4 ft ☒ (h)(7)(B) Fences installed to protect from water-4 ft, self closing and self latching devices or locks ☒ (h)(7)(C) Rooftop play areas-6 ft. wall/barrier ☒ (i) WATER HAZARDS ☒ (i) Pools, swimming areas- conforms to 19-13-B33b and 19a-36-B61 ☒ (i) Wading pools prohibited ☒ (i) Hot tubs/spas/saunas-locked/inaccessible		☒ 129. (f)(1) ☒ (f)(2) ☒ (f)(3) ☒ (f)(4) ☒ 130. (g)(1) ☒ (g)(1) ☒ (g)(1) ☒ (g)(2) ☒ (g)(3) ☒ (g)(4) ☒ (g)(5) ☒ (g)(6) ☒ (g)(7) ☒ (g)(8) ☒ (h)(1) ☒ (h)(1) ☒ (h)(2) ☒ (h)(2) ☒ 131. (i)(1)(2A-C) ☒ 132. (j) ☒ 133. (k)(1) ☒ 134. (k)(2) ☒ 135. (k)(3) ☒ 136. (k)(4) ☒ 137. (k)(5) ☒ 138. (l)(1) ☒ 139. (l)(2) ☒ (l)(3)	
EDUCATIONAL REQUIREMENTS 19a-79-8a ☒ 15. (a) Written daily/weekly educational plan- developmentally appropriate ☒ 16. (a) EDUCATIONAL REQUIREMENTS ☒ (1)-(11) Indoor/outdoor, flexible schedule, cultural content, balanced experiences, exploration and discovery, variety of materials, rest/sleep/quiet time, meals/snacks, toileting, individual/small group activities, physical activity ☒ (b) Limited access to screen time/video games		UNDER THREE ENDORSEMENT 19a-79-10 cont. LINENS/CLOTHING Linens/emergency clothing available Linens washed weekly or as needed Linens/clothing stored individually Cribs/cots cleaned-linens changed when shared SAFE SLEEP Under 12 mths placed on back for sleeping Crib-snug fitting mattress/tightly fitted sheet Alternate sleep position/equipment-medical documentation for medical reason on file Infants allowed to adopt other sleep positions No items in/on cribs-blankets, toys, bumpers, pillows, weighted blankets/sleepers/swaddles No unapproved sleeping-car seats/swings/beds, etc. No swaddling w/o written documentation from MD/PA/APRN- instructions/timeframes Observe/assess infants at least every 15 minutes Teething necklaces/bracelets, jewelry inaccessible Safe sleep policies posted/parents informed Infant toys-separate/washed/sanitized daily Toddler toys-washed/sanitized weekly No toys/objects less than 1 1/4" diameter Plastic bags/balloons/styrofoam inaccessible unless under direct supervision Health consultant visits/documentation FEEDING Infants held for bottles - chairs for feeding - individual attn, tummy time, crawl/toddle Written feeding schedule from parent-updated Unused formula/milk discarded after feedings Clean bottles/disposable bottles/appvd washing Baby food served from dish or whole jar Bottles labeled with child's name Outdoor spaced fenced-4 ft lic. after 1/1/25 Outdoor equipment-developmentally appropriate for ages of the children Shock ab materials less than 1 1/4"-or measures in place to ensure their health & safety	
UNDER THREE ENDORSEMENT 19a-79-10 ☒ 117. (b) Approved Under 3 Endorsement ☒ 118. (c)(2) Ratios- 1:4 (6wks-24mths), 1:5 (24-36mths) ☒ 119. (c)(3) Group size-max 8 (6wks-24mths), max 10 (24-36mths) ☒ 120. (c)(4) Physical barriers- indoors/outdoors ☒ 121. (d)(1)(A-C) Adequate sinks in program space (Grp Homes accessible) handwashing-diapering-food prep ☒ 122. (d)(2)(A-iii) Cribs-in compliance w/CPSC (manf. after 6/28/11) ☒ 123. (d)(2)(B) Washable cots ☒ 124. (d)(2)(C) Chairs for feeding-stable base-safety straps- locking tray ☒ 125. (d)(2)(D) Dev. appropriate tables/chairs/equipment ☒ 126. (d)(2)(E) Refrigerator and food prep facilities ☒ 127. (d)(3)(A-C) Optional furniture/equip-safe/hazard free ☒ 128. DIAPERING ☒ (e)(1) Diaper area: elevated/sturdy/safety rail ☒ (e)(2) Diaper area: used only for this purpose, located in the program area ☒ (e)(3) Diaper area: non-porous surface/good repair ☒ (e)(4) Diaper area: washed/disinfected after use ☒ (e)(5) Diaper area: disposable paper sheets ☒ (e)(6)(9) Covered waste receptacle-removed daily ☒ (e)(7) Handwashing-staff/children ☒ (e)(8) Diapering-Handwashing policies-posted/followed ☒ (e)(10)(A-C) Cloth diapers-written plan developed		SCHOOL AGE ENDORSEMENT 19a-79-11 ☒ 140. (b) Approved Schl Age Endorsement ☒ 141. (c) SCHEDULE - ACTIVITIES ☒ 142. (c)(1) Written daily program plan-flexible schedule- available to staff/parents ☒ (c)(2) Activities not a duplication of child's day ☒ (c)(3) Activities include cognitive, physical, social, emotional needs of the children ☒ (d) Program includes free time, snacks, creative/physical/small group/self-concept activities, homework time, special events ☒ 143. (e) Ratio- 1:15 ☒ 144. (f) Group size- max. 30 ☒ 145. (g) 4 yr. olds enrolled in schl age-written authorization/permission from director/parent ☒ 146. Head teacher approved- 60%	

CHILD CARE CENTER - 4 CREDIT HOURS CARE HOME INSPECTION FORM - Page 4

PROGRAM NAME	Northwest Childrens center	INSPECTION NUMBER	13184	DATE OF INSPECTION	2/19/20
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NIGHT CARE ENDORSEMENT		MONITORING OF DIABETES 19-79-13	
☐ 147.	(b)	☒ 171.	(a)(1)
☐ 148.	(b)(1)	☒ 172.	☒ (b)(1)(A)
☐ 149.	(b)(2)		☒ (b)(1)(B)
☐ 150.	(b)(3)		(i)-(iii)
☐ 151.	(b)(4)	☒ 173.	☒ (b)(2)
☐ 152.	(b)(5)	☒ 174.	☒ (b)(3)
☐ 153.			☒ (c)(2)
☐ 154.	(b)(6)		(c)(3)
☐ 155.	(b)(6)(A)	☒ 175.	(d)(1)
☐ 156.	(b)(6)(B)	☒ 176.	(d)(2)
	(b)(6)(C)		(d)(3)
	(b)(6)(D)	☒ 177.	(e)(1)
	(b)(7)	☒ 178.	(e)(2)
	(b)(8)	☒ 179.	(e)(3)
	(b)(9)		
	(b)(10)		

ADMINISTRATION OF MEDICATIONS 19-79-9a

☒ 157.	(9a)	Written medication policies/procedures
☒ 158.	(9a)	Permit enrollment of children with asthma, allergies, diabetes
☒ 159.		<u>NONPRESC. TOPICAL MEDICATION</u>
	☒ (a)(2)	Admin/Parent permission/report errors
	☒ (a)(3)(A-B)	Labeling and Storage
	☒ (a)(3)(C)	Unused/expired meds destroyed/returned
☒ 160.		<u>MEDICATION TRAINING</u>
	☒ (b)(1)(A/C)	Medication training-general-oral/top/inhalant
	☒ (b)(1)(D)	Injectable premeasured autoinjector medication
	☒ (b)(1)(E)	Rectal medication
	☒ (b)(1)(F)	Injectable other than premeasured auto-injector
	☒ (b)(2)(A-B)	Training approval documents/certificates
	☒ (b)(2)(C)	Training outline on file
☒ 161.	(b)(3)(A-B)	Authorized prescriber/parent permission
☒ 162.	(b)(3)(D)	Medication errors- documentation, parent(s) and OEC notification
☒ 163.	(b)(4)(A-B)	Medication Administration Records (MAR)
☒ 164.	(b)(5)(A-B)	Labeling and Storage
☒ 165.	(b)(5)(C)	Emergency medication inaccessible
☒ 166.	(b)(5)(D)	Unused/Expired meds-destroyed/returned
☒ 167.	(b)(5)(E)	Auto-injector/inhalant equipment
☒ 168.	(b)(6)	Self-administration documentation
☒ 169.	(b)(7)(A-B)	Petition for special medication authorization
☒ 170.	(d)	Potassium Iodide (KI) emergency distribution-permission and storage

ADDITIONAL VIOLATION

☒ 180.	-	Consent Order/Negotiated Corrective Plan conditions
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DISCUSSIONS - COMMENTS

- update policies according to new regulations. checklist shown/sam
 - Policies shown on website.
 - New regulations/Items checked
 - Education consultant visit 1
 - Health + safety training for a
 - Impact material sufficient
 Program Responsible

SIGNATURE OF OEC STAFF

PRINTED NAME

OEC DIVISION OF LICENSING

450 Columbus Blvd, Suite 302, Hartford, CT 06103
 Help Desk: (800)282-6063 or (860)500-4450
 Website: www.ctoec.org/licensing Email: oeclicensing@ct.gov

Inspection shall be posted or available for review upon request
 Written Corrective Action Plan
 Due by: 3/5/25

CAP: <https://www.ctoec.org/documents/corrective-action-disputed-violations.pdf>

SUPPLEMENTAL REPORT OF INSPECTION

Name of Program/Provider: Northwest Children's Center License # 13184 Date: 2/19/2

Observations/Corrections needed:

Regulations not in compliance when observed
 #66- Dusty vents in Butterfly Bunch, Kangaroo Kids
 optimistic ows^(bath) and Staff Bathroom. Water stains(?)
 observed in Twinkling Stars and Butterfly Bunch
 Rusty microwaves observed in twinkling stars and
 kangaroo kids^(dirty) and Cuddly cubs^(dirty)
 rusty

S = Substantiated NS = Not Substantiated P = Pending (if applicable)

Operators/providers are required by regulations and statutes to be in compliance at all times.

CORRECTIVE PLAN SHALL BE RETURNED TO

OEC BY: 3/5/25

Signature: Mia Miller
 (OEC Representative)
 Print Name: Miller
 Signature: [Signature]
 (Person in Charge)
 Print Name: Erin Rutner