

Initial Unannounced Full/Partial Follow-up Location Change Investigation Other _____

SUPPLEMENTAL REPORT OF INSPECTION

Name of Program/Provider: Ordered Steps Learning Center Date: 3/10/25 Time: 11:50

Location Address: 110 Prospect St. Suite 2+13 Telephone #: 929 329-6887

e-mail address: orderedstepsremote@gmail.com License #: 70756 Expiration Date: 5/31/28

Capacity: 26/11 # of Children Present: 15 # of Staff Present: 4

Consent to Inspect
Family Child Care Home

I agree to allow the Office of Early Childhood to have access to and inspect this facility and all child care records as required by Family Child Care Home Regulations.
Provider/Applicant/Substitute's Signature _____

Purpose of visit: Follow-up for investigation 2025 - 204

Observations/Corrections needed:

(NS) 19a-79-7a(f)(2)(A) Program space - operator in compliance at time of inspection

(NS) 19a-79-4a(d)(4) Ratios - operator in compliance at time of visit.

(S) 19a-79-3a(c)(1-4) Notification of change - regulation not met when operator did not inform OEC of head teacher no longer able to fill role. Person in head teacher role does not meet attendance requirements

(S) 19a-79-4a(d)(1) Designated head teacher 60% - regulation not met when program's head teacher was not in attendance appropriate number of hours to equal 60% of operating hours.

S = Substantiated NS = Not Substantiated P = Pending (if applicable)

Operators/providers are required by regulations and statutes to be in compliance at all times.

CORRECTIVE PLAN SHALL BE RETURNED TO OEC BY: 3/24/2025

Signature: Karen Hicks
(OEC Representative)

Print Name: Karen Hicks

Signature: Falasha Campbell

Print Name: Falasha Campbell
(Person in Charge)

SUPPLEMENTAL REPORT OF INSPECTION

Name of Program/Provider: Ordered Steps Learning Ctr. License # 70756 Date: 3/10/25

Observations/Corrections needed:

(NS) 19a-79-9a(b)(1) ^{A#}(B) Med trained staff certificates -
observed trained staff certificates and med. trained
person on site.

(S) 19a-79-3a(6) Misleading statements and documents -
operator provided staff time/attendance indicating
head teacher was present full time and stated
that head teacher was on vacation as reason for
not being in attendance. Head teacher individual is
employed elsewhere on a full time basis.

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Signature: Karen Hicks
(OEC Representative)

Print Name: Karen Hicks

CORRECTIVE PLAN SHALL BE RETURNED TO

OEC BY: 3/24/25

Signature: [Signature]
(Person in Charge)
Print Name: Fulasha Campbell