



CONNECTICUT OFFICE OF EARLY CHILDHOOD
DIVISION OF LICENSING



CHILD CARE CENTER and GROUP CHILD CARE HOME
INSPECTION FORM

Type of Inspection: ☐ Initial ☒ Unannounced Full ☐ Announced Full ☐ Partial ☐ Follow-Up ☐ Change of Location

Program Name:	Hope Preschool	Date of Inspection:	3/6/2025	Time of Arrival:	755AM		
Address:	2 Church St.	License Number:	70657	Expiration Date:	8/31/2026		
Town:	Deep River, CT 06417-2003	Telephone Number:	860-391-1093	Summer Care:	open		
Operator:	Hope Preschool, LLC	# of Staff Present:	4	# over 3 Present:	21	# under 3 Present:	0
Email:	hope.preschoolllc@gmail.com	Total Capacity:	48	Total Under 3 capacity:	0	Ages Served:	3-5 years
Designated Director:	Venera Manuli	Hours/Days of Operation:	Monday-Friday 7A-430PM				

Instruction Codes: N/A = Not applicable at this time ✓ = Regulation in Compliance O = Regulation not in Compliance

Endorsements: ☐ Under Three (6wks - 36m) ☒ Preschool (3y - 5y) ☐ School Age (5y & up) ☐ Night Care (6wks & up)

LICENSURE PROCEDURES 19a-79-2a

STAFFING and CONSULTANTS 19a-79-4a cont.

☒ 1. (c)(8) Local Health Inspection-Date: 5/2/2024																					
ADMINISTRATION 19a-79-3a																					
☒ 2. (a) Ensuring health & safety of children	☒ 19. (a)(1) Staff health records																				
☒ 3. (b) Overall management of program	☒ 20. (a)(3) Disciplinary actions																				
☒ 4. (b)(6) Employee orientation for new program staff	☒ 21. (b) Comprehensive Background Checks																				
☒ 5. (b)(6) Annual policy training for program staff	☒ 22. (b)(4) Evidence of compliance																				
☒ 6. (b)(7)(A) Child behavior management	☒ 23. (d) Adequate staffing																				
☒ 7. (b)(7)(B) Documentation that parents were informed of behavior management techniques	☒ 24. (d)(1) Designated head teacher-approved-60%																				
☒ 8. (b)(7)(C) Child Protection	☒ 25. (d)(2) Two staff present-age 18 or older																				
☒ 9. (b)(7)(E) Mandated Reporting	☒ 26. (d)(3)(A-C) Personal qualities of staff																				
☒ 10. (c)(1-4) Notification of Change	☒ 27. RATIOS																				
☒ 11. POLICIES-COMplete/IMPLEMENTED	☒ (d)(4)(A) Ratio 1:10 - Indoors/Outdoors																				
☒ (d)(2)(A) Discipline policy	☒ (d)(4)(B) Mixed age group-ratios																				
☒ (d)(2)(B)-C) Child Protection policy	☒ (d)(6) Nap time ratio																				
☒ (d)(3) Closing time policy	☒ (d)(4)(D) Supervision-Indoors/Outdoors																				
☒ (d)(4)(A) Medical emergency policy	☒ (d)(5) GROUP SIZE																				
☒ (d)(4)(B) Multi-Hazards policy-annual drill	☒ (d)(5)(A) Group Size-Indoors/Outdoors																				
☒ (d)(5) Supervision policy	☒ (d)(5)(B) Group Size-school age field trips/outdoors																				
☒ (d)(6) General Operating policies	☒ (d)(5)(B) Mixed age group-group size																				
☒ (d)(6)(C) Administrative Oversight policy	☒ (e)(1) Designated director-training																				
☒ (d)(7) Personnel policies	☒ (f)(1) CPR certified program staff																				
☒ (d)(1) Daily attendance-children/staff- keep 1 yr.	☒ (f)(2) First aid certified program staff																				
☒ 12. (f) ACCESS	☒ 33. PROFESSIONAL DEVELOPMENT																				
☒ 13. (h) Immediate access by parents	☒ (a)(2) Documentation																				
☒ 14. (l) 2.8 yr olds enrolled in preschool-authorization	☒ (h)(1)(2) Health & Safety training																				
☒ 15. (m) Motor vehicle laws-transportation	☒ (h)(1)(2) 1% annual hours																				
☒ 16. (n) Capacity	☒ (h)(1)(2) SWIMMING ACTIVITIES - Y/N																				
☒ 17. (o) Respond to OEC-no false, misleading statements or documents	☒ (4)(C)(ii-v) Swimming-Ratios																				
☒ 18. POSTINGS	☒ (4)(C)(i) Non-swimmers identified																				
☒ (e)(1) License posted	☒ (e)(6) CPR certified staff-age 20 or older																				
☒ (e)(2) OEC Complaint Procedure posted	☒ (e)(6) Lifeguard-certified-supervising																				
☒ (e)(3) Menus posted	☒ 35. CONSULTANTS																				
☒ (e)(4) No Smoking posted signs at entrances	☒ (i)(1)(A)-(D) Consultants-Education, Health, Social Service, Dietitian (N/A)																				
☒ (e)(5) OEC Inspection report posted or available	☒ (i) Consultant agreements-signed annually																				
☒ (e)(6) Developmental Milestones posted	☒ (i)(2)(A-H) Agreements complete w/required services																				
	☒ (F) Consultant logs-documented activities, observations and required services																				
	☒ (i)(2) Consultant visits- Education/Health																				
	☒ (H)(i)-(l)(i)																				
	<table border="1"><thead><tr><th></th><th>Contracts</th><th>Logs</th><th>Visits</th></tr></thead><tbody><tr><td>Education</td><td>✓</td><td>✓</td><td></td></tr><tr><td>Health</td><td>✓</td><td>✓</td><td></td></tr><tr><td>Soc. Serv.</td><td>✓</td><td>✓</td><td></td></tr><tr><td>Dietitian</td><td>N/A</td><td>N/A</td><td></td></tr></tbody></table>		Contracts	Logs	Visits	Education	✓	✓		Health	✓	✓		Soc. Serv.	✓	✓		Dietitian	N/A	N/A	
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Dietitian	N/A	N/A																			

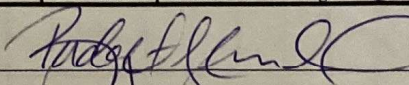
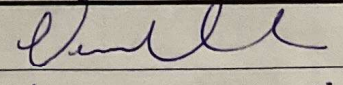
CHILD CARE CENTER and GROUP CHILD CARE HOME INSPECTION FORM – page 2

PROGRAM NAME		LICENSE NUMBER	DATE OF INSPECTION
Hope Preschool		306257	3/6/2025
RECORD KEEPING 19a-79-5		PHYSICAL PLANT 19a-79-7a cont.	
☒ 36.	(a)(1)(A-C)	Children's Enrollment information	☒ 72. (d)(2) Walkways maintained
☒ 37.	☒ (a)(1)(D)(i)	PARENT PERMISSIONS	☒ 73. (d)(3) Windows protected to prevent falls
	☒ (a)(1)(D)(ii)	Emergency medical permission	☒ 74. (d)(3) Window screens (Schl age only- N/A)
	☒ (a)(1)(D)(iii)	Authorized release permission	☒ 75. (d)(4) Glass and mirrors protected to 36"
	☒ (a)(1)(D)(iv)	Field trip permission	☒ 76. (d)(5) Overhead doors-locking devices, spring protectors (N/A)
☒ 38.	(a)(2)(A-B)	Transportation permission	☒ 77. (d)(6), (f)(3) Exits, stairs, hallways unobstructed
☒ 39.	(a)(2)(C)	Child Health Records	☒ 78. (d)(7) Individual storage of clothing/bedding
☒ 40.	(a)(2)(E)	Immunization records	☒ 79. (d)(8) Smoking or vaping prohibited on premises/grounds
☒ 41.	(a)(3)(A)	Individual care plan-signed by parents/staff	☒ 80. (d)(8) Matches/lighters inaccessible
☒ 42.	(a)(3)(B)	Injury, Illness, Incident, Accident reports	☒ 81. (d)(9) Electrical safety-outlets inaccessible -covered or protected (Schl age only-N/A)
☒ 43.	(a)(3)(C)(i-ii)	Parent notification of illness or injury	☒ 82. TOILETING
☒ 44.	(a)(3)(D)	Notify OEC of serious injuries, fatality	☒ (d)(10)(A) Shared toilets/sinks-supervision plan
☒ 45.	(a)(4)	Notify DPH, local health-reportable diseases	☒ (d)(10)(B) Toileting needs met
		Video recordings- keep 30 days	☒ (d)(10)(C) Potty chairs-nonporous, emptied, disinfected
HEALTH and SAFETY 19a-79-6a			☒ (d)(10)(C) Required toilets/sinks-1:16
☒ 46.	(a)(1)	Preparation, transportation of food-follow DPH Model Food Code (N/A)	☒ (d)(10)(D) Required toilets/sinks-1:25 schl age only
☒ 47.	(a)(2)	Nutritious meals and snacks	☒ (d)(10)(E) Toileting Supplies-Hand drying-Garbage
☒ 48.	(a)(3)	Proper refrigeration-41 degrees	☒ (d)(10)(E) Handwashing staff/children
☒ 49.	(a)(4)	Menus-1 wk in advance- keep 3 mths	☒ (d)(10)(F) Toilets/sinks located-at the facility or licensed premises
☒ 50.	(a)(5)	Food Service Inspection (N/A)	☒ (d)(10)(G) Well lighted/ventilated toilet rooms
☒ 51.	(a)(6)	Kitchen-clean, safe storage of food/supplies	☒ (d)(10)(H) Mechanical ventilation (Grp Homes N/A)
☒ 52.	(a)(7)	Separate hand washing facilities	☒ (d)(11) Staff personal articles inaccessible
☒ 53.	(a)(8)	Multi-use eating/drinking utensils	☒ (e)(1) AIR TEMPERATURE
☒ 54.	(a)(9)	Kitchen separated (Schl age only N/A)	☒ (e)(1) Air temp 65 °F at 3 ft –non-mercury thermometer affixed to wall (Schl age only N/A)
☒ 55.	(a)(10)	Children supervised during meal prep	☒ (e)(2) Air temp <65°F comfortable (Schl age only-N/A)
☒ 56.	(a)(11)	Handwashing-staff/children	☒ (e)(3) Air temp > 80 °F - ↑ fluids/ventilation
☒ 57.	(b)(1)	Illness procedures-staff knowledgeable, children observed for signs/symptoms	☒ (e)(4) Water temperature 60 °F – 120 °F
☒ 58.	(b)(2)	Designated isolation area	☒ (e)(5) Portable space heaters prohibited
☒ 59.	☒ (c)	FIRST AID KITS-portable, accessible to staff, closed container-Indoor/Outdoor/Field Trips	☒ (e)(5) Walls/ceilings/floors/rugs-clean/good repair
☒ 60.	☒ (c)	FIRST AID SUPPLIES-Indoor/Outdoor-adhesive strips, 3-4" gauze squares, 2" rolled gauze, tape, scissors, tweezers, 2 cold packs, thermometer, gloves, CPR mouth barrier	☒ (e)(5) Rugs- not tripping/slipping hazard
☒ 61.	☒ (d)	FIRST AID SUPPLIES-add'l for field trips water, phone, soap, emergency numbers, medications, plastic bags	☒ (e)(6) Hot water/Steam pipes protected
PHYSICAL PLANT 19a-79-7a			☒ (e)(7) Working phone on each level
☒ 62.	(a)(2)	Fire marshal codes/certificate 4/29/2024	☒ (e)(7) Emergency numbers posted-adjacent to phones
☒ 63.	(b)	Indoor/Outdoor space inspected/approved	☒ (e)(7) Parents provided direct on site phone number
☒ 64.	(b)(1)-(5)	Construction/expansion/renovation/conversion	☒ (e)(8) LIGHTING
☒ 65.	(b)(6)	Space not inspected/approved but used for field trips-written parent permission	☒ (e)(9) All areas min. 1 foot candle of lighting
☒ 66.	(c)(2)	Licensed premises-clean, good repair, hazard free, maintenance program established	☒ (e)(9) Adequate lighting-30/50 candle feet-napping children-sufficient lighting to be visible
☒ 67.	(c)(3)	Building/Equipment/Furnishings-sanitary, hazard free (Schl age only) (N/A)	☒ (e)(10) Schl age only-lighting for comfort
☒ 68.	(c)(4)	Testing of premises/grounds for chemicals	☒ (e)(10) Light fixtures shielded/shatter proof
☒ 69.	☒ (c)(5)(A)	WATER SUPPLY - Public/Well (Schools-N/A)	☒ (e)(11) Potentially hazardous substances, materials – labeled, inaccessible
	☒ (c)(5)(B)	Lead Water Test - Date: 1/25/2024	☒ (e)(11) Garbage/rubbish-disposed of daily, containers in good repair
	☒ (c)(5)(C)	Bact./Chem Test-Date: N/A	☒ (e)(12) Stairs-protected/good repair-handrails
☒ 70.		Drinking water available/accessible	☒ (e)(13) Toxic plants/materials inaccessible
	☒ (c)(6)(A)	LEAD PAINT -	☒ (e)(14-15) Pets or other animals-in good health, written care plan including access to children
	☒ (c)(6)(B-D)	Peeling Paint - Y/N Inside/Outside	☒ (e)(16) Prevention of vermin-openings screened
		Building Pre-78: Y/N Lead Test: Y/N	☒ (e)(17) Radon test- Results: 3/27/1998 (Schls-N/A)
		Results N/A	☒ (e)(18) Carbon monoxide detector-each level N/A
		Lead Management Plan N/A	☒ (f)(1)(A) Program space-adequate-35 sq. ft. per child
☒ 71.	(d)(1)	Emergency vehicle access	☒ (g)(1) Equipment-clean and safe, good repair, non-toxic-sturdy, free from protruding nails, rust
			☒ (g)(2) Adequate equipment for rest-cleaned-cots (Grp Homes-mats/sleeping bags)
			☒ (g)(3) Air conditioners, water heaters, fuse boxes inaccessible
			☒ (g)(4) Developmentally app equipment, materials

CHILD CARE CENTER and GROUP CHILD CARE HOME INSPECTION FORM – page 3

PROGRAM NAME <u>Hope Preschool</u>		LICENSE NUMBER <u>70657</u>	DATE OF INSPECTION <u>3/6/2025</u>
PHYSICAL PLANT 19a-79-7a cont.		UNDER THREE ENDORSEMENT 19a-79-10 cont.	
☒ 108.	(g)(5) Manufacture guidelines followed-furniture, equipment and toys-CPSC unsafe/recalls	☒ 129.	☐ (f)(1) LINENS/CLOTHING
☒ 109.	(g)(6) Indoor climbing play equipment-shock absorbing materials under and around	☐ (f)(2) Linens washed weekly or as needed	☐ (f)(3) Linens/clothing stored individually
☒ 110.	(j) No weapons/no facsimile of a firearm	☐ (f)(4) Cribs/cots cleaned-linens changed when shared	☐ (f)(4) SAFE SLEEP
☒ 111.	<u>OUTDOOR SPACE</u>	☒ 130.	☐ (g)(1) Under 12 mths placed on back for sleeping
☒ (h)(1)	Adequate space- 75 sq. ft. per child	☐ (g)(1) Crib-snug fitting mattress/tightly fitted sheet	☐ (g)(1) Alternate sleep position/equipment-medical documentation for medical reason on file
☒ (h)(2)	Shock absorbing surfaces-minimum 8"	☐ (g)(2) Infants allowed to adopt other sleep positions	☐ (g)(3) No items in/on cribs-blankets, toys, bumpers, pillows, weighted blankets/sleepers/swaddles
☒ (h)(3)	Playground free from hazards	☐ (g)(3) No unapproved sleeping-car seats/swings/beds, etc.	☐ (g)(5) No swaddling w/o written documentation from MD/PA/APRN- instructions/timeframes
☒ (h)(4)	Nuts, bolts, screws-tight, covered/protected	☐ (g)(4) Observe/assess infants at least every 15 minutes	☐ (g)(6) Teething necklaces/bracelets, jewelry inaccessible
☒ (h)(5)	Outside equipment anchored-anchors buried	☐ (g)(7) Safe sleep policies posted/parents informed	☐ (g)(8) Infant toys-separate/washed/sanitized daily
☒ (h)(6)	New equip- cert playg. Inspection upon request	☐ (h)(1) Toddler toys-washed/sanitized weekly	☐ (h)(2) No toys/objects less than 1 1/4" diameter
☒ (h)(8)	Drinking water available/accessible	☐ (h)(2) Plastic bags/balloons/styrofoam inaccessible unless under direct supervision	☐ (i)(1)(2A-C) Health consultant visits/documentation
☒ (h)(9)	Equipment arranged for safety-equip/fences/structures not hazardous	☐ 135.	☐ (j) FEEDING
☒ 112.	<u>OUTDOOR PROTECTED/FENCING</u>	☐ 136.	☐ (k)(1) Infants held for bottles - chairs for feeding - individual attn, tummy time, crawl/toddle
☒ (h)(7)	Playground protected from traffic, water, gullies or other hazards	☐ (k)(2) Written feeding schedule from parent-updated	☐ (k)(3) Unused formula/milk discarded after feedings
☒ 113.	Fences installed to protect from hazards-4 ft	☐ (k)(4) Clean bottles/disposable bottles/appvd washing	☐ (k)(5) Baby food served from dish or whole jar
☒ (h)(7)(A)	Fences installed to protect from water-4 ft, self closing and self latching devices or locks	☐ (l)(1) Outdoor spaced fenced-4 ft lic. after 1/1/25	☐ (l)(2) Outdoor equipment-developmentally appropriate for ages of the children
☒ (h)(7)(B)	Rooftop play areas-6 ft. wall/barrier	☐ 137.	☐ (l)(3) Shock ab materials less than 1 1/4"-or measures in place to ensure their health & safety
☒ (h)(7)(C)	<u>WATER HAZARDS</u>	☐ 138.	
☒ (i)	Pools, swimming areas- conforms to 19-13-B33b and 19a-36-B61	☐ 139.	
☒ (i)	Wading pools prohibited		
☒ (i)	Hot tubs/spas/saunas-locked/inaccessible		
EDUCATIONAL REQUIREMENTS 19a-79-8a		SCHOOL AGE ENDORSEMENT 19a-79-11	
☐ 115.	(a) Written daily/weekly educational plan-developmentally appropriate	☐ 140.	(b) Approved Schl Age Endorsement
☐ 116.	(a) <u>EDUCATIONAL REQUIREMENTS</u>	☐ 141.	<u>SCHEDULE - ACTIVITIES</u>
☐ (1)-(11)	Indoor/outdoor, flexible schedule, cultural content, balanced experiences, exploration and discovery, variety of materials, rest/sleep/quiet time, meals/snacks, toileting, individual/small group activities, physical activity	☐ 142.	Written daily program plan-flexible schedule-available to staff/parents
☒ (b)	Limited access to screen time/video games	☐ (c)(1) Activities not a duplication of child's day	Activities include cognitive, physical, social, emotional needs of the children
UNDER THREE ENDORSEMENT 19a-79-10 <u>Y/N</u>		☐ (c)(2) Program includes free time, snacks, creative/physical/small group/self-concept activities, homework time, special events	Ratio- 1:15
☐ 117.	(b) Approved Under 3 Endorsement	☐ 143.	(d) Group size- max. 30
☐ 118.	(c)(2) Ratios- 1:4 (6wks-24mths), 1:5 (24-36mths)	☐ 144.	(e) 4 yr. olds enrolled in schl age-written authorization/permission from director/parent
☐ 119.	(c)(3) Group size-max 8 (6wks-24mths), max 10 (24-36mths)	☐ 145.	(f) Head teacher approved- 60%
☐ 120.	(c)(4) Physical barriers- indoors/outdoors	☐ 146.	(g)
☐ 121.	(d)(1)(A-C) Adequate sinks in program space (Grp Homes accessible) handwashing-diapering-food prep		
☐ 122.	(d)(2)(A-iii) Cribs-in compliance w/CPSC (manf. after 6/28/11)		
☐ 123.	(d)(2)(B) Washable cots		
☐ 124.	(d)(2)(C) Chairs for feeding-stable base-safety straps-locking tray		
☐ 125.	(d)(2)(D) Dev. appropriate tables/chairs/equipment		
☐ 126.	(d)(2)(E) Refrigerator and food prep facilities		
☐ 127.	(d)(3)(A-C) Optional furniture/equip-safe/hazard free		
☐ 128.	<u>DIAPERING</u>		
☐ (e)(1)	Diaper area: elevated/sturdy/safety rail		
☐ (e)(2)	Diaper area: used only for this purpose, located in the program area		
☐ (e)(3)	Diaper area: non-porous surface/good repair		
☐ (e)(4)	Diaper area: washed/disinfected after use		
☐ (e)(5)	Diaper area: disposable paper sheets		
☐ (e)(6)(9)	Covered waste receptacle-removed daily		
☐ (e)(7)	Handwashing-staff/children		
☐ (e)(8)	Diapering-Handwashing policies-posted/checked		
☐ (e)(10)(A-C)	Cloth diapers-written plan developed		

CHILD CARE CENTER and GROUP CHILD CARE HOME INSPECTION FORM – page 4

PROGRAM NAME <u>Hope Preschool</u>		LICENSE NUMBER <u>70657</u>	DATE OF INSPECTION <u>3/6/2025</u>
NIGHT CARE ENDORSEMENT 19a-79-12 (10pm-5am) Y/N <u>(N)</u>		MONITORING OF DIABETES 19a-79-13 Y/N <u>(N)</u>	
☐ 147. (b) ☐ 148. (b)(1) ☐ 149. (b)(2) ☐ 150. (b)(3) ☐ 151. (b)(4) ☐ 152. (b)(5) ☐ 153. (b)(6) ☐ 154. (b)(8) ☐ 155. (b)(9) ☐ 156. (b)(10)	Approved Night Care Endorsement Person in charge-head teacher Written plan for program activities- meet individual needs, sleep patterns, quiet activities Written plan for supervision including cot placement and evacuation Children in care no more than 12 hrs. in 24 Staff awake and available SLEEP PROVISIONS Individual cot/crib with bedding Sleeping apparel/toiletries labeled Required bedding Required toiletries Bedding/sleeping apparel laundered weekly Sleep arrangements for infants Air temp 65 °F at 3 ft Fire marshal approval-hours specified Local health approval	☒ 171. (a)(1) ☒ 172. (b)(1)(A) ☒ (b)(1)(B) ☒ (i)-(iii) ☒ (b)(2) ☒ (b)(3) ☒ (c)(2) ☒ (c)(3) ☒ 173. (d)(1) ☒ 174. (d)(2) ☒ 175. (d)(3) ☒ 176. (e)(1) ☒ 177. (e)(2) ☒ 178. (e)(3) ☒ 179.	Written policies and procedures STAFF TRAINING Staff training – first aid Staff training – use/storage/maintenance of monitoring equipment, reading test results, appropriate actions Training updated at least every 3 years Written documentation of training Trained staff on site when child is present Self-administration - written authorization and under supervision of trained staff Equipment provided by parents Equipment labeled and inaccessible Signed agreement with parent regarding equipment, supplies, materials to be discarded Authorized prescriber written order Written authorization from parent Testing results and actions taken – documented and kept on file, ensure parents are notified daily
ADMINISTRATION OF MEDICATIONS 19a-79-9a Y/N		ADDITIONAL VIOLATION	
☒ 157. (9a) ☒ 158. (9a) ☒ 159. (a)(2) ☒ (a)(3)(A-B) ☒ (a)(3)(C) ☒ 160. (b)(1)(A/C) ☒ (b)(1)(D) ☒ (b)(1)(E) ☒ (b)(1)(F) ☒ (b)(2)(A-B) ☒ (b)(2)(C) ☒ 161. (b)(3)(A-B) ☒ 162. (b)(3)(D) ☒ 163. (b)(4)(A-B) ☒ 164. (b)(5)(A-B) ☒ 165. (b)(5)(C) ☒ 166. (b)(5)(D) ☒ 167. (b)(5)(E) ☒ 168. (b)(6) ☒ 169. (b)(7)(A-B) ☒ 170. (d)	Written medication policies/procedures Permit enrollment of children with asthma, allergies, diabetes NONPRESC. TOPICAL MEDICATION Admin/Parent permission/report errors Labeling and Storage Unused/expired meds destroyed/returned MEDICATION TRAINING Medication training-general-oral/top/inhalant Injectable premeasured autoinjector medication Rectal medication Injectable other than premeasured auto-injector Training approval documents/certificates Training outline on file Authorized prescriber/parent permission Medication errors- documentation, parent(s) and OEC notification Medication Administration Records (MAR) Labeling and Storage Emergency medication inaccessible Unused/Expired meds-destroyed/returned Auto-injector/inhalant equipment Self-administration documentation Petition for special medication authorization Potassium Iodide (KI) emergency distribution-permission and storage <u>(N/A)</u>	☒ 180. - Consent Order/Negotiated Corrective Action Plan conditions <u>(N/A)</u>	DISCUSSIONS - COMMENTS Discussed new regulations. Informed Director of how to access sample policies/policy checklist to be used to update all policies to comply with October 2024 regulations #35G(X2XA-H): observed consultant agreements missing wording/language specified in October 2024 regulations
SIGNATURE OF OEC STAFF 		SIGNATURE OF PERSON IN CHARGE 	
PRINTED NAME <u>BRENDA L. MCKIM</u>		PRINTED NAME <u>Venera Manuli</u>	
OEC DIVISION OF LICENSING 450 Columbus Blvd, Suite 302, Hartford, CT 06103 Help Desk: (800)282-6063 or (860)500-4450 Website: www.ctoec.org/licensing Email: oeclicensing@ct.gov		Inspection shall be posted or available for review upon request. Written Corrective Action Plan Due by: <u>3/20/2025</u> CAP: https://www.ctoec.org/forms-documents/corrective-action-plan-and-resolving-disputed-violations.pdf	

November 2024