CONNECTICUT OFFICE OF EARLY CHILDHOOD
DIVISION OF LICENSING

CONNECTICUT — CONNECTICUT Early Childhood

CHILD CARE CENTER and GROUP CHILD CARE HOME INSPECTION FORM

Type of Inspection: ☐ Initial ☑ Unannounced Full ☐ Announced Full ☐ Partial ☐ Follow-Up ☐ Change of Location

Program Name:	Cadence Academy	Date of Inspection:	5/4/25	Time of Arrival:	11:00
Address:	984 Southford	License Number:	70487	Expiration Date:	12/31/26
Town:	middlebury	Telephone Number:	860 788 9777	Summer Care:	Open
Operator:	Cadence Academy Preschool LLC	# of Staff Present:		# over 3 Present: 23	# under 3 Present: 18
Email:	director.middlebury@cadence-academy	Total Capacity:	87	Total Under 3 capacity: 39	Ages Served: M-F
Designated Director:	Tynisha Roberts	Hours/Days of Operation:	6wks to 12yrs 6:30-5:45pm		

Instruction Codes: √ = Regulation in Compliance   O = Regulation not in Compliance   N/A = Not applicable at this time

Endorsements: ☒ Under Three (6wks - 36m) ☒ Preschool (3y - 5y) ☒ School Age (5y & up) ☐ Night Care (6wks & up)

LICENSURE PROCEDURES 19a-79-2a

☐ 1.	(c)(8)	Local Health Inspection-Date: 10/12/22

ADMINISTRATION 19a-79-3a

☑ 2.	(a)	Ensuring health & safety of children
☑ 3.	(b)	Overall management of program
☑ 4.	(b)(6)	Employee orientation for new program staff
☐ 5.	(b)(6)	Annual policy training for program staff
☑ 6.	(b)(7)(A)	Child behavior management
☑ 7.	(b)(7)(B)	Documentation that parents were informed of behavior management techniques
☑ 8.	(b)(7)(C)	Child Protection
☑ 9.	(b)(7)(E)	Mandated Reporting
☑ 10.	(c)(1-4)	Notification of Change
☑ 11.		POLICIES-COMPLETE/IMPLEMENTED
	☑ (d)(2)(A)	Discipline policy
	☑ (d)(2)(B)(C)	Child Protection policy
	☑ (d)(3)	Closing time policy
	☑ (d)(4)(A)	Medical emergency policy
	☑ (d)(4)(B)	Multi-Hazards policy-annual drill
	☑ (d)(5)	Supervision policy
	☑ (d)(6)	General Operating policies
	☑ (d)(6)(C)	Administrative Oversight policy
	☑ (d)(7)	Personnel policies
☑ 12.	(d)(1)	Daily attendance-children/staff- keep 1 yr.
☑ 13.		ACCESS
	☑ (f)	Immediate access by parents
	☑ (h)	Immediate access by OEC-facility/records
☑ 14.	(l)	2.8 yr olds in prek-authorization
☑ 15.	(m)	Motor vehicle laws–transportation
☑ 16.	(n)	Capacity
☑ 17.	(o)	Respond to OEC-no false, misleading statements or documents
☐ 18.		POSTINGS
	☑ 3a(e)(1)	License posted
	☑ 3a(e)(2)	OEC Complaint Procedure posted
	☑ 3a(d)(6)(C)	Administrative Oversight policy
	☐ 3a(e)(3)	Menus posted
	☑ 3a(e)(4)	No Smoking posted signs at entrances
	☑ 3a(e)(5)	OEC Inspection report posted or available
	☑ 3a(e)(6)	Dev. Milestones posted
	☑ 7a(e)(17)	Radon Test posted (Schls-N/A)
	☐ 10((g)(8)	Safe Sleep policy posted

STAFFING and CONSULTANTS 19a-79-4a

☑ 19.	(a)(1)	Staff health records
☑ 20.	(a)(3)	Disciplinary actions
☑ 21.	(b)	Comprehensive Background Checks
☑ 21a.	(b)(2)	Past employment history
☑ 22.	(b)(4)	Evidence of compliance with bknd cks/history
☑ 23.	(d)	Adequate staffing
☐ 24.	(d)(1)-(e)(2)	Designated head teacher–approved-60%
☑ 25.	(d)(2)	Two staff present–age 18 or older
☑ 26.	(d)(3)(A-C)	Personal qualities of staff
☑ 27.		RATIOS
	☑ (d)(4)(A)	Ratio 1:10 – Indoors/Outdoors
	☑ (d)(4)(B)	Mixed age group
	☑ (d)(6)	Nap time ratio
☑ 28.	(d)(4)(D)	Supervision–Indoors/Outdoors
☑ 29.		GROUP SIZE
	☑ (d)(5)	Group Size–Indoors/Outdoors
	☑ (d)(5)(A)	Group Size–school age field trips/outdoors
	☑ (d)(5)(B)	Mixed age group–group size
☑ 30.	(e)(1)	Designated director-training
☑ 31.	(f)(1)	CPR certified program staff
☑ 32.	(f)(2)	First aid certified program staff
☐ 33.		PROFESSIONAL DEVELOPMENT
	☐ (a)(2)	Documentation of prof. dev/trainings
	☐ (h)(1)	Health & Safety training
	☐ (h)(2)	1% annual hours
☑ 34.		SWIMMING ACTIVITIES - Y/N
	☑ (4)(C)(ii-v)	Swimming-Ratios
	☑ (4)(C)(i)	Non-swimmers identified
	☑ (e)(6)	CPR certified staff–age 20 or older
	☑ (e)(6)	Lifeguard–certified–supervising
☐ 35.		CONSULTANTS
	☑ (i)(1)(A)-(D)	Consultants-Education, Health, Social Service, Dietitian (Dietitian N/A)
	☐ (i) – (i)(2)(A-H)	Consultant agreements-signed annually-agreements complete w/required services
	☑ (F)	Consultant logs–documented activities, observations and required services
	☑ (i)(2) (H)(i)-(I)(i)	Consultant visits- Education/Health

	Contracts	Logs	Visits
Education			—
Health	X	√	√
Soc. Serv.	√	√	
Dietitian	n/a	n/a	

CHILD CARE CENTER and GROUP CHILD CARE HOME INSPECTION FORM

PROGRAM NAME	Cadence Academy	LICENSE NUMBER	70087	DATE OF INSPECTION	5/6/25

RECORD KEEPING 19a-79-5a

☑ 36.	(a)(1)(A-C)	Children's Enrollment information
☐ 37.		PARENT PERMISSIONS
	☑ (a)(1)(D)(i)	Emergency medical permission
	☑ (a)(1)(D)(ii)	Authorized release permission
	☑ (a)(1)(D)(iii)	Field trip permission
	☑ (a)(1)(D)(iv)	Transportation permission
☑ 38.	(a)(2)(A-B)	Child Health Records
☑ 39.	(a)(2)(C)	Immunization records
☐ 40.	(a)(2)(E)	Individual care plan-signed by parents/staff
☑ 41.	(a)(3)(A)	Injury, Illness, Incident, Accident reports
☑ 42.	(a)(3)(B)	Parent notification of illness or injury
☑ 43.	(a)(3)(C)(i-ii)	Notify OEC of serious injuries, fatality
☑ 44.	(a)(3)(D)	Notify DPH, local health-reportable diseases
☑ 45.	(a)(4)	Video recordings- keep 30 days

HEALTH and SAFETY 19a-79-6a

☑ 46.	(a)(1)	Preparation, transportation of food-follow DPH Model Food Code (N/A)
☑ 47.	(a)(2)	Nutritious meals and snacks
☑ 48.	(a)(3)	Proper refrigeration–41 degrees
☑ 49.	(a)(4)	Menus–1 wk in advance- keep 3 mths
☑ 50.	(a)(5)	Food Service Inspection ________ (N/A)
☑ 51.	(a)(6)	Kitchen-clean/safe storage of food/supplies(N/A)
☑ 52.	(a)(7)	Separate hand washing facilities
☑ 53.	(a)(8)	Multi-use eating/drinking utensils
☑ 54.	(a)(9)	Kitchen separated (N/A)
☑ 55.	(a)(10)	Children supervised during meal prep
☑ 56.	(a)(11)	Handwashing–staff/children
☑ 57.	(b)(1)	Illness procedures–staff knowledgeable, children observed for signs/symptoms
☑ 58.	(b)(2)	Designated isolation area
☑ 59.	☑ (c)	FIRST AID KITS-portable, accessible to staff, closed container-Indoor/Outdoor/Field Trips
	☑ (c)	FIRST AID SUPPLIES-Indoor/Outdoor- adhesive strips, 3-4" gauze squares, 2" rolled gauze, tape, scissors, tweezers, 2 cold packs, thermometer, gloves, CPR mouth barrier
	☑ (d)	FIRST AID SUPPLIES-addt'l for field trips water, phone, soap, emergency numbers, medications, plastic bags (N/A)

PHYSICAL PLANT 19a-79-7a

☐ 62.	(a)(2)	Fire marshal codes/certificate 10/2/23
☑ 63.	(b)	Indoor/Outdoor space inspected/approved
☑ 64.	(b)(1)-(5)	Construction/expansion/renovation/conversion
☑ 65.	(b)(6)	Space not inspected/approved but used for field trips–written parent permission
☑ 66.	(c)(2)	Licensed premises-clean, good repair, hazard free, maintenance program
☑ 67.	(c)(3)	Building/Equipment/Furnishings-sanitary, hazard free (N/A)
☑ 68.	(c)(4)	Testing of premises/grounds for chemicals
☑ 69.		WATER SUPPLY – Public/Well (Schools-N/A)
	☑ (c)(5)(A)	Lead Water Test – Date: 5/13/23
	☑ (c)(5)(B)	Bact./Chem Test-Date: ________ (N/A)
	☑ (c)(5)(C)	Drinking water available/accessible
☐ 70.		LEAD PAINT -
	☐ (c)(6)(A)	Building Pre-78: Y/N Lead Test: Y/N Results ________
	☑ (c)(6)(B-D)	Lead Management Plan n/a
	☑	Peeling Paint – Y/N Inside/Outside

PHYSICAL PLANT 19a-79-7a cont.

☑ 71.	(d)(1)	Emergency vehicle access
☑ 72.	(d)(2)	Walkways maintained
☑ 73.	(d)(3)	Windows protected to prevent falls
☑ 74.	(d)(3)	Window screens
☑ 75.	(d)(4)	Glass/mirrors protected- 36"
☑ 76.	(d)(5)	Overhead doors–locking devices, spring protectors (N/A)
☑ 77.	(d)(6), (f)(3)	Exits, stairs, hallways unobstructed
☑ 78.	(d)(7)	Individual storage of clothing and bedding
☑ 79.		SMOKING
	☑ (d)(8)	Smoking, vaping or other electronic nicotine device prohibited on premises/grounds
	☑ (d)(8)	Matches/lighters inaccessible
☑ 81.	(d)(9)	Electrical safety – outlets inaccessible - covered or protected
☑ 82.		TOILETING
	☑ (d)(10)(A)	Shared toilets/sinks–supervision plan
	☑ (d)(10)(B)	Toileting needs met
	☑ (d)(10)(C)	Potty chairs-nonporous, emptied, disinfected
	☑ (d)(10)(C)	Required toilets/sinks–1:16
	☑ (d)(10)(E)	Toileting Supplies–Hand drying-Garbage
	☑ (d)(10)(E)	Handwashing staff/children
	☑ (d)(10)(F)	Toilets/sinks located at the facility
	☑ (d)(10)(G)	Well lighted/ventilated toilet rooms
	☑ (d)(10)(H)	Mechanical ventilation (after 1/1/94) (Grp Homes N/A)
☑ 83.	(d)(11)	Staff personal articles inaccessible
☑ 84.		AIR TEMPERATURE
	☑ (e)(1)	Air temp 65 °F at 3 ft –non-mercury thermometer affixed to wall
	☑ (e)(2)	Air temp > 80 °F - ↑ fluids/ventilation
☑ 86.	(e)(3)	Water temperature 60°F–120°F
☑ 87.	(e)(4)	Portable space heaters prohibited
☑ 88.		WALLS/CEILINGS/FLOORS/RUGS
	☑ (e)(5)	Walls/ceilings/floors/rugs-clean/good repair
	☑ (e)(5)	Rugs- not a tripping/slipping hazard
☑ 90.	(e)(6)	Hot water/Steam pipes protected
☑ 91.		TELEPHONE/TELEPHONE NUMBERS
	☑ (e)(7)	Working phone on each level
	☑ (e)(7)	Emergency numbers posted-adjacent to phones
	☑ (e)(7)	Parents provided direct on site phone number
☑ 94.		LIGHTING
	☑ (e)(8)	All areas min. 1 foot candle of lighting
	☑ (e)(9)	Adequate lighting–30/50 candle feet– sufficient lighting to be visible
	☑ (e)(9)	Enough lighting for comfort
	☑ (e)(9)	Light fixtures shielded/shatter proof
☑ 95.	(e)(10)	Potentially hazardous substances, materials labeled, inaccessible
☑ 96.	(e)(11)	Garbage/rubbish-disposed of daily, containers in good repair
☑ 97.	(e)(12)	Stairs-protected/good repair-handrails
☐ 98.	(e)(13)	Toxic plants/materials inaccessible
☐ 99.	(e)(14-15)	Pets or other animals–in good health, written care plan including access to children
☑ 100.	(e)(16)	Measures to prevent vermin
☑ 101.	(e)(17)	Radon test- Results: 1.1 .9 (Schls-N/A)
☑ 102.	(e)(18)	Carbon monoxide detector-each level N/A
☑ 103.	(f)(1)(A)	Program space-adequate-35 sq. ft. per child
☑ 104.	(g)(1)	Equipment-clean and safe, good repair, non-toxic-sturdy, free from protruding nails, free from rust
☑ 105.	(g)(2)	Adequate equipment for rest-cleaned-cots (Grp Homes only-mats/sleeping bags)
☑ 106.	(g)(3)	Air conditioners/water heaters/fuse boxes inaccessible
☑ 107.	(g)(4)	Developmentally app equipment, materials

CHILD CARE CENTER and GROUP CHILD CARE HOME INSPECTION FORM

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PHYSICAL PLANT 19a-79-7a cont.

108.	(g)(5)	Manufacture guidelines followed-furniture, equipment and toys-CPSC unsafe/recalls
109.	(g)(6)	Indoor climbing play equipment-shock absorbing materials under and around
110.	(j)	No weapons/no facsimile of a firearm
111.		OUTDOOR SPACE
	(h)(1)	Adequate space- 75 sq. ft. per child
	(h)(2)	Shock absorbing surfaces-minimum 8"
	(h)(3)	Playground free from hazards
	(h)(4)	Nuts, bolts, screws-tight, covered/protected
	(h)(5)	Outside equipment anchored–anchors buried
	(h)(6)	New equip- cert playg. Inspection upon request
	(h)(8)	Drinking water available/accessible
	(h)(9)	Equipment arranged for safety-equip/fences/structures not hazardous
112.		OUTDOOR PROTECTED/FENCED
	(h)(7)	Playground protected from traffic, water, gullies or other hazards
	(h)(7)(A)	Fences installed to protect from hazards-4 ft
	(h)(7)(B)	Fences installed to protect from water–4 ft, self closing and self latching devices or locks
	(h)(7)(C)	Rooftop play areas-6 ft. wall/barrier (N/A)
114.		WATER HAZARDS
	(i)	Pools, swimming areas- conforms to 19-13-B33b and 19a-36-B61 (N/A)
	(i)	Wading pools prohibited
	(i)	Hot tubs/spas/saunas-locked/inaccessible (N/A)

EDUCATIONAL REQUIREMENTS 19a-79-8a

115.	(a)	Written daily/weekly educational plan - developmentally appropriate- available to staff/parents
116.	(a)	EDUCATIONAL REQUIREMENTS
	(1)-(11)	Indoor/outdoor, flexible schedule, cultural content, balanced experiences, exploration and discovery, variety of materials, rest/sleep/quiet time, meals/snacks, toileting, individual/small group activities, moderate and vigorous physical activity that takes place outdoors
	(b)	Limited access to screen time, cell phones, computers, video games-no access under age 2, over age 2 only for educational/physical activity purposes

UNDER THREE ENDORSEMENT 19a-79-10 Y/N

117.	(b)	Approved Under 3 Endorsement
118.	(c)(2)	Ratios- 1:4 (6wks-24mths), 1:5 (24-36mths)
119.	(c)(3)	Group size-maximum of 8 (6wks-24mths), Maximum of 10 (24-36mths)
120.	(c)(4)	Physical barriers separating each group of children- indoors/outdoors
121.	(d)(1)(A-C)	Adequate sinks in program space (Grp Homes accessible) handwashing-diapering-food prep
122.	(d)(2)(Ai-iii)	Cribs/Pack-n-Plays -in compliance w/CPSC
123.	(d)(2)(B)	Washable cots
124.	(d)(2)(C)	Chairs for feeding-stable base-safety straps-locking tray
125.	(d)(2)(D)	Dev. appropriate tables/chairs/equipment
126.	(d)(2)(E)	Refrigerator and food prep facilities
127.	(d)(3)(A-C)	Optional furniture/equip-safe/hazard free
128.		DIAPERING
	(e)(1)	Diaper area: elevated/sturdy/safety rail

UNDER THREE ENDORSEMENT 19a-79-10 cont.

128.		DIAPERING cont.
	(e)(2)	Diaper area: used only for this purpose, located in the program area
	(e)(3)	Diaper area: non-porous surface/good repair
	(e)(4)	Diaper area: washed/disinfected after use
	(e)(5)	Diaper area: disposable paper sheets
	(e)(6-9)	Covered waste receptacle-removed daily
	(e)(7)	Handwashing-staff/children
	(e)(8)	Diapering-Handwashing policies-posted/followed
	(e)(10)(A-C)	Cloth diapers–written plan developed
129.		LINENS/CLOTHING
	(f)(1)	Linens/emergency clothing available
	(f)(2)	Linens washed weekly or as needed
	(f)(3)	Linens/clothing stored individually
	(f)(4)	Cribs/cots cleaned-linens changed when shared
130.		SAFE SLEEP
	(g)(1)	Under 12 mths placed on back for sleeping
	(g)(1)	Crib-snug fitting mattress/tightly fitted sheet
	(g)(1)	Alternate sleep position/equipment-medical documentation for medical reason on file
	(g)(2)	Infants allowed to adopt other sleep positions
	(g)(3)	No items in/on cribs-blankets, toys, bumpers, pillows, weighted blankets/sleepers/swaddles
	(g)(4)	No unapproved sleeping-car seats/swings/beds, etc.
	(g)(5)	No swaddling w/o written documentation from MD/PA/APRN- instructions/timeframes
	(g)(6)	Observe/assess infants at least every 15 minutes
	(g)(7)	Teething necklaces/bracelets, jewelry inaccessible
	(g)(8)	Safe sleep policies - parents informed
131.		TOYS AND OTHER OBJECTS
	(h)(1)	Infant toys-separate/washed/sanitized daily
	(h)(1)	Toddler toys-washed/sanitized weekly
	(h)(2)	No toys/objects less than 1 ¼ " diameter
	(h)(2)	Plastic bags/balloons/styrofoam inaccessible unless under direct supervision
135.	(i)(1)(2A-C)	Health consultant visits/documentation
136.		FEEDING
	(j)	Infants held for bottles - chairs for feeding - individual attn, tummy time, crawl/toddle
	(k)(1)	Written feeding schedule from parent-updated
	(k)(2)	Unused formula/milk discarded after feedings
	(k)(3)	Clean bottles/disposable bottles/appvd washing
	(k)(4)	Baby food served from dish or whole jar
	(k)(5)	Bottles labeled with child's name
137.	(l)(1)	Outdoor spaced fenced–4 ft (lic. after 1/1/25)
138.	(l)(2)	Outdoor equipment-developmentally appropriate for ages of the children
139.	(l)(3)	Shock ab materials less than 1 ¼ "-or measures in place to ensure their health & safety

SCHOOL AGE ENDORSEMENT 19a-79-11 Y/N

140.	(b)	Approved Schl Age Endorsement
141.		SCHEDULE - ACTIVITIES
	(c)	Written daily program plan-flexible schedule-available to staff/parents
	(c)(1)	Activities not a duplication of child's day
	(c)(2)	Activities include cognitive, physical, social, emotional needs of the children
	(c)(3)	Program includes free time, snacks, creative/physical/small group/self-concept activities, homework time, special events
143.	(d)	Ratio- 1:15
144.	(e)	Group size- max. 30

CHILD CARE CENTER and GROUP CHILD CARE HOME INSPECTION FORM

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SCHOOL AGE ENDORSEMENT 19a-79-11 Y/N

☑ 145.	(f)	4 yr. olds enrolled in schl age-written authorization/permission from director/parent
☑ 146.	(g)	Designated Head teacher approved- 60%

NIGHT CARE ENDORSEMENT 19a-79-12 (10pm-5am) Y/N

n/a

☐ 147.	(b)	Approved Night Care Endorsement
☐ 148.	(b)(1)	Person in charge-head teacher
☐ 149.	(b)(2)	Written plan for program activities- meet individual needs, sleep patterns, quiet activities
☐ 150.	(b)(3)	Written plan for supervision including cot placement and evacuation
☐ 151.	(b)(4)	Children in care no more than 12 hrs. in 24
☐ 152.	(b)(5)	Staff awake and available
☐ 153.		SLEEP PROVISIONS
	☐ (b)(6)	Individual cot/crib with bedding
	☐ (b)(6)(A)	Sleeping apparel/toiletries labeled
	☐ (b)(6)(B)	Required bedding
	☐ (b)(6)(C)	Required toiletries
	☐ (b)(6)(D)	Bedding/sleeping apparel laundered weekly
	☐ (b)(7)	Sleep arrangements for infants
☐ 154.	(b)(8)	Air temp 65 °F at 3 ft
☐ 155.	(b)(9)	Fire marshal approval-hours specified
☐ 156.	(b)(10)	Local health approval

ADMINISTRATION OF MEDICATIONS 19a-79-9a Y/N

☑ 157.	(9a)	Written medication policies/procedures
☑ 158.	(9a)	Permit enrollment of children with asthma, allergies, diabetes
☑ 159.		NONPRESC. TOPICAL MEDICATION
	☑ (a)(2)	Admin/Parent permission/report errors
	☑ (a)(3)(A-B)	Labeling and Storage
	☑ (a)(3)(C)	Unused/expired meds destroyed/returned
☑ 160.		MEDICATION TRAINING
	☑ (b)(1)(A/C)	Medication training-general-oral/top/inhalant
	☑ (b)(1)(D)	Injectable premeasured autoinjector medication
	☑ (b)(1)(E)	Rectal medication
	☑ (b)(1)(F)	Injectable other than premeasured auto-injector
	☑ (b)(2)(A-B)	Training approval documents/certificates
	☑ (b)(2)(C)	Training outline on file
☑ 161.	(b)(3)(A-B)	Authorized prescriber/parent permission
☑ 162.	(b)(3)(D)	Medication errors- documentation, parent(s) and OEC notification
☑ 163.	(b)(4)(A-B)	Medication Administration Records (MAR)
☑ 164.	(b)(5)(A-B)	Labeling and Storage
☑ 165.	(b)(5)(C)	Emergency medication inaccessible
☑ 166.	(b)(5)(D)	Unused/Expired meds-destroyed/returned
☑ 167.	(b)(5)(E)	Auto-injector/inhalant equipment
☑ 168.	(b)(6)	Self-administration documentation
☑ 169.	(b)(7)(A-B)	Petition for special medication authorization
☑ 170.	(d)	Potassium Iodide (KI) emergency distribution–permission and storage (N/A)

MONITORING OF DIABETES 19a-79-13 Y/N

☑ 171.	(a)(1)	Written policies and procedures
☐ 172.		STAFF TRAINING
	☑ (b)(1)(A)	Staff training – first aid
	☑ (b)(1)(B) (i)-(iii)	Staff training – use/storage/maintenance of monitoring equipment, reading test results, appropriate actions
	☑ (b)(2)	Training updated at least every 3 years
	☑ (b)(3)	Written documentation of training
	☑ (c)(2)	Trained staff on site when child is present
☑ 173.	(c)(3)	Self-administration - written authorization and under supervision of trained staff
☑ 174.	(d)(1)	Equipment provided by parents
☑ 175.	(d)(2)	Equipment labeled and inaccessible
☑ 176.	(d)(3)	Signed agreement with parent regarding equipment, supplies, materials to be discarded
☑ 177.	(e)(1)	Authorized prescriber written order
☑ 178.	(e)(2)	Written authorization from parent
☐ 179.	(e)(3)	Testing results and actions taken – documented and kept on file, ensure parents are notified daily

ADDITIONAL VIOLATION

☑ 180.	-	Consent Order/Negotiated Corrective Action Plan conditions (N/A)

DISCUSSIONS/COMMENTS

policy review checklist provided during inspection highlighting changes to the child care center regulations effective Oct 14, 2024. Programs must ensure policies updated to reflect new requirements

TA given on new regulation

all items ✓ were either in compliance or discussed at visit. including following Manufactures guidelines

NOTE: Only regulations marked as compliant or non-compliant were monitored or discussed during the visit.

Signature of OEC staff	JaimeFortin	Tracey [signature]	Signature of person in charge
Printed Name	Jaime Fortin	Tracey Cravanzola	Printed Name

OEC DIVISION OF LICENSING
450 Columbus Blvd, Suite 302, Hartford, CT 06103
Help Desk: (800)282-6063 or (860)500-4450
Website: www.ctoec.org/licensing Email: oec.licensing@ct.gov

Inspection shall be posted or available for review upon request.

Written Corrective Action Plan Due by: 5/20/25

CAP: https://www.ctoec.org/forms-documents/corrective-action-plan-and-resolving-disputed-violations.pdf

SUPPLEMENTAL REPORT OF INSPECTION

Name of Program/Provider: Cadence Academy License # 70687 Date: 5/6/25

Observations/Corrections needed:

1. Local Health inspection not current. (send copy)
5. Annual policy review - documentation not observed
10. Notification of change not submitted for fenced in garden area used for under 3's) - interim plan not submitted for head teacher.
18. Menu's not posted 1 week in advance.
Safe sleep policy not posted in Infant rooms - & parents informed.
24. head teacher not observed.
33.(h)(1): documentation not observed for all staff completion of health and safety training
35(i)(1)(2 A-H) Consultant Agreements (education) ~~and~~, not updated with required services.
40(a)(2)(F): care plans not observed for child with emergency medications
62 Fire Marshall not current (send copy)
65. Field trip for grounds missing not inspected or Approved by OEC.
70. Full Comprehensive Lead test documentation not observed
109. Impact material not observed under and around indoor playscape (Rug observed)
111(h)(3): Slides - 8 inches impact material not observed.

Discussed: documentation of plants; Dusty vents in Bathroom, Parent Board above crib in Infant room (staples coming off) rug not secured in Preschool.

S = Substantiated NS = Not Substantiated P = Pending (if applicable)

Operators/providers are required by regulations and statutes to be in compliance at all times.

Signature: Jaime Fortin (OEC Representative)

Print Name: Jaime Fortin

CORRECTIVE PLAN SHALL BE RETURNED TO OEC BY: 5/20/25

Signature: Tracy C (Person in Charge)

Print Name: Tracy Cravanzola