

**CHILD CARE CENTER and GROUP CHILD CARE HOME
INSPECTION FORM**

Type of Inspection: ☐ Initial ☒ Unannounced Full ☐ Announced Full ☐ Partial ☐ Follow-Up ☐ Change of Location

Program Name:	Surreybrook Preschool + Child	Date of Inspection:	5/14/25	Time of Arrival:	10:02am
Address:	234 Amity Rd Dev. center	License Number:	16559	Expiration Date:	11/30/28
Town:	Bethany 06524	Telephone Number:	203-393-2445	Summer Care:	open
Operator:	Surreybrook Preschool + child Development center LLC	# of Staff Present:	13	# over 3 Present:	36
Email:	Cheryl@surreybrook.com	Total Capacity:	92	Total Under 3 capacity:	48
Designated Director:	Cheryl Kane	Hours/Days of Operation:	M-F 7:00am-6:00pm		

Instruction Codes: ☒ = Regulation in Compliance ☐ = Regulation not in Compliance N/A = Not applicable at this time

Endorsements: ☒ Under Three (6wks - 36m) ☒ Preschool (3y - 5y) ☒ School Age (5y & up) ☐ Night Care (6wks & up)

LICENSURE PROCEDURES 19a-79-2a

1. (c)(8) Local Health Inspection-Date: 4/11/24

ADMINISTRATION 19a-79-3a

2. (a)	Ensuring health & safety of children
3. (b)	Overall management of program
4. (b)(6)	Employee orientation for new program staff
5. (b)(6)	Annual policy training for program staff
6. (b)(7)(A)	Child behavior management
7. (b)(7)(B)	Documentation that parents were informed of behavior management techniques
8. (b)(7)(C)	Child Protection
9. (b)(7)(E)	Mandated Reporting
10. (c)(1-4)	Notification of Change
11. (d)(2)(A)	<u>POLICIES-COMplete/IMPLEMENTED</u>
(d)(2)(B)(C)	Discipline policy
(d)(3)	Child Protection policy
(d)(4)(A)	Closing time policy
(d)(4)(B)	Medical emergency policy
(d)(5)	Multi-Hazards policy-annual drill
(d)(6)	Supervision policy
(d)(6)(C)	General Operating policies
(d)(7)	Administrative Oversight policy
(d)(1)	Personnel policies
12. (d)(1)	Daily attendance-children/staff- keep 1 yr.
13. (f)	<u>ACCESS</u>
(h)	Immediate access by parents
14. (l)	Immediate access by OEC-facility/records
15. (m)	2.8 yr olds in prek-authorization
16. (n)	Motor vehicle laws-transportation
17. (o)	Capacity
18. (o)	Respond to OEC-no false, misleading statements or documents
3a(e)(1)	<u>POSTINGS</u>
3a(e)(2)	License posted
3a(d)(6)(C)	OEC Complaint Procedure posted
3a(e)(3)	Administrative Oversight policy
3a(e)(4)	Menus posted
3a(e)(5)	No Smoking posted signs at entrances
3a(e)(6)	OEC Inspection report posted or available
7a(e)(17)	Dev. Milestones posted
10(g)(8)	Radon Test posted (Schls-N/A)
	Safe Sleep policy posted

STAFFING and CONSULTANTS 19a-79-4a

19. (a)(1)	Staff health records																				
20. (a)(3)	Disciplinary actions																				
21. (b)	Comprehensive Background Checks																				
21a. (b)(2)	Past employment history																				
22. (b)(4)	Evidence of compliance with bknd cks/history																				
23. (d)	Adequate staffing																				
24. (d)(1)-(e)(2)	Designated head teacher-approved-60%																				
25. (d)(2)	Two staff present-age 18 or older																				
26. (d)(3)(A-C)	Personal qualities of staff																				
27. (d)(4)(A)	<u>RATIOS</u>																				
(d)(4)(B)	Ratio 1:10 - Indoors/Outdoors																				
(d)(6)	Mixed age group																				
(d)(4)(D)	Nap time ratio																				
28. (d)(4)(D)	Supervision-Indoors/Outdoors																				
29. (d)(5)	<u>GROUP SIZE</u>																				
(d)(5)(A)	Group Size-Indoors/Outdoors																				
(d)(5)(B)	Group Size-school age field trips/outdoors																				
(e)(1)	Mixed age group-group size																				
(f)(1)	Designated director-training																				
(f)(2)	CPR certified program staff																				
(a)(2)	First aid certified program staff																				
(h)(1)	<u>PROFESSIONAL DEVELOPMENT</u>																				
(h)(2)	Documentation of prof. dev/trainings																				
(4)(C)(ii-v)	Health & Safety training																				
(4)(C)(i)	1% annual hours																				
(e)(6)	<u>SWIMMING ACTIVITIES - Y/N</u>																				
(e)(6)	Swimming-Ratios																				
(i)(1)(A)-(D)	Non-swimmers identified																				
(i)(2)(A-H)	CPR certified staff-age 20 or older																				
(F)	Lifeguard-certified-supervising																				
(i)(2)	<u>CONSULTANTS</u>																				
(H)(i)-(I)(i)	Consultants-Education, Health, Social Service, Dietitian (Dietitian N/A)																				
	Consultant agreements-signed annually-agreements complete w/required services																				
	Consultant logs-documented activities, observations and required services																				
	Consultant visits- Education/Health																				
	<table border="1"> <tr> <td></td> <td>Contracts</td> <td>Logs</td> <td>Visits</td> </tr> <tr> <td>Education</td> <td>✓</td> <td>✓</td> <td>✓</td> </tr> <tr> <td>Health</td> <td>✓</td> <td>✓</td> <td>✓</td> </tr> <tr> <td>Soc. Serv.</td> <td>✓</td> <td>✓</td> <td>✓</td> </tr> <tr> <td>Dietitian</td> <td>✓</td> <td>✓</td> <td>✓</td> </tr> </table>		Contracts	Logs	Visits	Education	✓	✓	✓	Health	✓	✓	✓	Soc. Serv.	✓	✓	✓	Dietitian	✓	✓	✓
	Contracts	Logs	Visits																		
Education	✓	✓	✓																		
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CHILD CARE CENTER and GROUP CHILD CARE HOME INSPECTION FORM

PROGRAM NAME	Surreybrook Preschool + Child	LICENSE NUMBER	16559	DATE OF INSPECTION	5/14/25
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RECORD KEEPING 19a-79-5a Development Center

36.	(a)(1)(A-C)	Children's Enrollment information
37.		PARENT PERMISSIONS
	(a)(1)(D)(i)	Emergency medical permission
	(a)(1)(D)(ii)	Authorized release permission
	(a)(1)(D)(iii)	Field trip permission
	(a)(1)(D)(iv)	Transportation permission
38.	(a)(2)(A-B)	Child Health Records
39.	(a)(2)(C)	Immunization records
40.	(a)(2)(E)	Individual care plan-signed by parents/staff
41.	(a)(3)(A)	Injury, Illness, Incident, Accident reports
42.	(a)(3)(B)	Parent notification of illness or injury
43.	(a)(3)(C)(i-ii)	Notify OEC of serious injuries, fatality
44.	(a)(3)(D)	Notify DPH, local health-reportable diseases
45.	(a)(4)	Video recordings- keep 30 days

HEALTH and SAFETY 19a-79-6a

46.	(a)(1)	Preparation, transportation of food-follow DPH Model Food Code (N/A)
47.	(a)(2)	Nutritious meals and snacks
48.	(a)(3)	Proper refrigeration-41 degrees
49.	(a)(4)	Menus-1 wk in advance- keep 3 mths
50.	(a)(5)	Food Service Inspection (N/A)
51.	(a)(6)	Kitchen-clean/safe storage of food/supplies(N/A)
52.	(a)(7)	Separate hand washing facilities
53.	(a)(8)	Multi-use eating/drinking utensils
54.	(a)(9)	Kitchen separated (N/A)
55.	(a)(10)	Children supervised during meal prep
56.	(a)(11)	Handwashing-staff/children
57.	(b)(1)	Illness procedures-staff knowledgeable, children observed for signs/symptoms
58.	(b)(2)	Designated isolation area
59.	(c)	FIRST AID KITS -portable, accessible to staff, closed container-Indoor/Outdoor/Field Trips
	(c)	FIRST AID SUPPLIES -Indoor/Outdoor-adhesive strips, 3-4" gauze squares, 2" rolled gauze, tape, scissors, tweezers, 2 cold packs, thermometer, gloves, CPR mouth barrier
	(d)	FIRST AID SUPPLIES -addtl for field trips water, phone, soap, emergency numbers, medications, plastic bags (N/A)

PHYSICAL PLANT 19a-79-7a

62.	(a)(2)	Fire marshal codes/certificate <u>3/26/24</u>
63.	(b)	Indoor/Outdoor space inspected/approved
64.	(b)(1)-(5)	Construction/expansion/renovation/conversion
65.	(b)(6)	Space not inspected/approved but used for field trips-written parent permission
66.	(c)(2)	Licensed premises-clean, good repair, hazard free, maintenance program
67.	(c)(3)	Building/Equipment/Furnishings-sanitary, hazard free (N/A)
68.	(c)(4)	Testing of premises/grounds for chemicals
69.	(c)(5)(A)	WATER SUPPLY - Public/Well (Schools-N/A)
	(c)(5)(B)	Lead Water Test - Date: <u>7/13/24</u>
	(c)(5)(C)	Bact./Chem Test-Date: <u>4/29/25</u> (N/A)
70.	(c)(6)(A)	Drinking water available/accessible
	(c)(6)(A)	LEAD PAINT - Building Pre-78 Y/N Lead Test Y/N Results <u>no lead identified</u>
	(c)(6)(B-D)	Lead Management Plan <u>NA</u>
		Peeling Paint - Y/N Inside/Outside

PHYSICAL PLANT 19a-79-7a cont.

71.	(d)(1)	Emergency vehicle access
72.	(d)(2)	Walkways maintained
73.	(d)(3)	Windows protected to prevent falls
74.	(d)(3)	Window screens
75.	(d)(4)	Glass/mirrors protected- 36"
76.	(d)(5)	Overhead doors-locking devices, spring protectors (N/A)
77.	(d)(6), (f)(3)	Exits, stairs, hallways unobstructed
78.	(d)(7)	Individual storage of clothing and bedding
79.		SMOKING
	(d)(8)	Smoking, vaping or other electronic nicotine device prohibited on premises/grounds
	(d)(8)	Matches/lighters inaccessible
81.	(d)(9)	Electrical safety - outlets inaccessible - covered or protected
82.		TOILETING
	(d)(10)(A)	Shared toilets/sinks-supervision plan
	(d)(10)(B)	Toileting needs met
	(d)(10)(C)	Potty chairs-nonporous, emptied, disinfected
	(d)(10)(C)	Required toilets/sinks-1:16
	(d)(10)(E)	Toileting Supplies-Hand drying-Garbage
	(d)(10)(E)	Handwashing staff/children
	(d)(10)(F)	Toilets/sinks located at the facility
	(d)(10)(G)	Well lighted/ventilated toilet rooms
	(d)(10)(H)	Mechanical ventilation (after 1/1/94) (Grp Homes N/A)
83.	(d)(11)	Staff personal articles inaccessible
84.		AIR TEMPERATURE
	(e)(1)	Air temp 65 °F at 3 ft -non-mercury thermometer affixed to wall
	(e)(2)	Air temp > 80 °F - ↑ fluids/ventilation
	(e)(3)	Water temperature 60°F-120°F
	(e)(4)	Portable space heaters prohibited
	(e)(5)	WALLS/CEILINGS/FLOORS/RUGS
	(e)(5)	Walls/ceilings/floors/rugs-clean/good repair
	(e)(6)	Rugs- not a tripping/slipping hazard
	(e)(6)	Hot water/Steam pipes protected
	(e)(7)	TELEPHONE/TELEPHONE NUMBERS
	(e)(7)	Working phone on each level
	(e)(7)	Emergency numbers posted-adjacent to phones
	(e)(7)	Parents provided direct on site phone number
94.		LIGHTING
	(e)(8)	All areas min. 1 foot candle of lighting
	(e)(9)	Adequate lighting-30/50 candle feet-sufficient lighting to be visible
	(e)(9)	Enough lighting for comfort
	(e)(10)	Light fixtures shielded/shatter proof
95.	(e)(10)	Potentially hazardous substances, materials labeled, inaccessible
96.	(e)(11)	Garbage/rubbish-disposed of daily, containers in good repair
97.	(e)(12)	Stairs-protected/good repair-handrails
98.	(e)(13)	Toxic plants/materials inaccessible
99.	(e)(14-15)	Pets or other animals-in good health, written care plan including access to children
100.	(e)(16)	Measures to prevent vermin
101.	(e)(17)	Radon test- Results: <u>.7</u> (Schls-N/A)
102.	(e)(18)	Carbon monoxide detector-each level N/A
103.	(f)(1)(A)	Program space-adequate-35 sq. ft. per child
104.	(g)(1)	Equipment-clean and safe, good repair, non-toxic-sturdy, free from protruding nails, free from rust
105.	(g)(2)	Adequate equipment for rest-cleaned-cots (Grp Homes only-mats/sleeping bags)
106.	(g)(3)	Air conditioners/water heaters/fuse boxes inaccessible
107.	(g)(4)	Developmentally app equipment, materials

CHILD CARE CENTER and GROUP CHILD CARE HOME INSPECTION FORM

PROGRAM NAME	LICENSE NUMBER	DATE OF INSPECTION	
Surreybrook Preschool + Child	16559	5/14/25	
PHYSICAL PLANT 19a-79-7a cont. Dev. Center		UNDER THREE ENDORSEMENT 19a-79-10 cont.	
☒ 108. (g)(5) Manufacture guidelines followed-furniture, equipment and toys-CPSC unsafe/recalls ☒ 109. (g)(6) Indoor climbing play equipment-shock absorbing materials under and around ☒ 110. (j) No weapons/no facsimile of a firearm ☒ 111. <u>OUTDOOR SPACE</u> ☒ (h)(1) Adequate space- 75 sq. ft. per child ☒ (h)(2) Shock absorbing surfaces-minimum 8" ☒ (h)(3) Playground free from hazards ☒ (h)(4) Nuts, bolts, screws-tight, covered/protected ☒ (h)(5) Outside equipment anchored-anchors buried ☒ (h)(6) New equip- cert playg. Inspection upon request ☒ (h)(8) Drinking water available/accessible ☒ (h)(9) Equipment arranged for safety-equip/fences/structures not hazardous ☒ 112. <u>OUTDOOR PROTECTED/FENCED</u> ☒ (h)(7) Playground protected from traffic, water, gullies or other hazards ☒ (h)(7)(A) Fences installed to protect from hazards-4 ft ☒ (h)(7)(B) Fences installed to protect from water-4 ft, self closing and self latching devices or locks ☒ (h)(7)(C) Rooftop play areas-6 ft. wall/barrier (N/A) ☒ 114. <u>WATER HAZARDS</u> ☒ (i) Pools, swimming areas-conforms to 19-13-B33b and 19a-36-B61 (N/A) ☒ (i) Wading pools prohibited (N/A) ☒ (i) Hot tubs/spas/saunas-locked/inaccessible (N/A)	128. ☒ (e)(2) ☒ (e)(3) ☒ (e)(4) ☒ (e)(5) ☒ (e)(6-9) ☒ (e)(7) ☒ (e)(8) ☒ (e)(10)(A-C) ☒ 129. ☒ (f)(1) ☒ (f)(2) ☒ (f)(3) ☒ (f)(4) ☒ 130. ☒ (g)(1) ☒ (g)(1) ☒ (g)(1) ☒ (g)(2) ☒ (g)(3) ☒ (g)(4) ☒ (g)(5) ☒ (g)(6) ☒ (g)(7) ☒ (g)(8) ☒ 131. ☒ (h)(1) ☒ (h)(1) ☒ (h)(2) ☒ (h)(2) ☒ 135. (i)(1)(2A-C) ☒ 136. ☒ (j) ☒ (k)(1) ☒ (k)(2) ☒ (k)(3) ☒ (k)(4) ☒ (k)(5) ☒ 137. (l)(1) ☒ 138. (l)(2) ☒ 139. (l)(3)	<u>DIAPERING cont.</u> Diaper area: used only for this purpose, located in the program area Diaper area: non-porous surface/good repair Diaper area: washed/disinfected after use Diaper area: disposable paper sheets Covered waste receptacle-removed daily Handwashing-staff/children Diapering-Handwashing policies-posted/followed Cloth diapers-written plan developed <u>LINENS/CLOTHING</u> Linens/emergency clothing available Linens washed weekly or as needed Linens/clothing stored individually Cribs/cots cleaned-linens changed when shared <u>SAFE SLEEP</u> Under 12 mths placed on back for sleeping Crib-snug fitting mattress/tightly fitted sheet Alternate sleep position/equipment-medical documentation for medical reason on file Infants allowed to adopt other sleep positions No items in/on cribs-blankets, toys, bumpers, pillows, weighted blankets/sleepers/swaddles No unapproved sleeping-car seats/swings/beds, etc. No swaddling w/o written documentation from MD/PA/APRN- instructions/timeframes Observe/assess infants at least every 15 minutes Teething necklaces/bracelets, jewelry inaccessible Safe sleep policies - parents informed <u>TOYS AND OTHER OBJECTS</u> Infant toys-separate/washed/sanitized daily Toddler toys-washed/sanitized weekly No toys/objects less than 1 1/4" diameter Plastic bags/balloons/styrofoam inaccessible unless under direct supervision Health consultant visits/documentation <u>FEEDING</u> Infants held for bottles - chairs for feeding - individual attn, tummy time, crawl/toddle Written feeding schedule from parent-updated Unused formula/milk discarded after feedings Clean bottles/disposable bottles/appvd washing Baby food served from dish or whole jar Bottles labeled with child's name Outdoor spaced fenced-4 ft (lic. after 1/1/25) Outdoor equipment-developmentally appropriate for ages of the children Shock ab materials less than 1 1/4"-or measures in place to ensure their health & safety	
EDUCATIONAL REQUIREMENTS 19a-79-8a			
☒ 115. (a) Written daily/weekly educational plan - developmentally appropriate- available to staff/parents ☒ 116. (a) <u>EDUCATIONAL REQUIREMENTS</u> ☒ (1)-(11) Indoor/outdoor, flexible schedule, cultural content, balanced experiences, exploration and discovery, variety of materials, rest/sleep/quiet time, meals/snacks, toileting, individual/small group activities, moderate and vigorous physical activity that takes place outdoors ☒ (b) Limited access to screen time, cell phones, computers, video games-no access under age 2, over age 2 only for educational/physical activity purposes	☒ 131. ☒ (i)(1)(2A-C) ☒ 135. ☒ (j) ☒ 136. ☒ (k)(1) ☒ (k)(2) ☒ (k)(3) ☒ (k)(4) ☒ (k)(5) ☒ 137. (l)(1) ☒ 138. (l)(2) ☒ 139. (l)(3)		
UNDER THREE ENDORSEMENT 19a-79-10 Y/N			
☒ 117. (b) Approved Under 3 Endorsement ☒ 118. (c)(2) Ratios- 1:4 (6wks-24mths), 1:5 (24-36mths) ☒ 119. (c)(3) Group size-maximum of 8 (6wks-24mths), Maximum of 10 (24-36mths) ☒ 120. (c)(4) Physical barriers separating each group of children- indoors/outdoors ☒ 121. (d)(1)(A-C) Adequate sinks in program space (Grp Homes accessible) handwashing-diapering-food prep ☒ 122. (d)(2)(Ai-iii) Cribs/Pack-n-Plays -in compliance w/CPSC ☒ 123. (d)(2)(B) Washable cots ☒ 124. (d)(2)(C) Chairs for feeding-stable base-safety straps-locking tray ☒ 125. (d)(2)(D) Dev. appropriate tables/chairs/equipment ☒ 126. (d)(2)(E) Refrigerator and food prep facilities ☒ 127. (d)(3)(A-C) Optional furniture/equip-safe/hazard free ☒ 128. <u>DIAPERING</u> ☒ (e)(1) Diaper area: elevated/sturdy/safety rail	☒ 140. (b) ☒ 141. ☒ (c) ☒ (c)(1) ☒ (c)(2) ☒ (c)(3) ☒ 143. (d) ☒ 144. (e)		
SCHOOL AGE ENDORSEMENT 19a-79-11 Y/N			
☒ 140. (b) Approved Schl Age Endorsement ☒ 141. <u>SCHEDULE - ACTIVITIES</u> Written daily program plan-flexible schedule-available to staff/parents Activities not a duplication of child's day Activities include cognitive, physical, social, emotional needs of the children Program includes free time, snacks, creative/physical/small group/self-concept activities, homework time, special events Ratio- 1:15 Group size- max. 30			

CHILD CARE CENTER and GROUP CHILD CARE HOME INSPECTION FORM

PROGRAM NAME Surreybrook Preschool + child care		LICENSE NUMBER 16559	DATE OF INSPECTION 3/14/25
SCHOOL AGE ENDORSEMENT 19a-79-11 Y/N		MONITORING OF DIABETES 19a-79-13 Y/N	
☒ 145.	(f)	4 yr. olds enrolled in schl age-written authorization/permission from director/parent	
☒ 146.	(g)	Designated Head teacher approved- 60%	
NIGHT CARE ENDORSEMENT 19a-79-12 (10pm-5am) Y/N			
☐ 147.	(b)	Approved Night Care Endorsement	
☐ 148.	(b)(1)	Person in charge-head teacher	
☐ 149.	(b)(2)	Written plan for program activities- meet individual needs, sleep patterns, quiet activities	
☐ 150.	(b)(3)	Written plan for supervision including cot placement and evacuation	
☐ 151.	(b)(4)	Children in care no more than 12 hrs. in 24	
☐ 152.	(b)(5)	Staff awake and available	
☐ 153.		SLEEP PROVISIONS	
	☐ (b)(6)	Individual cot/crib with bedding	
	☐ (b)(6)(A)	Sleeping apparel/toiletries labeled	
	☐ (b)(6)(B)	Required bedding	
	☐ (b)(6)(C)	Required toiletries	
	☐ (b)(6)(D)	Bedding/sleeping apparel laundered weekly	
	☐ (b)(7)	Sleep arrangements for infants	
☐ 154.	(b)(8)	Air temp 65 °F at 3 ft	
☐ 155.	(b)(9)	Fire marshal approval-hours specified	
☐ 156.	(b)(10)	Local health approval	
ADMINISTRATION OF MEDICATIONS 19a-79-9a Y/N		ADDITIONAL VIOLATION	
☒ 157.	(9a)	Written medication policies/procedures	
☒ 158.	(9a)	Permit enrollment of children with asthma, allergies, diabetes	
☒ 159.		NONPRESC. TOPICAL MEDICATION	
	☒ (a)(2)	Admin/Parent permission/report errors	
	☒ (a)(3)(A-B)	Labeling and Storage	
	☒ (a)(3)(C)	Unused/expired meds destroyed/returned	
☒ 160.		MEDICATION TRAINING	
	☒ (b)(1)(A/C)	Medication training-general-oral/top/inhalant	
	☒ (b)(1)(D)	Injectable premeasured autoinjector medication	
	☒ (b)(1)(E)	Rectal medication	
	☒ (b)(1)(F)	Injectable other than premeasured auto-injector	
	☒ (b)(2)(A-B)	Training approval documents/certificates	
	☒ (b)(2)(C)	Training outline on file	
☐ 161.	(b)(3)(A-B)	Authorized prescriber/parent permission	
☒ 162.	(b)(3)(D)	Medication errors- documentation, parent(s) and OEC notification	
☒ 163.	(b)(4)(A-B)	Medication Administration Records (MAR)	
☒ 164.	(b)(5)(A-B)	Labeling and Storage	
☒ 165.	(b)(5)(C)	Emergency medication inaccessible	
☒ 166.	(b)(5)(D)	Unused/Expired meds-destroyed/returned	
☒ 167.	(b)(5)(E)	Auto-injector/inhalant equipment	
☒ 168.	(b)(6)	Self-administration documentation	
☒ 169.	(b)(7)(A-B)	Petition for special medication authorization	
☒ 170.	(d)	Potassium Iodide (KI) emergency distribution-permission and storage (N/A)	
Signature of OEC staff Fil Montanye		Signature of person in charge Cheryl Kane	
Printed Name Fil Montanye		Printed Name Cheryl Kane	
OEC DIVISION OF LICENSING 450 Columbus Blvd, Suite 302, Hartford, CT 06103 Help Desk: (800)282-6063 or (860)500-4450 Website: www.ctoec.org/licensing Email: oeclicensing@ct.gov		Inspection shall be posted or available for review upon request.	
		Written Corrective Action Plan Due by: 5/28/25	CAP: https://www.ctoec.org/forms-documents/corrective-action-plan-and-resolving-disputed-violations.pdf/

DISCUSSIONS/COMMENTS

- 1) New Regs
- 2) Policies must be updated to reflect new regulations dated 10/2024. Policy checklist available on website.
- 3) screen in front window of Bumole bee room ripped and in side window of Infant room with small rips (windows not opened)
- 4) rust on interior edge of microwave in TK room (bottom front)

NOTE: Only regulations marked as compliant or non-compliant were monitored or discussed during the visit.

SUPPLEMENTAL REPORT OF INSPECTION

Name of Program/Provider: Surreybrook Preschool - License # 16559 Date: 5/14/25
Child Dev. Center

Observations/Corrections needed:

Discussions continued

- 5) sink in barn owl's room very weak water flow
- 6) new complaint procedure located on website must be posted
- 7) Oversight policy must be posted

violations: Program not in compliance with:

- #35(i)(i)(2)(A-H) Consultant agreements required duties when current agreements are incomplete and missing duties required per new regulations dated 10/2024 for all required consultants (health, social service, education)
- #62 Fire Marshal Certificate when certificate on site is not current
- #116(h)(4) Nuts, bolts, screws; covered or protected
When protruding screws were observed on chain-link fence throughout by gates and posts by gates
- #161 Authorized prescriber not current for one medication order (has order + action plan combined - authorization to give medication is for school personnel)

S = Substantiated NS = Not Substantiated P = Pending (if applicable)

Operators/providers are required by regulations and statutes to be in compliance at all times.

Signature: Fil Montanyc
 (OEC Representative)

Print Name: Fil Montanyc

CORRECTIVE PLAN SHALL BE RETURNED TO

Signature: Cheryl Kane
 (Person in Charge)

OEC BY: 5/28/25

Print Name: Cheryl Kane