CONNECTICUT

CONNECTICUT OFFICE OF EARLY CHILDHOOD
DIVISION OF LICENSING

CONNECTICUT Early Childhood

CHILD CARE CENTER and GROUP CHILD CARE HOME INSPECTION FORM

Type of Inspection: ☑ Initial ☐ Unannounced Full ☐ Announced Full ☐ Partial ☐ Follow-Up ☐ Change of Location

Program Name:	ProAktive Kidz	Date of Inspection:	7/2/2025	Time of Arrival:	9AM
Address:	16 Main St. Ste 307	License Number:	Pending	Expiration Date:	Pending
Town:	Durham, CT. 06422	Telephone Number:	914-448-3881	Summer Care:	Open
Operator:	ProAktive Kidz LLC	# of Staff Present:	2	# over 3 Present:	0	# under 3 Present:	0
Email:	proaktivekidz@gmail.com	Total Proposed Capacity:	12	Total Under 3 capacity:	0	Ages Served:	3-12 years
Designated Director:	Orana Kaya	Hours/Days of Operation:	Monday-Friday 7AM-5:30PM				

Instruction Codes: √ = Regulation in Compliance O = Regulation not in Compliance N/A = Not applicable at this time

Endorsements: Proposed ☐ Under Three (6wks - 36m) ☑ Preschool (3y - 5y) ☑ School Age (5y & up) ☐ Night Care (6wks & up)

LICENSURE PROCEDURES 19a-79-2a

☑ 1.	(c)(8)	Local Health Inspection-Date: 1/3/2025	

ADMINISTRATION 19a-79-3a

☑ 2.	(a)	Ensuring health & safety of children	
☑ 3.	(b)	Overall management of program	
☑ 4.	(b)(6)	Employee orientation for new program staff	
☑ 5.	(b)(6)	Annual policy training for program staff	
☑ 6.	(b)(7)(A)	Child behavior management	
☑ 7.	(b)(7)(B)	Documentation that parents were informed of behavior management techniques	
☑ 8.	(b)(7)(C)	Child Protection	
☑ 9.	(b)(7)(E)	Mandated Reporting	
☑ 10.	(c)(1-4)	Notification of Change	
☑ 11.		POLICIES-COMPLETE/IMPLEMENTED	
	☑ (d)(2)(A)	Discipline policy	
	☑ (d)(2)(B)(C)	Child Protection policy	
	☑ (d)(3)	Closing time policy	
	☑ (d)(4)(A)	Medical emergency policy	
	☑ (d)(4)(B)	Multi-Hazards policy-annual drill	
	☑ (d)(5)	Supervision policy	
	☑ (d)(6)	General Operating policies	
	☑ (d)(6)(C)	Administrative Oversight policy	
	☑ (d)(7)	Personnel policies	
☑ 12.	(d)(1)	Daily attendance-children/staff- keep 1 yr.	
☑ 13.		ACCESS	
	☑ (f)	Immediate access by parents	
	☑ (h)	Immediate access by OEC-facility/records	
☑ 14.	(l)	2.8 yr olds in prek-authorization	
☑ 15.	(m)	Motor vehicle laws–transportation	
☑ 16.	(n)	Capacity	
☑ 17.	(o)	Respond to OEC-no false, misleading statements or documents	
☑ 18.		POSTINGS	
	☑ 3a(e)(1)	License posted	
	☑ 3a(e)(2)	OEC Complaint Procedure posted	
	☑ 3a(d)(6)(C)	Administrative Oversight policy	
	☑ 3a(e)(3)	Menus posted	
	☑ 3a(e)(4)	No Smoking posted signs at entrances	
	☑ 3a(e)(5)	OEC Inspection report posted or available	
	☑ 3a(e)(6)	Dev. Milestones posted	
	☑ 7a(e)(17)	Radon Test posted (Schls-N/A)	
	☑ 10((g)(8)	Safe Sleep policy posted	

STAFFING and CONSULTANTS 19a-79-4a

☑ 19.	(a)(1)	Staff health records	
☑ 20.	(a)(3)	Disciplinary actions	
☑ 21.	(b)	Comprehensive Background Checks	
☑ 21a.	(b)(2)	Past employment history	
☑ 22.	(b)(4)	Evidence of compliance with bknd cks/history	
☑ 23.	(d)	Adequate staffing	
☑ 24.	(d)(1)-(e)(2)	Designated head teacher–approved-60%	
☑ 25.	(d)(2)	Two staff present–age 18 or older	
☑ 26.	(d)(3)(A-C)	Personal qualities of staff	
☑ 27.		RATIOS	
	☑ (d)(4)(A)	Ratio 1:10 – Indoors/Outdoors	
	☑ (d)(4)(B)	Mixed age group	
	☑ (d)(6)	Nap time ratio	
☑ 28.	(d)(4)(D)	Supervision–Indoors/Outdoors	
☑ 29.		GROUP SIZE	
	☑ (d)(5)	Group Size–Indoors/Outdoors	
	☑ (d)(5)(A)	Group Size–school age field trips/outdoors	
	☑ (d)(5)(B)	Mixed age group–group size	
☑ 30.	(e)(1)	Designated director-training	
☑ 31.	(f)(1)	CPR certified program staff	
☑ 32.	(f)(2)	First aid certified program staff	
☑ 33.		PROFESSIONAL DEVELOPMENT	
	☑ (a)(2)	Documentation of prof. dev/trainings	
	☑ (h)(1)	Health & Safety training	
	☑ (h)(2)	1% annual hours	
☑ 34.		SWIMMING ACTIVITIES - Y/N	
	☑ (4)(C)(ii-v)	Swimming-Ratios	
	☑ (4)(C)(i)	Non-swimmers identified	
	☑ (e)(6)	CPR certified staff–age 20 or older	
	☑ (e)(6)	Lifeguard–certified–supervising	
☑ 35.		CONSULTANTS	
	☑ (i)(1)(A)-(D)	Consultants-Education, Health, Social Service, Dietitian (Dietitian N/A)	
	☑ (i) – (i)(2)(A-H)	Consultant agreements-signed annually-agreements complete w/required services	
	☑ (F)	Consultant logs–documented activities, observations and required services	
	☑ (i)(2) (H)(i)-(I)(i)	Consultant visits- Education/Health	

	Contracts	Logs	Visits
Education	✓		
Health	✓		
Soc. Serv.	✓		
Dietitian	N/A	N/A	

CHILD CARE CENTER and GROUP CHILD CARE HOME INSPECTION FORM

PROGRAM NAME: Pro Active Kidz | LICENSE NUMBER: Pending | DATE OF INSPECTION: 7/2/2025

RECORD KEEPING 19a-79-5a

☑ 36.	(a)(1)(A-C)	Children's Enrollment information
☑ 37.		PARENT PERMISSIONS
	☑ (a)(1)(D)(i)	Emergency medical permission
	☑ (a)(1)(D)(ii)	Authorized release permission
	☑ (a)(1)(D)(iii)	Field trip permission
	☑ (a)(1)(D)(iv)	Transportation permission
☑ 38.	(a)(2)(A-B)	Child Health Records
☑ 39.	(a)(2)(C)	Immunization records
☑ 40.	(a)(2)(E)	Individual care plan-signed by parents/staff
☑ 41.	(a)(3)(A)	Injury, Illness, Incident, Accident reports
☑ 42.	(a)(3)(B)	Parent notification of illness or injury
☑ 43.	(a)(3)(C)(i-ii)	Notify OEC of serious injuries, fatality
☑ 44.	(a)(3)(D)	Notify DPH, local health-reportable diseases
☑ 45.	(a)(4)	Video recordings- keep 30 days

HEALTH and SAFETY 19a-79-6a

☑ 46.	(a)(1)	Preparation, transportation of food-follow DPH Model Food Code (N/A)
☑ 47.	(a)(2)	Nutritious meals and snacks
☑ 48.	(a)(3)	Proper refrigeration–41 degrees
☑ 49.	(a)(4)	Menus–1 wk in advance- keep 3 mths
☑ 50.	(a)(5)	Food Service Inspection _____ (N/A)
☑ 51.	(a)(6)	Kitchen-clean/safe storage of food/supplies (N/A)
☑ 52.	(a)(7)	Separate hand washing facilities
☑ 53.	(a)(8)	Multi-use eating/drinking utensils
☑ 54.	(a)(9)	Kitchen separated (N/A)
☑ 55.	(a)(10)	Children supervised during meal prep
☑ 56.	(a)(11)	Handwashing–staff/children
☑ 57.	(b)(1)	Illness procedures–staff knowledgeable, children observed for signs/symptoms
☑ 58.	(b)(2)	Designated isolation area
☑ 59.	☑ (c)	FIRST AID KITS-portable, accessible to staff, closed container-Indoor/Outdoor/Field Trips
	☑ (c)	FIRST AID SUPPLIES-Indoor/Outdoor-adhesive strips, 3-4" gauze squares, 2" rolled gauze, tape, scissors, tweezers, 2 cold packs, thermometer, gloves, CPR mouth barrier
	☑ (d)	FIRST AID SUPPLIES-addt'l for field trips water, phone, soap, emergency numbers, medications, plastic bags (N/A)

PHYSICAL PLANT 19a-79-7a

☑ 62.	(a)(2)	Fire marshal codes/certificate 1/3/2025
☑ 63.	(b)	Indoor/Outdoor space inspected/approved
☑ 64.	(b)(1)-(5)	Construction/expansion/renovation/conversion
☑ 65.	(b)(6)	Space not inspected/approved but used for field trips–written parent permission
☑ 66.	(c)(2)	Licensed premises-clean, good repair, hazard free, maintenance program
☑ 67.	(c)(3)	Building/Equipment/Furnishings-sanitary, hazard free (N/A)
☑ 68.	(c)(4)	Testing of premises/grounds for chemicals
☑ 69.		WATER SUPPLY – Public/Well (Schools-N/A)
	☑ (c)(5)(A)	Lead Water Test – Date: 1/2/25 + 4/17/25
	☑ (c)(5)(B)	Bact./Chem Test-Date: _____ (N/A)
	☑ (c)(5)(C)	Drinking water available/accessible
☑ 70.		LEAD PAINT -
	☑ (c)(6)(A)	Building Pre-78: Y/N Lead Test: Y/N Results N/A
	☑ (c)(6)(B-D)	Lead Management Plan N/A
	☑	Peeling Paint – Y/N Inside/Outside

PHYSICAL PLANT 19a-79-7a cont.

☑ 71.	(d)(1)	Emergency vehicle access
☑ 72.	(d)(2)	Walkways maintained
☑ 73.	(d)(3)	Windows protected to prevent falls
☑ 74.	(d)(3)	Window screens
☐ 75.	(d)(4)	Glass/mirrors protected- 36"
☑ 76.	(d)(5)	Overhead doors–locking devices, spring protectors (N/A)
☑ 77.	(d)(6), (f)(3)	Exits, stairs, hallways unobstructed
☑ 78.	(d)(7)	Individual storage of clothing and bedding
☑ 79.		SMOKING
	☑ (d)(8)	Smoking, vaping or other electronic nicotine device prohibited on premises/grounds
	☑ (d)(8)	Matches/lighters inaccessible
☑ 81.	(d)(9)	Electrical safety – outlets inaccessible - covered or protected
☑ 82.		TOILETING
	☑ (d)(10)(A)	Shared toilets/sinks–supervision plan
	☑ (d)(10)(B)	Toileting needs met
	☑ (d)(10)(C)	Potty chairs-nonporous, emptied, disinfected
	☑ (d)(10)(C)	Required toilets/sinks–1:16
	☑ (d)(10)(E)	Toileting Supplies–Hand drying-Garbage
	☑ (d)(10)(E)	Handwashing staff/children
	☑ (d)(10)(F)	Toilets/sinks located at the facility
	☑ (d)(10)(G)	Well lighted/ventilated toilet rooms
	☑ (d)(10)(H)	Mechanical ventilation (after 1/1/94) (Grp Homes N/A)
☑ 83.	(d)(11)	Staff personal articles inaccessible
☑ 84.		AIR TEMPERATURE
	☑ (e)(1)	Air temp 65 °F at 3 ft –non-mercury thermometer affixed to wall
	☑ (e)(2)	Air temp > 80 °F - ↑ fluids/ventilation
☑ 86.	(e)(3)	Water temperature 60°F–120°F
☑ 87.	(e)(4)	Portable space heaters prohibited
☑ 88.		WALLS/CEILINGS/FLOORS/RUGS
	☑ (e)(5)	Walls/ceilings/floors/rugs-clean/good repair
	☑ (e)(5)	Rugs- not a tripping/slipping hazard
☑ 90.	(e)(6)	Hot water/Steam pipes protected
☑ 91.		TELEPHONE/TELEPHONE NUMBERS
	☑ (e)(7)	Working phone on each level
	☑ (e)(7)	Emergency numbers posted-adjacent to phones
	☑ (e)(7)	Parents provided direct on site phone number
☑ 94.		LIGHTING
	☑ (e)(8)	All areas min. 1 foot candle of lighting
	☑ (e)(9)	Adequate lighting–30/50 candle feet–sufficient lighting to be visible
	☑ (e)(9)	Enough lighting for comfort
	☑ (e)(9)	Light fixtures shielded/shatter proof
☑ 95.	(e)(10)	Potentially hazardous substances, materials labeled, inaccessible
☑ 96.	(e)(11)	Garbage/rubbish-disposed of daily, containers in good repair
☑ 97.	(e)(12)	Stairs-protected/good repair-handrails
☑ 98.	(e)(13)	Toxic plants/materials inaccessible
☑ 99.	(e)(14-15)	Pets or other animals–in good health, written care plan including access to children
☑ 100.	(e)(16)	Measures to prevent vermin
☑ 101.	(e)(17)	Radon test- Results: 4/11/2025 (Schls-N/A)
☑ 102.	(e)(18)	Carbon monoxide detector-each level N/A
☑ 103.	(f)(1)(A)	Program space-adequate-35 sq. ft. per child
☐ 104.	(g)(1)	Equipment-clean and safe, good repair, non-toxic-sturdy, free from protruding nails, free from rust
☐ 105.	(g)(2)	Adequate equipment for rest-cleaned-cots (Grp Homes only-mats/sleeping bags)
☑ 106.	(g)(3)	Air conditioners/water heaters/fuse boxes inaccessible
☑ 107.	(g)(4)	Developmentally app equipment, materials

CHILD CARE CENTER and GROUP CHILD CARE HOME INSPECTION FORM

PROGRAM NAME	Pro Aktive Kidz	LICENSE NUMBER	Pending	DATE OF INSPECTION	7/2/2025

PHYSICAL PLANT 19a-79-7a cont.

☑ 108.	(g)(5)	Manufacture guidelines followed-furniture, equipment and toys-CPSC unsafe/recalls
☑ 109.	(g)(6)	Indoor climbing play equipment-shock absorbing materials under and around
☑ 110.	(j)	No weapons/no facsimile of a firearm
☑ 111.		OUTDOOR SPACE
	☑ (h)(1)	Adequate space- 75 sq. ft. per child
	☑ (h)(2)	Shock absorbing surfaces-minimum 8"
	☑ (h)(3)	Playground free from hazards
	☑ (h)(4)	Nuts, bolts, screws-tight, covered/protected
	☑ (h)(5)	Outside equipment anchored–anchors buried
	☑ (h)(6)	New equip- cert playg. Inspection upon request
	☑ (h)(8)	Drinking water available/accessible
	☑ (h)(9)	Equipment arranged for safety-equip/fences/structures not hazardous
☑ 112.		OUTDOOR PROTECTED/FENCED
	☑ (h)(7)	Playground protected from traffic, water, gullies or other hazards
	☑ (h)(7)(A)	Fences installed to protect from hazards-4 ft
	☑ (h)(7)(B)	Fences installed to protect from water–4 ft, self closing and self latching devices or locks
	☑ (h)(7)(C)	Rooftop play areas-6 ft. wall/barrier (N/A)
☑ 114.		WATER HAZARDS
	☑ (i)	Pools, swimming areas-conforms to 19-13-B33b and 19a-36-B61 (N/A)
	☑ (i)	Wading pools prohibited
	☑ (i)	Hot tubs/spas/saunas-locked/inaccessible (N/A)

EDUCATIONAL REQUIREMENTS 19a-79-8a

☑ 115.	(a)	Written daily/weekly educational plan - developmentally appropriate- available to staff/parents
☑ 116.	(a) ☑ (1)-(11)	EDUCATIONAL REQUIREMENTS Indoor/outdoor, flexible schedule, cultural content, balanced experiences, exploration and discovery, variety of materials, rest/sleep/quiet time, meals/snacks, toileting, individual/small group activities, moderate and vigorous physical activity that takes place outdoors
	☑ (b)	Limited access to screen time, cell phones, computers, video games-no access under age 2, over age 2 only for educational/physical activity purposes

UNDER THREE ENDORSEMENT 19a-79-10 Y/N

☐ 117.	(b)	Approved Under 3 Endorsement
☐ 118.	(c)(2)	Ratios- 1:4 (6wks-24mths), 1:5 (24-36mths)
☐ 119.	(c)(3) N/A	Group size-maximum of 8 (6wks-24mths), Maximum of 10 (24-36mths)
☐ 120.	(c)(4)	Physical barriers separating each group of children- indoors/outdoors
☐ 121.	(d)(1)(A-C)	Adequate sinks in program space (Grp Homes accessible) handwashing-diapering-food prep
☐ 122.	(d)(2)(Ai-iii)	Cribs/Pack-n-Plays -in compliance w/CPSC
☐ 123.	(d)(2)(B)	Washable cots
☐ 124.	(d)(2)(C)	Chairs for feeding-stable base-safety straps-locking tray
☐ 125.	(d)(2)(D)	Dev. appropriate tables/chairs/equipment
☐ 126.	(d)(2)(E)	Refrigerator and food prep facilities
☐ 127.	(d)(3)(A-C)	Optional furniture/equip-safe/hazard free
☐ 128.		DIAPERING
	☐ (e)(1)	Diaper area: elevated/sturdy/safety rail

UNDER THREE ENDORSEMENT 19a-79-10 cont.

128.		DIAPERING cont.
	☐ (e)(2)	Diaper area: used only for this purpose, located in the program area
	☐ (e)(3)	Diaper area: non-porous surface/good repair
	☐ (e)(4)	Diaper area: washed/disinfected after use
N/A	☐ (e)(5)	Diaper area: disposable paper sheets
	☐ (e)(6-9)	Covered waste receptacle-removed daily
	☐ (e)(7)	Handwashing-staff/children
	☐ (e)(8)	Diapering-Handwashing policies-posted/followed
	☐ (e)(10)(A-C)	Cloth diapers–written plan developed
☑ 129.		LINENS/CLOTHING
	☐ (f)(1)	Linens/emergency clothing available
	☐ (f)(2)	Linens washed weekly or as needed
	☐ (f)(3)	Linens/clothing stored individually
	☐ (f)(4)	Cribs/cots cleaned-linens changed when shared
☑ 130.		SAFE SLEEP
	☐ (g)(1)	Under 12 mths placed on back for sleeping
	☐ (g)(1)	Crib-snug fitting mattress/tightly fitted sheet
	☐ (g)(1)	Alternate sleep position/equipment-medical documentation for medical reason on file
	☐ (g)(2)	Infants allowed to adopt other sleep positions
	☐ (g)(3)	No items in/on cribs-blankets, toys, bumpers, pillows, weighted blankets/sleepers/swaddles
N/A	☐ (g)(4)	No unapproved sleeping-car seats/swings/beds, etc.
	☐ (g)(5)	No swaddling w/o written documentation from MD/PA/APRN- instructions/timeframes
	☐ (g)(6)	Observe/assess infants at least every 15 minutes
	☐ (g)(7)	Teething necklaces/bracelets, jewelry inaccessible
	☐ (g)(8)	Safe sleep policies - parents informed
☑ 131.		TOYS AND OTHER OBJECTS
	☐ (h)(1)	Infant toys-separate/washed/sanitized daily
	☐ (h)(1)	Toddler toys-washed/sanitized weekly
N/A	☐ (h)(2)	No toys/objects less than 1 ¼ " diameter
	☐ (h)(2)	Plastic bags/balloons/styrofoam inaccessible unless under direct supervision
☐ 135.	(i)(1)(2A-C)	Health consultant visits/documentation
☐ 136.		FEEDING
	☐ (j)	Infants held for bottles - chairs for feeding - individual attn, tummy time, crawl/toddle
	☐ (k)(1)	Written feeding schedule from parent-updated
N/A	☐ (k)(2)	Unused formula/milk discarded after feedings
	☐ (k)(3)	Clean bottles/disposable bottles/appvd washing
	☐ (k)(4)	Baby food served from dish or whole jar
	☐ (k)(5)	Bottles labeled with child's name
☐ 137.	(l)(1)	Outdoor spaced fenced–4 ft (lic. after 1/1/25)
☐ 138.	(l)(2)	Outdoor equipment-developmentally appropriate for ages of the children
☐ 139.	(l)(3)	Shock ab materials less than 1 ¼ "-or measures in place to ensure their health & safety

SCHOOL AGE ENDORSEMENT 19a-79-11 Y/N

☑ 140.	(b)	Approved Schl Age Endorsement
☑ 141.		SCHEDULE - ACTIVITIES
	☑ (c)	Written daily program plan-flexible schedule-available to staff/parents
	☑ (c)(1)	Activities not a duplication of child's day
	☑ (c)(2)	Activities include cognitive, physical, social, emotional needs of the children
	☑ (c)(3)	Program includes free time, snacks, creative/physical/small group/self-concept activities, homework time, special events
☑ 143.	(d)	Ratio- 1:15
☑ 144.	(e)	Group size- max. 30

CHILD CARE CENTER and GROUP CHILD CARE HOME INSPECTION FORM

PROGRAM NAME	Pro Active Kidz	LICENSE NUMBER	Pending	DATE OF INSPECTION	7/2/2025

SCHOOL AGE ENDORSEMENT 19a-79-11 (Y/N)

☑ 145.	(f)	4 yr. olds enrolled in schl age-written authorization/permission from director/parent
☑ 146.	(g)	Designated Head teacher approved- 60%

NIGHT CARE ENDORSEMENT 19a-79-12 (10pm-5am) Y/N

☐ 147.	(b)	Approved Night Care Endorsement
☐ 148.	(b)(1)	Person in charge-head teacher
☐ 149.	(b)(2)	Written plan for program activities- meet individual needs, sleep patterns, quiet activities
N/A		
☐ 150.	(b)(3)	Written plan for supervision including cot placement and evacuation
☐ 151.	(b)(4)	Children in care no more than 12 hrs. in 24
☐ 152.	(b)(5)	Staff awake and available
☐ 153.		SLEEP PROVISIONS
	☐ (b)(6)	Individual cot/crib with bedding
	☐ (b)(6)(A)	Sleeping apparel/toiletries labeled
N/A	☐ (b)(6)(B)	Required bedding
	☐ (b)(6)(C)	Required toiletries
	☐ (b)(6)(D)	Bedding/sleeping apparel laundered weekly
	☐ (b)(7)	Sleep arrangements for infants
☐ 154.	(b)(8)	Air temp 65 °F at 3 ft
☐ 155.	(b)(9)	Fire marshal approval-hours specified
☐ 156.	(b)(10)	Local health approval

ADMINISTRATION OF MEDICATIONS 19a-79-9a (Y/N)

☑ 157.	(9a)	Written medication policies/procedures
☑ 158.	(9a)	Permit enrollment of children with asthma, allergies, diabetes
☑ 159.		NONPRESC. TOPICAL MEDICATION
	☑ (a)(2)	Admin/Parent permission/report errors
	☑ (a)(3)(A-B)	Labeling and Storage
	☑ (a)(3)(C)	Unused/expired meds destroyed/returned
☐ 160.		MEDICATION TRAINING
	☑ (b)(1)(A/C)	Medication training-general-oral/top/inhalant
	☑ (b)(1)(D)	Injectable premeasured autoinjector medication
	☑ (b)(1)(E)	Rectal medication
	☑ (b)(1)(F)	Injectable other than premeasured auto-injector
	☑ (b)(2)(A-B)	Training approval documents/certificates
	☐ (b)(2)(C)	Training outline on file
☑ 161.	(b)(3)(A-B)	Authorized prescriber/parent permission
☑ 162.	(b)(3)(D)	Medication errors- documentation, parent(s) and OEC notification
☑ 163.	(b)(4)(A-B)	Medication Administration Records (MAR)
☑ 164.	(b)(5)(A-B)	Labeling and Storage
☑ 165.	(b)(5)(C)	Emergency medication inaccessible
☑ 166.	(b)(5)(D)	Unused/Expired meds-destroyed/returned
☑ 167.	(b)(5)(E)	Auto-injector/inhalant equipment
☑ 168.	(b)(6)	Self-administration documentation
☑ 169.	(b)(7)(A-B)	Petition for special medication authorization
☑ 170.	(d)	Potassium Iodide (KI) emergency distribution–permission and storage (N/A)

MONITORING OF DIABETES 19a-79-13 (Y/N)

☑ 171.	(a)(1)	Written policies and procedures
☑ 172.		STAFF TRAINING
	☑ (b)(1)(A)	Staff training – first aid
	☑ (b)(1)(B) (i)-(iii)	Staff training – use/storage/maintenance of monitoring equipment, reading test results, appropriate actions
	☑ (b)(2)	Training updated at least every 3 years
	☑ (b)(3)	Written documentation of training
	☑ (c)(2)	Trained staff on site when child is present
☑ 173.	(c)(3)	Self-administration - written authorization and under supervision of trained staff
☑ 174.	(d)(1)	Equipment provided by parents
☑ 175.	(d)(2)	Equipment labeled and inaccessible
☑ 176.	(d)(3)	Signed agreement with parent regarding equipment, supplies, materials to be discarded
☑ 177.	(e)(1)	Authorized prescriber written order
☑ 178.	(e)(2)	Written authorization from parent
☑ 179.	(e)(3)	Testing results and actions taken – documented and kept on file, ensure parents are notified daily

ADDITIONAL VIOLATION

☑ 180.	-	Consent Order/Negotiated Corrective Action Plan conditions (N/A)

DISCUSSIONS/COMMENTS

Discussed regulations and reviewed programs policies/procedures/plans- All in compliance with October 2024 regulations

NOTE: Only regulations marked as compliant or non-compliant were monitored or discussed during the visit.

Signature of OEC staff	[signature]	[signature]	Signature of person in charge
Printed Name	ROBERT MCCRAY	ORANA KAJA	Printed Name

OEC DIVISION OF LICENSING
450 Columbus Blvd, Suite 302, Hartford, CT 06103
Help Desk: (800)282-6063 or (860)500-4450
Website: www.ctoec.org/licensing **Email**: oec.licensing@ct.gov

Inspection shall be posted or available for review upon request.

Written Corrective Action Plan Due by: Prior to OEC approval

CAP: https://www.ctoec.org/forms-documents/corrective-action-plan-and-resolving-disputed-violations.pdf/

PAGE____

SUPPLEMENTAL REPORT OF INSPECTION

Name of Program/Provider: ProActive Kidz License # Pending Date: 7/2/2025

Observations/Corrections needed:

#75(d)(4): observed 2 windows to be unprotected to 36in
#104(g)(1): observed rust on outdoor fence gate and screws/bolts/nuts
#105(g)(2): observed no cots/mats/sleeping bags available for rest/nap
#160(b)(2)(c): observed training outline for oral/topical/inhalant medications to be unavailable

Classroom:
(bathrooms)
39.2x19.8-4.7x12=719.76÷35=20.5 dr 12 children

outside:
(fencing)
39.6x37.7-24.5x10.6=1233.22÷75=16.4 dr 12 children

Indoor capacity=12 children

S = Substantiated NS = Not Substantiated P = Pending (if applicable)

Operators/providers are required by regulations and statutes to be in compliance at all times.

Signature: [signature] (OEC Representative)
Print Name: BRIDGET L. HERRIN

CORRECTIVE PLAN SHALL BE RETURNED TO OEC BY: Prior to OEC approval

Signature: [signature] (Person in Charge)
Print Name: ORANA KAJA