




DIVISION OF LICENSING
 450 Columbus Boulevard, Suite 302, Hartford, Connecticut 06103
 Phone (800)282-6063 or (860)500-4450 Fax (860)326-0552
 Email: occlicensing@ct.gov Website: www.ctoec.org

FAMILY CHILD CARE HOME INSPECTION

Provider	CINDY M LEMELIN				License Number	DCFH	Date of Inspection	01/07/2026
					Expiration Date		Time of Inspection	09:29 AM
Address	14 FOX RD PLAINVILLE CT 06062-1820				Telephone	(860) 770-0815	Regular Capacity	6
					Hours of Operation	6:30 AM – 5:30 PM	School Age Capacity	3
Is this a Change of Address?	Yes?		No?	X	Days of Operation	Mon-Fri	Summer Hours	Open
New Address					# Under 18 mths present	1	Weekend Hours	No
					Total children present	1	Night Hours	No
Type of Inspection	INITIAL CREDENTIAL INSPECTION				Inspector's Name	Melina Perez		
Provider's Email	clemelin46@gmail.com				Inspector's Email	melina.perez@ct.gov		

Key:
 Compliant = X
 Non-Compliant = O

Consent to Inspect: I agree to allow the Commissioner or an authorized representative to have access to and inspect the facility and child care records during home inspections as required by Regulations Section 19a-87b-5(h).


 Signature of Provider/Substitute/Applicant

TERMS OF REGISTRATION 19a-87b-5

X	4. Capacity	
X	5. Non-transferability of license	Pending?
X	6. Infant/Toddler Restriction	
X	7. License Posted	
X	8. Parent Access to OEC Phone Number	
X	9. Photo ID	
X	10. Requests for Information	
X	11. Notification of Change	

QUALIFICATION OF PROVIDER 19a-87b-6

O	12. Awareness of, Understanding of Regulations	Provider not in compliance with demonstrating an awareness and/or understanding of the regulations when applicant confirmed she has not yet read the regulations.
X	13. Medical statement Expiration date: 08/14/2028	
X	14. First Aid Certificate Expiration date: 06/20/2027	

X	15. CPR Certificate	
	Expiration date:	
	06/20/2027	
X	16. Judgment	

MEMBERS OF THE HOUSEHOLD 19a-87b-7

X	17. Medical Statement	
X	18. Household Environment	

QUALIFICATIONS OF STAFF 19a-87b-8

X	19. Sub/Assistant	Y/N	Name:		Appvl #	
	Type of Staff:	N				
X	20. Emergency Caregiver					

COMPREHENSIVE BACKGROUND CHECK 19a-87b-8a

X	21. Background Check(s)	
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PHYSICAL ENVIRONMENT 19a-87b-9

X	22. Clean/Sanitary Environment					
X	23. Freedom of Hazards					
O	24. Harmful Substances/Materials Inaccessible	Provider not in compliance with ensuring harmful substances and materials are inaccessible to children when Lysol, air freshener, and PreviDent toothpaste were observed in bathroom accessible to children. Sharp knives also observed in unlocked kitchen drawer (children pass through kitchen to access backyard).				
X	25. Bio-contaminants Disposed Safely					
X	26. Safe Storage of Flammables					
X	27. Safe Door Fasteners					
X	28. Electrical Safety					
X	29. Safe Exits					
X	30. Basement Supervision	Y/N				
		Y				
	Used for Care ?	Y/N				
X	31. Stairways - Protected, Handrails					
O	32. Emergency Plan	Provider not in compliance with maintaining a written emergency plan when applicant was not observed to have one completed.				

X	33. Emergency Evacuation Drills - Quarterly/Log	
X	34. Smoke Detectors	
O	35. Carbon Monoxide Detector	Provider not in compliance with maintaining operable carbon monoxide detectors on each occupied level of the home when one was not observed on the 2nd and 3rd levels of the home.
O	36. Fire Extinguisher- 5 lb. ABC/Installed	Provider not in compliance with maintaining at least a 5lb ABC fire extinguisher in operating condition when applicant's fire extinguisher was observed to only be 4lbs; fire extinguisher was also not observed to be mounted.
X	37. Auxiliary Heating System N Type?	Appvd?
X	38. Safe Storage of Weapons and Ammunition	
O	39. Safe Space-Sufficient Indoors Outdoors Y Y	Provider not in compliance with protecting the outdoor play area from hazards when stairs leading to upper deck were observed to be unprotected (no second railing so portable gate cannot be placed at bottom of stairs). Right side of lower deck also observed without gate/fencing to protect from steep hill.
X	40. Body of Water-Type: Barrier?	Y/N N
X	41. Hot Tubs-Locked - Inaccessible	Y/N N
X	42. Ventilation, Light and Temperature- 65°	
X	43. Window Safety	
O	44. Washing Toileting, Sewage Garbage Facilities	Provider not in compliance with keeping trash covered when trash can in bathroom was observed without a lid.
X	45. Adequate and Safe Water - Type of System: Public Water	
X	46. Water Temperature- 60°-120°	
X	47. Pasteurization of Milk Supply	
X	48. Working Phone, Emergency Numbers Posted	
X	49. Safe Transportation Registered, Insured, Restraints	
O	50. First Aid supplies	Provider not in compliance with maintaining a complete first aid kit when scissors, a CPR mouth barrier, 3X3 or 4X4 inch gauze squares, 1 instant cold pack, and a thermometer were observed to be missing.
X	51. Pet protection Pets? Rabies Certs?	Type: 3 Cats/1 Dog Y Y
X	52. Smoking Prohibited	

RESPONSIBILITIES OF PROVIDER 19a-87b-10

X	53. Enrollment Form	
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X	54. Child Health Record	
X	55. Immunizations	
X	56. Emergency Permission	
X	57. Authorized Release	
X	58. Field Trip and Transportation Permission-To/From School	
X	59. Swimming Permission	
X	60. Incident Log	
X	61. Confidentiality	
X	62. Meeting the Child's Needs	
X	63. Sufficient Play Equipment	
X	64. Good Nutrition- Meals/Snacks, Water Available	
X	65. Handwashing	
O	66. Flexible and Balanced Written Schedule	Provider not in compliance with developing and implementing a written schedule when applicant confirmed she has not yet created her schedule.
X	67. Personal Articles- Blanket, Towel, Toilet Articles	
X	68. Proper Rest Provisions – Safe Cribs	
X	69. Individual Plan for Care (Written if Applicable)	
X	70. Cultural Differences, Sp. Needs, Dev. Appr. Activities	
X	71. Infant Care, Indiv Attention, Held for Bottle Feedings	
X	72. Infants Placed on Back for Sleeping	
X	73. Infants Placed in Crib, Well constructed, Snug Mattress, Tight Sheet	

X	74. Crib or Other Provision Free from Observable Hazards	
X	75. Infants not Swaddled	
X	76. Infants Supervised – minimum every 15 minutes	
X	77. Req. for Sleep Arrangements Posted/Discussed	
O	78. Diaper Changing-Frequent, Sanitary, Handwashing, Waste Disposal	Provider not in compliance with utilizing a nonporous diapering surface when diaper changing pad applicant intends to use was observed to be a foam pad with a cotton like cover over it.
X	79. Parent Information and Access	
X	80. Developmental Milestones – Posted	
X	81. Supervision-at all Times, Indoors, Outdoors	
X	82. Personal Schedule- Alert, Competent Attention	
X	83. Full Attention - Distractions, Employment, Socialization	
X	84. Immediate Attention	
X	85. Substitute – Emergency Caregiver Present	
X	86. Appr. Discipline, Behavior Management	
X	87. Discuss Beh. Management Methods w/Staff and Parents	
X	88. Child Protection- Abuse/Neglect	
X	89. Notify OEC within 24 hrs. - Death or Serious Injury	
X	90. Mandated Reporting Abuse or Neglect to DCF	
SICK CHILD CARE 19a-87b-11		
X	91. Sick Child Care	
NIGHT CARE 19a-87b-12 (10pm to 5am) Y/N? N		
X	92. Separate Bed- Location of Bed - Appropriate Sleepwear	

OFFICE ACCESS, INSPECTIONS AND INVESTIGATIONS 19a-87b-13

X	93. Access- Immediate, Entire or Part of Facility and Records	
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ADMINISTRATION OF MEDICATIONS 19a-87b-17 Y/N? N

X	94. Policies and Procedures for Admin of Meds	
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X	95. Parent Permission for Nonprescription Topical Meds	
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X	96. Notification - Documentation of Med Error(s)	
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X	97. Nonprescription Topical Meds- Stored/Labeled	
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X	98. Unused - Expired Nonprescription Meds	
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X	99. Documented Medication Trained Staff	
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X	100. Written Auth Prescriber/Parent Permission	
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X	101. MAR Maintained	
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X	102. Prescription Meds - Stored/Labeled	
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X	103. Unused/Expired Prescription Meds	
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X	104. Emergency Meds- Equip. Labeled/Current	
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X	105. Self-Admin. Of Meds	
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X	106. Petition for Special Medication Authorization	
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MONITORING OF DIABETES 19a-87b-18 Child with diabetes enrolled? N

X	108. Policies for Finger Stick Blood Glucose Testing	
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X	109. Finger Stick Blood Glucose Testing - Staff Trained	
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X	110. Self Admin of Finger Stick Blood Glucose Testing	
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X	111. Testing Equip. & Supplies- Maintain, Labeled, Locked, Disposed	
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X	112. Finger Stick Blood Glucose Testing Records	
X	113. Parent Notification of Test Results	

ADDITIONAL VIOLATIONS

	114. Consent Order - Negotiated Corrective Action Plan	N/A?
		X




WERE VIOLATIONS CITED DURING THIS VISIT? Yes or No?	Yes	LEVEL OF NON-COMPLIANCE THIS VISIT:	10 out of 109
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DISCUSSIONS/COMMENTS

Initial inspection was completed today. Applicant will be using the two front rooms located in the basement for childcare. Applicant did have a third room she wanted to use for childcare however specialist advised her she could not as there was not a second means of egress. There is a sink in that room and per discussion with supervisor; the third room cannot be used for childcare but the sink in that room can be used for handwashing only. Applicant does not reside on a busy street. All regulations were discussed in great detail including safe sleep, supervision, administration of medication, approved/appropriate use of a substitute, and notification of change. All required sample documents were provided during today's visit along with a copy of the regulations. The only child present today was the applicant's grandchild.

IMPORTANT NOTES

- *It is the provider's responsibility to ensure compliance with all local codes and/or ordinances applicable to single and multi-family dwellings. This includes but is not limited to renovation, construction or expansion of the facility as well as the installation of a swimming pool or auxiliary heater.*
- *Only the regulations marked as compliant or non-compliant were monitored or discussed.*
- *APPLICANTS –You MAY NOT OPERATE until all requirements have been met and a license has been issued by the Agency.*

 (Signature of OEC Representative)	 (Signature of OEC Representative)	DATE CORRECTIONS DUE BY:	 (Signature of Provider/Applicant/Substitute)
Melina Perez (Printed Name)	Melissa Lohr (Printed Name)		CINDY M LEMELIN (Printed Name)