




LICENSING CORRECTIVE ACTION PLAN (CAP)NAME OF PROVIDER/OPERATOR: Manchester Early Learning Center LICENSE #: 16758LOCATION ADDRESS: 163 Broad Street TOWN: Manchester INSPECTION REPORT DATE: 2/25/2026

CAPs submitted that do not conform to the instructions provided on the back will not be accepted. Read the instructions carefully before completing this form. In accordance with this agency's policy, **your CAP will be posted online** and made accessible to parents and others seeking information pertaining to your child care program.

Inspection Report Item # or Regulation	Corrective Action Taken NOTE: Your response should include a clear concise explanation of the changes the program has made to correct the violation to ensure compliance.	Exact Date Corrected	Check if Accepted (OEC Use Only)
#40	Two staff have reviewed and signed off on all care plans.	2/26/2026	
#143	Supervision policy review completed with all staff. Ratio of 1:15 being maintained.	3/4/2026	
#164	Two medications were properly labeled.	2/26/2026	

Based on the inspection report, the licensee was cited for failure to comply with the regulations listed above. I hereby declare that the licensee has complied with the regulation(s) in the above manner. I understand the Agency reserves the right to re-inspect the above program to verify compliance with the regulations and to request a meeting with the licensee when necessary to review patterns of non-compliance. Understanding the penalties for false statements, I attest that the information I submit on this form is true.

Providers/Operators are required by regulations and statutes to be in compliance at all times.



By checking this box, and typing my name below, I am electronically signing my CAP.

Signed: Jacqueline Olson 3/6/2026
(Provider/Operator) (Date)

RETURN TO: Caroline Adams
Connecticut Office of Early Childhood
450 Columbus Blvd, Suite 302
Hartford, CT 06103 Fax: 860-326-0552