

Initial Unannounced Full/Partial Initial Follow-up Location Change Investigation Other

SUPPLEMENTAL REPORT OF INSPECTION

Name of Program/Provider: The Running Steps Here Date: 4/30/20 Time: _____

Location Address: 433 Whitney Ave 2B Telephone #: 917-349-5216

e-mail address: _____ License #: PENDING Expiration Date: _____

Capacity: 14 # of Children Present: 0 # of Staff Present: 0

Consent to Inspect I agree to allow the Office of Early Childhood to have access to and inspect this facility and all
Family Child Care Home child care records as required by Family Child Care Home Regulations.
Provider/Applicant/Substitute's Signature _____

Purpose of visit: Initial inspection follow up, OAP item review and inspection of outdoor space (not monitored @ time of initial inspection - not ready)

Observations/Corrections needed:

- OK #11 - Policies/Procedures completed
 - OK #35 - Social Service Agreement WVD, complete
 - OK #59 - 1st aid kits and supplies stocked/available.
 - OK #82 - Shared Bathroom policy complete
 - OK #84 - Thermometers checked to wells in all rooms
 - OK #102 - operable CO Detector on all levels.
 - #111 - outdoor space inspected, measured (see * below)
 - OK #118 - Education plan policy created template
 - OK #75 - Glass/mirrors protected to 36" - done
- #11, 82, 118 - program sent via email for review w/ OEC
wvd policy checklist. Other items observed during
follow up inspection by licensing specialist(s).
Outdoor Space measures and included in original
sq. footage report = 30 children (1431, 813)

S = Substantiated NS = Not Substantiated P = Pending (if applicable)

Operators/providers are required by regulations and statutes to be in compliance at all times.

CORRECTIVE PLAN SHALL BE RETURNED TO OEC BY: prior to licensing approval

Signature: [Signature] Jen Schutz
(OEC Representative)
Print Name: Keely Lambada Jen Schutz
Signature: [Signature]
(Person in Charge)
Print Name: Shelike Fletcher

SUPPLEMENTAL REPORT OF INSPECTION

Name of Program/Provider: The Running Steps License # Pending Date: 4/30/24
Here

Observations/Corrections needed:

#111 Outdoor space - Bolt ends exposed @ gate and 2 corner posts

Discussion -

- observed 2 electrical outlets in outdoor space provider protected with covers during inspection; ensure outlets are always protected when children present.

- observed no covered garbage can in front preschool classroom - required with changing table

- Field Trip outdoor kit requires thermometer and; disposable cold pk.; 2 ice pks needed for field trip backpack #2 1st aid kit (#59)

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Signature: CM Jen Schults
(OEC Representative)
Print Name: Charlyn Lombardo Jen Schults

CORRECTIVE PLAN SHALL BE RETURNED TO

Signature: S Fletcher
(Person in Charge)
Print Name: Sherlike Fletcher

OEC BY: prior to licensing approval.